

City of Cerritos

Combined Financial Program

2023–2024





Cover photo: The Cerritos Center for the Performing Arts celebrates its 30th anniversary in 2023.

CITY OF CERRITOS

DIRECTORY OF ELECTED AND APPOINTED OFFICIALS

City Council / Successor Agency¹ / Public Financing Authority²

Bruce W. Barrows, Mayor / Agency Chair* / Authority Chair**
Naresh Solanki, Mayor Pro Tem / Agency Vice Chair* / Authority Vice Chair**
Lynda P. Johnson, Council / Agency Member* / Authority Member**
Chuong Vo, Council / Agency Member* / Authority Member**
Frank Aurelio Yokoyama, Council / Agency Member* / Authority Member**

Fine Arts and Historical Commission

Kelly Colwell
Michelle H. Guerrero
Matthew S. Kauble
C.J. Villaluna Ratliff
Parimal Shah

Parks and Recreation Commission

Sandra E. Gonzalez
Richard James Martinez
Pino Pathak
Ashok "Pat" Patnaik
Ileana Prado

Planning Commission

Bhavin Gandhi
Carla Gilhuys
Deepak "DJ" Jhaveri
Gloria Perlas Pulido
Milo "Larry" Sagert

Property Preservation Commission

Jignesh Chokshi
Jeannie Joung
Chan Yong Kim
Celia Spitzer
Latha Vasan

Appointed Officials

Art Gallucci, City Manager / Agency Executive Director* / Authority Executive Director**
Bill H. Ihrke, City Attorney / Agency Counsel* / Authority Counsel**
Vida Barone, City Clerk / City Treasurer / Agency Secretary* / Authority Secretary**

(Updated as of June 22, 2023)

¹ Titles with (*) refer to the Successor Agency to the Cerritos Redevelopment Agency.

² Titles with (**) refer to the Cerritos Public Financing Authority.

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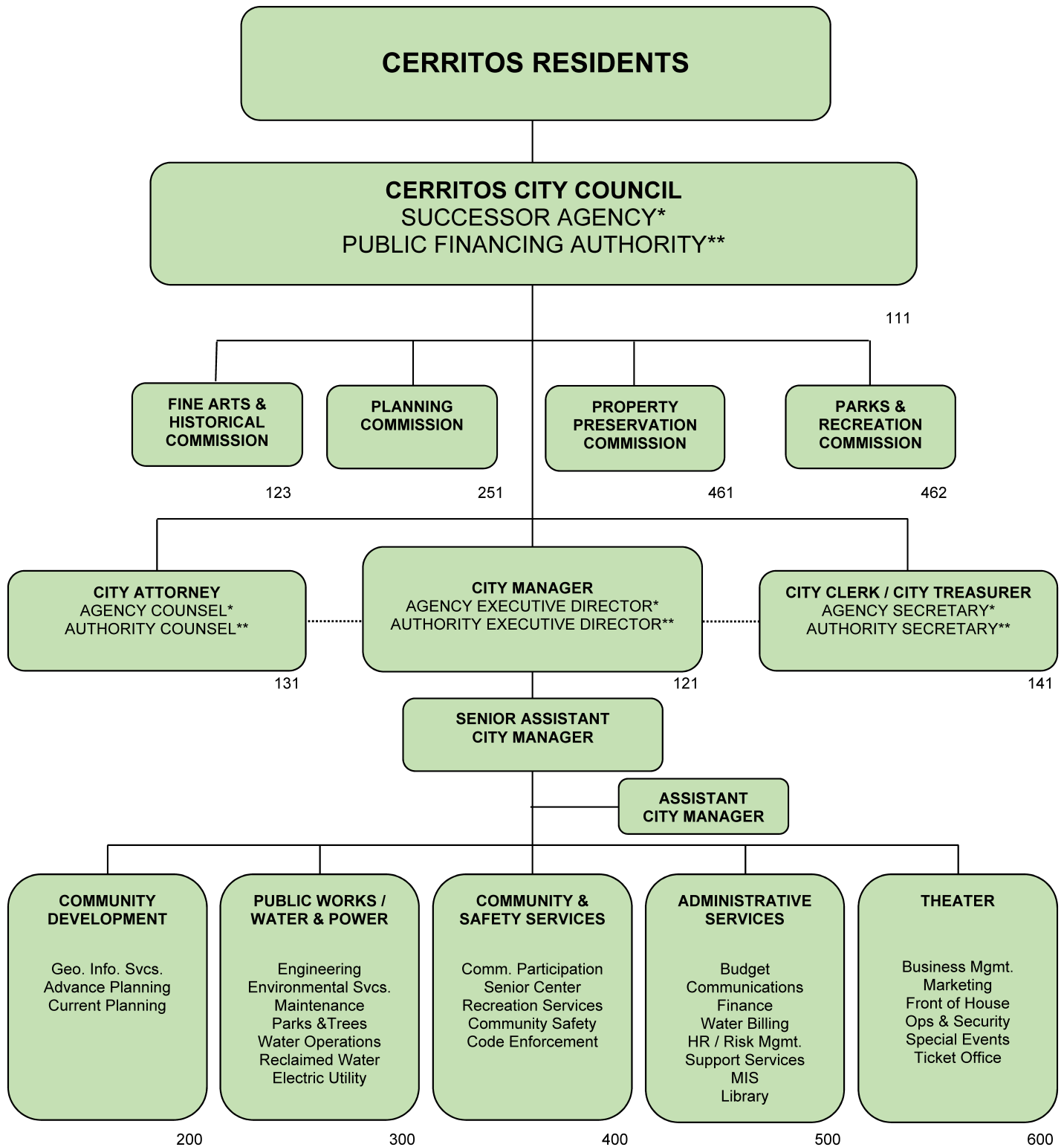
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CITY OF CERRITOS ORGANIZATIONAL CHART



*Denotes Titles of the Successor Agency to the Cerritos Redevelopment Agency

**Denotes Titles of the Cerritos Public Financing Authority

Note: The Cerritos Redevelopment Agency was dissolved on February 1, 2012 by order of the California Supreme Court on December 29, 2011 (California Redevelopment Association et al. v. Ana Matosantos). Accordingly, the Successor Agency to the Cerritos Redevelopment Agency ("Successor Agency") was formed to facilitate its dissolution in accordance with State law.

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CITY OF CERRITOSSM

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June 23, 2023

Honorable Mayor and Members of the City Council
Chair and Members of the Successor Agency
to the Cerritos Redevelopment Agency

Dear City Council and Agency Members:

It is a privilege to present the Preliminary City of Cerritos (City) Combined Financial Program (Budget) for the Fiscal Year (FY) 2023-24³. The Budget is a \$148.0M comprehensive and balanced one-year financial plan that emphasizes the City Council's commitment to fiscal responsibility, strategic planning, and the enhancement of City services, programs, and infrastructure. It provides a \$28.5M Capital Improvement Program (CIP) of one-time expenses towards improving City assets and infrastructure, and serves as a testament to the City's dedication to meeting the needs of the vibrant community and fostering continued growth and prosperity.

A ROADMAP FOR GROWTH: STRATEGIC GOALS AND OBJECTIVES

Strategic planning plays a critical role in guiding a city's development and progress, as it enables the identification of short and long-term goals, allocation of resources, and the establishment of a cohesive vision. For the first time, the City of Cerritos has embarked on a strategic planning journey, demonstrating the City Council's commitment to continuous improvement and a proactive approach to address the needs of the community.

On January 28, 2023, the City Council convened for a strategic planning session to lay out their priorities for the upcoming fiscal year. This milestone gathering resulted in the formulation of five key goals, which will serve as the foundation for the City's future endeavors:

1. Increase Tree & Street Maintenance/Repair
2. Increase and Augment Sales Tax Revenue
3. Enhance Effectiveness and Efficiencies of Public Safety Programs
4. Increase Technology Infrastructure/Use
5. Increase Fiscal Transparency

In this year's Budget, funding has been specifically allocated to support the achievement of these goals. The budget includes provisions for implementing targeted objectives that will facilitate progress toward the outlined priorities, ensuring that the City's financial resources are optimally utilized to advance its vision.

The establishment of these goals reflects the City Council's dedication to fulfilling the City's vision and unlocking its full potential. By outlining clear priorities and allocating appropriate funding, the City will be better equipped to allocate resources effectively, streamline decision-making processes, and ensure that every effort contributes to the greater good of the community.

³ City Manager's Budget message was revised from the Preliminary Budget to include changes and modifications to the Budget as adopted by resolution (see [Appendix A](#)) of the City Council on June 22, 2023.

Moreover, these goals have been carefully crafted to address the diverse needs of the City, thereby fostering a comprehensive and inclusive approach to development. By taking into account the various aspects that contribute to the City's growth, the strategic planning process ensures that residents' concerns are considered and met, resulting in a more cohesive and equitable community.

Strategic planning serves as a vital instrument for shaping the City's future, bolstering its ability to address challenges and seize opportunities. By adopting a strategic planning approach and allocating the necessary funding in the Budget, the City of Cerritos demonstrates its dedication to innovation, progress, and the well-being of its residents, ultimately paving the way for a prosperous and sustainable future.

BUDGET HIGHLIGHTS

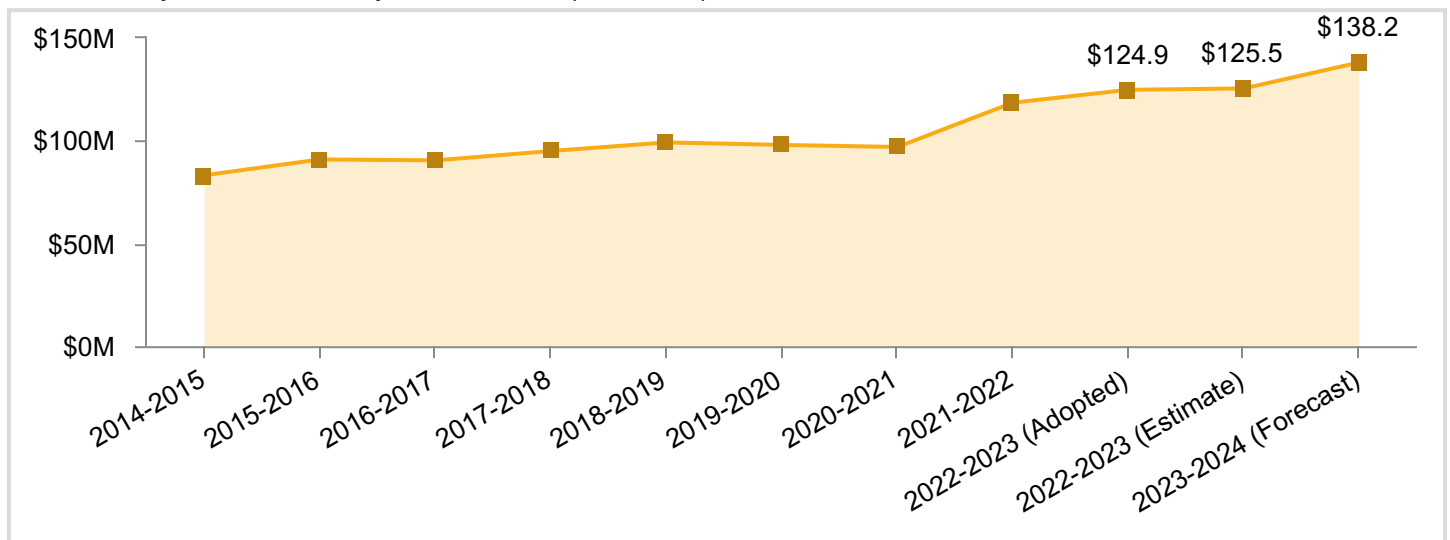
The City's operations Budget has an estimated surplus of \$5.1M, where recurring revenues of \$124.6M are appropriated for ongoing personnel, operations and maintenance expenditures of \$119.5M. One-time capital equipment purchases of \$1.3M are funded by a General Fund transfer of \$1.2M and by the Water Fund for its enterprise related equipment of \$130.0K. The CIP section of the Budget is \$28.5M of one-time expenses for capital improvements and is funded through restricted and one-time revenues of \$13.6M, restricted reserves of \$79K, and General Fund transfers of \$15.0M.

Governmental funds in total are budgeted with a deficit of \$(2.5)M before transfers, and spendable reserve reduction of \$(5.8)M. The General Fund, which provides the City's main operating funds, is budgeted with a surplus of \$13.6M, and is projected to decrease by \$(7.9)M after all transfers, ending FY 2023-24 with an estimated balance of \$65.0M. It is important to note that the deficit positions mentioned above are due to the responsible use of reserves to fund a robust Capital Improvement Program for the benefit of the City, and that the use of these funds does not affect the City's balanced position relative to the operating budget. Enterprise Funds present a deficit position of \$(7.3)M with a projected decline in spendable reserves of \$297K after after all transfers and General Fund loans of \$4.1M.

REVENUE

The Budget forecasts \$138.2M in total City revenue for all funds in FY 2023-24, which is an increase of \$13.3M, year-over-year. The surge in forecasted revenues is mainly due to projected growth in sales tax (\$3.0 million) and lease revenue (\$2.0 million), along with various reimbursements for CIP projects throughout a variety of funds. Figure 1 illustrates the overall City revenue history and trends for the past ten years:

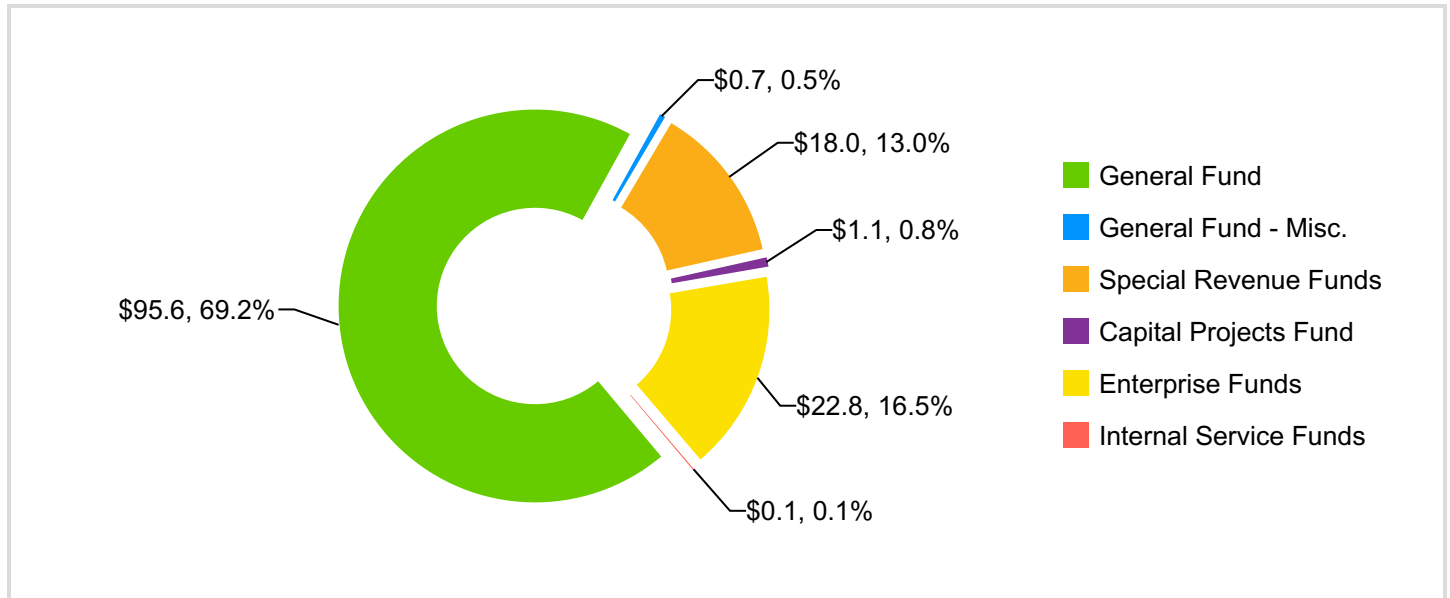
Figure 1
 Ten-Year City Revenue History and Forecast (in millions)



Sources: Cerritos ACFR for year-ending June 30, 2022 and Budget Data FY 2023-24

As with most municipal agencies, the City does not operate or fully evaluate its budget position solely on gross and combined amounts. Rather, the City operates and evaluates thirty-two (32) independent funds, each with their own bottom line, considerations, and distinctions. Although these funds do interact with each other, most of them are restricted or assigned for legal and/or specific uses and can be reviewed in the [Statements of Fund Balances and Reserves](#). Figure 2 shows the total City's revenue composition across the different fund classifications, broken down by amount and percentage:

Figure 2
Total City Revenue Composition for FY 2023-24 (in millions and percentage)



Sources: Budget Data FY 2023-24

The City operates twenty-seven (27) governmental funds, which include the General Fund (and its miscellaneous fund components), Special Revenue funds, and the Capital Project fund. These governmental funds comprise approximately 84% of the total revenue for the City in the Budget, funding the majority of the City's operation and capital outlay.

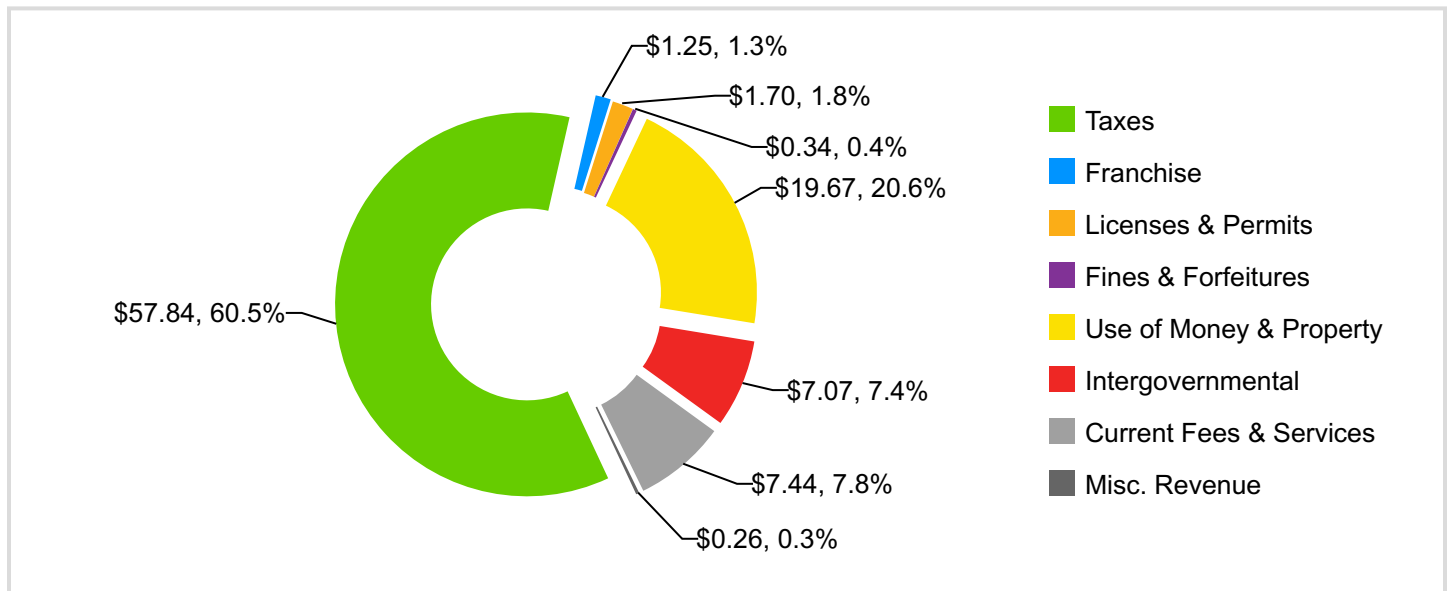
Proprietary funds (business-type) make up approximately 16% of the overall revenue stream, and include four (4) Enterprise funds (Water, Sewer, Reclaimed Water, and Electric Utility) and one (1) Internal Service fund. While these funds are intended to be self-supporting activities, the Water, Sewer, and Electric Utility activities have historically operated at an annual deficit, requiring a loan from the General Fund to subsidize their respective operations and capital outlay. Projected deficits in the Sewer Fund (\$1.1M) and Water Fund (\$2.9M) will result in an estimated combined loan of \$4.1M million from the General Fund by the end of FY 2023-24.

The General Fund serves as the primary source of revenue generation for the City, with Taxes (61%) and the Use of Money & Property category (21%) being the most significant contributors. The latter diversifies the City's revenue streams through a ground lease portfolio, projected to yield \$10.4M million for FY 2023-24. The portfolio encompasses properties at the Cerritos Towne Center, Lincoln Station, Moore Street, and the Kia and Jaguar/Land Rover dealerships in the Cerritos Auto Square.

Figure 3 illustrates the composition of General Fund revenues broken down by amount and percentage:

Figure 3

General Fund Composition for FY 2023-24 (in millions and percentage)

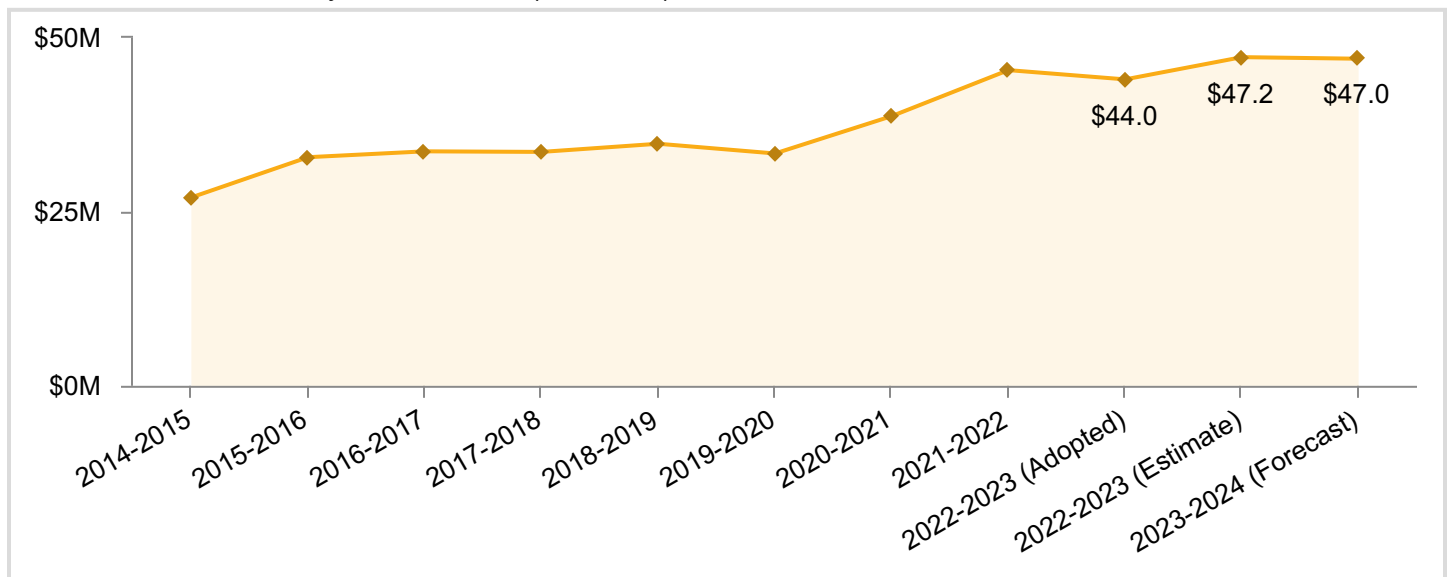


Sources: Budget Data FY 2023-24

The City's primary source of recurring revenue is sales tax, making up approximately one-third of its combined annual resources. Based on analysis from the City's sales tax consultant, the original FY 2022-23 forecast of \$44.0M reflected a period of strong recovery from the pandemic, with the City demonstrating resilience and adaptability. The year-end estimates for FY 2022-23 reveal significant gains, with an updated forecast of \$47.2M—a noteworthy \$3.2M increase. In light of current economic forecasts, the City anticipates a temporary stagnation in sales tax growth during FY 2023-24, leading to a Budget forecast of \$47.0M. Despite this, there is a prevailing sense of optimism for a return to regular growth patterns in the following years for this unrestricted and crucial revenue source.

Figure 4

Ten-Year Sales Tax History and Forecast⁴ (in millions)



Sources: Cerritos ACFR for year-ending June 30, 2022 and Budget Data FY 2023-24

⁴ Sales Tax History includes Triple Flip Reimbursement

The [Revenue section](#) of the Budget provides for a detailed review of revenues received by the City beginning with a comprehensive summary page followed by line items organized by fund, classification, and accounting code.

OPERATING EXPENDITURES AND CAPITAL EQUIPMENT

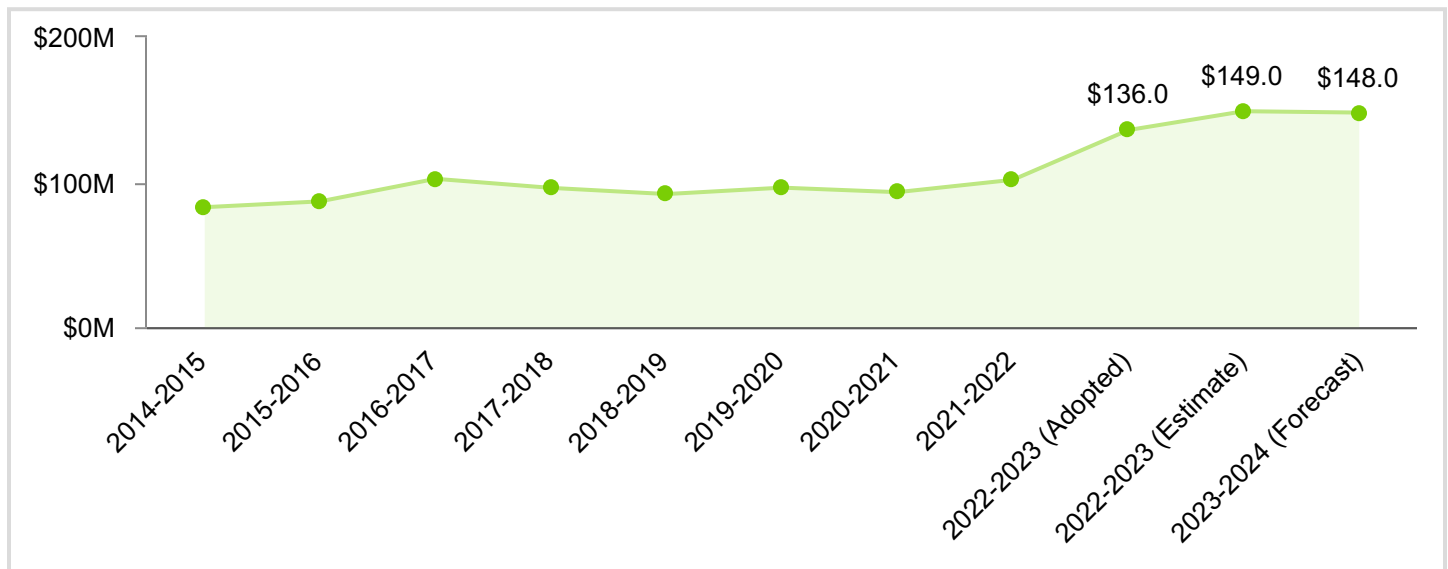
The FY 2023-24 Budget includes \$148.0M in expenditures for all City services, programs, and CIP, not including Successor Agency activity, which is an increase of \$12.1M year-over-year. The City's ongoing operating costs, which include personnel, operations, and maintenance, are allocated at \$119.5M and were developed by using the previous year's expenditures as a base, analyzing adjustments, and calculating current and projected service levels and programs. Overall, the operating budget provides an estimated \$5.1M surplus position⁵, despite a \$10.1M year-over-year increase due to expansion of service levels, the addition of new positions in various departments, and City Council-directed cost of living adjustments (COLAs) of 6% and 2% for FY 2022-23 and FY 2023-24, respectively.

The Budget also includes capital equipment purchases of \$1.3M, which are detailed in the Property Control cost center (552). The City Council's previous Budget resolution directing the reimbursement of Equipment Replacement Fund reserves continues FY 2023-24 with a matching General Fund transfer of \$1.2M for related capital equipment purchases and maintenance in the Property Control cost center (552). Additionally, the Water Fund is charged directly for its enterprise related capital equipment expenses of \$130.0K.

Capital equipment purchases and maintenance in Property Control use Equipment Replacement Fund (ERF) revenues of \$140.8K and a portion of its reserves of \$10.6M when needed. In the absence of replenishments, the ERF is projected for depletion in ten to fifteen years, depending on assigned uses. In continuation of the City Council's direction from FY 2021-22, the Budget provides for a matching General Fund transfer of \$1.2M to maintain the ERF reserve levels through at least June 2024. Additional capital equipment is detailed in the Budget for replacement of Water equipment for \$130.0K, which are expensed directly to the Water Fund.

The City's combined expenditures history and forecast, which includes equipment and CIP activity, are illustrated in Figure 6 for a comprehensive visual reference:

Figure 6
Total Combined City Expenditure History and Forecast⁶ (in millions)



Sources: Cerritos ACFR for year-ending June 30, 2022 and Budget Data FY 2023-24

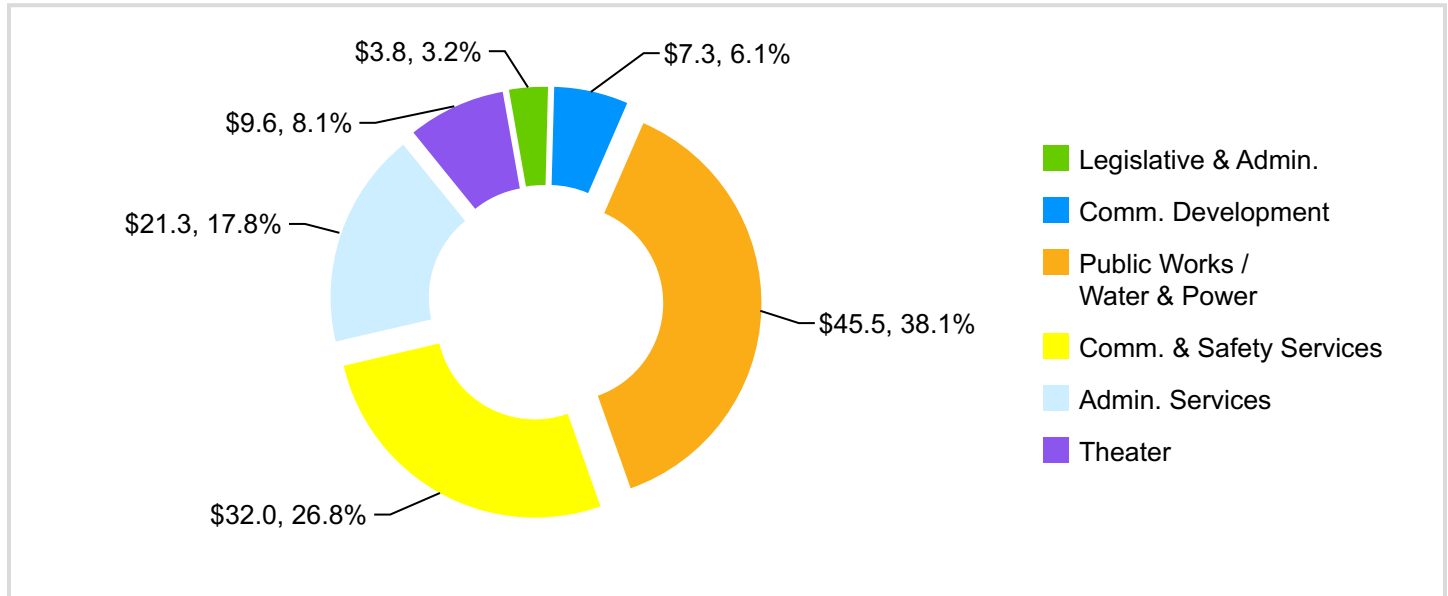
⁵ Operating position is estimated by deducting capital outlay-related revenues and expenses from all funds, for general analysis.

⁶ Includes capital equipment and CIP projects.

Figure 7 illustrates the composition of operating and capital equipment expenditures by department budget amounts (in millions) and percentages in the overall Budget. This chart illustrates the emphasis on Community & Safety Services at 27%, which includes law enforcement services, along with Public Works / Water & Power at 38% for services such as maintenance of buildings, streets, trees, water operations, and the Electric Utility:

Figure 7

City Operating Expenditures and Capital Equipment Composition for FY 2023-24 (in millions and percentage)



Sources: Budget Data FY 2023-24

Significant changes in operations and maintenance items are highlighted in activity commentaries within the [Department Activity and Expenditures pages](#). Those programs reflecting notable changes from the previous Budget include the following:

Advanced Planning Division: The City has long provided transit services to the community through the Cerritos-on-Wheels (COW) and Dial-a-Ride programs. Continued provision of these services through FY 2023-24 is expected to result in an increase of \$450K for the [Advanced Planning Division](#).

Community Safety Division: The law enforcement contract with the L.A. County Sheriff's Department is the City's largest operational expenditure each year, claiming approximately 16% of the total operational budget. The agreement was carefully reviewed in an effort to identify any savings opportunities in this area. Contract service rate adjustments and the addition of Automatic License Plate Reader (ALPR) cameras at certain locations within the City resulted in a \$1.6M increase for [Police and Safety Services](#).

Department of Public Works / Water & Power: Proposed additions in [Street Maintenance](#) and [Facility Maintenance](#) result in a \$1.5M increase from the previous budget, and [Water Production and Distribution](#) costs are expected to increase by approximately \$727K. Additionally, the expansion of residential services provided by the [Electric Utility](#) will cost approximately \$1.3M, but will be offset by a corresponding increase in revenues.

Theater Department: Proposed costs for [Program Expenses and Supplies](#) to enhance programming at the Cerritos Center for the Performing Arts are expected to increase by \$1.3M for FY 2023-24. However, the increased spending is expected to result in additional revenue that will be generated through increased ticket sales and facility rentals.

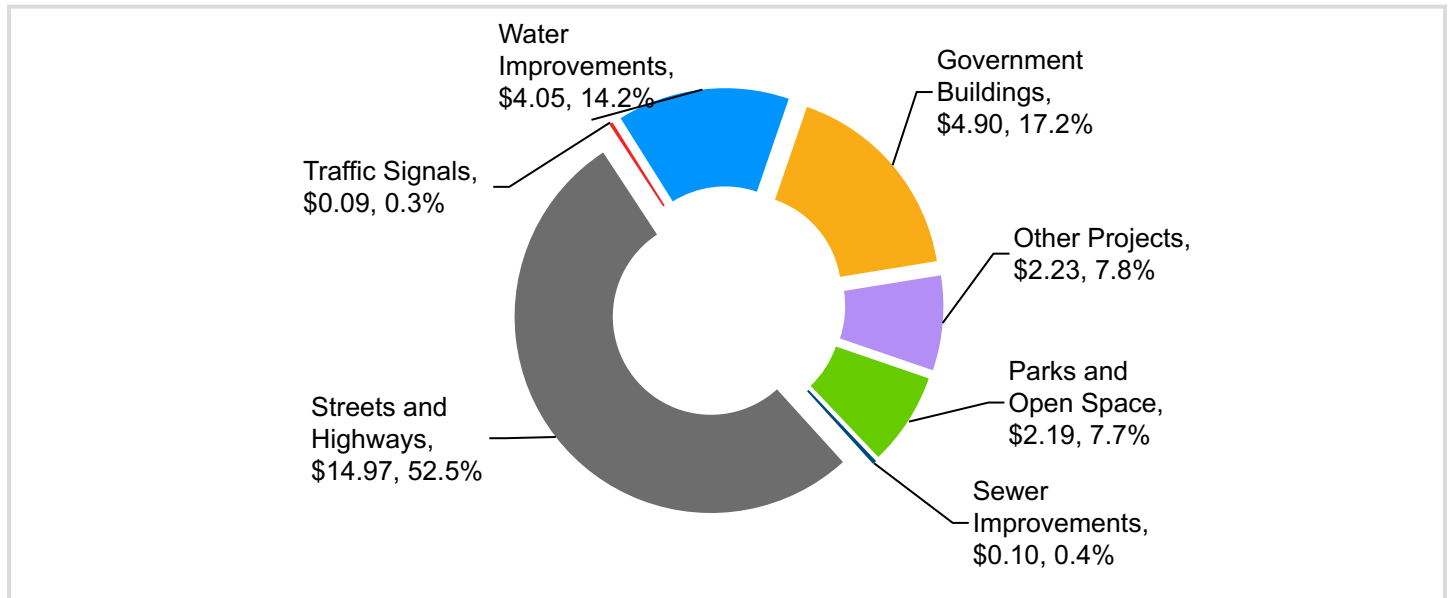
CAPITAL IMPROVEMENT PROGRAM (CIP)

The Budget includes CIP funding of \$28.5M for projects that are mainly focused on one-time improvements throughout the community. Efforts were made to identify and utilize one-time resources such as restricted and

surplus revenues, fund balances, grants, reimbursements, and deferred revenue throughout the CIP to meet the objective of protecting unrestricted reserves wherever possible. As a result of these efforts, the CIP is funded through a combination of restricted and/or one-time revenues of \$13.6M and General Fund transfers of \$15.0M, which can be reviewed in the [CIP fund source pages](#).

Figure 8 shows the composition of the CIP by Activity Classification, including amounts and percentages from the total program, with the top four priorities shown as Streets and Highways (53%), Government Buildings (17%), Water Improvements (14%), and Parks and Open Spaces (8%):

Figure 8
Capital Improvement Program (CIP) Composition by Classification for FY 2023-24 (in millions and percentage)



Sources: Budget Data FY 2023-24

[Government Buildings](#) budgets \$4.9M funded through a combination of General Fund resources along with restricted revenues and reserves. The State of California's "Building Forward Library Facilities Improvement Program" is expected to fund approximately 50%, or \$220K, of the four (4) proposed Library projects, and General Fund transfers cover the remaining \$4.7M in various projects in the Government Buildings category.

The [Other Projects](#) classification includes the [Proposed Mixed-Use/Residential Infill Development](#) funding (\$1.6M, Project #21701) for the future development of affordable housing in the City of Cerritos, in accordance with State housing law. Specifically, the project encumbers an additional \$1.6M of the restricted [Housing Asset Fund](#) reserves. Consequently, the encumbrance will again appear as an expense in the fund balance for FY 2023-24, but will remain encumbered in the reserves until the project is completed, transferred, or canceled. The Public Safety Public Art Project (\$177K, Project #22701) continues and will be funded by the [Art in Public Places Fund](#).

[Parks and Open Space](#) improvements include \$2.2M for various projects throughout the community. General Fund transfers of \$1.2M provide funding for most of these projects, including the Heritage Park Play Island Renovation (\$300K, Project #23101), Sports Complex Maintenance Area Security Enhancement (\$200K, Project #24103), and Citywide Playground Resurfacing Program (\$100K, Project #23106). The Golf Course Restoration project (\$1.0M, Project #23121) is expected to be funded through a reimbursement.

[Sewer Improvements](#) include the Rehabilitation / Replacement of Dewatering Stations project (\$50K, Project #19602) in FY 2023-24, which is utilizing restricted Measure "W" revenues.

The [Streets and Highways](#) activity allocates \$15.0M to various projects, of which \$7.1M originates from restricted and reimbursement funding. The remaining \$7.9M is covered through General Fund transfers. Classification

highlights include programs expanded through specific objectives identified in the Strategic Plan, including Arterial Street Rehabilitation (\$4.0M, Project #23303), Residential Pine Tree Reforestation Program (\$700K, Project #20702), and Arterial Landscaping at Various Locations (\$500K, Project #13746). A new program, the Residential Parkway Tree and Sidewalk Inspection and Repair Program (\$1.0M, Project #24304), has also been introduced as an objective to achieving the City Council's priority goals.

The [Water Improvements](#) activity, which also includes Reclaimed Water improvements, has a combined budget of \$4.0M using deferred, enterprise, and restricted revenues. The C-5 Water Well project (Project #17197) utilizes \$500K in deferred revenue from a WRD legal settlement, and funding from Measure "W" covers the cost of the NPDES Implementation Program (\$115K, Project #17007), and the Regional Stormwater Capture Facility (\$2.2M, Project #22505). Water Fund and Reclaimed Water Fund revenues of \$1.5M cover the remaining projects in the Water Improvements classification.

SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY (SUCCESSOR AGENCY)

The agreement between the Successor Agency and the California State Department of Finance (DOF) provides a total of \$67 million in loan repayments upon completion of the payment schedule in 2028. For FY 2023-24, the settlement agreement provides a total of \$6.6M in principal loan repayment and \$182K in interest revenue to the City. Per the agreement, \$1.3M of the principal is restricted for the facilitation of affordable housing and as such, is deposited into the Housing Asset Fund.

In accordance with previous City Council direction, \$861K of the principal is budgeted as a transfer out of the General Fund to the [Electric Utility Fund](#) for annual debt service on the Magnolia Power Project bond. The projected reimbursement revenue for the Successor Agency is \$18.3M, which are funds set aside for the reimbursement of enforceable obligations of the former Cerritos Redevelopment Agency (CRA).

For historical perspective, the City negotiated with DOF to purchase all properties that were owned by the former CRA for a total of \$11M in the final agreement. When the payment was made in January 2017, the City acquired substantial assets in property that include all of the Cerritos Towne Center (89.2 acres), Lincoln Station (8.1 acres), Jaguar / Land Rover dealership (2 acres) and the Lamar / Kia dealership (4.5 acres). Additionally, the CCPA and the aforementioned property located at 12616 183rd Street were included on the list of assets acquired by the City.

The purchase also included acquisition of the former CRA portion of the ground rent, which has an estimated value of \$90 million through the year 2087. Further, an independent real estate consultant estimated the total value of the properties to be \$2.72 billion at the expiration of their current ground leases. The result of these negotiations strengthened the City's asset holdings and long-term financial security to ensure Cerritos remains a premiere community in Southern California for many years to come.

RESERVES

The City's reserves remain healthy, despite the multi-year fiscal challenges brought on by the COVID-19 pandemic. At the conclusion of FY 2023-24, and in consideration of the budget presented herein, it is estimated that the City's spendable reserves, less receivables, will be approximately \$112.2M (all funds). Of that, the General Fund estimated spendable reserves, less receivables, is projected to be \$65.0M, a decrease of \$7.9M from last year's year-end estimate. As General Fund reserves are unrestricted, they are available for any purpose deemed appropriate by the City Council.

The balance of General Fund loans to the Enterprise Funds is projected to reach \$(56.6)M combined, by the end of FY 2023-24, as summarized below:

- \$(15.7)M (Sewer)
- \$(14.7)M (Water)
- \$(23.5)M (Electric Utility)
- \$(2.6)M (Electric Utility-Debt Service)

In consideration of the City's balanced operating budget position and substantial General Fund reserves, the City Council has the ability to modify its Budget priorities in order to meet the needs of the Cerritos community.

CONCLUSION

The Fiscal Year 2023-24 Combined Financial Program exemplifies the City Council's diligent stewardship of City resources, as well as their exceptional leadership in fostering a budget that emphasizes responsible financial management, strategic planning, and the enhancement of services, programs, and infrastructure. This balanced budget positions the City well to address its priorities and cultivate continued growth and prosperity.

The emphasis on strategic planning, along with the allocation of resources to achieve priority goals, allows for a more effective response to the evolving needs of the community. The City Council's unwavering commitment to the well-being of the community and the efficient use of resources has played a pivotal role in shaping this budget, paving the way for a thriving future and ensuring the highest quality of life for its residents.

The willingness of the community to work towards the common goal of protecting the long-term interests of the City remains its most valuable asset. The leadership of the City Council, in concert with the community's commitment to sustaining the health and welfare of our great City, provides a strong foundation upon which the past, present, and future successes of Cerritos are built. It continues to be my great honor to serve as your City Manager with a spirit of anticipation for a better future as we move into a year of promise and success for the City of Cerritos.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Art Gallucci', with a long horizontal line extending to the right.

Art Gallucci
City Manager

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DEVELOPING A BUDGET

The budget is one of the most important annual considerations of the Cerritos City Council because it provides the framework for programs and services that affect the community directly. It incorporates the proposed operating activities for the upcoming fiscal year along with the City's five-year Capital Improvement Program (CIP). In a continuing era of limited financial resources, the budget process is the principal way in which the City develops plans to meet its requirements and match its goals using those resources. More importantly, it is the organization's best opportunity to review its operation and to evaluate carefully the effectiveness and success of its activities.

The Budget allocates resources on a program basis within all City departments utilizing line item control, based on work program objectives. The budget development and monitoring processes are year-round activities due to their significance and magnitude. These processes follow a similar sequence and format each fiscal year, as outlined below:

July: Implementation of the Adopted Budget

The Budget Office, under the Director of the Administrative Services Department, finalizes the budget documents for publication through print and digital media, and implements the adopted budget within the City's financial systems.

August - October: Review and Refinement of the Budget Process

The Budget Office reviews and refines budget documents, policies, and procedures in preparation for the upcoming budget development process and monitors city-wide procurement efforts year-round to ensure policy compliance.

November - December: Preparation for the Annual Budget Process

The City Manager and the Budget Manager review budget information, priorities, and determine a budget calendar.

January - February: Mid-Year Review and New Fiscal Year Proposals

The City Council meets for the Strategic Planning Session to review and update priorities for the upcoming year. Each department prepares a detailed status report of year-end estimates and proposals for the next fiscal year, including revenues and requests for operational expenditures, equipment, and CIP projects. Proposals are presented to the City Manager during the Mid-Year Review meeting.

March: Preliminary Budget Analysis and Evaluation

Following the City Manager's review of year-end estimates and new proposals from all departments, Mid-Year budget adjustments and new fiscal year proposals are measured against the anticipated needs of the City and the accomplishments for the previous and current fiscal years. Priorities are evaluated for determining funding levels of various operations, equipment, and CIP, particularly within the context of projected revenues. The City Manager directs Mid-Year adjustments and a Preliminary Budget for the new fiscal year.

April: Preliminary Budget Document Preparation

After the City Manager determines a budget proposal that will provide adequate municipal services, necessary support operations, and a CIP in the most cost effective manner, the Budget Office begins document preparation of the Preliminary Budget along with an executive summary analysis for the City Manager's Budget Message. The Finance Division provides the Budget Office with fund allocations, transfers, and reserve estimates for the Preliminary Budget document and its executive summary.

May: Preliminary Budget Submittal to City Council

Under direction from the City Manager, the Budget Office prepares and presents a comprehensive budget proposal to the City Council in a study session format for consideration, discussion, and direction. After receiving instruction from the City Council, staff adjusts the proposed budget accordingly in preparation for its adoption and implementation.

June: Budget Adoption

A balanced preliminary budget is formally submitted to the City Council for adoption at a publicly noticed Budget Hearing at a Regular Meeting of the Cerritos City Council in accordance with the Cerritos Charter.

The process of developing a budget is complex and requires a significant commitment of time and thoughtful consideration. Its preparation and subsequent review and consideration by the City Council provide direction for the upcoming year's activities to meet the needs of the community in a fiscally responsible manner.

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City of Cerritos

Financial Program: 2023-2024

**Summary and Statements of
Fund Balances and Reserves**

-- ESTIMATED --
SUMMARY OF FUNDS AND ESTIMATED BALANCES
FISCAL YEAR 2023-2024

CITY GOVERNMENTAL FUNDS / INTERNAL SERVICE FUND	Beginning Balance	Revenues	Expenditures	Surplus/ (Shortfall)	Fund Transfer	Ending Balance	Loan/ (Receivable)	Estimated Balance
GENERAL FUNDS								
110 General Fund	166,497,726	95,574,590	(81,940,620)	13,633,970	(20,463,273)	159,668,423	(94,702,695)	64,965,728
112 CCPA Endowment Fund	10,025,133	325,182	—	325,182	—	10,350,315	—	10,350,315
113 Earthquake Fund	3,718,186	51,000	—	51,000	115,920	3,885,106	—	3,885,106
114 Business License Software Fund	207,054	31,000	—	31,000	—	238,054	—	238,054
115 Art in Public Places Fund	641,654	171,000	(150,000)	21,000	(176,565)	486,089	—	486,089
116 General Plan Update Fund	480,304	77,500	—	77,500	—	557,804	—	557,804
TOTAL GENERAL FUND	181,570,057	96,230,272	(82,090,620)	14,139,652	(20,523,918)	175,185,791	(94,702,695)	80,483,096
SPECIAL REVENUE FUNDS								
210 RMRA Fund	14,082	1,138,160	—	1,138,160	(1,000,000)	152,242	—	152,242
211 Street Improvement Fund	—	4,743,318	(4,583,938)	159,380	(159,380)	—	—	—
212 Trash Franchise Fund	252,231	1,919,400	(321,781)	1,597,619	(1,639,130)	210,720	—	210,720
213 Drainage Fund	—	2,500	(45,134)	(42,634)	42,634	—	—	—
215 SB 821 Fund	—	25,000	—	25,000	(25,000)	—	—	—
216 AQMD Fund	669,862	64,000	(58,438)	5,563	—	675,425	—	675,425
217 Measure "R" Fund	60,134	875,000	(874,000)	1,000	—	61,134	—	61,134
218 Proposition "A" Fund	2,180,811	1,516,000	(1,250,000)	266,000	—	2,446,811	—	2,446,811
219 Proposition "C" Fund	963,335	1,115,000	(1,000,000)	115,000	—	1,078,335	—	1,078,335
220 Measure "M" Fund	71,047	997,500	—	997,500	(860,870)	207,677	—	207,677
231 Measure "A" Fund	—	—	—	—	—	—	—	—
232 Measure "W" Fund	—	2,847,500	—	2,847,500	(2,847,500)	—	—	—
241 AD#6 Fund	150,912	130,200	(100,000)	30,200	—	181,112	—	181,112
242 Los Coy. Lighting District Fund	—	98,600	(1,803,715)	(1,705,115)	1,705,115	—	—	—
262 Local Law Enforce. Grant Fund	—	—	—	—	—	—	—	—
264 COPS SB 3229 Grant Fund	—	165,000	—	165,000	(165,000)	—	—	—
266 Environmental Fund	—	106,070	—	106,070	(106,070)	—	—	—
269 American Rescue Plan Fund	—	—	—	—	—	—	—	—
280 City Housing Asset Fund	23,573,791	1,977,133	(90,000)	1,887,133	(1,600,000)	23,860,924	(9,447,447)	14,413,477
290 CDBG Fund	—	230,000	—	230,000	(230,000)	—	—	—
TOTAL SPECIAL REVENUE FUNDS	27,936,205	17,950,381	(10,127,006)	7,823,376	(6,885,201)	28,874,380	(9,447,447)	19,426,933
CAPITAL PROJECT FUND								
410 Mun. Improvement Fund	—	1,077,620	(24,373,929)	(23,296,309)	23,296,309	—	—	—
TOTAL CAPITAL PROJECT FUND	—	1,077,620	(24,373,929)	(23,296,309)	23,296,309	—	—	—
INTERNAL SERVICE FUND								
620 Equip. Replacement Fund	10,600,594	140,800	(1,319,860)	(1,179,060)	1,179,060	10,600,594	—	10,600,594
TOTAL INTERNAL SERVICE FUND	10,600,594	140,800	(1,319,860)	(1,179,060)	1,179,060	10,600,594	—	10,600,594
TOTAL CITY GOVERNMENTAL FUNDS / INTERNAL SERVICE FUND	220,106,856	115,399,073	(117,911,415)	(2,512,341)	(2,933,750)	214,660,765	(104,150,142)	110,510,623
CITY ENTERPRISE FUNDS								
214 Sewer Fund	—	93,450	(1,278,839)	(1,185,389)	50,000	(1,135,389)	1,135,389	—
510 Water Fund	—	12,732,700	(17,692,734)	(4,960,034)	2,023,000	(2,937,034)	2,937,034	—
550 Reclaimed Water Fund	1,544,232	1,031,500	(1,684,663)	(653,163)	—	891,069	—	891,069
570 Electric Utility Fund	439,167	8,943,500	(9,448,009)	(504,509)	860,750	795,408	—	795,408
TOTAL CITY ENTERPRISE FUNDS	1,983,399	22,801,150	(30,104,245)	(7,303,095)	2,933,750	(2,385,946)	4,072,423	1,686,477
GRAND TOTAL	222,090,255	138,200,223	(148,015,660)	(9,815,436)	—	212,274,819	(100,077,719)	112,197,100

The 'Summary of Fund and Estimated Balances' and subsequent 'Statements of Fund Balances and Reserves' are prepared by the Finance Division, with year-end Estimates reflecting updates to the Budget based on audited and published ACFR activity. The Estimated and Projected data may not include possible internal revisions to overhead calculations.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: GENERAL FUND
CODE: 110
TYPE: GENERAL FUND

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	157,024,554	165,780,328	171,154,435	179,939,509	166,497,726
REVENUES	70,296,690	83,856,012	86,703,738	89,475,077	95,574,590
TOTAL FUNDS AVAILABLE	227,321,244	249,636,340	257,858,173	269,414,586	262,072,316
EXPENDITURES					
Operating Expenditures:					
Legislative & Administrative	3,071,944	2,800,256	2,433,720	2,443,890	2,818,068
Community Development	5,142,559	4,292,156	5,025,444	5,104,137	4,906,401
Public Works	12,373,638	12,903,740	15,539,349	16,329,400	16,507,010
Community & Safety Services	23,598,336	18,197,034	29,840,157	30,205,628	32,005,847
Administrative Services	10,183,294	11,824,982	16,079,479	15,445,487	16,083,846
Performing Arts	2,019,584	4,186,181	7,913,106	7,970,198	9,619,449
Capital Outlay	54,744	239,084	—	—	—
Labor Contingency	—	—	—	—	—
TOTAL EXPENDITURES	56,444,099	54,443,433	76,831,255	77,498,740	81,940,621
TRANSFERS					
Other Sources and (Uses) of Funds					
CCPA Trust Fund	—	(4,148,465)	—	—	—
Earthquake Fund	(115,920)	(115,920)	(115,920)	(115,920)	(115,920)
Art in Public Places Fund	109,092	—	—	—	—
Street Improvement Fund	(2,379,105)	(2,459,821)	(7,589,110)	(7,027,624)	(11,057,984)
Los Coyotes Lighting Fund	(1,176,784)	(1,396,367)	(1,537,727)	(1,613,121)	(1,705,115)
AQMD Fund	—	(88)	—	—	—
Drainage Fund	(13,862)	(12,620)	(14,820)	(37,913)	(42,634)
Measure M Fund	—	—	(32,630)	—	—
Measure W Fund	—	—	—	(2,964,752)	774,500
COPS SB 3229 Fund	156,727	169,888	110,000	165,000	165,000
Housing Asset Fund	—	—	—	—	—
CDBG Fund	—	—	—	—	—
Electric Utility Fund	(858,819)	(857,850)	(860,750)	(857,850)	(860,750)
Environmental Fund	26,403	18,954	86,170	21,219	106,070
American Rescue Plan Fund	—	—	—	—	—
Equipment Replacement Fund	—	(600,000)	(1,228,530)	(1,639,171)	(1,179,060)
Municipal Improvement Fund	(844,549)	(5,851,110)	(5,029,190)	(11,347,988)	(6,547,380)
SB 821 Fund	—	—	—	—	—
TOTAL TRANSFERS	(5,096,817)	(15,253,399)	(16,212,507)	(25,418,120)	(20,463,273)
ENDING BALANCE (JUNE 30)	165,780,328	179,939,508	164,814,411	166,497,726	159,668,422
Successor Agency- Loan Revenues ⁷	—	—	(3,319,286)	(3,319,286)	(5,263,274)
Less Loan-Successor Agency	(43,322,739)	(40,608,027)	(37,644,531)	(37,777,303)	(32,869,819)
Less Loan-Long Term Note	—	—	—	—	—
Less Loan-Sewer Fund	(10,834,494)	(12,018,281)	(13,618,803)	(14,579,787)	(15,715,176)
Less Loan-Water Fund	(10,178,230)	(10,432,685)	(10,178,229)	(11,809,860)	(14,746,894)
Less Loan-Elec. Utility	(22,902,919)	(23,475,492)	(24,368,759)	(23,475,492)	(23,475,492)
Less Loan-Elec. Utility-Debt Service	(2,567,845)	(2,632,041)	(2,567,844)	(2,632,040)	(2,632,040)
GEN. FUND-EST. RESERVE	75,974,101	90,772,982	73,116,959	72,903,958	64,965,727

The General Fund is the primary governmental fund with unrestricted operating expenditures and revenues.

⁷ Budgets prior to FY 2021-22 calculated Successor Agency loan repayments as loan balance reductions only. This loan revenue offset allows for the principal repayment to show as revenue to facilitate understanding of changes in net fund balances and recognize cash inflows for planning purposes.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: CCPA ENDOWMENT FUND
CODE: 112
TYPE: GENERAL FUND

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	9,673,400	8,690,411	12,250,715	12,988,594	10,025,133
REVENUES					
Donations	43,883	90,844	80,000	100,000	190,000
Interest Income	79,168	59,058	135,000	135,000	135,000
Other Income	82	26	82	182	182
TOTAL FUNDS AVAILABLE	9,796,533	8,840,339	12,465,797	13,223,776	10,350,315
EXPENDITURES					
Arts Education Program Expense	—	—	—	—	—
CAPITAL PROJECTS:					
Government Buildings	—	—	—	—	—
TOTAL EXPENSES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	4,148,465	—	—	—
From/(To) Municipal Improvement Fund	(1,106,123)	(210)	(1,750,000)	(3,198,643)	—
TOTAL TRANSFERS	(1,106,123)	4,148,255	(1,750,000)	(3,198,643)	—
ENDING BALANCE-Arts Education	12,761	12,761	12,761	12,761	12,761
ENDING BALANCE-Improvements (SVOG)⁸	—	4,148,255	1,595,221	949,612	949,612
ENDING BALANCE-Trust Fund	8,677,651	8,827,578	9,107,816	9,062,760	9,387,942
ENDING BALANCE (June 30)	8,690,412	12,988,594	10,715,798	10,025,133	10,350,315

The CCPA Endowment Fund was established to receive donations and defray expenses related to Cerritos Center for the Performing Arts.

⁸ The Shuttered Venue Operators Grant (SVOG) funding of approximately \$4.2 M was received and used to offset direct Theater Department expenses in the General Fund from FY 2020-21 to FY 2021-22 in accordance with the grant's restrictions and expenditure deadlines. The resulting savings of \$4.2 M in General Fund operations were transferred to the CCPA Endowment Fund in FY 2021-22 and reserved for Capital Improvement Program use, such as the roof replacement at Cerritos Center for the Performing Arts.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: EARTHQUAKE PREPAREDNESS FUND
CODE: 113
TYPE: GENERAL FUND

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	3,273,213	3,416,255	3,577,174	3,551,266	3,718,186
REVENUES	27,122	19,091	51,000	51,000	51,000
TOTAL FUNDS AVAILABLE	3,300,335	3,435,346	3,628,174	3,602,266	3,769,186
TRANSFERS					
Other Sources and (Uses) of Funds					
Transfer from General Fund	115,920	115,920	115,920	115,920	115,920
TOTAL TRANSFERS	115,920	115,920	115,920	115,920	115,920
ENDING BALANCE (June 30)	3,416,255	3,551,266	3,744,094	3,718,186	3,885,106

The Earthquake Preparedness Fund provides a contingency fund in which the City makes annual contributions in lieu of earthquake insurance.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: BUSINESS LICENSE SOFTWARE FUND
CODE: 114
TYPE: GENERAL FUND

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	110,001	147,357	158,357	176,054	207,054
REVENUES	37,356	35,632	31,000	31,000	31,000
TOTAL FUNDS AVAILABLE	147,357	182,989	189,357	207,054	238,054
EXPENDITURES					
Operating Expenditures:					
Community Development	—	6,934	—	—	—
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	—	6,934	—	—	—
ENDING BALANCE (June 30)	147,357	176,055	189,357	207,054	238,054

The Business License Software Update fund was established to provide funding for needed improvements to the City's business license software program. Funding for the update is derived from a dedicated fee that is part of the Business License application fee. The fee ranges from \$2.00 to \$20.00 depending on the type of business license and was implemented in 2017.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ART IN PUBLIC PLACES FUND
CODE: 115
TYPE: GENERAL FUND

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	1,326,898	1,189,082	533,525	946,154	641,654
REVENUES	87,101	135,820	171,000	226,000	171,000
TOTAL FUNDS AVAILABLE	1,413,999	1,324,902	704,525	1,172,154	812,654
EXPENDITURES					
Operating Expenditures:					
Artwork Maintenance	88,409	95,247	120,000	180,000	150,000
Capital Projects:					
Other Expenses	—	—	—	—	—
Other Projects	—	—	—	—	—
TOTAL EXPENDITURES	88,409	95,247	120,000	180,000	150,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	(27,416)	(283,500)	(30,000)	(350,500)	(176,565)
From/(To) General Fund	(109,092)	—	—	—	—
TOTAL TRANSFERS	(136,508)	(283,500)	(30,000)	(350,500)	(176,565)
ENDING BALANCE (June 30)	1,189,082	946,155	554,525	641,654	486,089

The Art in Public Places Fund was established to implement the placement, installation, and maintenance of artwork at various public locations throughout the City.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: GENERAL PLAN UPDATE FUND
CODE: 116
TYPE: GENERAL FUND

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	253,532	321,607	399,111	402,804	480,304
REVENUES	68,075	81,197	77,500	77,500	77,500
TOTAL FUNDS AVAILABLE	321,607	402,804	476,611	480,304	557,804
EXPENDITURES					
Operating Expenditures:	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	321,607	402,804	476,611	480,304	557,804

The General Plan Update fund was established to provide funding for the State-mandated General Plan Update. Funding for the update is derived from a 17.5% fee that is applied to City planning permit fees.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: RMRA FUND
CODE: 210
TYPE: SPECIAL REVENUE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	746,224	1,058,780	456,911	1,316,082	14,082
REVENUES	935,958	1,012,563	1,116,000	1,116,000	1,138,160
TOTAL FUNDS AVAILABLE	1,682,182	2,071,343	1,572,911	2,432,082	1,152,242
EXPENDITURES					
Capital Projects	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	(623,402)	(755,262)	(1,567,000)	(2,418,000)	(1,000,000)
From/(To) Street Fund	—	—	—	—	—
TOTAL TRANSFERS	(623,402)	(755,262)	(1,567,000)	(2,418,000)	(1,000,000)
ENDING BALANCE (June 30)	1,058,780	1,316,081	5,911	14,082	152,242

The Road Repair and Accountability Act (SB 1) was passed by the California legislature and approved by the Governor in 2017 to address California's significant funding shortfall to maintain and improve the state's transportation infrastructure network. SB 1 revenues are derived from taxes and fees that are distributed to local jurisdictions through an allocation formula. This restricted fund reflects the allocations to the City of Cerritos that are used to offset qualifying operational programs and projects in the Capital Improvement Program.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: STREET IMPROVEMENT FUND
CODE: 211
TYPE: SPECIAL REVENUE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	230,041	(470,589)	132,057	16,000	—
REVENUES	1,429,512	2,239,521	4,454,785	3,172,623	4,743,318
TOTAL FUNDS AVAILABLE	1,659,553	1,768,932	4,586,842	3,188,623	4,743,318
EXPENDITURES					
Operating Expenditures:					
Legislative & Administrative	167,893	154,934	182,143	139,600	151,310
Public Works	2,481,219	2,456,784	3,319,881	3,348,802	3,923,587
Administrative Services	522,338	430,842	653,591	468,427	509,040
Capital Projects:					
Streets and Highways	—	—	—	—	—
Traffic Signals	—	—	—	—	—
TOTAL EXPENDITURES	3,171,450	3,042,560	4,155,615	3,956,829	4,583,937
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	2,379,105	2,459,821	7,589,110	7,027,624	11,057,983
From/(To) RMRA Fund	—	—	—	—	—
From/(To) Measure "M" Fund	—	—	—	—	—
From/(To) SB 821 Fund	—	—	—	—	—
From/(To) Prop "C" Fund	—	—	—	—	—
From/(To) CDBG Fund	71,245	—	—	—	—
From/(To) American Rescue Plan Fund	—	—	—	—	—
From/(To) Municipal Improvement Fund	(1,409,042)	(1,170,193)	(7,882,280)	(6,259,418)	(11,217,364)
From/(To) Reclaimed Water Fund	—	—	—	—	—
TOTAL TRANSFERS	1,041,308	1,289,628	(293,170)	768,206	(159,381)
ENDING BALANCE (June 30)	(470,589)	16,000	138,057	—	—

The Street Improvement Fund is a restricted fund containing dedicated street-related revenues such as Surface Transportation Program - Local and Highway Users Tax. Funds are required to be used for street maintenance and improvement projects.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: TRASH FRANCHISE FUND
CODE: 212
TYPE: SPECIAL REVENUE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	252,231
REVENUES	—	—	—	1,832,000	1,919,400
TOTAL FUNDS AVAILABLE	—	—	—	1,832,000	2,171,631
EXPENDITURES					
Operating Expenditures:					
Legislative & Administrative	—	—	—	—	—
Public Works	—	—	—	353,829	314,308
Administrative Services	—	—	—	9,344	7,473
TOTAL EXPENDITURES	—	—	—	363,173	321,781
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
From/(To) Municipal Improvement Fund	—	—	—	(1,216,596)	(1,639,130)
TOTAL TRANSFERS	—	—	—	(1,216,596)	(1,639,130)
ENDING BALANCE (June 30)	—	—	—	252,231	210,720

The Trash Franchise Fund accounts for revenue generated from trash franchise fees and is designated for specific municipal expenditures, including paving projects, tree clearance, and customer service initiatives related to waste management.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: DRAINAGE FUND
CODE: 213
TYPE: SPECIAL REVENUE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	2,486	3,540	2,600	2,600	2,500
TOTAL FUNDS AVAILABLE	2,486	3,540	2,600	2,600	2,500
EXPENDITURES					
Operating Expenditures:					
Legislative & Administrative	537	799	582	741	804
Public Works	14,141	13,140	14,748	37,283	41,627
Administrative Services	1,670	2,221	2,090	2,488	2,704
TOTAL EXPENDITURES	16,348	16,160	17,420	40,512	45,135
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	13,862	12,620	14,820	37,912	42,635
TOTAL TRANSFERS	13,862	12,620	14,820	37,912	42,635
ENDING BALANCE (June 30)	—	—	—	—	—

The Drainage Fund includes drainage fee revenues, and is used to fund storm drain related expenditures.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: SB 821 FUND
CODE: 215
TYPE: SPECIAL REVENUE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	—	(25,000)	—	—	—
REVENUES	97,002	25,000	25,000	25,000	25,000
TOTAL FUNDS AVAILABLE	97,002	—	25,000	25,000	25,000
EXPENDITURES					
Operating Expenditures:					
Public Works	—	—	—	—	—
Community & Safety Services	—	—	—	—	—
Administrative Services	—	—	—	—	—
Capital Projects:	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
From/(To) Municipal Improvement Fund	(122,002)	—	(25,000)	(25,000)	(25,000)
From/(To) Street Improvement Fund	—	—	—	—	—
TOTAL TRANSFERS	(122,002)	—	(25,000)	(25,000)	(25,000)
ENDING BALANCE (June 30)	(25,000)	—	—	—	—

TDA Article 3, or SB 821, the Bicycle and Pedestrian Facilities Program, is provided through the Transportation Development Act (TDA), funded through a ¼ cent of the general sales tax collected statewide. The SB 821 Fund is a restricted fund which receives revenue that is reserved for use on bicycle and pedestrian facilities. Eligible projects include sidewalks, bike paths, bike lanes, bike routes, and access ramps or curb cuts.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: AQMD FUND
CODE: 216
TYPE: SPECIAL REVENUE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	582,221	602,514	606,577	649,300	669,862
REVENUES	71,035	69,162	64,000	64,000	64,000
TOTAL FUNDS AVAILABLE	653,256	671,676	670,577	713,300	733,862
EXPENDITURES					
Operating Expenditures:					
Legislative & Administrative	—	—	—	—	—
Community Development	14,492	22,464	58,938	43,438	58,438
Public Works	—	—	—	—	—
Administrative Services	—	—	—	—	—
Capital Outlay:					
Vehicles	—	—	—	—	—
TOTAL EXPENDITURES	14,492	22,464	58,938	43,438	58,438
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	88	—	—	—
From/(To) Municipal Improvement Fund	(36,250)	—	—	—	—
TOTAL TRANSFERS	(36,250)	88	—	—	—
ENDING BALANCE (June 30)	602,514	649,300	611,639	669,862	675,424

The AQMD Special Revenue Fund is a restricted fund which includes revenue received from the Air Quality Management District for air pollution mitigation efforts, such as transportation and ride-share programs and capital improvements.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "R" FUND
CODE: 217
TYPE: SPECIAL REVENUE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	58,167	58,433	59,433	59,134	60,134
REVENUES	636,421	786,068	760,590	760,590	875,000
TOTAL FUNDS AVAILABLE	694,588	844,501	820,023	819,724	935,134
EXPENDITURES					
Operating Expenditures:					
Legislative & Administrative	—	—	—	—	—
Public Works	636,155	785,367	759,590	759,590	874,000
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	636,155	785,367	759,590	759,590	874,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	58,433	59,134	60,433	60,134	61,134

Measure "R" was approved by the Los Angeles County electorate in 2008 to fund traffic relief and transportation upgrades. This fund reflects revenues received by the City of Cerritos that are used to offset direct program charges in the fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: PROPOSITION "A" FUND
CODE: 218
TYPE: SPECIAL REVENUE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	495,573	1,206,512	1,376,057	1,755,801	2,180,811
REVENUES	1,242,905	1,433,324	1,339,010	1,425,010	1,516,000
TOTAL FUNDS AVAILABLE	1,738,478	2,639,836	2,715,067	3,180,811	3,696,811
EXPENDITURES					
Operating Expenditures:					
Community Development	531,966	884,035	1,000,000	1,000,000	1,250,000
TOTAL EXPENDITURES	531,966	884,035	1,000,000	1,000,000	1,250,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Prop C	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	1,206,512	1,755,801	1,715,067	2,180,811	2,446,811

The Proposition "A" Fund contains monies which are collected by Los Angeles County and earmarked for transportation-related projects. Twenty-five percent of all County-wide revenues are returned to cities for local transportation uses. Expenses attributed to transportation-related programming and projects are charged against this fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: PROPOSITION "C" FUND
CODE: 219
TYPE: SPECIAL REVENUE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	190,568	414,264	424,764	735,545	963,335
REVENUES	849,301	1,064,524	1,027,790	1,027,790	1,115,000
TOTAL FUNDS AVAILABLE	1,039,869	1,478,788	1,452,554	1,763,335	2,078,335
EXPENDITURES					
Operating Expenditures:					
Community Development	625,606	743,243	800,000	800,000	1,000,000
Capital Projects:					
Streets and Highways	—	—	—	—	—
TOTAL EXPENDITURES	625,606	743,243	800,000	800,000	1,000,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	—	—	—	—	—
From/(To) Street Improvement Fund	—	—	—	—	—
From/(To) Prop A	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	414,263	735,545	652,554	963,335	1,078,335

The Proposition "C" Fund contains the City's share of the one-half percent (1/2%) sales tax collected by Los Angeles County. Monies can be expended for bus system expansion projects, guideway system expansion projects, service quality and customer convenience projects, and mandated program projects. Expenses attributed to transportation-related programming and projects are charged against this fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "M" FUND
CODE: 220
TYPE: SPECIAL REVENUE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	408,646	408,283	—	71,047	71,047
REVENUES	726,371	893,099	867,370	867,370	997,500
TOTAL FUNDS AVAILABLE	1,135,017	1,301,382	867,370	938,417	1,068,547
EXPENDITURES					
Operating Expenditures:					
Legislative & Administrative	75,234	109,945	150,000	150,000	—
Public Works	773	390	—	—	—
Community Development	—	20,000	—	—	—
Capital Projects	—	—	—	—	—
TOTAL EXPENDITURES	76,007	130,335	150,000	150,000	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	(650,727)	(1,100,000)	(750,000)	(717,370)	(860,870)
From/(To) General Fund	—	—	32,630	—	—
From/(To) Street Fund	—	—	—	—	—
TOTAL TRANSFERS	(650,727)	(1,100,000)	(717,370)	(717,370)	(860,870)
ENDING BALANCE (June 30)	408,283	71,047	—	71,047	207,677

Measure "M" was approved by the Los Angeles County electorate in 2016 to provide funding for a variety of local and regional transportation infrastructure maintenance and improvements. Revenue is derived via a County-wide half cent sales tax and is distributed to local jurisdictions through an allocation formula. This restricted fund reflects the allocations to the City of Cerritos that are used to offset qualifying operational programs and projects in the Capital Improvement Program.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "A" FUND
CODE: 231
TYPE: SPECIAL REVENUE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	—	—	660,000	560,000	—
TOTAL FUNDS AVAILABLE	—	—	660,000	560,000	—
EXPENDITURES					
Operating Expenditures:					
Community Development	—	—	—	—	—
Administrative Services	—	—	—	—	—
Capital Projects:					
Parks and Open Spaces	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	—	—	(660,000)	(560,000)	—
TOTAL TRANSFERS	—	—	(660,000)	(560,000)	—
ENDING BALANCE (June 30)	—	—	—	—	—

Measure "A" was approved by the Los Angeles County electorate in 2016 to provide funding for a variety of local and regional park and open space improvements. Revenue is derived via a County-wide property tax increase of \$0.015 per square foot of building area. This fund reflects revenues received by the City of Cerritos that are reserved for the completion of improvement projects for the City's parks and open spaces.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "W" FUND
CODE: 232
TYPE: SPECIAL REVENUE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	—	306,243	322,743	460,703	—
REVENUES	965,858	938,478	3,149,500	1,439,545	2,847,500
TOTAL FUNDS AVAILABLE	965,858	1,244,721	3,472,243	1,900,248	2,847,500
EXPENDITURES					
Operating Expenditures:					
Community Development	—	—	—	—	—
Administrative Services	—	—	—	—	—
Capital Projects:					
Water Improvements	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Sewer Fund	—	—	(50,000)	(50,000)	(50,000)
From/(To) Water Fund	(659,615)	(784,018)	(2,473,000)	(4,815,000)	(2,023,000)
From/(To) General Fund	—	—	—	2,964,752	(774,500)
TOTAL TRANSFERS	(659,615)	(784,018)	(2,523,000)	(1,900,248)	(2,847,500)
ENDING BALANCE (June 30)	306,243	460,703	949,243	—	—
DUE TO GENERAL FUND FOR PROJECT LOAN:					
cp17199 Groundwater Remediation-Civic Center				2,964,752	2,190,252

Measure "W" was approved by the Los Angeles County electorate in 2018 for regional and municipal projects that improve water quality and help to increase regional water supply. Revenue is derived via a County-wide parcel tax increase of \$0.025 per square foot of impermeable space. This fund reflects revenues received by the City of Cerritos that are reserved for the completion of projects relating to water quality improvement.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ASSESSMENT DISTRICT # 6 FUND
CODE: 241
TYPE: SPECIAL REVENUE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	19,814	79,319	104,469	120,712	150,912
REVENUES	159,505	141,394	130,200	130,200	130,200
TOTAL FUNDS AVAILABLE	179,319	220,713	234,669	250,912	281,112
EXPENDITURES					
Operating Expenditures:					
Legislative & Administrative	—	—	—	—	—
Community & Safety Services	—	—	—	—	—
Public Works	100,000	100,000	100,000	100,000	100,000
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	100,000	100,000	100,000	100,000	100,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	79,319	120,713	134,669	150,912	181,112

The AD #6 Maintenance District Fund contains revenues and maintenance expenditures related to the industrial area bounded by Bloomfield Avenue, 166th Street, Carmenita Road and the northern City limits. There are no restrictions on the use of these funds, which are used to offset City of Cerritos operational costs.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: LOS COYOTES LIGHTING DISTRICT
CODE: 242
TYPE: SPECIAL REVENUE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	98,612	98,612	98,600	98,600	98,600
TOTAL FUNDS AVAILABLE	98,612	98,612	98,600	98,600	98,600
EXPENDITURES					
Operating Expenditures:					
Legislative & Administrative	51,128	62,306	55,467	68,593	74,347
Public Works	1,065,202	1,259,410	1,381,824	1,412,964	1,479,248
Administrative Services	159,066	173,263	199,036	230,164	250,120
TOTAL EXPENDITURES	1,275,396	1,494,979	1,636,327	1,711,721	1,803,715
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	1,176,784	1,396,367	1,537,727	1,613,121	1,705,115
TOTAL TRANSFERS	1,176,784	1,396,367	1,537,727	1,613,121	1,705,115
ENDING BALANCE (June 30)	—	—	—	—	—

The Los Coyotes Lighting and Landscaping District Fund is a restricted fund that recovers costs for street lighting and landscaping. Revenue is collected from Cerritos Towne Center tenants in accordance with contractual agreements.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: LOCAL LAW ENFORCEMENT BLOCK GRANT
CODE: 262
TYPE: SPECIAL REVENUE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	—	—	—	—	—
TOTAL FUNDS AVAILABLE	—	—	—	—	—
EXPENDITURES					
Operating Expenditures:					
Community & Safety Services	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
From/(To) Municipal Improvement Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE(June 30)	—	—	—	—	—

When utilized, this fund contains revenue from the Justice Assistance Grant, which enables local agencies to develop comprehensive approaches to eliminating crime and public nuisances. Revenues received are transferred to the General Fund to fund allowable expenditures, resulting in no expenditures being budgeted in the fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: COPS SB 3229 GRANT FUND
CODE: 264
TYPE: SPECIAL REVENUE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	156,727	169,888	110,000	165,000	165,000
TOTAL FUNDS AVAILABLE	156,727	169,888	110,000	165,000	165,000
EXPENDITURES					
Operating Expenditures:					
Public Works	—	—	—	—	—
Community & Safety Services	—	—	—	—	—
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	(156,727)	(169,888)	(110,000)	(165,000)	(165,000)
TOTAL TRANSFERS	(156,727)	(169,888)	(110,000)	(165,000)	(165,000)
ENDING BALANCE (June 30)	—	—	—	—	—

COPS SB 3229 Grant Fund was passed in 1996 to make grant funding available to cities and counties for law enforcement purposes. Available monies have been used to fund law enforcement personnel at the Los Cerritos Center through reimbursements to the General Fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ENVIRONMENTAL FUND
CODE: 266
TYPE: SPECIAL REVENUE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	—	397	—	719	—
REVENUES	26,800	19,276	86,170	20,500	106,070
TOTAL FUNDS AVAILABLE	26,800	19,673	86,170	21,219	106,070
EXPENDITURES					
Operating Expenditures:					
Public Works	—	—	—	—	—
Community & Safety Services	—	—	—	—	—
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	(26,403)	(18,954)	(86,170)	(21,219)	(106,070)
TOTAL TRANSFERS	(26,403)	(18,954)	(86,170)	(21,219)	(106,070)
ENDING BALANCE (June 30)	397	719	—	—	—

This restricted fund includes revenues from environmentally-oriented grant programs and reimburses the General Fund for program related expenditures.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: AMERICAN RESCUE PLAN FUND
CODE: 269
TYPE: SPECIAL REVENUE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	—	6,271,600	—	—	—
TOTAL FUNDS AVAILABLE	—	6,271,600	—	—	—
EXPENDITURES					
Operating Expenditures:					
Public Works	—	—	—	—	—
Community & Safety Services	—	6,271,600	—	—	—
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	—	6,271,600	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds ⁹					
From/(To) General Fund	—	—	—	—	—
From/(To) Street Improvement Fund	—	—	—	—	—
From/(To) Municipal Improvement Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	—	—	—	—	—

As directed by the City Council in the FY 2021-22 Budget Resolution, this restricted fund was established to track emergency federal funding provided to the City by order of the American Rescue Plan Act of 2021 for the purposes of fiscal recovery from the COVID-19 pandemic. This fund reflects resources received by the City of Cerritos that are reserved for pandemic-driven revenue loss offsets.

⁹ The American Rescue Plan Act (ARPA) funding of approximately \$6.3 M will be completely received by June 30, 2022 and reassigned from Capital Improvement Program use to a General Fund transfer in FY 2021-22 to offset Police and Safety Services expenditures related to the Los Angeles Sheriff's Department contract in accordance with the U.S. Department of the Treasury final rule for use of these Federal funds. Any resulting savings in General Fund operations will be available for unrestricted use at the City Council's discretion.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: HOUSING ASSET FUND
CODE: 280
TYPE: SPECIAL REVENUE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	23,154,192	23,325,458	20,264,416	23,390,021	23,573,791
REVENUES	283,677	222,763	1,273,770	1,243,770	1,977,133
TOTAL FUNDS AVAILABLE	23,437,869	23,548,221	21,538,186	24,633,791	25,550,924
EXPENDITURES					
Operating Expenditures:					
Legislative & Administrative	28,131	11,465	20,000	30,000	30,000
Special Studies	77,888	139,635	50,000	20,000	50,000
Housing Services Programs	6,392	7,099	10,000	10,000	10,000
Senior Housing	—	—	—	—	—
TOTAL EXPENDITURES	112,411	158,199	80,000	60,000	90,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement	—	—	(1,000,000)	(1,000,000)	(1,600,000)
TOTAL TRANSFERS	—	—	(1,000,000)	(1,000,000)	(1,600,000)
ENDING BALANCE (June 30)	23,325,458	23,390,022	20,458,186	23,573,791	23,860,924
Successor Agency-Loan Revenues ¹⁰			829,822	829,822	1,315,818
Successor Agency Loan	10,830,685	10,152,007	9,411,133	9,411,133	8,131,629
CITY HOUSING ASSET FUND-EST. RESERVE	12,494,773	13,238,015	10,217,231	13,332,836	14,413,477
RESTRICTED RESERVES FOR PROJECTS:					
cp21701 - Proposed Mixed / Use Residential Infill Development	2,000,000	4,000,000	1,000,000	1,000,000	1,600,000
TOTAL RESTRICTED RESERVES	2,000,000	6,000,000	7,000,000	7,000,000	8,600,000

The Housing Asset Fund has been established to account for City transactions that were necessary during the dissolution of the former Cerritos Redevelopment Agency. The portion of the fund balance relating to the SERAF receivable is considered long term in nature and is not available for current expenditures.

¹⁰ Previous Budgets calculated the Successor Agency principal loan repayments as loan balance reductions only. This loan revenue offset allows for the principal repayment to show as revenue to facilitate understanding of changes in net fund balances and recognize cash inflows for planning purposes.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: COMMUNITY DEVELOPMENT BLOCK GRANT
CODE: 290
TYPE: SPECIAL REVENUE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	—	(448,764)	—	(20,909)	—
REVENUES	163,431	464,379	295,000	504,388	230,000
TOTAL FUNDS AVAILABLE	163,431	15,615	295,000	483,479	230,000
EXPENDITURES					
Capital Project					
Parks and Open Space	—	—	—	—	—
Government Buildings	—	—	—	—	—
Streets and Highways	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
From/(To) Municipal Improvement	(540,950)	(36,523)	(295,000)	(483,479)	(230,000)
From/(To) Street Improvement Fund	(71,245)	—	—	—	—
TOTAL TRANSFERS	(612,195)	(36,523)	(295,000)	(483,479)	(230,000)
ENDING BALANCE (June 30)	(448,764)	(20,908)	—	—	—

The Community Development Block Grant Fund (CDBG) is a restricted fund that recovers costs for the removal of material and architectural barriers that restrict the mobility and accessibility of elderly or severely disabled persons to public facilities and improvements. Available monies are used for Americans with Disability Act (ADA) related improvements to playground equipment at City parks and other allowable improvement projects. CDBG is a federally funded reimbursement grant where expenditures must be incurred prior to the receipt of the revenues.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MUNICIPAL IMPROVEMENT FUND
CODE: 410
TYPE: CAPITAL PROJECTS FUND

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	3,298,094	(192,848)	—	—	—
REVENUES	259,681	3,601,137	412,810	704,787	1,077,620
TOTAL FUNDS AVAILABLE	3,557,775	3,408,289	412,810	704,787	1,077,620
EXPENDITURES					
Capital Projects:					
Parks and Open Space	540,348	483,800	1,192,000	3,629,437	2,185,000
Government Buildings	5,034,785	8,756,673	6,180,000	11,747,015	4,900,000
Streets and Highways	2,792,907	2,754,881	10,138,480	10,933,772	14,972,364
Traffic Signals	353,312	28,943	180,000	321,057	90,000
Sewer Projects	—	—	—	—	—
Other Projects	389,732	580,790	1,710,800	1,650,500	2,226,565
Capital Outlay	—	—	—	—	—
TOTAL EXPENDITURES	9,111,084	12,605,087	19,401,280	28,281,781	24,373,929
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	844,549	5,851,110	5,029,190	11,347,988	6,547,380
From/(To) Art in Public Places Fund	27,416	283,500	30,000	350,500	176,565
From/(To) CCPA Endowment Fund	1,106,123	210	1,750,000	3,198,643	—
From/(To) RMRA Fund	623,402	755,262	1,567,000	2,418,000	1,000,000
From/(To) Street Improvement Fund	1,409,042	1,170,193	7,882,280	6,259,418	11,217,364
From/(To) Trash Franchise Fund	—	—	—	1,216,596	1,639,130
From/(To) SB821	122,002	—	25,000	25,000	25,000
From/(To) Measure "A" Fund	—	—	660,000	560,000	—
From/(To) Measure "M" Fund	650,727	1,100,000	750,000	717,370	860,870
From/(To) Housing Asset Fund	—	—	1,000,000	1,000,000	1,600,000
From/(To) CDBG Fund	540,950	36,523	295,000	483,479	230,000
From/(To) AQMD Fund	36,250	—	—	—	—
From/(To) American Rescue Plan Fund	—	—	—	—	—
From/(To) Equipment Replacement Fund	—	—	—	—	—
TOTAL TRANSFERS	5,360,461	9,196,798	18,988,470	27,576,994	23,296,309
ENDING BALANCE (June 30)	(192,848)	—	—	—	—
RESTRICTED RESERVES FOR PROJECTS:					
cp18206 - 12616 183rd St. Building Restoration	—	—	—	—	—
cp10024 - Sports Complex Refurbishment	—	—	—	—	—
cp20201 - Swim/Fitness Center Rehabilitation	—	—	—	—	—
TOTAL RESTRICTED RESERVES	—	—	—	—	—

The Municipal Improvement Fund includes revenues, expenditures, and transfers associated with non-enterprise related Capital Improvement Program projects such as street, park, and government building improvements.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: SEWER FUND
CODE: 214
TYPE: ENTERPRISE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	(7,278)	—	—	—	—
REVENUES	96,850	97,285	96,450	89,450	93,450
TOTAL FUNDS AVAILABLE	89,572	97,285	96,450	89,450	93,450
EXPENSES					
Direct Operating Expenses:					
Water & Power	422,419	454,751	194,772	209,900	214,679
BALANCE BEFORE OVERHEAD EXPENSES	(332,847)	(357,466)	(98,322)	(120,450)	(121,229)
OVERHEAD EXPENSES					
Indirect Overhead Expenses:					
Legislative & Administrative	37,364	48,103	40,536	49,616	53,778
Public Works	496,626	558,219	616,693	682,041	725,972
Administrative Services	120,518	138,358	148,882	169,940	184,410
TOTAL OVERHEAD EXPENSES	654,508	744,680	806,111	901,597	964,160
Capital Project	37,141	81,640	1,100,000	1,589,459	100,000
TOTAL EXPENSES	1,114,068	1,281,071	2,100,883	2,700,956	1,278,839
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	—	—	—	—	—
From/(To) Measure "W"	—	—	50,000	50,000	50,000
From/(To) General Fund	1,024,496	1,183,786	1,954,433	2,561,506	1,135,389
TOTAL TRANSFERS	1,024,496	1,183,786	2,004,433	2,611,506	1,185,389
ENDING BALANCE (June 30)	—	—	—	—	—
LOAN OWED TO GENERAL FUND	10,834,494	12,018,281	13,618,803	14,579,787	15,715,176

The Sewer Fund is a restricted enterprise fund which holds revenues and expenses related to sewer maintenance and improvement projects. In accordance with City Council direction, monies advanced to the Sewer Fund by the General Fund that are not reimbursed at the fiscal year's end constitute a loan from the General Fund to be repaid at an interest rate of 2.5%.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: WATER FUND
CODE: 510
TYPE: ENTERPRISE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	1,444,068	2,609,086	2,643,190	1,951,379	—
REVENUES	12,206,972	11,712,139	14,094,530	12,080,700	12,732,700
TOTAL FUNDS AVAILABLE	13,651,040	14,321,225	16,737,720	14,032,079	12,732,700
EXPENSES					
Direct Operating Expenses:					
Water & Power	8,719,687	9,269,608	8,915,173	9,586,261	9,849,396
BALANCE BEFORE OVERHEAD EXPENSES	4,931,353	5,051,617	7,822,547	4,445,818	2,883,304
OVERHEAD EXPENSES					
Indirect Overhead Expenses:					
Legislative & Administrative	438,022	593,200	475,359	602,384	652,882
Public Works	678,505	909,180	804,744	1,142,699	1,170,887
Administrative Services	1,730,433	2,044,405	2,000,115	2,318,318	2,496,569
TOTAL OVERHEAD EXPENSES	2,846,960	3,546,785	3,280,218	4,063,401	4,320,338
Capital Projects:					
Water Improvements	383,171	591,926	5,823,000	6,574,591	3,523,000
TOTAL EXPENSES	11,949,818	13,408,319	18,018,391	20,224,253	17,692,734
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	248,249	254,456	—	1,377,174	2,937,034
From/(To) Measure "W"	659,615	784,018	2,473,000	4,815,000	2,023,000
From/(To) Reclaimed Water	—	—	—	—	—
From/(To) Equipment Replacement Fund	—	—	—	—	—
TOTAL TRANSFERS	907,864	1,038,474	2,473,000	6,192,174	4,960,034
ENDING BALANCE (June 30)	2,609,086	1,951,380	1,192,329	—	—
LOAN OWED TO GENERAL FUND	10,178,229	10,432,685	10,178,229	11,809,860	14,746,894
RESTRICTED RESERVES FOR PROJECTS:					
cp17197 - C5 Water Well	2,227,130	2,184,842	—	1,434,842	934,842
TOTAL RESTRICTED RESERVES	2,227,130	2,184,842	—	1,434,842	934,842

The Water Fund is a restricted enterprise fund associated with the City's water enterprise. Projections for water revenues include consumption patterns and anticipated usage reductions associated with State-mandated legislation. In accordance with City Council direction, monies advanced to the Water Fund by the General Fund that are not reimbursed at the fiscal year's end constitute a loan from the General Fund to be repaid at an interest rate of 2.5%.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: RECLAIMED WATER FUND
CODE: 550
TYPE: ENTERPRISE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	1,708,328	1,850,512	1,362,412	1,939,724	1,544,232
REVENUES	1,217,089	1,229,423	1,081,500	1,031,500	1,031,500
TOTAL FUNDS AVAILABLE	2,925,417	3,079,935	2,443,912	2,971,224	2,575,732
EXPENSES					
Direct Operating Expenses:					
Water & Power	768,784	744,520	628,668	698,834	669,895
BALANCE BEFORE OVERHEAD EXPENSES	2,156,633	2,335,415	1,815,244	2,272,390	1,905,837
OVERHEAD EXPENSES					
Indirect Overhead Expenses:					
Legislative & Administrative	45,590	64,837	49,483	64,034	69,401
Public Works	63,116	90,871	75,425	136,385	141,520
Administrative Services	197,416	239,982	222,060	259,764	278,847
TOTAL OVERHEAD EXPENSES	306,122	395,690	346,968	460,183	489,768
Capital Projects:					
Water Improvements	—	—	200,000	267,974	525,000
TOTAL EXPENSES	1,074,906	1,140,210	1,175,636	1,426,991	1,684,663
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
From/(To) Street Fund	—	—	—	—	—
From/(To) Water Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	1,850,511	1,939,725	1,268,276	1,544,233	891,069

The Reclaimed Water Fund is a restricted fund that provides for the operation and improvements of the City's tertiary water system, which allows for the sale and use of reclaimed water to irrigate parks, medians, and other open spaces.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ELECTRIC UTILITY FUND
CODE: 570
TYPE: ENTERPRISE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	130,300	318,909	—	500,696	439,167
REVENUES	4,782,924	5,477,821	6,335,501	6,959,500	8,943,500
TOTAL FUNDS AVAILABLE	4,913,224	5,796,730	6,335,501	7,460,196	9,382,667
EXPENSES					
Direct Operating Expenses:					
Water & Power	5,046,034	5,876,297	7,150,122	6,841,489	8,424,803
Magnolia Bonds 2003	858,819	857,850	860,750	857,850	860,750
TOTAL DIRECT OPERATING EXPENSES	5,904,853	6,734,147	8,010,872	7,699,339	9,285,553
BALANCE BEFORE OVERHEAD EXPENSES	(991,629)	(937,417)	(1,675,371)	(239,143)	97,114
OVERHEAD EXPENSES					
Indirect Overhead Expenses:					
Legislative & Administrative	—	—	—	—	—
Public Works	113,633	37,878	113,633	25,456	24,900
Administrative Services	55,885	18,628	55,886	154,084	137,556
TOTAL INDIRECT OVERHEAD EXPENSES	169,518	56,506	169,519	179,540	162,456
TOTAL EXPENSES	6,074,371	6,790,653	8,180,391	7,878,879	9,448,009
TRANSFERS					
From/(To) General Fund ¹¹	858,819	857,850	860,750	857,850	860,750
Loan from General Fund	558,608	572,573	984,140	—	—
From General Fund - Debt Service	62,630	64,196	—	—	—
TOTAL TRANSFERS	1,480,057	1,494,619	1,844,890	857,850	860,750
ENDING BALANCE (June 30)	318,910	500,696	—	439,167	795,408
LOAN OWED TO GENERAL FUND	22,902,919	23,475,492	24,368,759	23,475,492	23,475,492
LOAN OWED TO GENERAL FUND- DEBT SERVICE	2,567,844	2,632,040	2,567,844	2,632,040	2,632,040

The City of Cerritos Electric Utility has been continuously serving electricity to customers within the City since 2005. The Electric Utility Fund is a restricted fund for utility-related activities. In accordance with City Council direction, monies advanced by the General Fund to the Electric Utility that are not reimbursed at the fiscal year's end constitute a loan from the General Fund to be repaid at an interest rate of 2.5%. The rate was reduced from 12% to 2.5% on the loan balance beginning with the Fiscal Year 2012-2013. Commencing in Fiscal Year 2013-2014, electric billing was outsourced, which significantly reduced staff time overhead charges. However, the Electric Utility still incurs some slight administrative staff time allocations from various City divisions.

¹¹ The Electric Utility's debt service obligations related to the Magnolia Power Project will be funded through a portion of the proceeds the Successor Agency to the Cerritos Redevelopment Agency will receive as part of a recent settlement of outstanding litigation between the Successor Agency and the State Department of Finance.

FUND: EQUIPMENT REPLACEMENT FUND
CODE: 620
TYPE: INTERNAL SERVICE FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	10,830,777	10,546,200	10,546,201	10,600,590	10,600,594
REVENUES	75,388	49,037	140,800	140,800	140,800
TOTAL FUNDS AVAILABLE	10,906,165	10,595,237	10,687,001	10,741,390	10,741,394
EXPENSES					
Operating Expenditures:					
Legislative & Administrative	—	—	—	—	—
Public Works	—	—	—	—	—
Administrative Services	359,964	594,642	156,720	163,020	325,060
Capital Outlay	—	—	1,212,610	1,616,947	994,800
TOTAL EXPENSES	359,964	594,642	1,369,330	1,779,967	1,319,860
TOTAL TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	600,000	1,228,530	1,639,171	1,179,060
From/(To) Municipal Improvement Fund	—	—	—	—	—
From/(To) Water Fund	—	—	—	—	—
From/(To) Reclaimed Water Fund	—	—	—	—	—
TOTAL TRANSFERS	—	600,000	1,228,530	1,639,171	1,179,060
ENDING BALANCE (June 30)	10,546,201	10,600,595	10,546,201	10,600,594	10,600,594

The Equipment Replacement Fund provides for the regular maintenance and replacement of the City's equipment and office equipment inventory.

City of Cerritos
Financial Program: 2023-2024
Revenues

REVENUES

SUMMARY OF REVENUES BY FUND TYPE AND YEAR

CITY OF CERRITOS	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 FORECAST
General Fund	71,153,942	87,968,285	86,703,738	89,475,077	95,574,590
General Fund - Misc.	342,788	421,668	545,582	620,682	655,682
Special Revenue Funds	7,845,600	15,853,191	15,460,385	14,434,986	17,950,381
Capital Projects Funds	259,681	3,601,137	412,810	704,787	1,077,620
Enterprise Funds	18,303,836	18,516,668	21,607,981	20,161,150	22,801,150
Internal Service Funds	75,388	49,037	140,800	140,800	140,800
TOTAL CITY OF CERRITOS	97,981,235	126,409,986	124,871,296	125,537,482	138,200,223

REVENUES

FUND: General Fund
CODE: 110

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 FORECAST
TAXES					
40130 (000) Business License	1,142,379	1,171,650	1,200,000	1,200,000	1,200,000
40133 (000) Business License - Software	—	—	—	—	—
40135 (000) Business License - Tobacco Retail	250	750	1,000	1,000	1,000
40160 (141) Documentary Transfer Taxes	241,984	408,716	250,000	250,000	265,000
40180 (000) No-Low Property Tax	3,601,865	4,172,055	4,078,000	4,078,000	4,198,000
40230 (000) Sales Tax	38,748,343	45,357,612	44,027,108	47,222,758	46,995,534
40232 (000) Sales Tax Reimbursement	—	—	—	—	—
40245 (000) Pass Thru From CRA	385,370	516,351	420,000	420,000	500,000
40246 (000) ABX1 26 PTR Residual	2,631,253	2,277,117	2,000,000	2,260,000	2,350,000
40250 (000) Transient Occupancy Tax	924,051	1,235,045	1,000,000	1,200,000	1,200,000
41701 (000) General Tax Levy	1,028,747	1,182,113	1,030,000	1,030,000	1,130,000
41702 (000) General Tax Levy - AD#6	—	—	—	—	—
TOTAL TAXES	48,704,242	56,321,409	54,006,108	57,661,758	57,839,534

FRANCHISES

40171 (141) Franchise - Utility	703,711	799,109	700,000	700,000	750,000
40172 (000) Franchise - Trash	1,449,314	1,703,447	1,515,000	—	—
40173 (141) Franchise - Cable	468,954	451,136	500,000	500,000	500,000
TOTAL FRANCHISES	2,621,979	2,953,692	2,715,000	1,200,000	1,250,000

LICENSES AND PERMITS

41109 (211) Building Permits - City	336,808	404,091	400,000	400,000	400,000
41110 (211) Building Permits	986,092	1,455,972	1,100,000	1,100,000	1,100,000
41111 (211) General Plan Maintenance Fee	—	—	—	—	—
41115 (000) Green Building Permits Standards Fee	179	176	250	250	250
41120 (321) Excavation Permit	119,900	121,301	120,000	120,000	120,000
41123 (231) Occupancy Permit Processing	47,208	46,646	50,000	50,000	50,000
41125 (353) Tree Trimming Permit	28,092	32,200	28,000	28,000	28,000
TOTAL LICENSES & PERMITS	1,518,279	2,060,386	1,698,250	1,698,250	1,698,250

FINES & FORFEITURES

41205 (451) Administrative Citations	1,980	23,860	2,000	2,000	2,000
41205 (452) Administrative Citations	—	—	—	—	—
41210 (451) Court Fines	85,996	36,390	20,000	20,000	20,000
41210 (452) Court Fines	—	—	—	—	—
41220 (451) Forfeitures & Seizures	—	—	—	—	—
41230 (451) Parking Bail / State	24,220	23,054	60,000	60,000	60,000
41240 (451) Parking Fines	77,920	206,353	190,000	190,000	190,000
41250 (451) Vehicle Fines	64,390	93,678	70,000	70,000	70,000
TOTAL FINES & FORFEITURES	254,506	383,335	342,000	342,000	342,000

REVENUES

FUND: General Fund (cont.)

CODE: 110

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 FORECAST
REV. FROM USE OF MONEY & PROP.					
41321 (000) Bldg & Ground Lease - Lincoln	544,240	544,240	544,240	544,240	544,240
41322 (000) Bldg & Ground Lease - Towne Center	5,040,831	5,164,920	5,217,015	5,222,415	6,969,410
41323 (000) Bldg & Ground Lease - Auto Storage	580,489	533,201	520,000	531,930	542,570
41324 (000) Bldg & Ground Lease - Others	84,350	90,047	86,640	94,450	98,870
41325 (000) Bldg & Ground Lease - Jaguar / Land Rover	303,020	319,175	319,170	319,170	319,170
41326 (000) Bldg & Ground Lease - NW Studebaker / 183	677,043	639,503	635,000	688,990	709,660
41327 (000) Bldg & Ground Lease - 12616 183rd St	—	415,302	480,450	576,540	582,310
41328 (000) Bldg & Ground Lease - 12880 Moore St	416,310	428,797	440,560	440,560	453,770
41329 (000) Bldg & Ground Lease - 17423 Studebaker Rd	127,256	131,888	131,900	137,140	142,630
41335 (000) Community Facilities District	10,290	10,924	10,800	10,800	10,800
41336 (000) Developer Mitigation - Aria	86,200	87,024	92,000	92,000	92,000
41340 (442) Concessions	—	—	—	—	—
41340 (621) Concessions	—	—	—	—	—
41350 (000) Interest Income	1,712,693	1,645,213	1,750,000	2,000,000	2,400,000
41350 (261) Interest Income	616,693	488,562	355,790	355,790	145,259
41354 (000) Gain or Loss on Sale of Investment	—	—	—	—	—
41360 (422) Rent - Facility	(60)	17,455	25,000	25,000	25,000
41360 (441) Rent - Facility	(4,164)	181,832	175,000	175,000	175,000
41360 (443) Rent - Facility	—	64,355	80,000	80,000	80,000
41360 (571) Rent - Facility	(1,480)	67,533	90,000	85,000	85,000
41360 (661) Rent - Facility	(28,363)	392,176	200,000	450,000	400,000
41361 (000) Rental Participation - Lincoln	24,350	61,616	25,000	62,000	60,000
41362 (000) Rental Participation - Towne Ctr (Vestar)	32,970	87,389	57,000	90,000	93,000
41364 (000) Rental Participation - Sheraton	207,616	322,889	200,000	330,000	335,000
41366 (000) Rental Participation - Towne Ctr (Tiarna)	24,486	—	24,486	—	—
41367 (000) Rental Participation - Towne Ctr (Arden)	—	33,470	—	—	—
41368 (000) Rental Participation - AT&T	119,362	112,345	120,000	126,000	125,000
41370 (000) Rent - Property	14,400	14,400	14,400	14,400	14,400
41382 (000) Site Improvement - Towne Center	50,232	24,517	50,230	—	—
41650 (000) Sale of Land	—	—	—	—	—
41699 (000) CRA Loan Repayment	—	—	3,319,286	3,319,286	5,263,274
TOTAL REV. FROM USE OF MONEY & PROP.	10,638,764	11,878,773	14,963,967	15,770,711	19,666,363

REVENUES

FUND: General Fund (cont.)
CODE: 110

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 FORECAST
INTERGOVERNMENTAL					
41452 (571) Grant - Library	—	—	3,000	4,000	2,000
41458 (571) Grant - Childhood Literacy Grant	—	—	—	—	—
41475 (311) Grants - Others	—	—	—	—	—
41475 (441) Grants - Others	—	—	—	—	—
41475 (561) Grants - Others	2,391	6,216	—	—	—
41475 (571) Grants - Others	13,000	—	—	8,500	150,000
41475 (661) Grants - Others	—	—	40,000	40,000	190,000
41479 (000) Motor Vehicle In Lieu - Reimbursement	5,865,906	6,363,654	6,500,000	6,500,000	6,630,000
41480 (000) Motor Vehicle In Lieu	—	57,818	35,000	35,000	35,000
41485 (000) SB90 State Mandated Reimbursement	(82)	5,034	2,500	428,605	32,500
41495 (000) Other Agency Contribution	617,283	4,148,465	—	—	—
41710 (000) Reimbursement - Administrative	—	—	—	—	—
41750 (000) Reimbursement - Staff Time	35,000	35,000	35,000	35,000	35,000
TOTAL INTERGOVERNMENTAL	6,533,498	10,616,187	6,615,500	7,051,105	7,074,500

REVENUES

FUND: General Fund (cont.)
CODE: 110

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
CURRENT FEES & SERVICES					
41508 (000) Cal-Card Rebate	3,097	3,342	3,000	3,000	3,000
41511 (321) Checking & Inspection Fees	29,450	26,847	15,000	15,000	25,000
41512 (621) Credit Card Discount Fee	225	(60,095)	(150,000)	(145,000)	(150,000)
41513 (551) Coffee & Beverage Sales	1,066	2,842	2,000	2,000	2,000
41527 (442) Golf Course Revenues	265,974	593,525	500,000	500,000	500,000
41530 (621) Handling Fee	—	84,485	195,000	127,200	165,360
41531 (451) Gas / Fuel Sales	108,051	142,450	120,000	120,000	120,000
41532 (441) Fingerprinting Reimbursement	—	—	60	60	60
41532 (451) Fingerprinting Reimbursement	93	218	500	500	500
41534 (571) Library Fees & Fines	1,339	33,544	36,680	40,000	40,000
41535 (000) Film Shoot Revenue	—	—	—	—	—
41539 (422) Membership Fees	(34,339)	24,700	35,000	30,000	35,000
41539 (443) Membership Fees	(45,395)	27,455	35,000	35,000	35,000
41539 (571) Membership Fees	—	38,773	37,400	40,000	40,000
41547 (231) Planning & Zoning Fees	126,943	173,831	150,000	150,000	150,000
41549 (621) Program Advertising Revenue	—	—	—	—	—
41552 (422) Registration Fees	—	2,935	25,000	15,000	25,000
41552 (441) Registration Fees	10,096	146,230	150,000	250,000	250,000
41552 (442) Registration Fees	—	14,031	10,000	10,000	10,000
41552 (443) Registration Fees	(30)	69,204	100,000	200,000	200,000
41552 (571) Registration Fees	(5)	310	1,500	1,000	1,000
41554 (443) Recreational Swim Fees	(43)	66,495	75,000	100,000	100,000
41560 (421) Sponsored Events	—	—	600	600	600
41560 (441) Sponsored Events	20,475	22,939	7,100	7,100	7,100
41562 (321) Subdivision Fees	1,545	1,994	500	500	2,500
41563 (422) Subscription Fees	—	—	30	—	30
41564 (451) Sheriff Security Services	178,474	149,248	180,000	180,000	180,000
41565 (621) Ticket Sales - Box Office	—	1,781,002	4,500,000	3,675,000	5,625,000
41566 (621) Ticket Sales - Donated	—	(350)	(1,900)	(1,900)	(1,900)
41567 (661) Ticket Sales - Rental	28,733	121,907	55,000	125,000	55,000
41705 (000) Assessment - Auto Storage Maintenance	21,780	21,780	21,760	21,010	21,010
41707 (000) Business License - Certified ACC	1,587	597	700	700	700
41781 (531) Sheriff Cost Recovery	—	—	—	—	—
TOTAL CURRENT FEES & SERVICES	719,116	3,490,239	6,104,930	5,501,770	7,441,960

REVENUES

FUND: General Fund (cont.)
CODE: 110

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 FORECAST
MISCELLANEOUS REVENUES					
41502 (611) Artist Merchandise / Taxable	—	—	—	—	—
41502 (621) Artist Merchandise / Taxable	—	3,385	11,000	6,000	18,500
41502 (671) Artist Merchandise / Taxable	—	—	—	—	—
41506 (422) Boutique Sales	—	—	3,000	3,000	3,000
41506 (571) Boutique Sales	—	3,692	3,900	3,900	3,900
41506 (621) Boutique Sales	—	—	—	—	—
41506 (671) Boutique Sales	—	—	—	—	—
41514 (422) Consignment Sales	(177)	20	(500)	(500)	(500)
41515 (000) Cash Short / Over	—	(2)	—	—	—
41515 (211) Cash Short / Over	—	—	—	—	—
41515 (421) Cash Short / Over	—	—	—	—	—
41515 (422) Cash Short / Over	—	(42)	—	—	—
41515 (441) Cash Short / Over	—	—	—	—	—
41515 (442) Cash Short / Over	—	(14)	—	—	—
41515 (443) Cash Short / Over	—	—	—	—	—
41515 (451) Cash Short / Over	—	—	—	—	—
41515 (531) Cash Short / Over	—	(100)	—	—	—
41515 (571) Cash Short / Over	—	(46)	—	—	—
41515 (621) Cash Short / Over	—	—	—	—	—
41515 (671) Cash Short / Over	—	—	—	—	—
41517 (571) Debit Card Revenue	(705)	9,045	8,000	11,000	11,000
41518 (422) Donation	—	50	—	—	—
41518 (441) Donation	30,000	—	—	—	—
41537 (451) Safety Center Merchandise Sale	—	—	—	—	—
41538 (000) Maps & Publications	—	—	—	—	—
41538 (141) Maps & Publications	—	—	—	—	—
41538 (211) Maps & Publications	—	—	—	—	—
41538 (231) Maps & Publications	1,450	1,065	2,000	500	500
41538 (311) Maps & Publications	—	—	—	—	—
41538 (321) Maps & Publications	848	502	—	—	—
41538 (363) Maps & Publications	—	792	—	—	—
41538 (411) Maps & Publications	—	—	—	—	—
41538 (451) Maps & Publications	—	—	—	—	—
41538 (531) Maps & Publications	—	—	—	—	—
41538 (532) Maps & Publications	—	—	—	—	—
41555 (000) Returned Check Charge	65	130	75	75	75
41555 (441) Returned Check Charge	—	—	—	—	—
41555 (671) Returned Check Charge	—	—	—	—	—
41581 (000) Vendor Registration Fees	—	—	—	—	—
41581 (421) Vendor Registration Fees	—	—	—	—	—
41581 (422) Vendor Registration Fees	—	2,200	2,400	2,400	2,400
41605 (441) Anniversary Revenue	—	—	—	—	—
41631 (000) CDBG Fund Exchange	—	—	—	—	—
41631 (441) CDBG Fund Exchange	—	—	—	—	—
41635 (000) Legal Settlements	—	—	—	—	—
41660 (000) Sale of Surplus Property	—	—	—	—	—

REVENUES

FUND: General Fund (cont.)

CODE: 110

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 FORECAST
MISCELLANEOUS REVENUES (cont.)					
41660 (551) Sale of Surplus Property	2,869	6,133	10,000	10,000	10,000
41670 (442) Merchandise Sales	410	2,182	5,000	5,000	5,000
41670 (443) Merchandise Sales	—	352	1,500	1,500	1,500
41671 (422) Merchandise Sales / Non-Taxable	—	140	350	350	350
41671 (443) Merchandise Sales / Non-Taxable	—	2,266	2,500	2,500	2,500
41671 (571) Merchandise Sales / Non-Taxable	—	170	150	150	150
41671 (621) Merchandise Sales / Non-Taxable	—	—	—	—	—
41690 (000) Miscellaneous Revenue	3,593	24,842	15,000	10,000	10,000
41690 (141) Miscellaneous Revenue	732	102	500	500	500
41690 (311) Miscellaneous Revenue	—	—	—	—	—
41690 (422) Miscellaneous Revenue	—	—	1,500	1,500	1,500
41690 (441) Miscellaneous Revenue	—	—	—	—	—
41690 (442) Miscellaneous Revenue	—	—	—	—	—
41690 (443) Miscellaneous Revenue	—	—	—	—	—
41690 (451) Miscellaneous Revenue	—	—	—	—	—
41690 (531) Miscellaneous Revenue	—	—	—	—	—
41690 (532) Miscellaneous Revenue	—	—	—	—	—
41690 (571) Miscellaneous Revenue	—	—	—	—	—
41690 (621) Miscellaneous Revenue	—	—	—	—	—
41690 (671) Miscellaneous Revenue	—	—	—	—	—
41720 (000) Damage to City Property	—	—	—	—	—
41720 (141) Damage to City Property	—	—	—	—	—
41720 (531) Damage to City Property	102,322	31,008	50,000	50,000	50,000
41765 (000) Reimbursement - Other Expense	—	—	—	—	—
41765 (111) Reimbursement - Other Expense	—	8	—	—	—
41765 (121) Reimbursement - Other Expense	(10)	—	—	—	—
41765 (141) Reimbursement - Other Expense	—	—	—	—	—
41765 (211) Reimbursement - Other Expense	—	5,591	—	—	—
41765 (221) Reimbursement - Other Expense	—	—	—	—	—
41765 (231) Reimbursement - Other Expense	—	—	—	—	—
41765 (251) Reimbursement - Other Expense	—	—	—	—	—
41765 (321) Reimbursement - Other Expense	—	—	—	—	—
41765 (331) Reimbursement - Other Expense	—	1,145	—	—	—
41765 (341) Reimbursement - Other Expense	—	—	—	—	—
41765 (342) Reimbursement - Other Expense	—	—	—	—	—
41765 (343) Reimbursement - Other Expense	—	—	—	—	—
41765 (344) Reimbursement - Other Expense	—	—	—	—	—
41765 (352) Reimbursement - Other Expense	—	—	—	—	—
41765 (354) Reimbursement - Other Expense	—	—	—	—	—
41765 (362) Reimbursement - Other Expense	—	—	—	—	—
41765 (363) Reimbursement - Other Expense	—	—	—	—	—
41765 (365) Reimbursement - Other Expense	—	—	—	—	—
41765 (421) Reimbursement - Other Expense	3,486	5,490	3,600	3,600	3,600
41765 (422) Reimbursement - Other Expense	—	—	—	—	—
41765 (441) Reimbursement - Other Expense	—	945	—	—	—
41765 (443) Reimbursement - Other Expense	—	—	—	—	—

REVENUES

FUND: General Fund (cont.)

CODE: 110

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 FORECAST
MISCELLANEOUS REVENUES (cont.)					
41765 (451) Reimbursement - Other Expense	—	1,450	—	—	—
41765 (452) Reimbursement - Other Expense	—	—	—	—	—
41765 (521) Reimbursement - Other Expense	—	—	—	—	—
41765 (531) Reimbursement - Other Expense	—	—	—	—	—
41765 (532) Reimbursement - Other Expense	—	—	—	—	—
41765 (541) Reimbursement - Other Expense	—	138,008	138,008	138,008	138,008
41765 (551) Reimbursement - Other Expense	—	—	—	—	—
41765 (552) Reimbursement - Other Expense	—	—	—	—	—
41765 (561) Reimbursement - Other Expense	—	—	—	—	—
41765 (571) Reimbursement - Other Expense	—	130	—	—	—
41765 (611) Reimbursement - Other Expense	—	—	—	—	—
41765 (621) Reimbursement - Other Expense	18,675	—	—	—	—
41765 (631) Reimbursement - Other Expense	—	—	—	—	—
41765 (641) Reimbursement - Other Expense	—	—	—	—	—
41765 (651) Reimbursement - Other Expense	—	—	—	—	—
41765 (661) Reimbursement - Other Expense	—	23,625	—	—	—
41765 (671) Reimbursement - Other Expense	—	—	—	—	—
41790 (121) Legal Cost Reimbursement	—	—	—	—	—
41790 (362) Legal Cost Reimbursement	—	—	—	—	—
41790 (451) Legal Cost Reimbursement	—	—	—	—	—
41790 (452) Legal Cost Reimbursement	—	—	—	—	—
TOTAL MISCELLANEOUS REVENUES	163,558	264,264	257,983	249,483	261,983
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110 - GENERAL FUND TOTAL	71,153,942	87,968,285	86,703,738	89,475,077	95,574,590

REVENUES

General Fund - Misc.

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 FORECAST
112 CCPA ENDOWMENT FUND					
41350 (000) Interest Income	79,168	59,058	135,000	135,000	135,000
41475 (000) Grants - Others	—	—	—	—	—
41518 (000) Donation	43,883	90,844	80,000	100,000	190,000
41607 (000) Arts Education Program Revenue	—	—	—	—	—
41631 (000) CDBG Fund Exchange	—	—	—	—	—
41690 (000) Miscellaneous Revenue	82	26	82	182	182
TOTAL 112 CCPA ENDOWMENT FUND	123,133	149,928	215,082	235,182	325,182
113 EARTHQUAKE PREPAREDNESS					
41350 (000) Interest Income	27,122	19,091	51,000	51,000	51,000
TOTAL 113 EARTHQUAKE PREPAREDNESS	27,122	19,091	51,000	51,000	51,000
114 BUSINESS LICENSE SOFTWARE					
40133 (000) Business License - Software	36,288	34,694	30,000	30,000	30,000
41350 (000) Interest Income	1,068	938	1,000	1,000	1,000
TOTAL 114 BUSINESS LICENSE SOFTWARE	37,356	35,632	31,000	31,000	31,000
115 ART IN PUBLIC PLACES					
41350 (000) Interest Income	11,207	6,756	21,000	21,000	21,000
41518 (000) Donation	75,895	129,064	150,000	150,000	150,000
41690 (000) Miscellaneous Revenue	—	—	—	55,000	—
TOTAL 115 ART IN PUBLIC PLACES	87,102	135,820	171,000	226,000	171,000
116 GENERAL PLAN MAINTENANCE FEE					
41111 (211) General Plan Maintenance Fee	65,659	79,129	75,000	75,000	75,000
41350 (000) Interest Income	2,416	2,068	2,500	2,500	2,500
TOTAL 116 GENERAL PLAN MAINT. FEE	68,075	81,197	77,500	77,500	77,500
GENERAL FUND - MISC. TOTAL	342,788	421,668	545,582	620,682	655,682

REVENUES

Special Revenue Funds

		2020-2021	2021-2022	2022-2023	2022-2023	2023-2024
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
210 ROAD MAINT. AND REHAB. ACT (RMRA)						
40203 (000)	Road Maintenance and Rehabilitation - (RMRA)	926,816	1,004,571	1,108,000	1,108,000	1,130,160
41350 (000)	Interest Income	9,142	7,992	8,000	8,000	8,000
TOTAL 210 RMRA FUND		935,958	1,012,563	1,116,000	1,116,000	1,138,160
211 STREET IMPROVEMENT FUND						
40174 (000)	Franchise - Trash Set Aside	84,000	84,000	84,000	—	—
40175 (000)	LA CMTA STPL Exchange	—	—	—	—	—
41350 (000)	Interest Income	—	—	—	—	—
41441 (000)	Hwy Users Tax - 2105	254,702	277,353	300,660	300,660	306,673
41442 (000)	Hwy Users Tax - 2106	147,577	163,118	172,050	172,050	175,491
41443 (000)	Hwy Users Tax - 2107	344,655	331,551	382,610	382,610	390,262
41444 (000)	Hwy Users Tax - 2107.5	6,000	7,500	7,725	7,725	7,880
41446 (000)	Hwy Users Tax - 2103	333,546	395,264	461,420	461,420	470,648
41460 (000)	American Recovery and Reinvestment Act-S	—	—	—	—	—
41475 (000)	Grants - Others	232,080	566,645	1,500,000	719,400	1,550,000
41495 (000)	Other Agency Contribution	26,951	414,090	1,546,320	1,128,758	1,842,364
41690 (000)	Miscellaneous Revenue	—	—	—	—	—
TOTAL 211 STREET IMPROVEMENT FUND		1,429,511	2,239,521	4,454,785	3,172,623	4,743,318
212 TRASH FRANCHISE FUND						
40172 (000)	Franchise - Trash	—	—	—	1,832,000	1,919,400
41350 (000)	Interest Income	—	—	—	—	—
TOTAL 212 TRASH FRANCHISE FUND		—	—	—	1,832,000	1,919,400
213 DRAINAGE FUND						
41350 (000)	Interest Income	—	—	—	—	—
41519 (321)	Drainage Fee	2,486	3,540	2,600	2,600	2,500
TOTAL 213 DRAINAGE FUND		2,486	3,540	2,600	2,600	2,500
215 SB821 FUND						
41350 (000)	Interest Income	—	—	—	—	—
41451 (411)	Grants - SB 821	97,002	25,000	25,000	25,000	25,000
TOTAL 215 SB821 FUND		97,002	25,000	25,000	25,000	25,000
216 AQMD FUND						
41350 (000)	Interest Income	4,883	3,403	9,000	9,000	9,000
41420 (000)	AQMD Revenue	66,152	65,759	55,000	55,000	55,000
41475 (000)	Grants - Others	—	—	—	—	—
TOTAL 216 AQMD FUND		71,035	69,162	64,000	64,000	64,000

REVENUES

Special Revenue Funds (Continued)

		2020-2021	2021-2022	2022-2023	2022-2023	2023-2024
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
217 MEASURE "R" FUND						
40205 (000)	Measure "R" Tax	635,613	785,286	759,590	759,590	874,000
41350 (000)	Interest Income	808	781	1,000	1,000	1,000
TOTAL 217 MEASURE R FUND		636,421	786,067	760,590	760,590	875,000
218 PROPOSITION "A" FUND						
40210 (000)	Proposition "A" Tax	1,020,311	1,262,499	1,224,010	1,224,010	1,400,000
41350 (000)	Interest Income	8,429	9,888	15,000	15,000	15,000
41459 (000)	Grant-National Transit Database Program	202,095	152,045	90,000	185,000	100,000
41571 (221)	Transit Revenue - C.O.W.	11,024	8,892	10,000	1,000	1,000
41572 (221)	Transit Revenue - Dial-A-Ride	1,046	—	—	—	—
TOTAL 218 PROPOSITION A FUND		1,242,905	1,433,324	1,339,010	1,425,010	1,516,000
219 PROPOSITION "C" FUND						
40220 (000)	Proposition "C" Tax	846,311	1,047,217	1,012,790	1,012,790	1,100,000
41350 (000)	Interest Income	2,990	3,256	5,000	5,000	5,000
41475 (000)	Grants - Others	—	—	—	—	—
41571 (221)	Transit Revenue - C.O.W.	—	14,052	10,000	10,000	10,000
TOTAL 219 PROPOSITION C FUND		849,301	1,064,525	1,027,790	1,027,790	1,115,000
220 MEASURE "M" FUND						
40204 (000)	Measure "M" Tax	720,173	888,642	860,870	860,870	991,000
41350 (000)	Interest Income	6,198	4,457	6,500	6,500	6,500
TOTAL 220 MEASURE M FUND		726,371	893,099	867,370	867,370	997,500
231 MEASURE "A" FUND						
40206 (000)	Measure "A" Tax	—	—	660,000	560,000	—
41350 (000)	Interest Income	—	—	—	—	—
TOTAL 231 MEASURE A FUND		—	—	660,000	560,000	—
232 MEASURE "W" FUND						
40207 (000)	Measure "W" Tax	964,086	934,207	3,148,000	1,438,045	2,846,000
41350 (000)	Interest Income	1,772	4,271	1,500	1,500	1,500
TOTAL 232 MEASURE W FUND		965,858	938,478	3,149,500	1,439,545	2,847,500
241 AD #6 MAINTENANCE DISTRICT						
41350 (000)	Interest Income	204	491	200	200	200
41702 (000)	General Tax Levy - AD#6	159,301	140,903	130,000	130,000	130,000
TOTAL 241 AD #6 MAINTENANCE DISTRICT		159,505	141,394	130,200	130,200	130,200
242 LOS COYOTES LIGHTING DISTRICT						
41350 (000)	Interest Income	—	—	—	—	—
41703 (000)	Assessment - Landscape	98,612	98,612	98,600	98,600	98,600
TOTAL 242 LOS COYOTES LIGHTING DIST.		98,612	98,612	98,600	98,600	98,600

REVENUES

Special Revenue Funds (Continued)

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 FORECAST
262 LOCAL LAW ENFORCEMENT GRANT					
41350 (000) Interest Income	—	—	—	—	—
41475 (000) Grants - Others	—	—	—	—	—
TOTAL 262 LOC. LAW ENFORCE. GRANT	—	—	—	—	—
264 COPS SB 3229 GRANT FUND					
41350 (000) Interest Income	—	—	—	—	—
41475 (000) Grants - Others	156,727	169,888	110,000	165,000	165,000
TOTAL 264 COPS SB 3229 GRANT FUND	156,727	169,888	110,000	165,000	165,000
266 ENVIRONMENTAL FUND					
41350 (000) Interest Income	397	322	600	600	600
41475 (000) Grants - Others	26,403	18,954	85,570	19,900	105,470
TOTAL 266 OTHER GRANT	26,800	19,276	86,170	20,500	106,070
269 AMERICAN RESCUE PLAN FUND					
41495 (000) Other Agency Contribution	—	6,271,600	—	—	—
TOTAL 266 OTHER GRANT	—	6,271,600	—	—	—
280 HOUSING ASSET FUND					
41350 (000) Interest Income	101,264	72,658	175,000	175,000	175,000
41350 (261) Interest Income	154,173	122,140	88,948	88,948	36,315
41475 (211) Grants - Others	—	—	—	150,000	—
41650 (000) Sale of Land	—	—	180,000	—	450,000
41699 (000) CRA Loan Repayment	—	—	829,822	829,822	1,315,818
41745 (000) Reimbursement - Residential Loan	28,240	27,965	—	—	—
TOTAL 280 HOUSING	283,677	222,763	1,273,770	1,243,770	1,977,133
290 COMM. DEV. BLOCK GRANT FUND					
41465 (000) CDBG - Comm. Dev. Block Grant	163,431	464,379	295,000	484,388	230,000
TOTAL 290 C.D.B.G. FUND	163,431	464,379	295,000	484,388	230,000
SPECIAL REVENUE FUNDS TOTAL	7,845,600	15,853,191	15,460,385	14,434,986	17,950,381

REVENUES

Capital Projects Funds

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 FORECAST
410 MUNICIPAL IMPROVEMENT FUND					
41323 (000) Bldg & Ground Lease - Auto Storage	(37,868)	—	—	—	—
41350 (000) Interest Income	—	—	—	—	—
41465 (000) CDBG - Comm. Dev. Block Grant	—	—	—	—	—
41475 (000) Grants - Others	296,773	—	412,500	204,477	76,840
41475 (441) Grants - Others	—	—	—	—	—
41545 (321) Park Fees	746	1,062	250	250	750
41546 (321) Parkway Tree Fees	30	75	60	60	30
41720 (000) Damage to City Property	—	3,600,000	—	—	—
41765 (000) Reimbursement - Other Expense	—	—	—	500,000	1,000,000
TOTAL MUNICIPAL IMPROVEMENT FUND	259,681	3,601,137	412,810	704,787	1,077,620
CAPITAL PROJECTS FUNDS TOTAL	259,681	3,601,137	412,810	704,787	1,077,620

REVENUES

Enterprise Funds

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 FORECAST
214 SEWER FUND					
41350 (000) Interest Income	(2,833)	(2,643)	(2,850)	(2,850)	(2,850)
41557 (321) Sewer Connection Fees	1,464	6,666	2,500	2,500	2,500
41558 (532) Sewer Maintenance Fees	98,478	93,478	97,000	90,000	94,000
41570 (532) Sewer - Uncollectible Accounts	(259)	(216)	(200)	(200)	(200)
41690 (000) Miscellaneous Revenue	—	—	—	—	—
TOTAL 214 SEWER FUND	96,850	97,285	96,450	89,450	93,450
510 WATER ENTERPRISE					
41350 (000) Interest Income	37,196	23,236	25,000	25,000	25,000
41475 (000) Grants - Others	—	—	—	—	—
41524 (532) Fires Lines Service Fee	497,154	500,649	490,000	450,000	450,000
41533 (532) Late Charge	—	1,365	500	500	500
41555 (532) Returned Check Charge	1,330	1,290	1,200	1,200	1,200
41590 (532) Water - Uncollectible Accounts	(23,968)	(9,706)	(18,000)	(20,000)	(18,000)
41591 (362) Water Service Fees	1,220	5,555	2,000	2,000	2,000
41592 (532) Water Meter Sales	—	—	200	200	200
41593 (532) Water Sales - Regular	10,493,012	10,101,494	10,300,000	9,500,000	10,300,000
41594 (362) Water Sales - Construction	7,224	2,407	1,800	1,800	1,800
41595 (532) Water Sales - Wholesale	710,653	599,103	1,000,000	900,000	1,000,000
41596 (362) Water Rights	—	—	500	—	—
41597 (532) Water Sales - City of Cerritos	482,772	424,239	470,000	470,000	470,000
41635 (000) Legal Settlements	—	42,288	1,821,130	750,000	500,000
41660 (000) Sale of Surplus Property	—	—	—	—	—
41675 (364) Sale of Water Emergency Kits	380	100	200	—	—
41690 (000) Miscellaneous Revenue	—	10	—	—	—
41690 (532) Miscellaneous Revenue	—	—	—	—	—
41760 (000) Reimbursement - Other Agency	—	2,514	—	—	—
41790 (362) Legal Cost Reimbursement	—	17,595	—	—	—
TOTAL 510 WATER ENTERPRISE	12,206,973	11,712,139	14,094,530	12,080,700	12,732,700
550 RECLAIMED WATER					
41350 (000) Interest Income	17,055	11,123	31,500	31,500	31,500
41475 (000) Grants - Others	—	—	—	—	—
41495 (000) Other Agency Contribution	—	—	—	—	—
41588 (366) Water Sales - Reclaimed - Regular	1,200,034	1,218,300	1,050,000	1,000,000	1,000,000
TOTAL 550 RECLAIMED WATER	1,217,089	1,229,423	1,081,500	1,031,500	1,031,500

REVENUES

Enterprise Funds (Continued)

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 FORECAST
570 ELECTRIC UTILITY FUND					
41350 (000) Interest Income	8,638	6,337	8,000	8,000	8,000
41425 (000) CARB-GHG Emission Reduction	—	—	—	—	—
41523 (000) Electric Sales for Resale	—	—	—	—	—
41525 (000) Electric Revenue - Regular	3,806,971	4,334,416	4,993,501	5,500,000	6,000,000
41526 (000) Electric Revenue - City	965,891	1,136,089	1,332,500	1,450,000	2,932,500
41531 (368) Gas / Fuel Sales	—	—	—	—	—
41645 (000) Rebates	—	—	—	—	—
41690 (000) Miscellaneous Revenue	1,424	979	1,500	1,500	3,000
41699 (000) CRA Loan Repayment	—	—	—	—	—
Total 570 Electric Utility Fund	4,782,924	5,477,821	6,335,501	6,959,500	8,943,500
ENTERPRISE FUNDS TOTAL	18,303,836	18,516,668	21,607,981	20,161,150	22,801,150

REVENUES

Internal Service Funds

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 FORECAST
620 EQUIPMENT REPLACEMENT FUND					
41350 (000) Interest Income	75,388	49,037	140,800	140,800	140,800
41370 (551) Rent - Property	—	—	—	—	—
41660 (000) Sale of Surplus Property	—	—	—	—	—
41690 (000) Miscellaneous Revenue	—	—	—	—	—
Total 620 Equipment Replacement Fund	75,388	49,037	140,800	140,800	140,800
<hr/>					
INTERNAL SERVICE FUNDS TOTAL	75,388	49,037	140,800	140,800	140,800
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TOTAL CITY OF CERRITOS	97,981,235	126,409,986	124,871,296	125,537,482	138,200,223

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City of Cerritos
Financial Program: 2023-2024
Expenditures Summary

EXPENDITURES SUMMARY

SUMMARY OF EXPENDITURES BY DEPARTMENT AND YEAR

CITY DEPARTMENTS	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
Legislative & Administrative	2,996,458	3,400,026	3,387,292	3,518,860	3,912,446	3,820,590
Community Development	6,948,598	5,589,911	6,964,381	7,007,574	7,304,838	7,304,838
Public Works / Water & Power	32,534,671	34,901,327	40,595,734	42,702,783	45,325,668	45,472,582
Community & Safety Services	23,600,416	24,401,100	29,840,157	30,205,628	32,005,847	32,005,847
Administrative Services	13,591,547	15,263,734	20,730,469	20,837,983	21,267,025	21,270,425
Theater	2,116,962	4,256,649	7,913,106	7,970,198	9,569,449	9,619,449
Labor Contingency					—	
TOTAL CITY DEPARTMENTS	81,788,652	87,812,747	109,431,139	112,243,026	119,385,273	119,493,731
CAPITAL IMPROVEMENT PROGRAM (CIP)						
All Projects	9,844,059	14,015,596	26,524,280	36,713,805	28,695,364	28,521,929
TOTAL CIP	9,844,059	14,015,596	26,524,280	36,713,805	28,695,364	28,521,929
TOTAL EXPENDITURES	91,632,711	101,828,343	135,955,419	148,956,831	148,080,637	148,015,660

EXPENDITURES SUMMARY

SUMMARY OF EXPENDITURES BY CLASSIFICATION FOR FY 2023-2024

CITY DEPARTMENTS	PERSONNEL	OPERATIONS AND MAINTENANCE	CAPITAL OUTLAY	TOTAL EXPENDITURES
Legislative & Administrative	2,633,390	1,187,200	—	3,820,590
Community Development	3,113,588	4,191,250	—	7,304,838
Public Works / Water & Power	14,537,096	30,799,486	136,000	45,472,582
Community & Safety Services	10,387,527	21,618,320	—	32,005,847
Administrative Services	12,013,423	8,262,202	994,800	21,270,425
Theater	4,409,849	5,209,600	—	9,619,449
Labor Contingency	—			—
TOTAL CITY DEPARTMENTS	47,094,873	71,268,058	1,130,800	119,493,731
CAPITAL IMPROVEMENT ACTIVITIES				
Government Buildings			4,900,000	4,900,000
Other Projects			2,226,565	2,226,565
Parks and Open Space			2,185,000	2,185,000
Sewer Improvements			100,000	100,000
Streets and Highways			14,972,364	14,972,364
Traffic Signals			90,000	90,000
Water Improvements			4,048,000	4,048,000
TOTAL CIP			28,521,929	28,521,929
TOTAL EXPENDITURES	47,094,873	71,268,058	29,652,729	148,015,660

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City of Cerritos
Financial Program: 2023-2024
Departmental Activity & Expenditures Budget

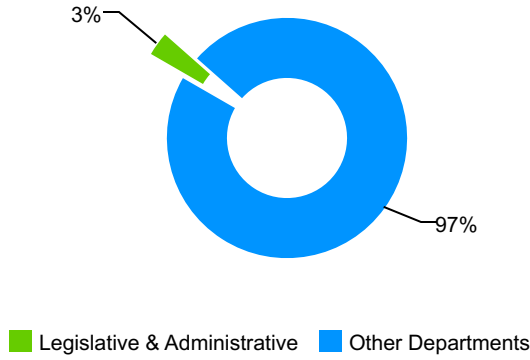
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**LEGISLATIVE
AND
ADMINISTRATIVE**

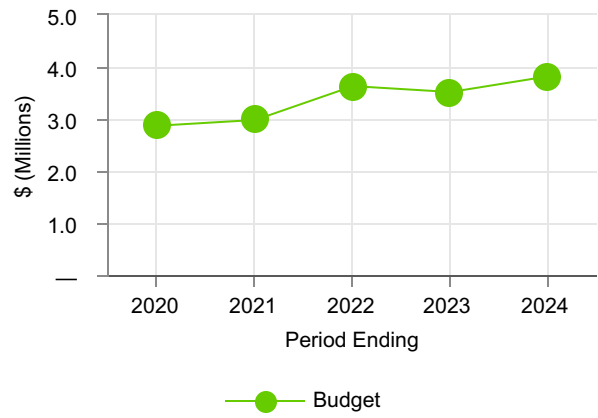
LEGISLATIVE AND ADMINISTRATIVE

Graphical Budget Data

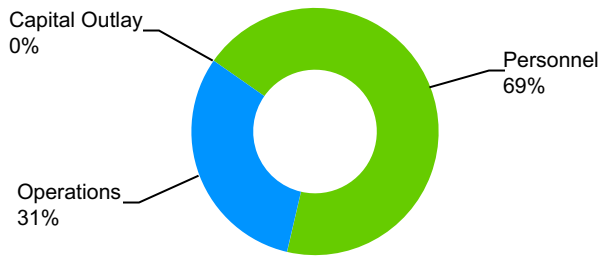
Percent of Operating Budget



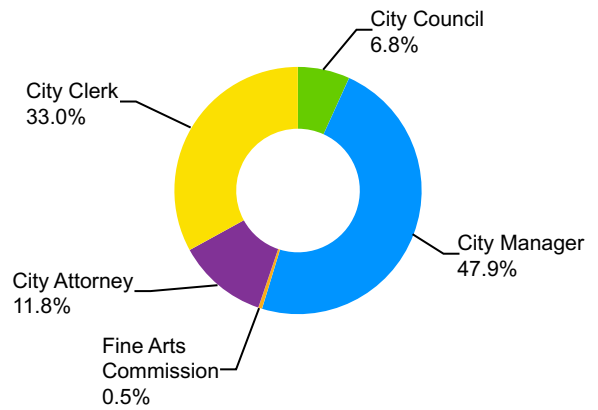
Budget History



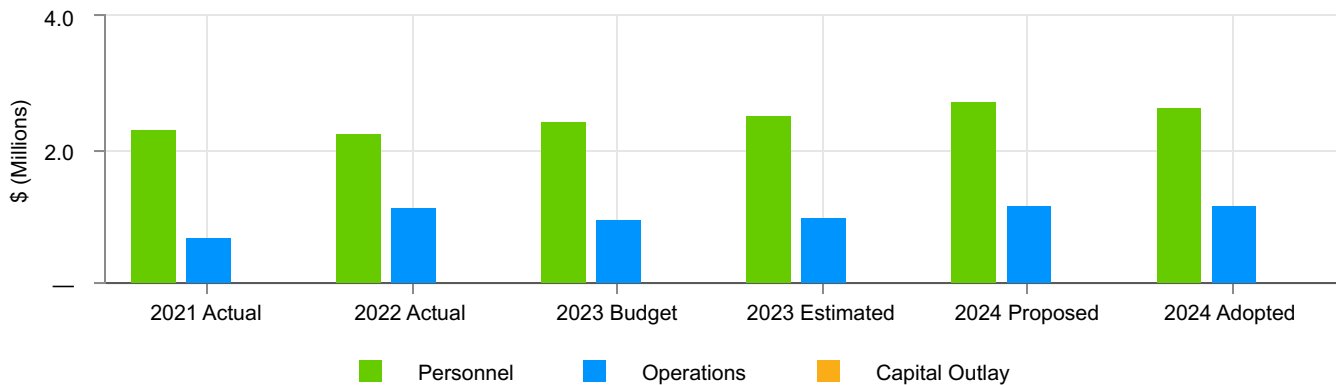
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Admin
ACTIVITY: City Council
CODE: 111

ACTIVITY SUMMARY

CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
Personnel Expense	210,911	200,391	173,115	187,307	211,392	211,392
Operations and Maintenance	98,425	63,916	47,000	61,000	48,000	48,000
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	309,336	264,307	220,115	248,307	259,392	259,392

OVERVIEW COMMENTARY

As defined in Article IV of the City Charter, the City Council is composed of five members elected at large by the citizens of Cerritos to serve for four-year overlapping terms. As the City's policy making legislative body, the City Council is responsible to the residents of Cerritos for the implementation of all programs and services provided by the City. Annually, the City Council reorganizes, choosing one of its members to serve as Mayor and one of its members to serve as Mayor Pro Tem, both terms commencing in April and continuing for one year.

The City Council acts upon all legislative matters concerning the City by approving and adopting all ordinances, resolutions, contracts and other matters requiring overall policy decisions and leadership. The Council appoints the City Manager, the City Attorney and the City Clerk / City Treasurer as well as the various commissions, boards and citizen advisory committees which ensure broad-based citizen input into the affairs of the City.

In reaching policy decisions, the City Council reviews proposals designed to meet community needs and sustain demanded service levels, initiates new programs to upgrade existing services, determines the ability of the City to provide financing for the proposed budget as submitted by the City Manager and oversees the expenditure of all City funds throughout the fiscal year.

Regular City Council meetings are held in the Cerritos City Council Chambers on the second and fourth Thursday of each month. In addition, following public notice, the Council may hold special meetings as may from time to time be appropriate.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Admin
ACTIVITY: City Council
CODE: 111

ACTIVITY OBJECTIVES

1. To provide overall legislative policy guidance and direction in the development of programs and services for the City.
2. To ensure that all municipal services are effectively delivered in the most efficient and economic manner possible.
3. To represent the needs, desires and demands of the citizens of Cerritos to the local, county, state and federal representatives.
4. To consider implementation of both short-term and long-range programs to guide the growth and development of the City physically, culturally, socially and economically.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increased funding for Travel and Meetings is required for the City Council to represent the City at special events and conferences sponsored by Local, State, and Federal professional organizations and associations (63080).

+\$25,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Admin

ACTIVITY: City Council

CODE: 111

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	68,506	68,584	69,666	80,755	112,702	112,702
52400 Employee Benefits	142,405	131,807	103,449	106,552	98,690	98,690
TOTAL PERSONNEL EXPENSE	210,911	200,391	173,115	187,307	211,392	211,392
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	24,000	24,000	24,000	18,000	—	—
53020 Dues and Publications	56,253	11,488	—	—	—	—
53080 Travel and Meeting	3,828	25,367	20,000	40,000	45,000	45,000
61170 Electronic Information	11,941	—	—	—	—	—
63410 Program Expenses and Supplies	421	—	—	—	—	—
63520 Special Supplies	593	618	—	—	—	—
67060 Cellular Phone	1,389	2,443	3,000	3,000	3,000	3,000
TOTAL OPERATIONS AND MAINTENANCE	98,425	63,916	47,000	61,000	48,000	48,000
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	309,336	264,307	220,115	248,307	259,392	259,392

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Admin
ACTIVITY: City Manager
CODE: 121

ACTIVITY OVERVIEW

CLASSIFICATION	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
Personnel Expense	1,373,922	1,414,198	1,441,771	1,497,118	1,589,840	1,589,840
Operations and Maintenance	123,411	260,497	260,280	283,100	241,200	241,200
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	1,497,333	1,674,695	1,702,051	1,780,218	1,831,040	1,831,040

OVERVIEW COMMENTARY

Pursuant to Article V of the City Charter, the City Manager serves as the City's chief administrative officer and is responsible for planning, organizing and directing the municipal activities with the exception of those activities specifically exempt by the Charter. This office prepares and submits the annual budget to the City Council and advises the Council on the financial conditions and needs of the City. The City Manager makes recommendations to the Council on the affairs of the City and ensures that all applicable ordinances and state laws are enforced. The City Manager attends all Council meetings and advises the Council on legislative and policy matters.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Admin
ACTIVITY: City Manager
CODE: 121

ACTIVITY OBJECTIVES

1. To assist the City Council in its development of policy to address the needs and issues of the community by providing project costs and benefits for alternative policy decisions.
2. To encourage improvement and innovation in the quality, efficiency, delivery and effectiveness of municipal services.
3. To provide overall direction for the implementation of City Council policy through the centralization of authority and responsibility.
4. To keep the City Council apprised of pending state and federal legislation to enable effective input to elected representatives of Cerritos.
5. To keep the City Council fully informed of all aspects of municipal affairs and operations.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Professional Services to reflect the completion of certain special projects (61430).	-\$20,130
Increase in funding for Program Expenses and Supplies to provide for additional employer-employee programs (63410).	+\$17,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Admin
ACTIVITY: City Manager
CODE: 121

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	648,067	685,298	665,969	692,398	772,824	772,824
51021 Overtime	761	6,562	1,020	6,695	1,590	1,590
52010 Regular Earnings - Part Time	—	—	22,746	23,428	24,115	24,115
52015 Special Project Earnings - Part Time	38,946	39,631	40,188	41,394	44,287	44,287
52400 Employee Benefits	686,148	682,707	711,848	733,203	747,024	747,024
TOTAL PERSONNEL	1,373,922	1,414,198	1,441,771	1,497,118	1,589,840	1,589,840
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	17,800	18,600	18,600	13,950	—	—
53020 Dues and Publications	349	46,390	69,650	69,650	72,300	72,300
53070 Reimbursed Mileage	—	—	150	150	150	150
53080 Travel and Meeting	9,621	10,358	15,000	15,000	15,000	15,000
61130 Delivery Service	—	92	100	100	100	100
61430 Professional Services	88,000	155,531	120,130	147,600	100,000	100,000
61580 Temporary Help	—	—	—	—	—	—
63410 Program Expenses and Supplies	4,431	24,116	28,000	28,000	45,000	45,000
63520 Special Supplies	1,597	3,770	6,250	6,250	6,250	6,250
67060 Cellular Phone	1,613	1,640	2,400	2,400	2,400	2,400
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	123,411	260,497	260,280	283,100	241,200	241,200
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,497,333	1,674,695	1,702,051	1,780,218	1,831,040	1,831,040

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Admin
ACTIVITY: Fine Arts and Historical Commission
CODE: 123

ACTIVITY OVERVIEW

CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
Personnel Expense	—	1,938	6,480	6,674	6,869	6,869
Operations and Maintenance	—	150	12,000	12,000	12,000	12,000
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	—	2,088	18,480	18,674	18,869	18,869

OVERVIEW COMMENTARY

The City Council adopted Resolution 2001-44 which provided for the organization and duties of the Fine Arts and Historical Commission. It is a five member Commission appointed by the Mayor and City Council to serve two-year terms.

The Commission is advisory to the City Council on matters of:

1. Administration of the Public Art Program relative to the selection, acquisition and placement of public art.
2. Programming and activities to enhance the artistic, historic and cultural experiences for the community.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Admin
ACTIVITY: Fine Arts and Historical Commission
CODE: 123

ACTIVITY DESCRIPTION

1. To act in an advisory capacity to the City Council in matters pertaining to the acquisition and placement of public artwork throughout the community.
2. To promote and stimulate community interest and support in public art and cultural programs for the City.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Admin
ACTIVITY: Fine Arts and Historical Commission
CODE: 123

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
52010 Regular Earnings - Part Time	—	1,800	6,000	6,180	6,360	6,360
52400 Employee Benefits	—	138	480	494	509	509
TOTAL PERSONNEL	—	1,938	6,480	6,674	6,869	6,869
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	500	500	500	500
53080 Travel and Meeting	—	—	10,000	10,000	10,000	10,000
61430 Professional Services	—	150	1,200	1,200	1,200	1,200
63520 Special Supplies	—	—	300	300	300	300
TOTAL OPERATIONS AND MAINTENANCE	—	150	12,000	12,000	12,000	12,000
ACTIVITY TOTAL	—	2,088	18,480	18,674	18,869	18,869

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Admin
ACTIVITY: City Attorney
CODE: 131

ACTIVITY OVERVIEW

CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
Personnel Expense	76,348	—	—	—	—	—
Operations and Maintenance	307,193	298,368	391,200	391,200	451,200	451,200
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	383,541	298,368	391,200	391,200	451,200	451,200

OVERVIEW COMMENTARY

As set forth in Article VI of the City Charter, the City Attorney is appointed by the City Council to serve as legal advisor to the City on all matters of law as these relate to the conduct of municipal affairs. The City Attorney advises the City Council, City Manager and all City officers, regularly attends City Council and Planning Commission meetings, reviews, approves or prepares ordinances and resolutions, and contracts, conducts legal negotiations, reviews legal documents for form and content, provides legal opinions and advice, and oversees actions and proceedings in which the City is a party.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Admin
ACTIVITY: City Attorney
CODE: 131

ACTIVITY OBJECTIVES

1. To provide legal support and advice to the City Council, Planning Commission, other Boards and City officials in the form of research and compilation of legal opinions as requested and required.
2. To defend the City's official actions.
3. To review, approve or prepare all legal documents prior to submittal to the City Council or Planning Commission for legal completeness and content.
4. To review and enforce compliance, where applicable, with the provisions of the municipal code.
5. To inform the City Council, Planning Commission and staff of the legislative and other legal developments which may have an effect on the administration and operations of the City.
6. To oversee actions or proceedings in courts of competent jurisdiction on all legal matters in which the City is a party.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Legal Services funding due to the additional need for legal support, opinions, and representation (61310).	+\$100,000
Decrease in Special Counsel funding as a portion of these services are absorbed and funding transferred to the City Attorney contract (61315).	-\$40,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Admin
ACTIVITY: City Attorney
CODE: 131

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	73,565	—	—	—	—	—
52400 Employee Benefits	2,783	—	—	—	—	—
TOTAL PERSONNEL	76,348	—	—	—	—	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	600	600	600	600
53080 Travel and Meeting	250	—	600	600	600	600
61310 Legal Services	284,503	269,845	300,000	375,000	400,000	400,000
61315 Legal Services - Special Counsel	22,440	28,523	90,000	15,000	50,000	50,000
TOTAL OPERATIONS AND MAINTENANCE	307,193	298,368	391,200	391,200	451,200	451,200
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	383,541	298,368	391,200	391,200	451,200	451,200

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Admin
ACTIVITY: City Clerk / City Treasurer
CODE: 141

ACTIVITY OVERVIEW

CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
Personnel Expense	656,971	643,777	813,846	840,061	917,145	825,289
Operations and Maintenance	149,277	516,791	241,600	240,400	434,800	434,800
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	806,248	1,160,568	1,055,446	1,080,461	1,351,945	1,260,089

OVERVIEW COMMENTARY

Article VI of the City Charter and the statutes of the State of California prescribe the functions and duties of the Cerritos City Clerk / City Treasurer.

The City Clerk / City Treasurer is the local official for elections, local legislation, the California Public Records Act, the California Political Reform Act, and the Brown Act (open meeting laws). Before and after the City Council and other City legislative bodies take action, the City Clerk / City Treasurer ensures that the matters under consideration are in compliance with all federal, state and local statutes and regulations, ensures full transparency to the public, and affirms that all transactions are properly executed, recorded, and archived.

The Office of the City Clerk / City Treasurer is a service department upon which the City Council, all City departments, and the general public relies for timely and accurate information regarding the operations and legislative history of the City. The City Clerk / City Treasurer serves as the liaison between the public and City Council and provides various municipal services.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Admin
ACTIVITY: City Clerk / City Treasurer
CODE: 141

ACTIVITY OBJECTIVES

Legislative Administration/Clerk of the Council

The Office of the City Clerk / City Treasurer prepares the Agenda for the City's various legislative bodies, verifies that required legal notices have been posted, distributed and published, and transacts and preserves the physical and electronic documentation required to enact Council policies, including official meeting minutes. The City Clerk / City Treasurer administers official Oaths of Office and serves as the Secretary for the Cerritos City Council, Successor Agency to the Cerritos Redevelopment Agency, the Public Financing Authority, and the Cuesta Villas Housing Authority.

Municipal Secretary

The Office of the City Clerk / City Treasurer serves as the focal point for official communication with the City as a legal entity. The City Clerk / City Treasurer receives claims, summons, and subpoenas, officiates at public bid proceedings, processes official appeals, and receives/distributes other official correspondence directed at the municipal corporation. The Office of the City Clerk / City Treasurer serves as a Notary Public for official City business.

Custodian of Official Records/Records Manager

The Office of the City Clerk / City Treasurer oversees the preservation and protection of the public record, including all actions taken by the City Council and other City legislative bodies, and preserves documents in the required media formats for effective archiving and retrieval. The Office of the City Clerk / City Treasurer receives and processes all requests for information under the California Public Records Act and the Federal Freedom of Information Act, assures the codification of the City's adopted Ordinances, and is the custodian of the official City Seal.

Elections Official

The Office of the City Clerk / City Treasurer administers federal, state and local procedures through which local government representatives are selected and the public can exercise its initiative, referendum, and recall rights. The Office of the City Clerk / City Treasurer manages the election process from pre-planning, candidate nominations, semi-official and official canvass, certification of election results and filing of final campaign disclosure documents.

Political Reform Act Filing Officer

The Office of the City Clerk / City Treasurer is mandated by the California Political Reform Act to perform specified duties related to campaign disclosures and statements of economic interests. This includes facilitating, maintaining, and updating the City's Conflict of Interest Code, providing public access to statements, compliance with filing schedules, reviewing filed statements for errors and omissions, and coordinating with the State Fair Political Practices Commission. Additionally, the Office of the City Clerk / City Treasurer facilitates and tracks compliance of required ethics training under California statute AB 1234.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in anticipated expenditures for Election supplies and services in non-general municipal election year including, but not limited to, voter/Council initiated measures, Proposition 218 proceedings, State-certified materials, training, and consultant services, as needed (61160).	+\$48,000
Increase in anticipated expenditures for Professional Services Expense (61430).	+\$140,000
Increase in anticipated expenditures for Special Supplies (63520).	+\$10,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Admin
ACTIVITY: City Clerk / City Treasurer
CODE: 141

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	312,395	307,134	380,063	393,265	476,655	431,726
51021 Overtime	5,701	2,908	8,106	8,349	8,592	3,000
52010 Regular Earnings - Part Time	10,559	18,412	—	—	—	—
52400 Employee Benefits	328,316	315,323	425,677	438,447	431,898	390,563
TOTAL PERSONNEL	656,971	643,777	813,846	840,061	917,145	825,289
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	4,800	4,800	4,800	3,600	—	—
53020 Dues and Publications	539	1,727	2,500	2,500	2,500	2,500
53070 Reimbursed Mileage	178	109	700	700	700	700
53080 Travel and Meeting	1,978	999	15,000	15,000	15,000	15,000
61080 Codification	1,343	1,275	4,000	4,000	4,000	4,000
61130 Delivery Service	—	6	500	500	500	500
61160 Election Expense	1,794	336,069	2,000	2,000	50,000	50,000
61320 Legal Advertising	36,576	51,939	40,000	40,000	40,000	40,000
61430 Professional Services	94,926	113,887	160,000	160,000	300,000	300,000
61460 Recordation Expense	246	893	1,500	1,500	1,500	1,500
61580 Temporary Help	—	—	—	—	—	—
63520 Special Supplies	6,297	4,487	10,000	10,000	20,000	20,000
67060 Cellular Phone	600	600	600	600	600	600
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	149,277	516,791	241,600	240,400	434,800	434,800
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	806,248	1,160,568	1,055,446	1,080,461	1,351,945	1,260,089

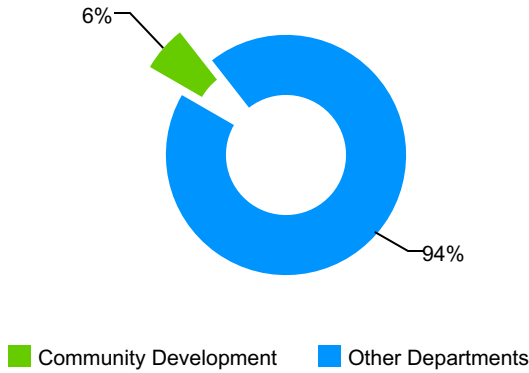
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COMMUNITY DEVELOPMENT

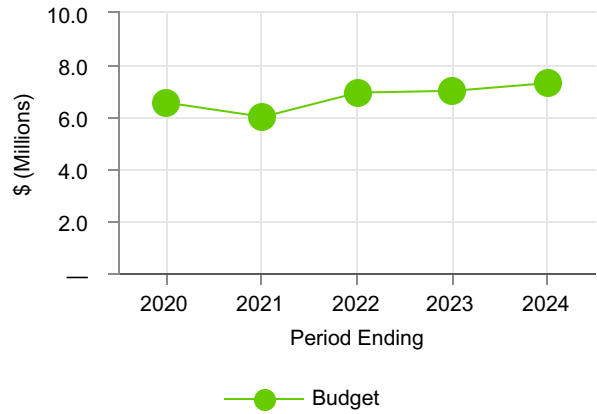
COMMUNITY DEVELOPMENT

Graphical Budget Data

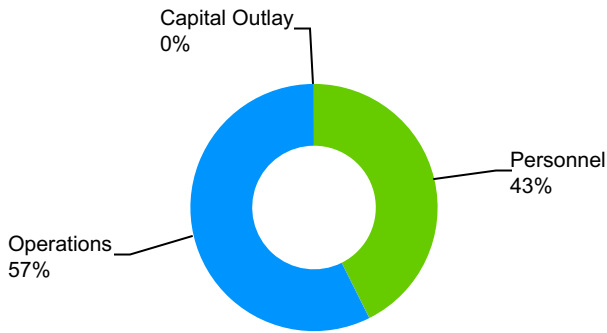
Percent of Operating Budget



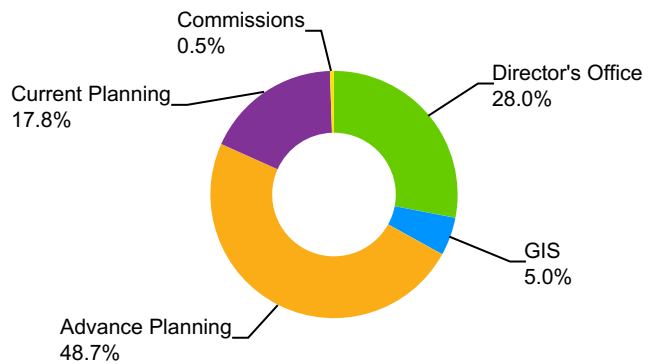
Budget History



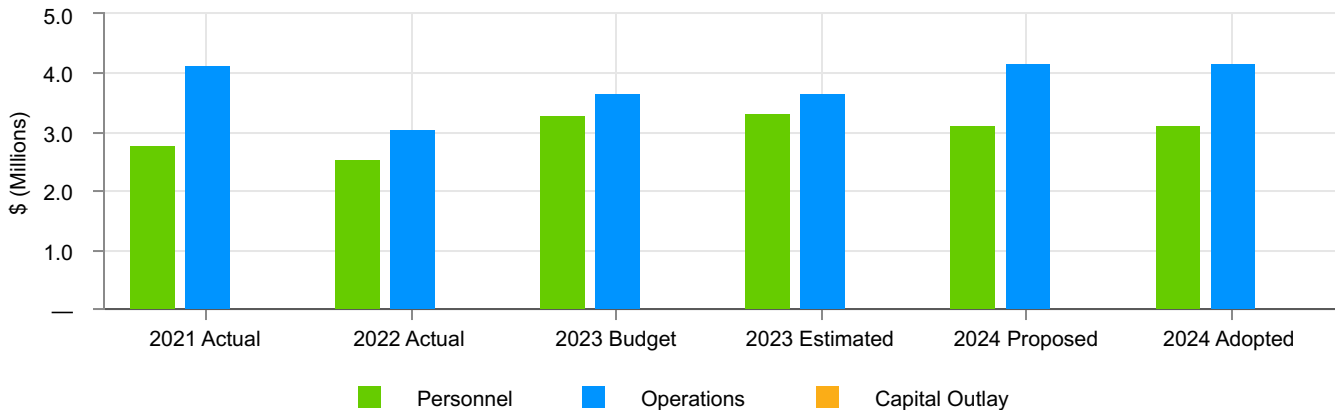
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community Development

CODE: 200

OVERVIEW COMMENTARY

The Department of Community Development is responsible for overseeing, administering, and implementing the City's planning, development, land use, business license, and building and safety programs. Organizationally, the Department incorporates the functions of several operating divisions which include the Office of the Director, the Advance Planning Team, the Current Planning Team, and Geographic Information Services (GIS).

Through the Department's Director, who is appointed by the City Manager to administer departmental operations, the Department of Community Development ensures that a sound and workable environmental protection program is designed and maintained for the City consistent with the high standards of environmental quality desired by, and for, the residents of Cerritos. In concert with the City Council and the Planning Commission, the staff of this Department is responsible for conducting an annual review of the City's General Plan so that Development Code Standards and Land Use Policies are continually updated based upon current planning principles and practices. Through this review process, the General Plan and Development Code provide for an orderly program of planning development within the City.

ACTIVITY SUMMARY

CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
Personnel Expense	2,790,609	2,545,008	3,303,931	3,330,974	3,113,588	3,113,588
Operations and Maintenance	4,157,989	3,044,903	3,660,450	3,676,600	4,191,250	4,191,250
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	6,948,598	5,589,911	6,964,381	7,007,574	7,304,838	7,304,838

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Office of the Director
CODE: 211

ACTIVITY DESCRIPTION

The Office of the Director is responsible for the overall supervision of the Department of Community Development, including the Advance Planning/Economic Development, Current Planning, GIS and Building and Safety Divisions. The Office of the Director provides the required leadership and administrative support necessary to ensure the effective operation of all Divisions within the Department using a coordinated, team-based approach to the implementation of public policy relative to municipal urban and regional planning. Working in concert with the City’s elected and appointed officials and under the direction of the City Manager, the Office of the Director is responsible for directing and managing the City’s municipal planning function and preparing detailed analysis and recommendations for consideration by the Planning Commission and City Council/Successor Agency to ensure economic development through high-quality, environmentally responsible development throughout the City.

ACTIVITY OBJECTIVES

1. To provide administrative support, assistance and direction relative to Planning Commission agenda and report preparation, public hearing posting and mailing, material acquisition, budget control and special research projects.
2. To develop and maintain mechanisms whereby citizen input influences and directs planning policies within the community.
3. To oversee and monitor the ongoing development and maintenance of the Cerritos Auto Square, administer related contracts, manage all City-owned properties, and provide staff support to the City Council.
4. To oversee and monitor the development and construction process for all areas in the City.
5. Streamline and facilitate all phases of the development process for applicants.

ACTIVITY WORKLOAD STATISTICS	2021-2022	2022-2023	2023-2024
	ACTUAL	ESTIMATED	FORECASTED
Building permits issued	1,974	2,000	2,000
Building permits valuation	\$37,424,449	\$40,000,000	\$45,000,000
Planning Commission agenda items	14	30	30

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Professional Services to fund update to Economic Development Strategic Plan as part of the Strategic Financial Plan (61430).	+\$75,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Office of the Director
CODE: 211

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	352,069	363,413	384,112	397,435	412,997	412,997
51021 Overtime	—	—	—	—	—	—
52010 Regular Earnings - Part Time	—	90	—	—	—	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	396,593	380,987	430,206	443,112	373,333	373,333
TOTAL PERSONNEL	748,662	744,490	814,318	840,547	786,330	786,330
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	4,400	4,800	4,800	3,600	—	—
53020 Dues and Publications	1,581	1,503	2,200	2,200	2,200	2,200
53070 Reimbursed Mileage	62	32	400	200	400	400
53080 Travel and Meeting	139	489	15,000	15,000	15,000	15,000
61120 County Building and Safety Services	766,762	1,079,709	1,100,000	1,100,000	1,100,000	1,100,000
61131 Document Storage	—	—	—	—	—	—
61430 Professional Services	5,465	1,329	10,000	5,000	85,000	85,000
61520 Special Studies	77,888	139,635	50,000	20,000	50,000	50,000
61580 Temporary Help	—	19,179	—	80,000	—	—
63250 Office Supplies	1,334	1,321	1,500	2,100	1,500	1,500
63520 Special Supplies	—	—	—	—	—	—
67060 Cellular Phone	1,050	1,200	1,200	800	1,200	1,200
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	4,249	1,490	5,000	4,400	5,000	5,000
TOTAL OPERATIONS AND MAINTENANCE	862,930	1,250,687	1,190,100	1,233,300	1,260,300	1,260,300
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,611,592	1,995,177	2,004,418	2,073,847	2,046,630	2,046,630

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Geographic Information Services
CODE: 212

ACTIVITY DESCRIPTION

1. Provide a high level of comprehensive GIS services to all City departments, Councils and Commissions, and ultimately, the public.
2. Oversee the continued development and implementation of the Cerritos Enterprise GIS System through the conversion of new and existing data into electronic geo-coded format and the development of appropriate GIS application software.
3. Provide professional assistance and cartographic services to all Cerritos GIS users and maximize the benefits, cost savings, and increased operational efficiencies of GIS within the City's work environment.
4. Coordinate the use of outside GIS services including system design, maintenance and conversion consultants.
5. Provide technical knowledge, implementation support and project management services to all City departments utilizing the Cerritos GIS system, with special emphasis on Community Development, Public Works and Community & Safety Services.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Geographic Information Services
CODE: 212

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	98,964	100,166	178,169	183,514	171,784	171,784
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	118,103	107,775	201,328	207,368	161,476	161,476
TOTAL PERSONNEL	217,067	207,941	379,497	390,882	333,260	333,260
OPERATIONS AND MAINTENANCE						
53070 Reimbursed Mileage	—	—	—	—	—	—
61170 Electronic Information	16,750	16,835	25,000	25,000	25,000	25,000
61430 Professional Services	—	—	1,000	1,000	5,000	5,000
63110 Computer Supplies	431	914	2,000	2,000	3,000	3,000
TOTAL OPERATIONS AND MAINTENANCE	17,181	17,749	28,000	28,000	33,000	33,000
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	234,248	225,690	407,497	418,882	366,260	366,260

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Advance Planning
CODE: 221

ACTIVITY DESCRIPTION

The Advance Planning/Economic Development Division is responsible for maintaining the City's General Plan, Development Code and Economic Development Strategic Plan, and for using these documents as a guideline for the development of programs which will meet the community's future needs. Preparation of environmental impact studies for proposed land use changes are conducted by the Advance Planning Team. The Advance Planning/Economic Development Division prepares special studies which address land use, economic, transportation, and other community related issues and concerns. The development and implementation of housing programs is conducted by the Advance Planning Team. Advance Planning is responsible for maintaining and updating the demographic and statistical data base for the City. The Advance Planning/Economic Development Division is responsible for the administration of public transportation programs, such as Dial-A-Ride and fixed-route transit, and the implementation of those programs. Advance Planning makes recommendations and prepares legislation aimed at alleviating and/or preventing future land use problems.

ACTIVITY OBJECTIVES

1. Review and update the City's General Plan, Development Code and Development Map.
2. Preparation and implementation of the City's Affordable Housing Program.
3. Facilitate the implementation of the Economic Development Strategic Plan.
4. Monitor legislation and programs at the local, regional, state and federal levels in order to determine their impact on the City's planning program and to make recommendations as to their adoption and implementation.
5. Prepare an analysis and inventory of residential, retail, commercial and industrial uses.
6. Identify and analyze community public transit needs and administrate Proposition "A" and Proposition "C" funded projects.
7. Manage the Cerritos Dial-A-Ride and Cerritos On Wheels (COW) fixed-route transit programs.
8. Prepare and maintain a computerized demographic data base and statistical profile.
9. Manage and coordinate the lease of City-owned properties.
10. Coordinate special projects between department divisions and other City department staff.

ACTIVITY WORKLOAD STATISTICS	2021-2022	2022-2023	2023-2024
	ACTUAL	ESTIMATED	FORECASTED
Fixed-Route Transit Ridership (COW)	26,206	26,000	25,000
Dial-A-Ride Ridership	13,203	14,000	15,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Transit Programs/Proposition A expenditures due to the anticipated increase of costs to support the City's demand-response transportation service (63409).	+\$250,000
Increase in Transit Programs/Proposition C expenditures due to the anticipated increase of costs to support the City's fixed-route transportation service (63412).	+\$200,000
Increase So. Cal. Edison ground rent for use by Cerritos Auto Square for inventory parking. This is a pass-through expense covered by participating auto dealers and recouped by the City (65132).	+\$12,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Advance Planning
CODE: 221

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	324,908	279,134	327,172	338,487	350,407	350,407
52400 Employee Benefits	376,696	300,712	386,060	397,642	330,631	330,631
TOTAL PERSONNEL	701,604	579,846	713,232	736,129	681,038	681,038
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	1,800	3,600	2,700	—	—
53070 Reimbursed Mileage	8	119	400	400	400	400
61325 Housing Services Program	17,605	6,392	10,000	10,000	10,000	10,000
61430 Professional Services	—	70,000	10,000	5,000	10,000	10,000
63409 Transit Programs / Prop. "A"	1,611,160	531,966	1,000,000	1,000,000	1,250,000	1,250,000
63411 Community Programs	152	277	7,000	3,500	7,000	7,000
63412 Transit Programs / Prop. "C"	30,000	625,606	800,000	800,000	1,000,000	1,000,000
63413 Trip Reduction Program - AQMD	33,355	10,269	55,000	40,000	55,000	55,000
65132 Rent Building and Grounds	1,576,340	511,421	530,000	530,000	542,000	542,000
67060 Cellular Phone	600	300	600	600	600	600
TOTAL OPERATIONS AND MAINTENANCE	3,272,820	1,758,150	2,416,600	2,392,200	2,875,000	2,875,000
CAPITAL OUTLAY						
79010 Land	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79060 Motor Vehicles	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	3,974,424	2,337,996	3,129,832	3,128,329	3,556,038	3,556,038

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Current Planning
CODE: 231

ACTIVITY DESCRIPTION

Current Planning is responsible for administration of the Cerritos Municipal Code as it relates to development plans, subdivisions, tract and parcel maps, zone changes, conditional use permits, business licenses, and variances. The Division confers with and provides advice to architects, builders, contractors, engineers and the general public concerning the City's development policies and standards. The Division functions as project managers for major modifications including conceptual design review, report writing, Power Point preparation and presentation to the Planning Commission and City Council. The Division analyzes proposed development and ensures compliance with the City's zoning ordinance and General Plan. Responsibilities also include evaluating environmental impacts on proposed projects and preparation of California Environmental Quality Act (CEQA) documentation. Current Planning furnishes information regarding zoning and land use to public and private sectors as well as reviews and approves applications for all minor development modifications. Business License staff in the Current Planning Division is responsible for the collection of business license revenues, the intake and processing of new business license applications, and the annual renewal of existing licenses for Cerritos-based businesses, as well as contractors and service providers doing work in Cerritos. Business License staff also coordinates among City departments for the processing of film permit applications for commercial filming at City facilities.

ACTIVITY OBJECTIVES

1. To ensure that development in the community produces the maximum benefit to the City of Cerritos and its citizens.
2. To ensure that industrial and commercial uses and related developments will enhance the environmental quality and provide a stable economic base for the community.
3. Provide informed and helpful service to the residential and business communities, developers, associated City departments and other public agencies.
4. Improve data availability, administrative processes and record keeping through increased use of computer based systems.
5. Maintain an effective reciprocal feedback system between Advance Planning/Economic Development, Building & Safety and Current Planning divisions as well as other City departments.

ACTIVITY WORKLOAD STATISTICS	2021-2022	2022-2023	2023-2024
	ACTUAL	ESTIMATED	FORECASTED
Precise Plans	25	15	15
Conditional Use Permits	2	4	2
Administrative Approvals	2,691	2,700	3,000
Business Licenses Issued			
Local	221	200	280
Out of town	863	700	700
Renewals	2,702	2,800	3,200

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Current Planning
CODE: 231

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	510,620	466,703	611,958	596,226	639,946	639,946
52010 Regular Earnings - Part Time	19,611	18,763	44,142	45,466	47,880	47,880
52400 Employee Benefits	593,045	497,988	721,344	701,701	604,528	604,528
TOTAL PERSONNEL	1,123,276	983,454	1,377,444	1,343,393	1,292,354	1,292,354
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	900	1,200	3,600	2,700	—	—
53020 Dues and Publications	—	—	—	—	—	—
53070 Reimbursed Mileage	146	192	1,000	250	1,300	1,300
61430 Professional Services	—	7,027	—	—	—	—
61520 Special Studies	—	—	—	—	—	—
63410 Program Expenses and Supplies	1,354	2,186	2,500	1,500	3,000	3,000
63520 Special Supplies	376	163	500	500	500	500
67060 Cellular Phone	750	750	1,200	1,200	1,200	1,200
TOTAL OPERATIONS AND MAINTENANCE	3,526	11,518	8,800	6,150	6,000	6,000
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,126,802	994,972	1,386,244	1,349,543	1,298,354	1,298,354

PLANNING COMMISSION

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community Development
ACTIVITY: Planning Commission
CODE: 251

OVERVIEW COMMENTARY

The powers, duties and responsibilities of the Planning Commission are set forth in Article VII of the City Charter, in Ordinance No. 175, and in the laws of the State of California. The Planning Commission consists of five members, appointed by the Mayor and City Council, to serve two-year, overlapping terms of office.

The Planning Commission sits as an advisory body to the City Council in establishing policies governing the growth and development of the City. The Commission is empowered to, and must, review all zoning applications and precise plans for development, conduct public hearings, and make final determinations on these in the form of recommendations to the City Council. The Planning Commission conducts public hearings and makes recommendations to the City Council on matters such as adoption of the City's General Plan, changes in the City's Development Code and Development Standards, Environmental Impact Reports, Subdivision and Parcel Map applications, Conditional Use Permits and various other types of development applications.

ACTIVITY SUMMARY

CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
Personnel Expense	—	29,277	19,440	20,023	20,606	20,606
Operations and Maintenance	1,532	6,799	16,950	16,950	16,950	16,950
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	1,532	36,076	36,390	36,973	37,556	37,556

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Planning Commission
CODE: 251

ACTIVITY DESCRIPTION

1. To provide advice and assistance to the City Council in the establishment of policies governing land use and physical development in the City.
2. To review and forward recommendations to the City Council on all applications for private and public developments within the City.
3. To assess the potential economic, demographic and aesthetic impact of proposed plans for physical development within the City.
4. To annually review the City's General Plan and Development Code and to make appropriate recommendations to the City Council concerning any required changes in these land use policy documents.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development

ACTIVITY: Planning Commission

CODE: 251

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
52010 Regular Earnings - Part Time	—	27,000	18,000	18,540	19,080	19,080
52400 Employee Benefits	—	2,277	1,440	1,483	1,526	1,526
TOTAL PERSONNEL	—	29,277	19,440	20,023	20,606	20,606
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	—	2,750	3,000	3,000	3,000	3,000
53020 Dues and Publications	—	—	1,000	1,000	1,000	1,000
53080 Travel and Meeting	359	1,895	10,000	10,000	10,000	10,000
61580 Temporary Help	619	1,706	2,200	2,200	2,200	2,200
63520 Special Supplies	554	448	750	750	750	750
TOTAL OPERATIONS AND MAINTENANCE	1,532	6,799	16,950	16,950	16,950	16,950
ACTIVITY TOTAL	1,532	36,076	36,390	36,973	37,556	37,556

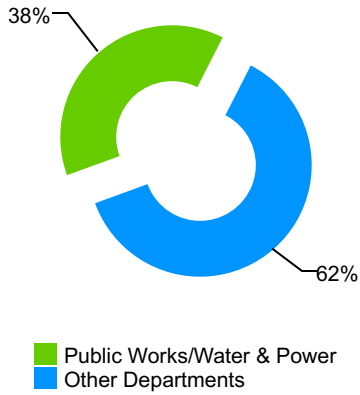
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PUBLIC WORKS / WATER & POWER

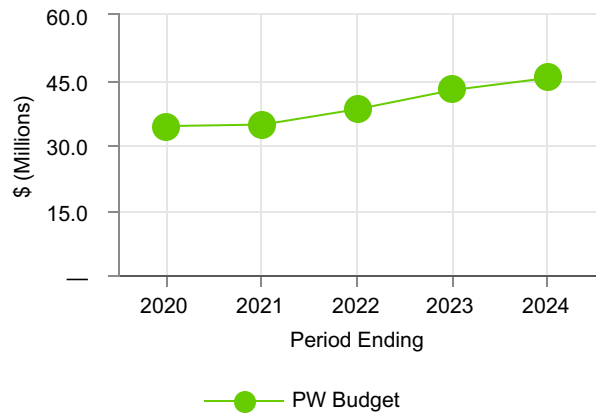
PUBLIC WORKS / WATER & POWER

Graphical Budget Data

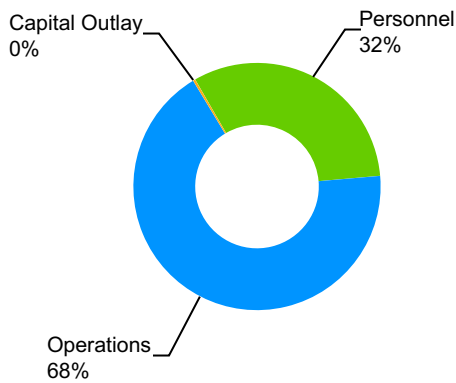
Percent of Operating Budget



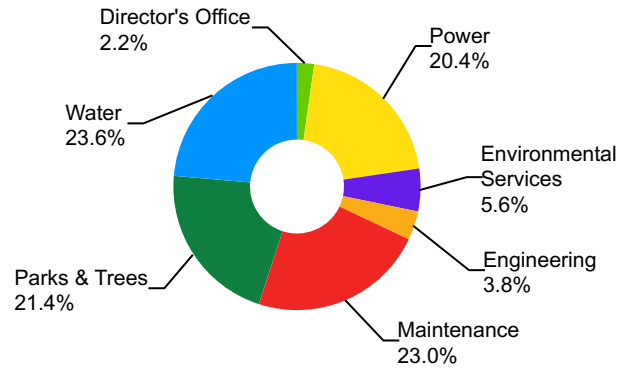
Budget History



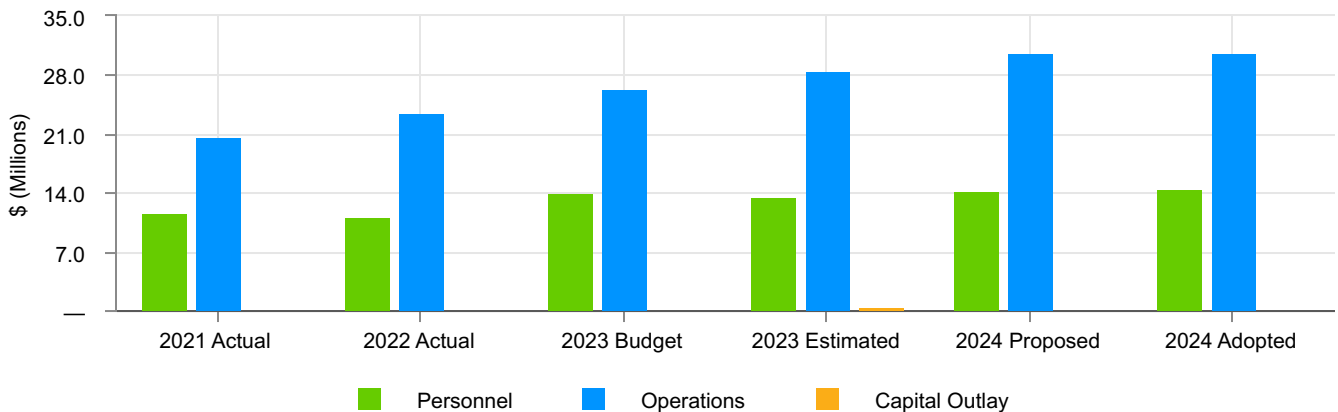
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Public Works / Water & Power

CODE: 300

OVERVIEW COMMENTARY

The Department of Public Works / Water & Power¹² is responsible for administering and implementing the Capital Improvement Program (CIP), providing maintenance services to City facilities, and managing the Water & Power utilities. The Department consists of six major divisions which include Engineering, Environmental Services, General Maintenance, Parks and Trees, Water, and the Electric Utility.

The Department of Public Works / Water & Power coordinates the planning, budgeting, design, contract administration and inspection of all Capital Improvement Projects. The Department also oversees the development of new water and energy projects, as well as the procurement of additional assets through contracts administration.

The Department of Public Works / Water & Power is vested with the responsibility of managing and maintaining a variety of municipal services and facilities including streets, safety lighting, traffic signals, street sweeping, refuse collection, storm drains, sewers, municipal buildings, vehicles and equipment, 21 neighborhood and community parks, public swim facility, municipal golf course, street trees, medians and parkways.

Together with other City departments, the Department of Public Works / Water & Power is responsible for reviewing proposed developments, reporting to the Planning Commission and City Council, implementing City standards, plan checking, inspection of private developments, and reviewing proposed developments regarding all water related issues.

The Department of Public Works / Water & Power is also responsible for managing and maintaining two multi-faceted services in the Cerritos Water Utility and the Cerritos Electric Utility. Organizationally, it incorporates the functions of several utility operating divisions, including Water Management, Water Production and Distribution, Water Operations (Potable), Water Operations (Reclaimed), Water Inspection, and the Operations Division of the Cerritos Electric Utility.

The Water Utility provides water to more than 16,000 residential and commercial accounts; emergency water service to the Fire Department; and recycled water to a majority of the public parks and arterial landscaping throughout the City. The Cerritos Electric Utility was created to provide reliable electricity to customers in the City of Cerritos. In order to provide electricity, the Department of Public Works / Water & Power participates in the Magnolia Power Project, under membership through the Southern California Public Power Authority, and interfaces with state and federal regulatory agencies such as the California Public Utilities Commission, the California Energy Commission, the California Independent System Operator and the Federal Energy Regulatory Commission.

ACTIVITY SUMMARY

CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
Personnel Expense	11,701,796	11,284,301	14,051,361	13,689,374	14,390,182	14,537,096
Operations and Maintenance	20,832,875	23,617,026	26,379,373	28,572,509	30,799,486	30,799,486
Capital Outlay	—	—	165,000	440,900	136,000	136,000
TOTAL BUDGET*	32,534,671	34,901,327	40,595,734	42,702,783	45,325,668	45,472,582

¹² The Departments of Public Works and Water & Power were merged in Fiscal Year 2019-20

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Office of the Director
CODE: 311

ACTIVITY DESCRIPTION

The responsibilities of the Office of the Director include direct supervision, coordination and control of all departmental activities for the Engineering, Environmental Services, Maintenance, Parks and Trees, Water, and Electric Utility Divisions. The Director of Public Works / Water & Power is appointed by the City Manager and functions in a staff capacity to advise elected and appointed officers concerning the City's public works needs and requirements.

The Director of Public Works / Water & Power also serves as the General Manager for Water & Power. Staff assigned to the Director's office ensure that the administrative programs of the Department of Public Works / Water & Power are consistent with the City's policies and procedures.

This office is responsible for:

- (a) Administration of the City's Capital Improvement Program;
- (b) Administering contracts for both construction projects and maintenance programs;
- (c) Managing departmental programs and personnel;
- (d) Researching funding sources and securing grants;
- (e) Providing a variety of data and information vital for the City's decision-making process and policy formation to elected and appointed City officials;
- (f) Coordinating departmental programs and activities with other departments, government agencies, businesses and the general public.

ACTIVITY OBJECTIVES

1. To develop and achieve departmental goals through the establishment of effective and efficient systems, procedures and programs.
2. To constantly evaluate departmental programs, projects and reports in an effort to maximize productivity.
3. To increase the efficiency of the department's efforts in the areas of contract management, maintenance services and cost-benefit analysis.
4. Develop and implement new programs to meet community needs and legislative compliance.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Temporary Help expenditures to cover the cost of temporary staff providing administrative support to the Department until permanent positions are filled (61580).	+\$90,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Office of the Director
CODE: 311

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	259,888	286,191	381,980	312,839	426,296	426,296
52010 Regular Earnings - Part Time	13,047	9,457	31,947	32,905	57,261	77,575
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	292,111	326,618	420,842	433,467	395,878	399,535
TOTAL PERSONNEL	565,046	622,266	834,769	779,211	879,435	903,406
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	4,800	4,800	4,800	3,600	—	—
53020 Dues and Publications	408	763	2,780	2,780	2,780	2,780
53070 Reimbursed Mileage	—	—	100	100	100	100
53080 Travel and Meeting	—	11	15,000	15,000	15,000	15,000
61430 Professional Services	—	23,776	—	5,500	—	—
61580 Temporary Help	—	73,863	—	150,000	90,000	90,000
63250 Office Supplies	75	168	200	200	300	300
63520 Special Supplies	—	—	—	—	—	—
67060 Cellular Phone	600	650	600	1,200	1,200	1,200
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	1,640	—	1,000	1,000	1,000
TOTAL OPERATIONS AND MAINTENANCE	5,883	105,671	23,480	179,380	110,380	110,380
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	4,000	4,000
TOTAL CAPITAL OUTLAY	—	—	—	—	4,000	4,000
ACTIVITY TOTAL	570,929	727,937	858,249	958,591	993,815	1,017,786

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Engineering
CODE: 321

ACTIVITY DESCRIPTION

The Engineering Division functions in a staff capacity within the Department of Public Works to supply basic engineering support to the City for activities such as the administration of public works projects, design of capital improvement projects, traffic engineering services, subdivision map review and plan checking, survey and inspection services and the performance of related technical tasks. The Deputy Director of Public Works also serves as the City Engineer. Personnel assigned to the Engineering Division coordinate and administer activities supplied to the City by private contractors for public works construction projects including street and bridge construction, traffic signal construction, sewer and storm drain installation and similar capital construction work. Engineering plan checking for both private and public construction is also a primary responsibility of the Engineering Division and NPDES.

ACTIVITY OBJECTIVES

1. Provide oversight for City engineering functions, including approval of engineering plans, survey documents, and subdivision maps;
2. Facilitate the safe movement of traffic through standardized design and construction of street improvements.
3. Reduce delay time and to increase traffic flow capacity of City arterial streets through continual upgrading and monitoring of traffic signal systems.
4. Provide for the safe movement of traffic on City streets by continual monitoring and upgrading of highway and street facilities.
5. Provide design and construction project management for capital improvements.
6. Provide plan checking and inspection for public improvements by private developers pursuant to current City standards.

ACTIVITY WORKLOAD STATISTICS	2021-2022	2022-2023	2023-2024
	ACTUAL	ESTIMATED	FORECASTED
Permits issued	197	250	270
Grading plan checks processed	10	5	9
Parcel/tract maps, lot line adjustments processed & easements	1	5	5
Traffic studies	2	5	5
Designed projects in-house	12	14	16

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Professional Services expenditures for temporary contract staff to manage the design and construction of street rehabilitation projects in accordance with the Pavement Management Plan (61430).	+\$150,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Engineering
CODE: 321

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	356,998	462,647	587,857	522,447	661,343	725,711
51021 Overtime	—	—	3,796	3,910	3,944	3,944
52400 Employee Benefits	420,019	505,113	681,921	602,551	590,918	649,493
TOTAL PERSONNEL	777,017	967,760	1,273,574	1,128,908	1,256,205	1,379,148
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	7,200	7,200	5,400	—	—
53020 Dues and Publications	540	904	1,500	1,500	1,500	1,500
53070 Reimbursed Mileage	—	—	1,200	1,200	1,200	1,200
53080 Travel and Meeting	21	—	1,700	1,700	1,700	1,700
53090 Uniform and Shoes	712	720	750	750	750	750
53091 Vehicle Operations	1,484	1,740	2,700	2,700	2,700	2,700
61070 Checking and Inspection	25,642	31,514	30,000	30,000	30,000	30,000
61130 Delivery Service	—	—	500	500	500	500
61180 Engineering Services	304	—	1,000	1,000	1,000	1,000
61430 Professional Services	89,211	83,824	125,000	275,000	275,000	275,000
61520 Special Studies	15,712	120	7,250	5,000	7,250	7,250
63230 Maps and Publications	—	—	250	250	250	250
63250 Office Supplies	699	550	750	1,000	750	750
63520 Special Supplies	637	448	1,500	13,500	1,500	1,500
65176 Traffic Signal Camera Enforcement	—	—	—	—	—	—
67060 Cellular Phone	1,800	2,300	3,000	3,000	3,000	3,000
69200 CDBG - Staff Time Expense Reimbursement	—	—	—	—	—	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	140,362	129,320	184,300	342,500	327,100	327,100
CAPITAL OUTLAY						
79030 Improvements	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	917,379	1,097,080	1,457,874	1,471,408	1,583,305	1,706,248

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Environmental Services
CODE: 331

ACTIVITY DESCRIPTION

The Environmental Services Division is responsible for the City's refuse collection and street sweeping functions, and the custodial maintenance of all City facilities. The Division also administers the City's integrated waste management programs, which include source reduction, recycling, household hazardous waste and organic waste recycling. The Division is also responsible for overseeing the City's compliance with the National Pollutant Discharge Elimination System (NPDES) permit requirements.

ACTIVITY OBJECTIVES

1. To maintain clean and sanitary conditions in all residential, industrial and commercial areas of the City through regularly scheduled refuse collection, a service provided in the City under private contract.
2. To administer Citywide recycling programs required by State mandates.
3. To develop and distribute educational materials to City residents and businesses on waste management and other resource conservation programs. This includes residential and commercial recycling programs, household hazardous waste disposal, source reduction, organic waste recycling, edible food recovery and used oil recycling.
4. To coordinate compliance with State and local enforcement agency regulations.
5. To prepare reporting documents for environmental program requirements for submittal to regulatory agencies.
6. To identify and procure funding from outside sources for Public Works programs and services.
7. To maintain sanitary and safe conditions on all residential and commercial streets through regularly scheduled street sweeping, a service provided in the City under private contract.
8. To ensure that City facilities remain in a neat and sanitary condition on a day-to-day basis.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Custodial Services expenditures for contract custodial fees as a result of an increase to the California minimum wage (61110).	+\$27,070
Decrease in Environmental Grant Expenditures due to the expiration of a one-time grant that was received in the previous fiscal year (61191).	-\$65,670

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Environmental Services
CODE: 331

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	510,487	485,651	500,994	516,774	550,055	550,055
51021 Overtime	1,884	2,954	6,120	6,304	10,600	10,600
52010 Regular Earnings - Part Time	275,774	95,635	41,800	43,054	46,364	46,364
52021 Overtime Earnings - Part Time	363	765	363	363	—	—
52400 Employee Benefits	813,408	609,188	634,624	653,663	565,733	565,733
TOTAL PERSONNEL	1,601,916	1,194,193	1,183,901	1,220,158	1,172,752	1,172,752
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	2,400	1,800	1,350	—	—
53020 Dues and Publications	—	—	500	500	500	500
53070 Reimbursed Mileage	49	22	1,200	1,200	1,200	1,200
53090 Uniform and Shoes	3,045	3,034	4,550	4,720	5,600	5,600
61110 Custodial Services	435,564	760,375	961,500	961,500	988,570	988,570
61191 Environmental Grant Expenditures	16,088	7,729	85,570	85,570	19,900	19,900
61250 Hazardous Waste Disposal	—	5,000	5,000	5,000	7,500	7,500
61360 Permit Fees	4,397	2,272	10,000	10,000	12,000	12,000
61430 Professional Services	114,889	148,334	100,000	147,680	100,000	100,000
61550 Special Waste	504	2,000	2,000	2,000	2,500	2,500
61560 Storm Water Management	63,722	98,956	100,000	137,970	100,000	100,000
63520 Special Supplies	91,345	108,466	120,000	117,170	120,000	120,000
63530 Small Tools	3,000	2,543	3,000	2,890	7,500	7,500
65131 Rent Other Equipment	—	—	1,200	1,200	1,200	1,200
65154 Street Sweeping	—	—	—	—	—	—
67040 Electricity	5,510	4,538	6,000	6,000	6,000	6,000
67060 Cellular Phone	1,200	1,000	900	900	900	900
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	742,913	1,146,669	1,403,220	1,485,650	1,373,370	1,373,370
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	2,000	2,000
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	2,344,829	2,340,862	2,587,121	2,705,808	2,546,122	2,546,122

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance
CODE: 341

ACTIVITY DESCRIPTION

The purpose of this activity is to supervise and oversee all maintenance responsibilities within the City, except for those maintenance activities normally performed by the Parks, Environmental Services and Water Divisions. Included among the responsibilities of the General Maintenance activity are the administration of all maintenance service contracts (including the traffic signal maintenance contract, sewer and storm drain maintenance, graffiti removal and various contracts which the City has with the Los Angeles County Department of Public Works). Additional responsibilities assigned to General Maintenance include the overall maintenance of municipally owned structures and streets, sewers, storm drains and public rights-of-way.

ACTIVITY OBJECTIVES

1. To maintain clean and sanitary conditions through all residential, industrial and commercial areas of the City.
2. To maintain the public rights-of-way in a clean and sanitary manner through the provision of regularly scheduled clean up and weed abatement along unimproved rights-of-way.
3. To ensure the security of City streets after dark through the provision of street lighting.
4. Prevent flooding by ensuring maintenance of storm/sewer system.
5. Provide routine maintenance of sewer lines and protect the health of Cerritos residents through immediate response to emergency calls.

ACTIVITY WORKLOAD STATISTICS	2021-2022	2022-2023	2023-2024
	ACTUAL	ESTIMATED	FORECASTED
Sewer lines maintained (miles)	109.32	109.32	109.32
Sewer lift stations	6	6	6

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Program Expenses and Supplies expenditures to cover increased costs (63410).	+ \$12,795
Increase in Artwork Maintenance expenditures to cover increased costs (65015).	+ \$30,000
Increase in Equipment & Machinery Maintenance expenditures to cover increased costs (65050).	+ \$29,950
Increase in Off Street Maintenance expenditures to cover increased costs (65090).	+ \$19,912
Increase in Sewer Maintenance expenditures to cover increased costs (65134).	+ \$79,850
Increase in Storm Drain Maintenance expenditures to cover increased costs (65140).	+ \$21,070
Increase in Street Lights – Maintenance expenditures to cover increased costs (65151).	+ \$59,300

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance
CODE: 341

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	253,882	233,618	324,320	263,450	321,742	321,742
51021 Overtime	—	—	—	—	—	—
52010 Regular Earnings - Part Time	14,711	10,266	—	—	—	—
52400 Employee Benefits	321,514	275,398	376,207	387,493	303,118	303,118
TOTAL PERSONNEL	590,107	519,282	700,527	650,943	624,860	624,860
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	2,700	—	—
53020 Dues and Publications	325	—	360	360	360	360
53030 Education and Training	—	—	2,400	2,400	2,400	2,400
53070 Reimbursed Mileage	—	—	320	320	320	320
53080 Travel and Meeting	—	—	—	—	—	—
53090 Uniform and Shoes	654	628	1,270	1,270	1,270	1,270
53091 Vehicle Operations	3,573	4,963	9,850	9,850	9,850	9,850
61380 Printing	117	—	300	300	300	300
61430 Professional Services	5,595	5,837	6,250	6,250	6,250	6,250
61530 Soil Sterilization and Weed Abatement	2,012	5,510	5,800	5,800	5,800	5,800
63250 Office Supplies	—	49	120	120	120	120
63270 Photo Film and Processing	—	—	—	—	—	—
63410 Program Expenses and Supplies	64,506	50,831	51,205	63,205	64,000	64,000
63520 Special Supplies	14	334	360	360	360	360
63530 Small Tools	693	567	730	730	730	730
65015 Artwork Maintenance	88,789	95,247	120,000	180,000	150,000	150,000
65050 Equipment and Machinery Maintenance	107,532	112,045	113,050	143,000	143,000	143,000
65090 Off Street Maintenance	18,288	25,164	33,088	50,050	53,000	53,000
65134 Sewer Maintenance	295,485	334,470	374,150	424,150	454,000	454,000
65140 Storm Drain Maintenance	31,508	43,856	43,930	56,980	65,000	65,000
65151 Street Lights - Maintenance	941,213	1,115,692	1,225,700	1,225,550	1,285,000	1,285,000
67010 Water	48	43	60	60	60	60
67060 Cellular Phone	1,200	1,200	1,200	1,200	1,200	1,200
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	1,565,152	1,800,036	1,993,743	2,174,655	2,243,020	2,243,020
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79060 Motor Vehicles	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	2,155,259	2,319,318	2,694,270	2,825,598	2,867,880	2,867,880

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Street
CODE: 342

ACTIVITY DESCRIPTION

Funds are provided within the General Maintenance Division's Street Maintenance activity to undertake a variety of maintenance functions which include the resurfacing and sealing of all public streets and highways; bridge maintenance; traffic signal maintenance; pavement marking and striping; traffic and street name sign maintenance and replacement; storm sewer maintenance; emergency sanitary sewer services; curb, gutter and sidewalk maintenance; and the repair of storm damage throughout the City. These functions are performed under contracts issued to the County of Los Angeles and to various private firms.

ACTIVITY OBJECTIVES

1. To ensure that a comprehensive maintenance program is developed and implemented for municipally-owned facilities in the public rights-of-way.
2. To provide for traffic safety through the maintenance of safety devices and signs.
3. To forestall future capital expenditures through ongoing preventative street maintenance.
4. To ensure pedestrian safety through the maintenance of curbs, gutters and sidewalks.

ACTIVITY WORKLOAD STATISTICS	2021-2022 ACTUAL	2022-2023 ESTIMATED	2023-2024 FORECASTED
Miles of sidewalk maintained	242.16	242.16	242.16
Miles of curb and gutters maintained	256	256	256
Total street mileage maintained	136.33	136.33	136.33
Traffic signals maintained	90	91	91
Bridges maintained	16	16	16

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Marking & Striping expenditures to cover additional residential & arterial streets with increased costs (65070).	+\$100,000
Increase in Street Maintenance – County expenditures to cover additional locations and increased costs (65156).	+\$74,500
Increase in Traffic Signal Maintenance – City expenditures to cover increased costs (65172).	+\$135,000
Increase in Traffic Signal – Power expenditures to cover increased costs (65174).	+\$45,000
Increase in Traffic and Regulatory Signs expenditures to cover the replacement of additional signs and increased costs (65175).	+\$52,780

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Street
CODE: 342

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	—	—	63,863	65,779	137,228	137,228
51021 Overtime	—	—	1,081	1,113	1,123	1,123
52400 Employee Benefits	—	—	82,386	84,858	141,351	141,351
TOTAL PERSONNEL	—	—	147,330	151,750	279,702	279,702
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	120	120	120	120
53030 Education and Training	—	—	2,400	2,400	2,400	2,400
53070 Reimbursed Mileage	—	—	380	380	380	380
53090 Uniform and Shoes	584	701	730	730	730	730
53091 Vehicle Operations	3,156	4,378	5,230	5,230	5,230	5,230
61430 Professional Services	—	3,344	3,520	3,500	3,500	3,500
63520 Special Supplies	1,129	709	1,880	4,700	6,700	6,700
63530 Small Tools	301	—	350	350	350	350
65030 Bridge Maintenance	7,206	1,176	22,220	22,000	22,000	22,000
65070 Marking and Striping	4,342	43,053	43,000	53,000	143,000	143,000
65133 Roadside Maintenance	15,867	1,069	32,775	53,000	33,000	33,000
65153 Street Sign - Maintenance	5,859	4,029	6,210	6,200	6,200	6,200
65155 Street Maintenance - City	286,701	350,505	400,000	400,000	400,000	400,000
65156 Street Maintenance - County	24,681	22,272	25,500	50,000	100,000	100,000
65171 Traffic Signal Maintenance - State	16,994	20,493	16,360	16,000	16,000	16,000
65172 Traffic Signal Maintenance - City	341,933	275,512	225,000	305,000	360,000	360,000
65174 Traffic Signal - Power	148,772	184,630	165,000	190,000	210,000	210,000
65175 Traffic and Regulatory Signs	26,078	14,347	17,220	22,000	70,000	70,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	883,603	926,218	967,895	1,134,610	1,379,610	1,379,610
CAPITAL OUTLAY						
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	883,603	926,218	1,115,225	1,286,360	1,659,312	1,659,312

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Vehicle
CODE: 343

ACTIVITY DESCRIPTION

The Vehicle Maintenance Division provides internal vehicle, equipment and field maintenance support for the City. The activities of this Division relate to maintenance, repair, modification and fabrication of multiple types of City equipment. Activities range from minor repairs to major overhauls. This division is also responsible for the inspection and monitoring of service from vendors to assure receipt of quality and economical service.

ACTIVITY OBJECTIVES

1. To extend the anticipated service life of all City-owned vehicles and equipment through routine and preventative maintenance.
2. To inspect, maintain, repair and overhaul all City equipment.
3. To provide centralized in-house maintenance support functions for all City departments.
4. To evaluate service vehicles, determine their service life and advise of replacement needs.

ACTIVITY WORKLOAD STATISTICS	2021-2022	2022-2023	2023-2024
	ACTUAL	ESTIMATED	FORECASTED
Passenger vehicles maintained	3	3	3
Light industrial vehicles maintained (1 ton or below)	56	56	56
Heavy industrial vehicles maintained (over 1 ton)	11	11	11
Tractors maintained	10	10	10
Miscellaneous small power equipment maintained	316	316	319

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Outside Services expenditures to cover increased costs (61340).	+\$35,760
Increase in Special Supplies expenditures to cover increased costs (63520).	+\$20,040

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Vehicle
CODE: 343

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	198,875	240,335	216,087	222,570	235,076	235,076
51021 Overtime	1,783	2,835	546	562	567	567
52400 Employee Benefits	239,674	260,722	261,469	269,313	232,723	232,723
TOTAL PERSONNEL	440,332	503,892	478,102	492,445	468,366	468,366
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	340	340	340	340
53030 Education and Training	—	—	2,400	2,400	2,400	2,400
53070 Reimbursed Mileage	—	—	170	170	170	170
53090 Uniform and Shoes	1,212	2,187	3,750	3,750	3,750	3,750
53091 Vehicle Operations	1,530	2,254	3,515	3,515	3,700	3,700
61340 Outside Services	48,113	31,904	34,240	66,980	70,000	70,000
63520 Special Supplies	89,192	87,190	85,960	106,000	106,000	106,000
63530 Small Tools	1,435	1,370	1,460	1,460	1,460	1,460
65131 Rent Other Equipment	456	—	450	450	450	450
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	141,938	124,905	132,285	185,065	188,270	188,270
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	582,270	628,797	610,387	677,510	656,636	656,636

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Facility
CODE: 344

ACTIVITY DESCRIPTION

The Facility Maintenance section is responsible for the maintenance of all municipal structures including the Cerritos City Hall, the Cerritos Public Library, Cerritos Park East, Liberty Park, Heritage Park, Corporate Yard, Sports Complex, Cerritos Center for the Performing Arts, Senior Citizen Center, Sheriff Station and all other municipal structures.

ACTIVITY OBJECTIVES

1. To ensure that all facilities remain in a safe and useful condition on a day-to-day basis.
2. To supply non-custodial maintenance and rehabilitation services to the City in an effort to ensure the extended life of municipal structures.

ACTIVITY WORKLOAD STATISTICS	2021-2022 ACTUAL	2022-2023 ESTIMATED	2023-2024 FORECASTED
Building square footage maintained:			
City Hall	55,000	55,000	55,000
Cerritos Library	88,780	88,780	88,780
Cerritos Park East	20,000	20,000	20,000
Liberty Park	15,300	15,300	15,300
Heritage Park	2,000	2,000	2,000
Frontier Park	700	700	700
Westgate Park	800	800	800
Golf Course	2,475	2,475	2,475
Corporate Yard	25,000	25,000	25,000
Joe A. Gonsalves Park	600	600	600
Sports Complex	3,700	3,700	3,700
Cerritos Center for the Performing Arts	158,000	158,000	158,000
Cerritos Senior Center	27,500	27,500	27,500
Cerritos Sheriff's Station	81,000	81,000	81,000
TOTAL SQUARE FT	480,855	480,855	480,855

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Air Conditioning Maintenance expenditures to cover increased costs (65010).	+\$118,221
Increase in Building and Grounds expenditures to cover increased costs (65020).	+\$99,242
Increase in Natural Gas expenditures to cover increased costs (67030).	+\$19,957
Increase in Electricity expenditures to cover increased costs (67040).	+\$569,320

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Facility
CODE: 344

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	268,865	314,710	301,298	310,339	411,980	411,980
51021 Overtime	2,144	3,441	8,105	8,348	8,427	8,427
52400 Employee Benefits	328,250	352,642	367,588	378,618	382,003	382,003
TOTAL PERSONNEL	599,259	670,793	676,991	697,305	802,410	802,410
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	100	—	228	240	240	240
53030 Education and Training	—	—	2,400	2,400	2,400	2,400
53070 Reimbursed Mileage	—	—	361	380	380	380
53090 Uniform and Shoes	2,350	2,462	2,580	2,580	2,580	2,580
53091 Vehicle Operations	7,037	9,793	5,035	5,300	5,300	5,300
61340 Outside Services	6,597	6,873	6,878	7,240	7,240	7,240
61360 Permit Fees	3,437	3,323	3,116	3,280	3,280	3,280
61430 Professional Services	60,693	55,673	59,318	63,000	63,000	63,000
63520 Special Supplies	65,870	63,653	68,400	72,000	72,000	72,000
63530 Small Tools	1,319	576	1,320	1,390	1,390	1,390
65010 Air Conditioning Maintenance	206,845	185,300	171,779	404,000	290,000	290,000
65020 Building and Grounds	481,207	492,895	525,758	625,000	625,000	625,000
65110 Playground Equipment Maintenance	28,901	39,023	39,178	41,240	41,240	41,240
65131 Rent Other Equipment	912	301	912	960	960	960
65132 Rent Building and Grounds	—	—	779	820	820	820
67010 Water	81,573	73,185	81,655	84,900	85,900	85,900
67030 Natural Gas	50,773	79,512	77,843	97,800	97,800	97,800
67040 Electricity	1,266,394	1,898,038	1,729,480	2,198,800	2,298,800	2,298,800
67050 Telephone	158,361	159,977	180,000	180,000	180,000	180,000
67060 Cellular Phone	350	600	600	600	600	600
69120 Property Taxes	4,660	4,719	4,630	4,940	5,000	5,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	2,427,379	3,075,903	2,962,250	3,796,870	3,783,930	3,783,930
CAPITAL OUTLAY						
79010 Land	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	3,026,638	3,746,696	3,639,241	4,494,175	4,586,340	4,586,340

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Swim Center
CODE: 345

ACTIVITY DESCRIPTION

The Swim Center Maintenance Division is responsible for the maintenance operations associated with the Cerritos Olympic Swim Center facility.

ACTIVITY OBJECTIVES

1. To ensure that the facility of 39,044 square feet remains in a neat and sanitary condition on a daily basis.
2. To ensure the programming of maximum leisure activities (swimming) through proper maintenance.
3. To supply non-custodial maintenance and rehabilitation services to the City in an effort to ensure the extended life of the municipal structure.
4. Guarantee water quality to meet Health Department standards.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Special Supplies expenditures to cover increased costs (63520).	+\$19,600
Increase in Building and Grounds expenditures to cover increased costs (65020).	+\$11,710
Increase in Natural Gas expenditures to cover increased costs (67030).	+\$83,960
Increase in Electricity expenditures to cover increased costs (67040).	+\$25,010

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Swim Center
CODE: 345

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	—	—	—	19,780	52,608	52,608
51021 Overtime	—	—	—	—	424	424
52400 Employee Benefits	—	—	—	22,748	49,979	49,979
TOTAL PERSONNEL	—	—	—	42,528	103,011	103,011
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	75	120	120	120	120
53030 Education and Training	—	—	—	—	1,200	1,200
53070 Reimbursed Mileage	—	—	—	—	120	120
53090 Uniform and Shoes	—	—	—	—	800	800
53091 Vehicle Operations	1,634	1,705	1,880	1,880	1,880	1,880
61340 Outside Services	—	13,110	4,320	4,300	4,300	4,300
61360 Permit Fees	136	218	360	400	480	480
61430 Professional Services	7,308	47,754	19,000	29,000	19,000	19,000
63520 Special Supplies	1,891	24,678	26,400	44,000	46,000	46,000
63530 Small Tools	641	576	655	690	1,000	1,000
65010 Air Conditioning Maintenance	9,511	24,110	30,740	36,000	36,000	36,000
65020 Building and Grounds	51,382	92,538	58,290	146,000	70,000	70,000
65131 Rent Other Equipment	—	—	790	790	790	790
67010 Water	19,046	17,088	20,500	22,500	23,500	23,500
67030 Natural Gas	4,544	132,714	66,040	140,000	150,000	150,000
67040 Electricity	68,479	200,227	194,990	210,000	220,000	220,000
67050 Telephone	3,086	3,062	2,470	3,200	3,200	3,200
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	167,658	557,855	426,555	638,880	578,390	578,390
CAPITAL OUTLAY						
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	167,658	557,855	426,555	681,408	681,401	681,401

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Management
CODE: 351

ACTIVITY DESCRIPTION

The Parks and Trees Management Division is responsible for the overall supervision, coordination and administrative control of the Parks Maintenance, Street Tree Maintenance, Median Maintenance and Golf Course Maintenance Programs. Examples of the duties performed include review of landscape design and specifications for various types of landscape projects undertaken throughout the City, review and approval of landscape and irrigation plans for public landscape projects, the performance of field inspections to ensure conformance with the City's landscape requirements and weed abatement of public rights-of-way. The Activity Workload Statistics shown below reflect all Parks, Trees and Median/Parkway-related projects and field inspections completed and forecasted for the given fiscal years listed.

ACTIVITY OBJECTIVES

1. To maintain the City's image of a park-like community and support the City's designation as a Tree City USA through the development of landscaping standards and specifications.
2. To coordinate the functional areas of responsibility

ACTIVITY WORKLOAD STATISTICS	2021-2022 ACTUAL	2022-2023 ESTIMATED	2023-2024 FORECASTED
Public landscape projects completed	29	33	35
Private landscape projects reviewed and checked	9	12	10
Field inspections performed	104	125	130

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Management
CODE: 351

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	123,516	125,139	131,081	136,513	147,680	147,680
52010 Regular Earnings - Part Time	27,078	5,957	—	—	—	—
52400 Employee Benefits	146,603	132,000	142,882	147,168	121,836	121,836
TOTAL PERSONNEL	297,197	263,096	273,963	283,681	269,516	269,516
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	2,700	—	—
53090 Uniform and Shoes	—	—	—	—	—	—
67060 Cellular Phone	600	600	600	600	600	600
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	4,200	4,200	4,200	3,300	600	600
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	301,397	267,296	278,163	286,981	270,116	270,116

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Median and Parkway
CODE: 352

ACTIVITY DESCRIPTION

The Median and Parkway Maintenance Division provides landscape maintenance for center medians, arterial parkways and certain landscaped areas along the 91 and 605 Freeways. A portion of funds for Assessment District #6 will be derived from a special maintenance district. One half the cost of maintaining the Del Amo Boulevard and Valley View Avenue center medians and part of the Pioneer Boulevard center median will be paid for through joint agreements with the Cities of Lakewood, Buena Park and La Mirada. This Division also oversees the landscape maintenance of AD-6, ADP-2, the Cerritos Center for the Performing Arts and the Cerritos Senior Center at Pat Nixon Park.

ACTIVITY OBJECTIVES

1. To ensure aesthetic standards are achieved through the maintenance of all City arterial parkways, center medians and public open space areas.
2. To provide a continuing program of landscape replacement and renovation to ensure the lasting appearance of the City's public landscaped areas.
3. To facilitate an ongoing weed mitigation program along improved public rights-of-way for safety and aesthetic value.
4. Oversee the contract maintenance of the center medians, AD-6 landscape areas, arterial street parkways, ADP-2 landscape areas, freeway landscape areas, landscape areas adjacent to the Cerritos Center for the Performing Arts, and the Cerritos Senior Center at Pat Nixon Park.

ACTIVITY WORKLOAD STATISTICS	2021-2022	2022-2023	2023-2024
	ACTUAL	ESTIMATED	FORECASTED
Total approximate square feet of center street medians	1,000,000	1,000,000	1,000,000
Total approximate square feet of ADP-2 & AD-6 buffer landscape area	1,128,000	1,128,000	1,128,000
Total approximate square footage of sidewalk planters	972,163	972,163	972,163
Total square footage of freeway landscape	797,000	797,000	797,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Professional Services expenditures for illegal dumping cleanup services and restoration of landscape damage resulting from auto accidents, at rates set forth in the approved four-year landscape maintenance contract (61430).	+\$75,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Median and Parkway
CODE: 352

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	73,873	78,379	79,458	81,842	92,093	92,093
51021 Overtime	332	2,110	1,428	1,471	1,484	1,484
52400 Employee Benefits	94,574	90,841	94,565	97,402	88,404	88,404
TOTAL PERSONNEL	168,779	171,330	175,451	180,715	181,981	181,981
OPERATIONS AND MAINTENANCE						
53090 Uniform and Shoes	302	741	800	800	800	800
53091 Vehicle Operations	1,541	3,343	3,800	3,800	3,800	3,800
61340 Outside Services	6,783	1,133	6,870	6,870	10,300	10,300
61430 Professional Services	1,248,673	1,480,865	1,859,320	1,895,960	1,934,320	1,934,320
63520 Special Supplies	2,596	4,078	3,990	3,990	5,180	5,180
63530 Small Tools	150	—	225	225	225	225
67010 Water	423,121	394,479	475,000	475,000	475,000	475,000
67040 Electricity	25,312	34,106	45,000	45,000	45,000	45,000
67060 Cellular Phone	—	—	480	480	480	480
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
69970 Non-Cap Expenditures - Machinery	2,036	1,774	4,590	4,590	4,590	4,590
TOTAL OPERATIONS AND MAINTENANCE	1,710,514	1,920,519	2,400,075	2,436,715	2,479,695	2,479,695
CAPITAL OUTLAY						
79030 Improvements	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,879,293	2,091,849	2,575,526	2,617,430	2,661,676	2,661,676

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Parkway Trees
CODE: 353

In 1999, the City of Cerritos was designated as a Tree City USA by the National Arbor Foundation. This designation was granted for the City's commitment to the preservation and maintenance of the approximately 28,000 trees located in the parks, arterial street parkways, center medians and public open spaces.

ACTIVITY DESCRIPTION

The Parkway Trees Division is responsible for planting, maintaining, repairing and replacing all trees located in City rights-of-way and in other public areas. Personnel assigned to this division are skilled in all aspects of tree care and urban forestry management.

ACTIVITY OBJECTIVES

1. To preserve municipal beautification efforts and support the City's designation as a Tree City USA through a comprehensive tree maintenance program.
2. To continually monitor the health of street and parkway trees and take steps necessary to ensure public safety and to prevent, when possible, tree related diseases.
3. To grow at the City nursery a portion of the special trees for public and street tree programs.
4. Oversee the contract trimming of all City-owned trees.
5. Provide assistance to the Cerritos Property Preservation Commission regarding implementation of the City's tree removal policy.

ACTIVITY WORKLOAD STATISTICS	2021-2022 ACTUAL	2022-2023 ESTIMATED	2023-2024 FORECASTED
New street trees planted by City	161	170	200
Street trees maintained	28,350	28,511	28,711
Street trees trimmed	7,100	7,000	7,000
Service calls made	364	300	300

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Professional Services expenditures in accordance with the approved tree maintenance services contract for Fiscal Year 2023-2024 for additional after hours emergency call-backs, additional tree trimming projects and for consulting arborist services for tree root related damage claim inspections (61430). + \$98,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Parkway Trees
CODE: 353

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	433,011	361,813	541,304	494,328	653,790	653,790
51021 Overtime	12,094	5,330	6,429	6,622	6,680	6,680
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52015 Special Project Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	543,537	443,982	665,805	608,023	660,340	660,340
TOTAL PERSONNEL	988,642	811,125	1,213,538	1,108,973	1,320,810	1,320,810
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	170	340	340	340	3,200	3,200
53070 Reimbursed Mileage	1,000	349	—	—	—	—
53080 Travel and Meeting	—	—	—	—	700	700
53090 Uniform and Shoes	3,975	4,287	6,400	6,400	6,400	6,400
53091 Vehicle Operations	15,179	20,743	23,000	23,000	23,000	23,000
61430 Professional Services	551,527	614,711	770,000	878,000	868,000	868,000
63280 Plant and Trees	9,895	4,730	10,900	10,900	10,900	10,900
63520 Special Supplies	11,912	10,818	10,840	10,840	10,840	10,840
63530 Small Tools	201	—	220	220	330	330
67010 Water	3,654	3,579	5,000	5,000	5,000	5,000
67060 Cellular Phone	619	617	960	960	960	960
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	598,132	660,174	827,660	935,660	929,330	929,330
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,586,774	1,471,299	2,041,198	2,044,633	2,250,140	2,250,140

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Parks
CODE: 354

ACTIVITY DESCRIPTION

The Park Maintenance Division provides parks and grounds keeping services for the City-owned park and open space system. The City's park system consists of the Civic Center, Cerritos Park East, Heritage Park, Liberty Park, the Sports Complex, the Cerritos Corporate Yard, nineteen neighborhood parks and six community open space areas.

ACTIVITY OBJECTIVES

1. To ensure that public parks and open space areas are properly and attractively maintained for safe public enjoyment.
2. To maintain sports fields in safe and playable condition.
3. To repair damaged landscaped areas promptly and efficiently in order to encourage and provide for the constant use of public open-space lands.
4. To control weeds along improved rights-of-way as needed for safety and aesthetic value.

ACTIVITY WORKLOAD STATISTICS	2021-2022 ACTUAL	2022-2023 ESTIMATED	2023-2024 FORECASTED
Total park and public acreage maintained includes:	213	213	213

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Professional Services expenditures to cover the cost of ongoing Heritage Park Lake maintenance (61430).	+\$47,785
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Parks
CODE: 354

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	1,347,416	1,299,323	1,533,938	1,475,169	1,657,999	1,657,999
51021 Overtime	11,530	23,688	13,800	14,214	14,341	14,341
52010 Regular Earnings - Part Time	3,914	—	46,329	47,719	50,848	50,848
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	1,579,153	1,489,541	1,929,473	1,856,374	1,716,941	1,716,941
TOTAL PERSONNEL	2,942,013	2,812,552	3,523,540	3,393,476	3,440,129	3,440,129
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	180	2,608	4,280	4,280	4,080	4,080
53070 Reimbursed Mileage	—	—	—	—	—	—
53080 Travel and Meeting	—	47	600	600	7,500	7,500
53090 Uniform and Shoes	15,530	16,767	20,150	20,150	20,150	20,150
53091 Vehicle Operations	39,298	58,686	50,000	50,000	50,000	50,000
61340 Outside Services	951	270	2,250	2,250	3,380	3,380
61430 Professional Services	12,925	17,681	22,215	34,475	70,000	70,000
63520 Special Supplies	83,399	91,776	125,175	125,175	125,210	125,210
63530 Small Tools	862	1,356	2,400	2,400	3,600	3,600
65020 Building and Grounds	—	—	4,170	4,170	4,170	4,170
65131 Rent Other Equipment	—	—	950	950	950	950
67010 Water	172,659	166,936	200,000	200,000	200,000	200,000
67060 Cellular Phone	400	600	1,440	1,440	1,440	1,440
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
69970 Non-Cap Expenditures - Machinery	1,330	—	1,400	1,400	1,400	1,400
TOTAL OPERATIONS AND MAINTENANCE	327,534	356,727	435,030	447,290	491,880	491,880
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	3,269,547	3,169,279	3,958,570	3,840,766	3,932,009	3,932,009

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Golf Course
CODE: 355

ACTIVITY DESCRIPTION

The Golf Course Maintenance Division is assigned the responsibility of maintaining a nine-hole executive golf course consisting of approximately 29 acres, which includes 15 sand traps, a 1.5 acre lake, a practice driving range, an 18-hole practice putting green and an 8,000 square foot turf nursery.

ACTIVITY OBJECTIVES

1. To ensure aesthetic standards of the golf course are maintained through proper landscape maintenance practices.
2. To accommodate quality golf course play and promote an enjoyable experience for all level of players.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Building and Grounds expenditures to cover costs associated with the reconstruction of 4 tee boxes (65020).	+\$12,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Golf Course
CODE: 355

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	125,132	131,006	207,050	213,262	226,586	226,586
51021 Overtime	8,303	19,149	1,941	1,999	2,016	2,016
52400 Employee Benefits	160,889	155,580	254,684	262,325	226,596	226,596
TOTAL PERSONNEL	294,324	305,735	463,675	477,586	455,198	455,198
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	—	—	—	—
53070 Reimbursed Mileage	—	—	—	—	—	—
53080 Travel and Meeting	—	—	—	—	—	—
53090 Uniform and Shoes	223	1,316	2,400	2,400	2,400	2,400
53091 Vehicle Operations	—	6,424	7,200	7,200	7,200	7,200
61340 Outside Services	—	—	2,000	2,000	6,000	6,000
61430 Professional Services	1,136	2,150	3,870	3,870	7,870	7,870
63520 Special Supplies	23,161	29,728	44,685	44,685	44,685	44,685
63530 Small Tools	105	713	1,080	1,080	1,080	1,080
65010 Air Conditioning Maintenance	575	352	580	580	580	580
65020 Building and Grounds	7,693	2,951	3,800	3,800	15,800	15,800
67010 Water	24,900	25,347	35,780	35,780	35,780	35,780
67030 Natural Gas	1,207	1,127	1,800	1,800	1,800	1,800
67040 Electricity	31,657	37,444	37,000	37,000	37,000	37,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	90,657	107,552	140,195	140,195	160,195	160,195
CAPITAL OUTLAY						
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	384,981	413,287	603,870	617,781	615,393	615,393

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water & Power Management
CODE: 361

ACTIVITY DESCRIPTION

The primary responsibility of this office is the coordination of the various divisions within the Cerritos Water Utility and the Cerritos Electric Utility¹³.

ACTIVITY OBJECTIVES

1. To provide professional expertise in the coordination of the two Cerritos utilities.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

¹³ This cost center closed during Fiscal Year 2021-22 due to the merger of the Departments of Public Works and Water & Power in Fiscal Year 2019-20.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water & Power Management
CODE: 361

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	—	—	—	—	—	—
52400 Employee Benefits	—	—	—	—	—	—
TOTAL PERSONNEL	—	—	—	—	—	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	—	—	—	—	—	—
53020 Dues and Publications	—	—	—	—	—	—
53080 Travel and Meeting	—	—	—	—	—	—
61430 Professional Services	3,386	—	—	—	—	—
67060 Cellular Phone	100	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	3,486	—	—	—	—	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	3,486	—	—	—	—	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water Management
CODE: 362

ACTIVITY DESCRIPTION

The Water Superintendent is responsible for overall management and administration of the Water Division. Through this office, various water operating services which include Water Production and Distribution, Water Operations, Water Inspection and Water Quality Control are managed to assure efficient and effective operations. Also included is the overall management and administration of the City's Reclaimed Water System. The primary function of this office is to ensure system capabilities which always exceed system demands, to evaluate and advise City officers of water requirements and projected future costs, and to ensure an uninterrupted source of water supply that meets or exceeds all water quality standards.

ACTIVITY OBJECTIVES

1. To supervise implementation of water related Capital Projects.
2. To plan and coordinate all Water Division activities.
3. To evaluate and use the most cost effective operation of water facilities.
4. Purchase and lease additional water rights as they become available.
5. To sign up additional reclaimed water users.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Water Master Assessment expenditures to cover fee increases (61612).

+\$10,170

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water Management
CODE: 362

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	230,243	302,303	433,490	351,144	442,365	442,365
51021 Overtime	—	1,159	—	—	—	—
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	254,488	300,664	494,180	398,592	388,365	388,365
TOTAL PERSONNEL	484,731	604,126	927,670	749,736	830,730	830,730
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,400	3,000	3,600	2,700	—	—
53020 Dues and Publications	25,515	28,840	36,200	36,200	36,830	36,830
53030 Education and Training	35	2,789	10,000	12,000	12,000	12,000
53070 Reimbursed Mileage	—	78	360	360	360	360
53080 Travel and Meeting	—	—	600	600	600	600
53090 Uniform and Shoes	548	596	950	950	1,950	1,950
53091 Vehicle Operations	—	60	500	500	500	500
61180 Engineering Services	—	—	500	500	5,500	5,500
61310 Legal Services	—	—	10,000	10,000	10,000	10,000
61430 Professional Services	53,293	30,869	25,000	25,000	25,000	25,000
61612 Water Master Assessment	52,729	63,718	65,550	75,720	75,720	75,720
63230 Maps and Publications	—	136	500	500	5,500	5,500
63250 Office Supplies	343	450	500	500	500	500
63520 Special Supplies	277	795	1,000	1,000	1,000	1,000
67060 Cellular Phone	1,550	1,675	2,400	2,400	2,400	2,400
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	197	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	136,690	133,203	157,660	168,930	177,860	177,860
CAPITAL OUTLAY						
79030 Improvements	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	621,421	737,329	1,085,330	918,666	1,008,590	1,008,590

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water Production and Distribution
CODE: 363

ACTIVITY DESCRIPTION

Within the Water Division, the Production and Distribution section is responsible for adequate delivery of treated water to water system consumers. Major functional areas of responsibility include: water reservoir and storage operations, pumping operations, water treatment to meet all health department standards, and operations of the related control system. Maintenance of all the major functional areas is also part of the activity. Production and Distribution is responsible for adequate water stored to supply normal and emergency operating conditions. The water operations telemetry system allows control of various water facilities from a central location. It also provides instantaneous data from all locations in the water system.

ACTIVITY OBJECTIVES

1. To accomplish repairs and maintenance whenever possible without outside assistance at lower cost to the City.
2. To ensure efficient operation of system pumps and motors.
3. To achieve maximum production of wells ensuring lower cost of water to consumers.
4. To ensure adequate reservoir levels so peak system demand and emergencies can be met.

ACTIVITY WORKLOAD STATISTICS	2021-2022	2022-2023	2023-2024
	ACTUAL	ESTIMATED	FORECASTED
Acre feet of water purchased (from MWD)	31	120	50
Acre feet of water rights pumped (from wells)	7,800	8,000	8,100
MWD water costs (\$ per acre foot)	\$1,313	\$1,379	\$1,439
Well pumping assessments (\$ per acre foot)	\$394	\$411	\$428

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Outside Services expenditures to cover increased costs (61340).	+\$61,000
Increase in Special Supplies expenditures to cover increased cost (63520).	+\$15,000
Increase in Water Well Pumping Assessment expenditures to cover increases to the annual Groundwater Recharge Assessment (65213).	+\$314,400
Increase in MWD Purchase expenditures to cover increased costs for imported MWD Water (67020).	+\$74,090
Increase in Natural Gas expenditures to cover increased costs (67030).	+\$208,412
Increase in Power expenditures to cover increased costs (67070).	+\$54,200
Increase in Leased Water Rights expenditures to cover costs associated with approved water rights lease agreements (69050).	+\$45,700
Decrease in Motor Vehicles expenditures due to completed vehicle replacement (79060).	-\$115,000
Increase in Machinery and Equipment expenditures necessary for servicing existing equipment (79070).	+\$20,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water Production and Distribution
CODE: 363

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	225,195	228,249	301,145	277,853	328,600	328,600
51021 Overtime	118,144	127,095	83,592	139,050	143,100	143,100
52400 Employee Benefits	308,176	306,800	358,367	331,399	318,742	318,742
TOTAL PERSONNEL	651,515	662,144	743,104	748,302	790,442	790,442
OPERATIONS AND MAINTENANCE						
53070 Reimbursed Mileage	27	132	2,300	2,300	2,300	2,300
53080 Travel and Meeting	—	—	2,400	2,400	2,400	2,400
53090 Uniform and Shoes	2,199	3,261	9,150	9,150	9,850	9,850
53091 Vehicle Operations	5,963	8,566	10,500	10,500	10,500	10,500
61340 Outside Services	93,237	122,763	143,300	191,300	204,300	204,300
61360 Permit Fees	25,888	21,552	47,360	47,360	47,360	47,360
61430 Professional Services	19,020	24,443	19,500	19,500	19,500	19,500
63520 Special Supplies	15,368	15,777	15,000	45,000	30,000	30,000
63530 Small Tools	555	325	2,830	2,830	2,830	2,830
65212 Water Production Equipment	247,573	70,902	78,410	98,167	80,410	80,410
65213 Water Well Pumping Assessment	3,088,963	3,221,041	3,138,000	3,359,000	3,452,400	3,452,400
67020 MWD Purchase	77,970	69,427	460,660	232,660	534,750	534,750
67030 Natural Gas	196,336	411,439	202,620	300,000	411,032	411,032
67040 Electricity	22,112	25,428	23,000	23,000	23,000	23,000
67050 Telephone	18,436	18,173	19,940	19,940	19,940	19,940
67060 Cellular Phone	—	—	400	400	400	400
67070 Power	523,996	451,173	468,480	468,480	522,680	522,680
69050 Leased Water Rights	660,049	756,993	744,500	760,743	790,200	790,200
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	4,997,692	5,221,395	5,388,350	5,592,730	6,163,852	6,163,852
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79060 Motor Vehicles ¹⁴	—	—	115,000	132,600	—	—
79070 Machinery and Equipment	—	—	—	—	60,000	60,000
TOTAL CAPITAL OUTLAY	—	—	115,000	132,600	60,000	60,000
ACTIVITY TOTAL	5,649,207	5,883,539	6,246,454	6,473,632	7,014,294	7,014,294

¹⁴ See [Property Control Capital Outlay Detail](#) for Capital Equipment details.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water Operations
CODE: 364

ACTIVITY DESCRIPTION

The Water Operations function is to maintain the water transmission pipelines, water mains, water service lines, valves, pressure regulators, air and vacuum release devices, fire hydrants, and water service meters. Personnel assigned to Water Operations perform installations, repairs and preventative maintenance to the water system, which includes a valve maintenance program, a flushing program and a meter change out program. This area of the Water Division is also responsible for reading all water meters in the City on a bimonthly basis and responding to requests from water customers regarding water consumption and checking for possible leaks.

ACTIVITY OBJECTIVES

1. To install, repair and perform good preventative maintenance ensuring added years of operation to the City water system.
2. To guarantee the uninterrupted delivery of water to consumers through a constant preventative maintenance and repair program.
3. To carry out a meter change out program, where older system meters will be replaced with new meters. Also, to adapt existing meters with remote reading technology.
4. To carry out an on-going flushing program to reduce sediment that builds up in the City's piping system.

	2021-2022	2022-2023	2023-2024
ACTIVITY WORKLOAD STATISTICS	ACTUAL	ESTIMATED	FORECASTED
Total number of water services	15,754	15,756	15,759
Total number of fire services	299	302	305
Miles of water mains in service	183	183	184
Total fire hydrants in service	1,681	1,682	1,684
Water main, services & fire hydrant repairs	35	35	40
Water meters changed	577	266	280
High water bill complaints requiring field follow-up or meter testing	189	184	200

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Outside Services expenditures to cover increased costs (61340).	+\$84,400
Increase in Water Meters expenditures to cover increased cost of brass materials (63710).	+\$15,000
Increase in Motor Vehicles expenditures for vehicle replacement (see property control details) (79060).	+\$20,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water Operations
CODE: 364

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	330,136	323,128	409,065	421,337	431,526	431,526
51021 Overtime	103,066	109,512	18,791	123,980	127,200	127,200
52400 Employee Benefits	436,615	413,988	503,146	518,240	435,841	435,841
TOTAL PERSONNEL	869,817	846,628	931,002	1,063,557	994,567	994,567
OPERATIONS AND MAINTENANCE						
53070 Reimbursed Mileage	—	—	1,700	1,700	1,700	1,700
53080 Travel and Meeting	—	—	500	500	500	500
53090 Uniform and Shoes	4,735	4,943	8,990	8,990	7,740	7,740
53091 Vehicle Operations	16,670	26,936	18,000	18,000	18,000	18,000
61340 Outside Services	164,745	100,649	87,080	192,480	171,480	171,480
61430 Professional Services	18,706	8,684	16,600	16,600	19,600	19,600
63520 Special Supplies	9,462	8,962	8,460	8,460	8,460	8,460
63530 Small Tools	3,433	3,077	4,440	4,440	5,720	5,720
63675 Emergency Water Storage Supplies	—	—	2,000	2,000	2,000	2,000
63710 Water Meters	48,128	50,225	60,330	75,330	75,330	75,330
65020 Building and Grounds	—	534	700	700	700	700
65131 Rent Other Equipment	128	—	1,500	1,500	1,500	1,500
65210 Distribution Systems	67,622	88,273	54,500	57,000	63,000	63,000
65211 Water - Special Maintenance	17,435	16,300	18,350	19,300	22,000	22,000
67060 Cellular Phone	5,016	10,983	5,000	12,000	12,000	12,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
69970 Non-Cap Expenditures - Machinery	—	2,596	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	356,080	322,162	288,150	419,000	409,730	409,730
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79060 Motor Vehicles ¹⁵	—	—	50,000	308,300	70,000	70,000
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	50,000	308,300	70,000	70,000
ACTIVITY TOTAL	1,225,897	1,168,790	1,269,152	1,790,857	1,474,297	1,474,297

¹⁵ See [Property Control Capital Outlay Detail](#) for Motor Vehicle details.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water Inspection
CODE: 365

ACTIVITY DESCRIPTION

The Water Inspection activity has been established within the Water Division to ensure the continuing quality of water delivered to consumers through an on-going program of treatment and testing. Samples are taken at scheduled intervals throughout the year from specific locations within the water system on a selected basis to undergo professional laboratory testing including bacteriological content and chemical analysis. Personnel assigned to this section also provide cross-connection control through inspection of backflow prevention devices within the water system. Also included is the inspection of all newly constructed water lines, fire hydrants and water services and marking the location of water facilities as required by outside contractors.

ACTIVITY OBJECTIVES

1. To ensure that water quality within the distribution system is maintained in accordance with federal, state and county water quality standards and promptly respond to questions from the consumers regarding water quality.
2. To provide field inspection of all backflow prevention devices.
3. To conduct an on-going program of cross-connection control.
4. To inspect all newly constructed water facilities.
5. To respond to all water location requests from contractors.

ACTIVITY WORKLOAD STATISTICS	2021-2022	2022-2023	2023-2024
	ACTUAL	ESTIMATED	FORECASTED
Backflow device testing notices sent to others	171	171	174
City-owned backflow devices tested	88	100	100
Cross-connection inspections performed	1	1	2
Bacteriological samples performed	1,216	1,216	1,216
Color, odor, turbidity tests performed	274	276	276
Chemical, radiological, gen. mineral samples	240	240	240
T.H.M. (Trihalomethane samples)	96	96	96

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Outside Processing expenditures to cover increased costs of obtaining bacteriological samples (61350).	+\$17,994
Increase in Water Treatment Services expenditures to cover increased water treatment chemical costs (61611).	+\$49,305
Increase in Water - Special Maintenance expenditures to cover increased costs of backflow replacement (65211).	+\$20,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water Inspection
CODE: 365

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	84,832	70,479	90,572	93,289	84,350	84,350
52400 Employee Benefits	104,946	80,319	105,060	108,212	78,445	78,445
TOTAL PERSONNEL	189,778	150,798	195,632	201,501	162,795	162,795
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	340	1,150	1,150	1,150	1,150
53070 Reimbursed Mileage	—	—	240	240	240	240
53080 Travel and Meeting	—	—	200	200	200	200
53090 Uniform and Shoes	878	950	950	950	1,900	1,900
53091 Vehicle Operations	1,359	1,450	2,700	2,700	5,400	5,400
61350 Outside Processing	52,309	76,683	62,440	77,434	80,434	80,434
61611 Water Treatment Services	144,659	145,534	153,575	203,575	202,880	202,880
63520 Special Supplies	2,482	866	3,100	3,100	3,100	3,100
63530 Small Tools	66	85	200	500	200	200
65211 Water - Special Maintenance	21,856	24,779	25,000	45,000	45,000	45,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	223,609	250,687	249,555	334,849	340,504	340,504
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	413,387	401,485	445,187	536,350	503,299	503,299

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Reclaimed Water Operations
CODE: 366

ACTIVITY DESCRIPTION

The Reclaimed Water Operations account is responsible for ensuring adequate delivery of reclaimed water to reclaimed water system consumers.

ACTIVITY OBJECTIVES

1. To install, repair and perform good preventative maintenance ensuring added years of operation to the reclaimed water system.
2. To guarantee the uninterrupted supply of reclaimed water to consumers through a constant preventative maintenance and repair program.
3. To work in conjunction with the Los Angeles County Sanitation District to ensure that the water quality within the distribution system is maintained in accordance with federal, state and county water quality standards.
4. To connect privately owned landscape areas in the AD-6 area to reclaimed water.

ACTIVITY WORKLOAD STATISTICS	2021-2022 ACTUAL	2022-2023 ESTIMATED	2023-2024 FORECASTED
Total acre feet of water produced	2,499	2,499	2,624
Total number of water services	262	262	264
Total miles of water main in service	29	29	29

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Outside Services expenditures to cover the increased costs of equipment maintenance (61340).	+\$32,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Reclaimed Water Operations
CODE: 366

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51021 Overtime	—	—	—	—	—	—
TOTAL PERSONNEL	—	—	—	—	—	—
OPERATIONS AND MAINTENANCE						
53080 Travel and Meeting	—	—	100	100	100	100
53091 Vehicle Operations	1,181	241	3,000	3,000	3,000	3,000
61340 Outside Services	333,648	37,528	4,000	36,000	36,000	36,000
61430 Professional Services	36,426	13,150	13,500	13,500	13,500	13,500
63520 Special Supplies	197	973	500	500	500	500
63530 Small Tools	135	—	400	400	400	400
63710 Water Meters	—	—	3,000	3,000	3,000	3,000
63720 Water Purchase	432,063	401,947	300,750	268,750	300,750	300,750
65020 Building and Grounds	—	—	300	300	300	300
65131 Rent Other Equipment	—	—	500	500	500	500
65132 Rent Building and Grounds	72,791	49,488	77,000	160,000	86,000	86,000
65210 Distribution Systems	641	—	—	—	—	—
65212 Water Production Equipment	424	37,721	73,000	73,000	73,000	73,000
67070 Power	85,961	378,472	216,440	216,440	216,440	216,440
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	963,467	919,520	692,490	775,490	733,490	733,490
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	963,467	919,520	692,490	775,490	733,490	733,490

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Electric Utility
CODE: 368

ACTIVITY DESCRIPTION

The Electric Utility Division was created to provide reliable electricity to customers in the City of Cerritos based on an “opt-in” model. The Electric Utility will provide an economically priced alternative to the prevailing electrical supplier. These goals are accomplished through the implementation of a Community Aggregation program using the opportunities created by Assembly Bill 80 and other legislation.

ACTIVITY OBJECTIVES

By virtue of its ownership in the Magnolia Power Project, the City has become an active member in the Southern California Public Power Authority (SCPPA), a joint powers authority that acts as the financing agent for generation and transmission projects for the twelve municipally owned electric utilities in Southern California. The energy generated at the Magnolia plant, located in Burbank, is delivered to customers within the City of Cerritos. Southern California Edison, as the owner of the infrastructure, is obligated to provide delivery services to the customers contracting for electric service from the City. The Magnolia Power Plant is a long-term investment that will provide reliable and efficient power to the City for many years. Additionally, beginning October 2017 Cerritos Electric Utility (CEU) began receiving hydroelectric power from the Boulder Canyon Project (BCP), and in FY 2024 will begin receiving solar power from the Daggett Solar Project. These power procurements will provide an optimum means to deal with consumer peak power demand. .

ACTIVITY WORKLOAD STATISTICS	2021-2022	2022-2023	2023-2024
	ACTUAL	ESTIMATED	FORECASTED
Owned and Contracted Capacity (mW)	13.0	13.0	18.0
Energy Sales (mWh)	59,318	63,000	68,000
Number of Service Accounts	276	286	1,000
Boulder Canyon Project (BCP) (MWh)	5,104	4,134	4,500

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Legal Services expenditures due to the reallocation of consulting services to Professional Services (61310).	-\$95,000
Increase in Professional Services expenditures due to the reallocation of consulting services from Legal Services (61430).	+\$95,000
Increase in Power Scheduling Fee expenditures to cover additional scheduling fees associated with the Daggett Solar Project (67103).	+\$33,000
Increase in Renewable Portfolio expenditures to cover fees associated with procuring electricity from the Daggett Solar Project (67117).	+\$737,000
Increase in Fuel Expense expenditures to cover the increased cost of natural gas (67120).	+\$350,000
Increase in Billing Management expenditures to cover the anticipated increase in customer accounts (67190).	+\$83,000
Increase in Administrative Fees – SCPPA expenditures to cover the increased costs of administrative service provided by SCPPA for the Daggett Solar Project (69013).	+\$25,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power

ACTIVITY: Electric Utility

CODE: 368

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	109,680	81,102	110,630	114,699	124,789	124,789
52010 Regular Earnings - Part Time	—	—	58,783	60,546	64,808	64,808
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	131,643	97,479	139,179	143,354	167,676	167,676
TOTAL PERSONNEL	241,323	178,581	308,592	318,599	357,273	357,273
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	1,800	1,800	1,350	—	—
53020 Dues and Publications	3,806	3,806	5,500	2,500	5,500	5,500
53070 Reimbursed Mileage	—	—	—	—	—	—
53080 Travel and Meeting	—	—	100	100	100	100
61050 Bank Charges and Fees	7,785	8,083	12,000	9,080	12,000	12,000
61310 Legal Services	167,889	138,826	120,000	25,000	25,000	25,000
61430 Professional Services	7,559	3,500	25,000	120,470	120,000	120,000
63250 Office Supplies	500	507	1,000	190	1,000	1,000
63520 Special Supplies	5,086	—	5,500	5,050	5,000	5,000
67060 Cellular Phone	600	325	300	600	600	600
67085 Additional Energy Resources	16,402	10,000	200,000	50,000	200,000	200,000
67095 Magnolia Power Plant O & M	833,616	862,848	858,750	856,840	858,750	858,750
67101 Electric Transmission Scheduling Fee	350,910	350,400	350,400	346,000	350,400	350,400
67103 Power Scheduling Fee	48,200	48,000	72,000	76,500	105,000	105,000
67105 Transmission Losses	—	390	5,000	5,000	5,000	5,000
67110 Electric Special Assessment	—	—	50,000	50,000	50,000	50,000
67115 Reliability Service	—	—	65,000	65,000	65,000	65,000
67116 Cap and Trade / Green House Gas	300,240	—	320,000	—	320,000	320,000
67117 Renewable Portfolio	—	—	—	—	737,000	737,000
67118 Load Growth	—	—	—	—	—	—
67120 Fuel Expense	1,185,651	2,097,911	2,850,000	2,999,110	3,200,000	3,200,000
67121 Fuel Transportation	121,464	200,592	215,000	217,490	215,000	215,000
67131 Energy Resources WAPA	46,825	49,001	49,000	48,910	49,000	49,000
67132 Capacity WAPA	47,770	48,915	58,000	58,000	58,000	58,000
67133 LCRB Dam Fund	13,376	12,834	14,000	14,000	14,000	14,000
67134 LCR MSCP - Multi-Species Conservation Prog.	3,390	3,495	4,000	4,000	4,000	4,000
67135 BCP Capital Investment Repayment - Per Sch.	43,734	43,734	43,740	43,740	43,740	43,740
67146 Major Maintenance - Cap Impr (Reserves)	435,960	517,608	518,000	517,820	518,000	518,000
67147 Spare Parts - Cap Impr (Reserves)	36,000	6,000	56,480	56,000	56,480	56,480
67190 Billing Management	80,400	80,400	167,000	167,000	250,000	250,000
67191 General and Administrative	7,350	17,640	25,890	25,870	25,890	25,890
67193 Grid Management Charges	640,791	288,544	300,000	306,050	300,000	300,000
67194 Debt Service - Project B	768,000	852,000	858,820	858,820	858,820	858,820
67198 Regulatory Compliance	—	5,686	50,000	50,000	50,000	50,000
69013 Administrative Fees - SCPPA	169,022	201,465	175,000	175,250	200,000	200,000
69045 Interest Expense on Advances	—	—	225,000	225,000	225,000	225,000
TOTAL OPERATIONS AND MAINTENANCE	5,345,926	5,854,310	7,702,280	7,380,740	8,928,280	8,928,280
ACTIVITY TOTAL	5,587,249	6,032,891	8,010,872	7,699,339	9,285,553	9,285,553

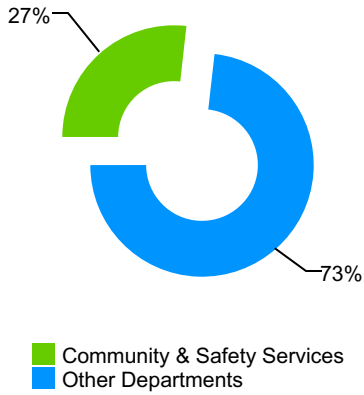
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COMMUNITY & SAFETY SERVICES

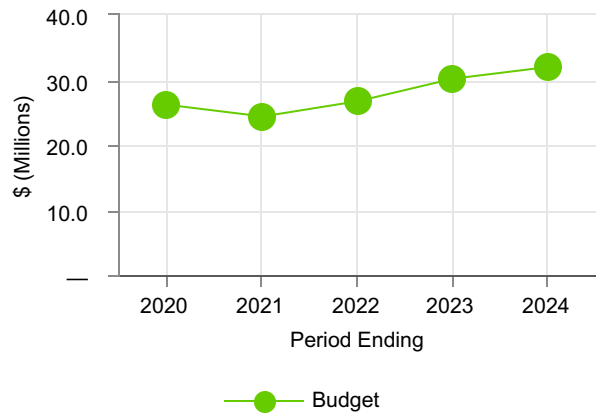
COMMUNITY & SAFETY SERVICES

Graphical Budget Data

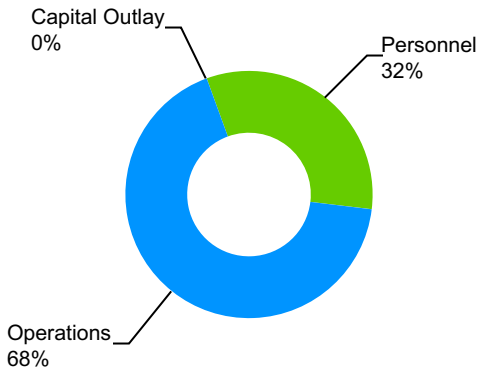
Percent of Operating Budget



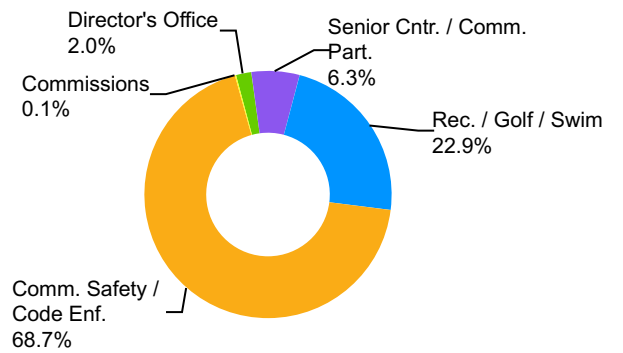
Budget History



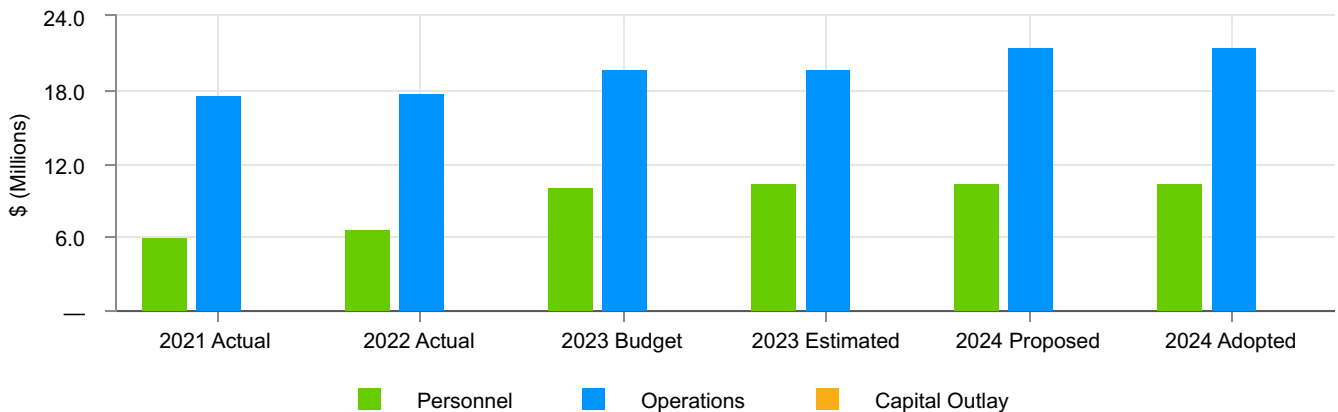
Department Breakdown



Division Breakdown



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community & Safety Services

CODE: 400

OVERVIEW COMMENTARY

The Department of Community & Safety Services is responsible for providing the social, recreational, and public safety services of the City. The Department is divided into four operating divisions, which include the Office of the Director, Community Participation, Recreation Services, and Community Safety. The divisions provide direct staff services in the development and implementation of programs designed to enhance recreational and Social opportunities in Cerritos and to provide for the security of Cerritos residents.

Responsibilities of the Department include: (1) providing a balanced program of recreation and leisure services for the community; (2) administering the City's police, fire, and animal control contracts; (3) coordinating public and private agency programs made available to residents; (4) acting as a liaison between City officials and community groups; (5) researching, coordinating, and managing various types of grant programs to provide additional financial assistance to the City in meeting increased service demands; (6) ensuring the safety and security of Cerritos residents through a proactive "community policing" strategy; and (7) preserving the high quality of development in Cerritos through the efforts of the City's Code Enforcement Unit.

ACTIVITY SUMMARY

CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
Personnel Expense	5,981,637	6,641,048	10,130,119	10,416,892	10,387,527	10,387,527
Operations and Maintenance	17,608,109	17,760,052	19,710,038	19,788,736	21,618,320	21,618,320
Capital Outlay	10,670	—	—	—	—	—
TOTAL BUDGET	23,600,416	24,401,100	29,840,157	30,205,628	32,005,847	32,005,847

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Community & Safety Services
CODE: 411

ACTIVITY DESCRIPTION

The Office of the Director is responsible for the administration and management of the Department of Community & Safety Services, as well as administration of the department's grant-funded programs.

The Office of the Director is also responsible for managing various capital projects and the parksite acquisition and park development program of the City. The Director's office seeks out alternative program funding sources by researching and preparing appropriate state and federal grant applications.

ACTIVITY OBJECTIVES

1. To act as a liaison between the City of Cerritos and the Sheriff's management staff assigned to the Cerritos Sheriff's Station.
2. To provide administrative guidance and support to the operational divisions of the department.
3. To administer the City's parking enforcement programs.
4. To administer the City's property maintenance code enforcement programs.
5. To serve as the Secretary to the Property Preservation Commission and to the Community Safety Committee.
6. To act as Emergency Service Coordinator for the City of Cerritos and represent the City at all Disaster Management Area E meetings and functions.
7. To administer and manage the City's Community Emergency Response Team (CERT) program.
8. To provide assistance with the Los Angeles County Sheriff's Department Volunteers on Patrol program.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Community & Safety Services
CODE: 411

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	288,938	295,704	312,824	323,709	337,483	337,483
52400 Employee Benefits	304,293	268,472	353,492	364,097	292,582	292,582
TOTAL PERSONNEL	593,231	564,176	666,316	687,806	630,065	630,065
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	2,700	—	—
53020 Dues and Publications	—	—	200	200	200	200
53070 Reimbursed Mileage	—	—	200	200	200	200
53080 Travel and Meeting	—	—	15,000	15,000	10,000	10,000
63520 Special Supplies	—	—	250	250	250	250
67060 Cellular Phone	600	600	1,200	1,200	1,200	1,200
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	4,200	4,200	20,450	19,550	11,850	11,850
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	597,431	568,376	686,766	707,356	641,915	641,915

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Community Participation
CODE: 421

ACTIVITY DESCRIPTION

The Community Participation Division of the Department of Community & Safety Services is a vital link between the City officials and the residents of Cerritos. Personnel assigned to this division advise Cerritos residents of the availability of services supplied by the City, other governmental agencies and various organizations. Technical staff assistance is provided to individuals and groups desiring to become involved in various types of City activities. This Division coordinates ceremonies and celebrations which recognize dignitaries and volunteers, commemorate ground breakings and dedicate new facilities. This Division also oversees the operation of the Senior Center.

ACTIVITY OBJECTIVES

1. To keep abreast of the changing programs and service needs and interests of the community.
2. To design and establish appropriate programs and services for residents of all ages.
3. To plan and execute awards and recognition programs and ceremonies for dignitaries, officials and volunteers.
4. To utilize all available resources to provide service, consumer information and referral to our community.
5. To develop, implement, supervise and evaluate programs and services to benefit the senior citizen population of our community.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Program Expenses and Supplies due to restoration of all community-wide event programming (63410).	+\$12,404
Increase in Community Programs due to increased allocation to community groups and partner agencies (63411).	+\$36,910

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Community Participation
CODE: 421

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	66,199	149,508	156,978	163,187	177,010	177,010
51021 Overtime	243	662	1,020	1,051	1,081	1,081
52400 Employee Benefits	72,547	162,621	196,228	202,115	165,890	165,890
TOTAL PERSONNEL	138,989	312,791	354,226	366,353	343,981	343,981
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	—	2,700	3,600	2,700	—	—
53020 Dues and Publications	—	—	500	500	1,200	1,200
53070 Reimbursed Mileage	555	451	600	600	600	600
53080 Travel and Meeting	—	—	400	400	400	400
61340 Outside Services	—	—	600	600	600	600
61380 Printing	—	1,711	3,500	3,500	3,500	3,500
63130 Community Awards	612	6,992	3,000	3,000	3,000	3,000
63250 Office Supplies	163	573	1,500	1,500	1,500	1,500
63310 Postage	—	29	1,000	1,000	1,000	1,000
63410 Program Expenses and Supplies	2,945	50,738	68,826	68,826	81,230	81,230
63411 Community Programs	148,601	123,171	130,230	130,230	167,140	167,140
63520 Special Supplies	350	507	5,000	5,000	5,000	5,000
67060 Cellular Phone	—	450	600	600	600	600
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	153,226	187,322	219,356	218,456	265,770	265,770
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	292,215	500,113	573,582	584,809	609,751	609,751

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Senior Center
CODE: 422

ACTIVITY DESCRIPTION

This sub-division conducts all non-maintenance operations at the Cerritos Senior Center. Community Participation personnel are responsible for developing, implementing, supervising and evaluating programs and services for the area's aging population. Technical staff assistance is provided to individuals and groups desiring to become involved in center activities. Fostering wellness and independent living for seniors is accomplished through educational programs, fitness classes and utilization of the Center's fitness/wellness center.

ACTIVITY OBJECTIVES

1. To oversee and coordinate the development and operations of the Cerritos Senior Center.
2. To keep abreast of the changing needs and interests of the adult community.
3. To utilize all available resources to provide services, enrichment opportunities and referrals to the adult/senior population.
4. To develop, implement, supervise and evaluate all programs and services to benefit the aging population of our community.
5. To provide meeting/banquet facilities for residents and adult community groups.
6. To manage a senior center volunteer program and to manage a volunteer recognition program.
7. To foster positive intergenerational relationships and promote knowledge about people of all ages.
8. To maintain senior health and independence through fitness, wellness and educational programming.

ACTIVITY WORKLOAD STATISTICS¹⁶	2021-2022	2022-2023	2023-2024
	ACTUAL	ESTIMATED	FORECASTED
Co-Sponsored Classes	7,593	9,734	10,707
Senior Center Classes & Special Events	18,823	20,874	22,961
Fitness Center Attendance	22,419	25,458	28,004
Public Access Computer Usage	858	936	1,030
Congregate Meal (pick up) & Home Delivered Meals	68,935	68,856	75,742
Human Services Appointments (HICAP & HSA)	78	64	70
Senior Organization Attendance	9,573	13,320	14,652
Facility Reservation Attendance	2,307	4,294	4,723
Volunteer Hours	3,799	3,955	4,351

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

¹⁶ Statistics reflect COVID-19 reduction in services/rentals/reduced programming and special events during Fiscal Year 2021-22.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services

ACTIVITY: Senior Center

CODE: 422

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	280,894	292,230	312,212	321,578	324,742	324,742
51021 Overtime	35	1,838	2,040	2,101	2,120	2,120
52010 Regular Earnings - Part Time	94,189	148,618	364,038	374,959	372,473	372,473
52021 Overtime Earnings - Part Time	—	191	1,683	1,733	1,749	1,749
52400 Employee Benefits	393,122	391,496	516,120	531,604	468,011	468,011
TOTAL PERSONNEL	768,240	834,373	1,196,093	1,231,975	1,169,095	1,169,095
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	—	—	—	—
53030 Education and Training	—	—	—	—	—	—
53070 Reimbursed Mileage	1,354	66	750	750	750	750
53080 Travel and Meeting	—	—	200	200	200	200
53090 Uniform and Shoes	1,665	85	2,200	2,200	2,200	2,200
61360 Permit Fees	—	241	500	500	500	500
61380 Printing	—	92	13,100	13,100	13,100	13,100
61430 Professional Services	3,966	7,936	76,902	76,900	88,900	88,900
63110 Computer Supplies	479	595	4,200	4,200	4,200	4,200
63130 Community Awards	—	51	300	300	300	300
63140 Inventory for Resale	—	—	3,500	3,500	3,500	3,500
63250 Office Supplies	2,043	2,449	5,060	5,060	5,060	5,060
63270 Photo Film and Processing	—	—	—	—	—	—
63310 Postage	240	1,794	2,050	2,050	2,050	2,050
63410 Program Expenses and Supplies	5,254	7,214	47,750	47,750	49,550	49,550
63411 Community Programs	49,780	50,992	56,790	56,790	62,010	62,010
63520 Special Supplies	1,865	1,817	4,560	4,560	4,560	4,560
67060 Cellular Phone	600	600	1,200	600	600	600
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	2,160	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	69,406	73,932	219,062	218,460	237,480	237,480
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	837,646	908,305	1,415,155	1,450,435	1,406,575	1,406,575

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Recreation Services
CODE: 441

ACTIVITY DESCRIPTION

The Recreation Services Division of the Department of Community & Safety Services organizes and provides a variety of recreation activities for the Cerritos community. Personnel assigned to this Division plan, develop and administer a safe and comprehensive recreation program at the City's community centers and parks. Programs and activities for all ages are offered through this Division and include: arts, crafts, dance, music, excursions, special interest classes, special events, sports leagues, tennis lessons and adaptive recreation programs.

ACTIVITY OBJECTIVES

1. To ensure that activities are planned for residents of every age group and interest group in such a way that as many citizens as possible are involved in quality leisure activities.
2. To utilize all available resources by cooperating and interacting with other community organizations and agencies.
3. To strive for organizational efficiency and maximum cost effectiveness.
4. To keep current with the changing program needs and interests of the community by soliciting citizen input.
5. To monitor the changing developments within the recreation services field and apply where applicable.

ACTIVITY WORKLOAD STATISTICS	2021-2022	2022-2023	2023-2024
	ACTUAL	ESTIMATED	FORECASTED
Participants in Division Programs	57,818	140,000	165,000
Drop-in Facility Usage	470,605	445,000	475,000
Facility Reservation Usage	121,475	125,000	150,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES	CHANGES
Increase in contract classes to pre-pandemic levels and increase in volunteer fingerprinting costs will result in an increase in anticipated expenditures for Professional Services (61430).	+\$15,280
Increase to youth sports officials pay due to the return of youth sports leagues (61580)	+\$15,850
Additional Recreation programs and special events resulting in an increase in anticipated expenditures for Program Expenses and Supplies (63410).	+\$34,700

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Recreation Services
CODE: 441

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	1,008,845	905,009	1,064,880	1,098,326	1,143,380	1,143,380
51021 Overtime	5,727	8,164	5,100	5,253	5,300	5,300
52010 Regular Earnings - Part Time	451,598	636,352	1,318,476	1,358,030	1,494,600	1,494,600
52021 Overtime Earnings - Part Time	372	2,904	—	—	—	—
52400 Employee Benefits	1,358,528	1,046,661	1,652,125	1,701,689	1,394,960	1,394,960
TOTAL PERSONNEL	2,825,070	2,599,090	4,040,581	4,163,298	4,038,240	4,038,240
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	2,700	—	—
53020 Dues and Publications	5,714	7,802	8,000	8,000	8,200	8,200
53070 Reimbursed Mileage	936	1,336	5,000	5,000	5,000	5,000
53080 Travel and Meeting	50	—	1,700	1,700	1,700	1,700
53090 Uniform and Shoes	98	539	16,000	14,800	16,000	16,000
53091 Vehicle Operations	90	128	1,300	1,300	1,300	1,300
61130 Delivery Service	—	—	—	—	—	—
61260 Insurance - General	—	595	2,000	2,000	3,000	3,000
61380 Printing	3,411	2,315	8,000	8,000	8,000	8,000
61430 Professional Services	102,295	142,450	287,720	333,720	303,000	303,000
61580 Temporary Help	3,550	15,600	26,750	26,750	42,600	42,600
63410 Program Expenses and Supplies	17,497	149,482	261,000	277,000	295,700	295,700
63411 Community Programs	—	—	3,000	3,000	4,000	4,000
63520 Special Supplies	2,320	7,890	25,000	24,950	25,000	25,000
65132 Rent Building and Grounds	93,906	61,676	110,000	110,000	113,000	113,000
67050 Telephone	1,221	1,158	2,000	2,000	2,000	2,000
67060 Cellular Phone	1,300	750	3,000	3,000	3,000	3,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	1,851	—	—	—	—	—
69970 Non-Cap Expenditures - Machinery	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	237,839	395,321	764,070	823,920	831,500	831,500
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	10,670	—	—	—	—	—
TOTAL CAPITAL OUTLAY	10,670	—	—	—	—	—
ACTIVITY TOTAL	3,073,579	2,994,411	4,804,651	4,987,218	4,869,740	4,869,740

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Golf Course
CODE: 442

ACTIVITY DESCRIPTION

This Division conducts all non-maintenance operations at the Cerritos Iron-Wood Nine Golf Course. Activities by this Division include the safe and efficient operation of the driving range and pro shop and coordination of activities for the Cerritos golfing community, including lessons, tournaments and general play.

ACTIVITY OBJECTIVES

1. To provide a properly supervised leisure activity (golf) for the residents of Cerritos.
2. To ensure that golf activities, including lessons and special events, are planned for residents of every age and interest.
3. To increase the number and type of programs and to maintain the quality of operations.
4. To strive for organizational efficiency and cost effectiveness.
5. To successfully supervise operations of the restaurant and pro shop facility.

ACTIVITY WORKLOAD STATISTICS	2021-2022	2022-2023	2023-2024
	ACTUAL	ESTIMATED	FORECASTED
Classes/special events	997	987	900
Number of rounds of golf	32,683	17,114	35,000
Driving range participants	60,488	45,000	55,000
Total course revenue	\$609,725	\$330,000	\$500,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Golf Course
CODE: 442

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	77,760	76,940	79,560	81,947	85,860	85,860
51021 Overtime	270	1,694	1,020	1,051	1,060	1,060
52010 Regular Earnings - Part Time	89,464	139,496	373,096	384,289	426,120	426,120
52021 Overtime Earnings - Part Time	—	892	—	—	—	—
52400 Employee Benefits	124,181	94,406	191,679	197,429	159,424	159,424
TOTAL PERSONNEL	291,675	313,428	645,355	664,716	672,464	672,464
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	—	—	—	—
53070 Reimbursed Mileage	—	33	500	500	500	500
53080 Travel and Meeting	—	—	400	400	400	400
53090 Uniform and Shoes	—	—	3,000	3,000	3,000	3,000
53091 Vehicle Operations	242	3,588	1,500	1,500	1,500	1,500
61340 Outside Services	—	—	4,000	4,000	4,000	4,000
61380 Printing	—	1,951	3,500	3,500	3,500	3,500
61430 Professional Services	5,989	6,454	17,000	17,000	17,000	17,000
63140 Inventory for Resale	312	280	6,000	6,000	6,000	6,000
63410 Program Expenses and Supplies	14	2,427	800	800	7,300	7,300
63520 Special Supplies	6,043	9,758	30,000	30,000	30,000	30,000
65020 Building and Grounds	263,100	331	10,000	10,000	10,000	10,000
65131 Rent Other Equipment	2,641	3,262	7,000	7,000	7,000	7,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	278,341	28,084	83,700	83,700	90,200	90,200
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	570,016	341,512	729,055	748,416	762,664	762,664

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Swim & Fitness Center
CODE: 443

ACTIVITY DESCRIPTION

This Division conducts all non-maintenance operations at the Cerritos Olympic Swim and Fitness Center. Activities by this Division include conducting swim lessons, recreational and lap swimming and adaptive recreation swim classes.

ACTIVITY OBJECTIVES

1. To provide a specialized leisure activity swim and fitness facility for all patrons.
2. To provide a safe and properly supervised swim and fitness facility for all patrons.
3. To ensure that swim activities are planned for every age group and interest.
4. To strive for organizational efficiency and cost effectiveness.

ACTIVITY WORKLOAD STATISTICS	2021-2022	2022-2023	2023-2024
	ACTUAL	ESTIMATED	FORECASTED
Swim lessons attendance	28,724	50,000	69,000
Recreational swim attendance	8,159	10,000	12,000
Other pool use attendance	55,133	60,000	70,000
Fitness center attendance	24,675	35,000	40,000
Total pool revenue	\$230,126	\$345,000	\$350,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Swim & Fitness Center
CODE: 443

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	110,610	140,272	144,840	149,185	159,000	159,000
51021 Overtime	—	969	1,049	1,080	1,166	1,166
52010 Regular Earnings - Part Time	128,216	516,066	971,264	1,000,402	1,096,040	1,096,040
52021 Overtime Earnings - Part Time	30	2,967	—	—	—	—
52400 Employee Benefits	208,087	241,863	459,827	473,622	375,240	375,240
TOTAL PERSONNEL	446,943	902,137	1,576,980	1,624,289	1,631,446	1,631,446
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	6,550	6,000	17,900	17,900	18,000	18,000
53070 Reimbursed Mileage	—	—	500	500	500	500
53080 Travel and Meeting	—	—	—	—	—	—
53090 Uniform and Shoes	4,028	4,143	12,000	12,000	12,000	12,000
61380 Printing	665	614	1,500	1,500	1,500	1,500
61430 Professional Services	750	3,228	7,000	7,000	7,000	7,000
63140 Inventory for Resale	—	615	3,000	3,000	3,000	3,000
63410 Program Expenses and Supplies	—	1,113	3,100	3,100	5,100	5,100
63520 Special Supplies	10,416	2,865	8,000	9,200	8,000	8,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	22,409	18,578	53,000	54,200	55,100	55,100
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	469,352	920,715	1,629,980	1,678,489	1,686,546	1,686,546

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Community Safety
CODE: 451

ACTIVITY DESCRIPTION

This section coordinates and directs all Public Safety Services for the City of Cerritos. Services include Law Enforcement, Fire Protection, Disaster Preparedness, Animal Control, Health Services, Parking Enforcement and School Crossing Guards. Contract services are provided by the Los Angeles County Sheriff's Department, Los Angeles County Consolidated Fire Protection District, Los Angeles County Health Department and City of Long Beach Animal Care Services.

ACTIVITY OBJECTIVES

1. Enhance the policing effectiveness of the Sheriff's operation by increasing patrol activities at the Los Cerritos Center, Towne Center and Civic Center and actively tracking crime trends in the City.
2. Expand community involvement by improving the level of activity of the current Neighborhood Watch Program.
3. Enhance the overall effectiveness of LASD personnel through added emphasis on training and crime analysis.
4. Promote emergency preparedness in homes and businesses.
5. To act as City liaison at Local Area Workforce Investment Board meetings and functions.

ACTIVITY WORKLOAD STATISTICS	2021-2022	2022-2023	2023-2024
	ACTUAL	ESTIMATED	FORECASTED
Temporary Annual Parking Permits	19,533	16,988	18,260
Animal Control Incidents	2,330	2,235	2,235
Fires	118	111	114
Law Enforcement Service Requests	16,725	17,110	16,918
Self-generated Observations	13,234	9,896	11,565

SIGNIFICANT ACTIVITY PROGRAM CHANGES	CHANGES
Increase in Animal Control Services reflects changes in contract services and increase in compensation schedule; increase is offset by license fees (61020).	+\$150,000
Police and Safety Services increases due to a contract adjustment, increase in liability and replacement ALPR vehicles (61370).	+\$1,595,820
Outside Services increase for intrusion alarm systems upgrades and repairs to aging system (61340).	+\$10,000
Increase to Program Expenses and Supplies reflects additional funding for Neighborhood Watch and Volunteer on Patrol (VOP) programs as part of the Strategic Financial Plan (63410).	+\$10,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Community Safety
CODE: 451

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	59,217	60,171	63,087	64,980	66,844	66,844
52010 Regular Earnings - Part Time	129,906	390,202	629,331	626,581	827,410	827,410
52021 Overtime Earnings - Part Time	818	894	—	—	—	—
52400 Employee Benefits	137,879	118,736	277,665	285,995	250,879	250,879
TOTAL PERSONNEL	327,820	570,003	970,083	977,556	1,145,133	1,145,133
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	5,996	5,303	7,000	7,000	7,000	7,000
53070 Reimbursed Mileage	—	—	100	100	100	100
53080 Travel and Meeting	384	456	1,000	1,000	3,000	3,000
53090 Uniform and Shoes	143	5,506	7,000	7,000	7,000	7,000
53091 Vehicle Operations	98,321	139,145	120,000	120,000	120,000	120,000
61020 Animal Control Services	339,291	257,200	384,600	384,600	534,600	534,600
61220 Finger Printing Expense	125	309	3,000	3,000	3,000	3,000
61370 Police and Safety Services	16,180,064	16,355,709	17,428,050	17,428,050	19,023,870	19,023,870
61340 Outside Services	65,894	72,956	70,000	70,000	80,000	80,000
61380 Printing	4,764	2,924	10,000	10,000	10,000	10,000
61430 Professional Services	120,828	158,631	220,000	220,000	220,000	220,000
61580 Temporary Help	—	—	—	21,000	—	—
63250 Office Supplies	374	255	3,000	3,000	3,000	3,000
63410 Program Expenses and Supplies	3,906	10,449	15,000	15,000	25,000	25,000
63520 Special Supplies	6,115	9,049	10,000	9,000	15,000	15,000
65080 Office Furniture and Fixtures	—	—	—	—	—	—
67060 Cellular Phone	890	419	2,500	2,500	2,500	2,500
69901 Non-Capitalizable Expenditures	—	21,961	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	16,827,095	17,040,272	18,281,250	18,301,250	20,054,070	20,054,070
CAPITAL OUTLAY						
79030 Improvements	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79060 Motor Vehicles	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	17,154,915	17,610,275	19,251,333	19,278,806	21,199,203	21,199,203

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Code Enforcement
CODE: 452

ACTIVITY DESCRIPTION

The Code Enforcement Unit plays a vital role in implementing the development standards of the City. This Unit investigates and acts upon all zoning and related violations, issues warnings and citations to individuals responsible for such violations, assists the City Attorney and District Attorney in the preparation of legal action against offenders and assists other department personnel to ensure compliance with the General Plan, the Development Code and the Municipal Code. The Code Enforcement Unit also acts as staff liaison to the Property Preservation Commission. The Code Enforcement Unit manages the City Wide Pride Program.

ACTIVITY OBJECTIVES

1. Respond to at least 95% of all code violation complaints received from the community within 24 hours.
2. Monitor non-conforming commercial industrial uses and structures that have been noticed for abatement and are required to be brought into compliance with existing code requirements.
3. Inspect all residential properties for adherence to property maintenance standards.
4. Direct and implement all phases of the City Beautification Program for the purpose of encouraging improved property maintenance and increasing property values.
5. Implement the property maintenance ordinance through the Property Preservation Commission and hold joint meetings with the Planning Commission as required.
6. Identify sections of the Municipal Code which need to be amended to attain City goals.
7. Ensure that all new construction and modifications to existing structures are in compliance with all applicable codes and process plans in a timely manner.
8. Develop, implement and administer programs to maintain and improve residential, commercial and industrial properties in the City through the use of proactive code enforcement and innovative assistance programs.
9. Monitor and address homelessness in City.

ACTIVITY WORKLOAD STATISTICS	2021-2022	2022-2023	2023-2024
	ACTUAL	ESTIMATED	FORECASTED
Code Enforcement cases processed	1,451	1,350	1,300
Cerritos Property Preservation Commission case hearings	33	30	30
Property Preservation tree appeals	0	0	0
City prosecutor cases	1	2	2
Administrative citations	18	35	30
Homeless Encampment Cleanup	5	8	10

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Code Enforcement
CODE: 452

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	231,526	209,948	254,552	262,189	325,358	325,358
52010 Regular Earnings - Part Time	53,185	62,156	72,471	74,645	76,774	76,774
52400 Employee Benefits	304,958	262,571	337,702	347,833	338,265	338,265
TOTAL PERSONNEL	589,669	534,675	664,725	684,667	740,397	740,397
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	380	285	500	500	500	500
53080 Travel and Meeting	—	—	1,000	1,000	5,000	5,000
53090 Uniform and Shoes	—	—	500	550	600	600
53091 Vehicle Operations	2,234	3,333	5,000	5,000	5,000	5,000
61310 Legal Services	8,398	2,844	15,000	15,000	15,000	15,000
61430 Professional Services	1,839	1,639	10,000	10,000	10,000	10,000
63230 Maps and Publications	—	—	250	250	250	250
63411 Community Programs	—	—	1,000	1,000	1,000	1,000
63520 Special Supplies	693	469	4,000	3,950	4,000	4,000
67060 Cellular Phone	2,049	1,700	2,500	2,500	2,500	2,500
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	15,593	10,270	39,750	39,750	43,850	43,850
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	605,262	544,945	704,475	724,417	784,247	784,247

PROPERTY PRESERVATION COMMISSION

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community & Safety Services
ACTIVITY: Property Preservation Commission
CODE: 461

OVERVIEW COMMENTARY

The Property Preservation Commission consists of five members appointed by the Mayor and City Council. The Commission considers matters related to the maintenance and appearance of property. The Commission holds public hearings to determine if a property is in violation of the City's property maintenance code. The Commission also holds public hearings to consider residents' requests to remove parkway trees. The Commission serves as an advisory body to the City Council when establishing health and safety policies related to property maintenance.

The Commission oversees the annual beautification program known as City Wide Pride. The City Wide Pride program encourages property maintenance through positive reinforcement by recognizing property owners who maintain their property exceptionally well.

ACTIVITY SUMMARY

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
CLASSIFICATION						
PERSONNEL EXPENSE	—	7,000	7,880	8,116	8,353	8,353
OPERATIONS AND MAINTENANCE	—	750	13,100	13,100	13,100	13,100
CAPITAL OUTLAY	—	—	—	—	—	—
TOTAL BUDGET	—	7,750	20,980	21,216	21,453	21,453

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Property Preservation Commission
CODE: 461

ACTIVITY DESCRIPTION

1. To review cases related to the Property Maintenance ordinance in order to maintain property values and to prevent any possible neighborhood deterioration.
2. To review and forward recommendations to the City Council as they pertain to the Property Maintenance ordinance and on any matters as directed by the City Council.
3. To take the lead in activities such as the City Wide Pride program which serves to promote community beautification and educate residents in proper maintenance techniques.
4. To serve as an appeals board for residents requesting the removal of parkway trees and make decisions approving or denying the tree removal.
5. To serve as an appeals board for residents requesting semi-annual parking permits and make decisions approving or denying issuance of parking permits.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Property Preservation Commission
CODE: 461

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
52010 Regular Earnings - Part Time	—	6,450	7,300	7,519	7,738	7,738
52400 Employee Benefits	—	550	580	597	615	615
TOTAL PERSONNEL	—	7,000	7,880	8,116	8,353	8,353
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	—	750	3,000	3,000	3,000	3,000
53080 Travel and Meeting	—	—	10,000	10,000	10,000	10,000
63520 Special Supplies	—	—	100	100	100	100
TOTAL OPERATIONS AND MAINTENANCE	—	750	13,100	13,100	13,100	13,100
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	—	7,750	20,980	21,216	21,453	21,453

PARKS AND RECREATION COMMISSION

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community & Safety Services
ACTIVITY: Parks & Recreation Commission
CODE: 462

OVERVIEW COMMENTARY

This Commission provides for the operation of the Parks and Recreation functions. The Commission is a five-person body appointed by the members of the City Council which has the responsibility of advising the City Council and City staff in matters relating to parks and recreation facilities and programs.

ACTIVITY SUMMARY

CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE	—	3,375	7,880	8,116	8,353	8,353
OPERATIONS AND MAINTENANCE	—	1,323	16,300	16,350	15,400	15,400
CAPITAL OUTLAY	—	—	—	—	—	—
TOTAL BUDGET	—	4,698	24,180	24,466	23,753	23,753

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Parks & Recreation Commission
CODE: 462

ACTIVITY DESCRIPTION

1. To act in an advisory capacity to the City Council and City staff in matters pertaining to acquisition, development and maintenance of public parks and recreational facilities and related projects at the specific request of the City Council.
2. To advise in the planning of the parks and recreational programs for the residents of the City.
3. To promote and stimulate public interest and, to that end, to solicit to the furthest extent possible the cooperation of school authorities and other private and public agencies interested therein.
4. To assist in the formulation of general policies on parks and recreational services for approval by the City Council.
5. To make periodic inventories of recreation services that exist or may be needed and to interpret the needs of the public to the City Council and City staff.
6. To review the parks and related aspects of the Capital Improvement Program of the City.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Parks & Recreation Commission
CODE: 462

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
52010 Regular Earnings - Part Time	—	3,100	7,300	7,519	7,738	7,738
52400 Employee Benefits	—	275	580	597	615	615
TOTAL PERSONNEL	—	3,375	7,880	8,116	8,353	8,353
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	—	500	3,000	3,000	3,000	3,000
53020 Dues and Publications	—	—	1,000	1,000	1,000	1,000
53080 Travel and Meeting	—	—	10,000	10,000	10,000	10,000
61580 Temporary Help	—	525	1,930	1,930	900	900
63520 Special Supplies	—	298	370	420	500	500
TOTAL OPERATIONS AND MAINTENANCE	—	1,323	16,300	16,350	15,400	15,400
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	—	4,698	24,180	24,466	23,753	23,753

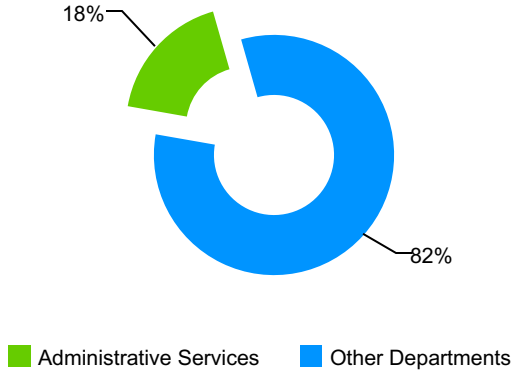
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ADMINISTRATIVE SERVICES

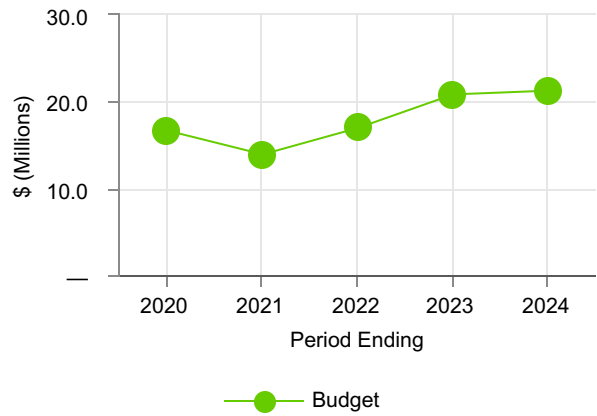
ADMINISTRATIVE SERVICES

Graphical Budget Data

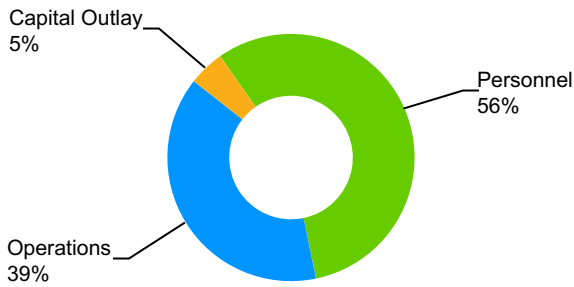
Percent of Operating Budget



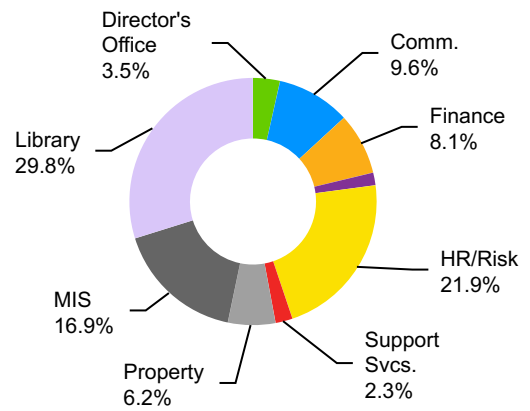
Budget History



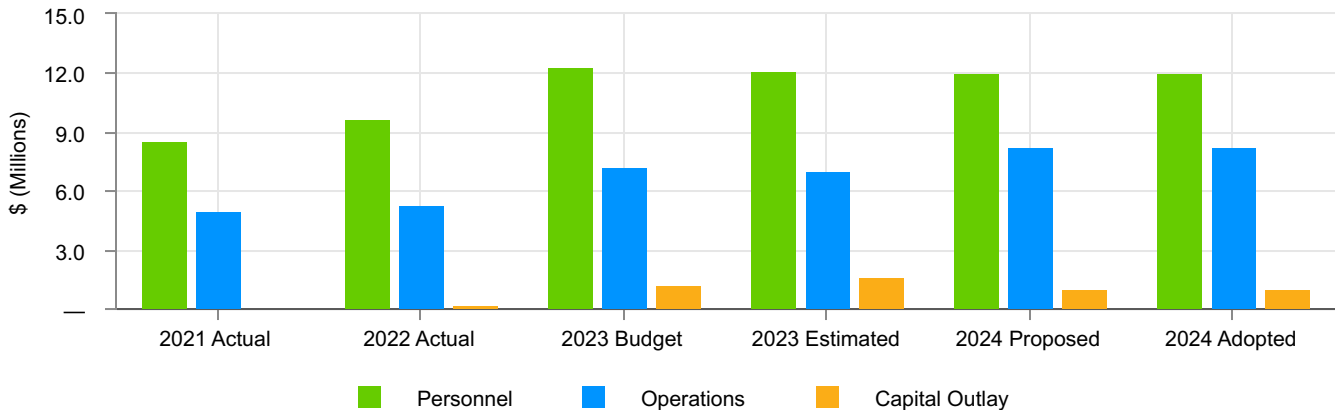
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Administrative Services

CODE: 500

OVERVIEW COMMENTARY

The Department of Administrative Services is organized and responsible for coordinating the day-to-day activities of various internal operations and supplying specialized staff to all operating departments. The Department is divided into six operational divisions inclusive of nine cost control centers: Office of the Director of Administrative Services, Communications, Finance, Water Billing, Human Resources, Support Services, Property Control, Management Information Services, and the Cerritos Library.

The personnel of this Department also function in an advisory capacity to other City Departments in providing technical information for the accomplishment of tasks, printing and graphic design, employee consultation, vendor contracts, and dissemination of specialized financial information required for effective budget implementation.

ACTIVITY SUMMARY

CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
Personnel Expense	8,557,183	9,697,000	12,296,187	12,127,513	12,013,423	12,013,423
Operations and Maintenance	4,990,290	5,327,650	7,221,672	7,077,943	8,258,802	8,262,202
Capital Outlay	44,074	239,084	1,212,610	1,632,527	994,800	994,800
TOTAL BUDGET	13,591,547	15,263,734	20,730,469	20,837,983	21,267,025	21,270,425

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Office of the Director
CODE: 511

ACTIVITY DESCRIPTION

The Office of the Director is responsible for coordinating, supervising, and ensuring the effective implementation of all departmental programs and activities consistent with City policies and sound management practices, including the preparation and monitoring of the City-wide budget as proposed and directed by the City Manager. The Director is appointed by the City Manager and, through this office, elected and appointed officials are continually advised of the City's budget, finance, personnel, procurement, data processing, communications, and library activities and requirements.

ACTIVITY OBJECTIVES

1. To develop overall departmental program objectives, which serve to guide the staff of the appropriate operating divisions and to ensure that the department's goals are consistent with the City's goals;
2. To provide professional expertise in the development and budget management of the City's personnel, purchasing, property control, financial activity, communications, telecommunications, risk management and related programs, and to apply all legislation related to these areas as appropriate for Cerritos;
3. To provide for effective administration of the City's annual budget process in a manner which protects the City's fiscal position and to implement related legislation in accordance with legal deadlines;
4. To oversee the risk management program and to stabilize general liability and workers' compensation claims by promoting such a program;
5. To provide a complete and current management information base to operating departments on a regular basis in order to enhance their day-to-day operations;
6. To optimize the City's data processing capabilities;
7. To coordinate the refinement of a comprehensive communications and advanced information system that will benefit the Cerritos community and to operate a governmental access component within this system;
8. To provide administrative expertise in the ongoing development of the Cerritos Library, and to program the facility in a manner responsive to community needs.
9. To continually refine the City's finance systems in order to enhance the City's management capabilities, fulfill management reporting requirements, and ultimately increase the responsiveness to the community.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Office of the Director
CODE: 511

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	175,790	189,409	354,073	251,267	375,043	375,043
51021 Overtime	137	—	306	315	318	318
52010 Regular Earnings - Part Time	—	600	—	—	—	—
52015 Special Project Earnings - Part Time	—	—	—	—	—	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	209,912	200,421	407,184	286,197	293,092	293,092
TOTAL PERSONNEL	385,839	390,430	761,563	537,779	668,453	668,453
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	8,400	3,600	—	—
53020 Dues and Publications	260	260	500	500	500	500
53070 Reimbursed Mileage	—	—	—	—	—	—
53080 Travel and Meeting	—	—	15,000	15,000	15,000	15,000
61130 Delivery Service	—	—	100	100	100	100
61380 Printing	3,942	4,280	5,500	5,500	5,500	5,500
61430 Professional Services	50,484	56,310	60,000	60,000	60,000	60,000
61580 Temporary Help	—	—	—	—	—	—
63520 Special Supplies	150	218	1,000	1,000	1,000	1,000
67060 Cellular Phone	600	600	1,200	750	1,200	1,200
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	59,036	65,268	91,700	86,450	83,300	83,300
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	444,875	455,698	853,263	624,229	751,753	751,753

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services

ACTIVITY: Communications

CODE: 521

ACTIVITY DESCRIPTION

The Communications Division is responsible for providing a variety of information to the public and news media. Information channels utilized include: interpersonal and telephone contact, correspondence, news releases, special brochures and pamphlets, handbooks and directories, employee publications, slide and video presentations, tours, newsletters, advertisements, magazines, the Internet, social media, radio and television. The Division is also responsible for handling cable television customer service complaints and operating the City's cable television channel.

ACTIVITY OBJECTIVES

1. To promote knowledge and use of municipal services, events and programs with the creation of targeted communications programs.
2. To respond to news media inquiries about the City's policies, programs and projects by acting as the liaison between City staff and journalists.
3. To inform residents of new or existing City ordinances, upcoming City events or construction projects, City recreation and Library programs, and issues affecting the community through a monthly City newsletter.
4. To handle cable television customer service complaints and coordinate the broadcast of City Council, Planning Commission, Fine Arts and Historical Commission, Property Preservation Commission and Parks and Recreation Commission meetings and the production and broadcast of public service programming on the City's cable television channel.

ACTIVITY WORKLOAD STATISTICS	2021-2022	2022-2023	2023-2024
	ACTUAL	ESTIMATED	FORECAST
Advertisements	43	47	50
Newsletters	43	44	44
Press Releases	263	344	300
Proclamations	113	143	120
Certificates of Recognition	245	284	250
Photo Assignments	49	47	45
Tours	1	1	1
Special Brochures and Publications	5	2	2
Video Productions	30	65	75
Live Cablecast of City Council and Commission Meetings	53	51	50
Updates to City Homepage	1,728	1,566	1,500
Fliers	8	15	10
Updates to City Intranet	594	411	450
TV3 messages	147	110	130
Posts to Social Media	315	728	1,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Dues and Publications to cover higher cable TV subscription fees for City facilities (53020).	+\$10,210
Increase in Printing to cover added costs to print the Community Calendar, "Cerritos News" and CCPA Calendar of Events direct mail piece, based on what was paid in FY23. This increase is due to a rise in paper costs (61380).	+\$32,480
Increase in Postage to reflect added postage expenses to mail the CCPA Season Brochure and Calendar of Events direct mail pieces, based on what was paid in FY23 (63310).	+\$10,070

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services

ACTIVITY: Communications

CODE: 521

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	340,547	337,464	360,244	428,645	510,041	510,041
51021 Overtime	—	—	—	—	—	—
52010 Regular Earnings - Part Time	—	—	27,551	14,447	—	—
52400 Employee Benefits	402,125	384,582	425,055	496,815	468,764	468,764
TOTAL PERSONNEL	742,672	722,046	812,850	939,907	978,805	978,805
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	2,700	—	—
53020 Dues and Publications	14,327	17,831	22,150	32,150	32,360	32,360
53070 Reimbursed Mileage	121	173	450	450	450	450
53080 Travel and Meeting	—	479	1,400	1,400	1,400	1,400
61130 Delivery Service	—	—	150	150	150	150
61340 Outside Services	2,350	1,200	10,000	2,000	10,000	10,000
61380 Printing	30,218	176,758	369,680	369,680	402,160	402,160
61430 Professional Services	14,112	49,153	169,350	219,975	176,450	176,450
63270 Photo Film and Processing	2,441	2,233	5,200	5,200	5,200	5,200
63310 Postage	19,384	222,692	419,480	419,480	429,550	429,550
63520 Special Supplies	1,106	4,115	9,000	17,000	9,000	9,000
67060 Cellular Phone	600	600	600	600	600	600
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	279	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	88,538	478,834	1,011,060	1,070,785	1,067,320	1,067,320
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	831,210	1,200,880	1,823,910	2,010,692	2,046,125	2,046,125

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Finance
CODE: 531

ACTIVITY DESCRIPTION

The Finance Division is responsible for the administration and management of financial activities of the City and Successor Agency, including cash and treasury management, bond debt administration, water billing and collection, financial reporting, internal audit and control, and accounting for assets.

ACTIVITY OBJECTIVES

1. Validate the City's financial position and integrity by annually receiving an unqualified opinion from the City's independent auditor and receiving an award from GFOA for excellence in financial reporting.
2. Manage the water billing and other billing systems to ensure equitable compliance with legal limitations and make resources available for the continued operation of the City's services.
3. Manage the City's debt issuance program and pursue financing opportunities to make resources available for the City's Capital Improvement Program.
4. Maintain accurate and complete financial records, pay vendors in a timely and accurate manner, and serve the public and the organization by supplying meaningful and timely reports and information. Comply with all mandated reporting requirements and inform City Management officials and the City Council regarding financial matters.
5. Process and deposit all receipts of funds from all sources in a timely manner and maintain an effective method of control in the collections and disbursements of City funds.
6. Actively manage the City's portfolio within the guidelines of the City's adopted investment policy and GASB 31.
7. Enhance cross-training responsibilities within the Division.

ACTIVITY WORKLOAD STATISTICS	2021-2022	2022-2023	2023-2024
	ACTUAL	ESTIMATED	FORECASTED
Number of accounts payable checks issued	3,899	4,100	4,200
Number of accounts payable electronic funds transfers issued	1,316	1,400	1,500
Number of accounts payable wire transfer payments issued	169	150	165
Total accounts payable	5,384	5,650	5,865

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Finance
CODE: 531

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	542,781	565,888	666,009	713,378	770,230	770,230
51021 Overtime	—	1,560	—	—	—	—
52010 Regular Earnings - Part Time	26,614	55,735	30,101	31,004	26,852	26,852
52400 Employee Benefits	644,060	627,194	787,063	844,874	729,312	729,312
TOTAL PERSONNEL	1,213,455	1,250,377	1,483,173	1,589,256	1,526,394	1,526,394
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	2,700	—	—
53020 Dues and Publications	2,572	2,035	2,072	2,072	4,572	4,572
53070 Reimbursed Mileage	1	—	—	—	—	—
53080 Travel and Meeting	815	975	3,000	4,500	5,000	5,000
61040 Auditing	40,970	46,265	53,000	53,000	56,000	56,000
61050 Bank Charges and Fees	56,067	122,354	90,000	88,000	95,000	95,000
61380 Printing	392	92	500	1,600	1,000	1,000
61430 Professional Services	51,235	20,345	33,200	38,100	30,545	30,545
63520 Special Supplies	1,038	1,240	1,000	2,000	2,000	2,000
67060 Cellular Phone	600	600	600	600	1,200	1,200
69080 Miscellaneous Expenses	—	—	—	—	—	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	157,290	197,506	186,972	192,572	195,317	195,317
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,370,745	1,447,883	1,670,145	1,781,828	1,721,711	1,721,711

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Water Billing
CODE: 532

ACTIVITY DESCRIPTION

The Water Billing section administers all water, reclaimed water and sewer accounts. Responsibilities include the processing of all applications for water and sewer services; maintenance of all customer records; processing of weekly service billings, daily receipts of payments, customer account adjustments and corrections; and maintenance of the daily service list for turn-ons, turn-offs and re-reads. This section responds to customer complaints and inquiries, conducts daily upload and download of customer data for the Public Works / Water & Power Department and provides general assistance, information and support for the operation of the water system.

ACTIVITY GOALS AND OBJECTIVES

1. Provide best possible service to all customers. Effectively and efficiently manage the operations of the water billing system. Promptly respond to customer inquiries and concerns.
2. Provide information and support to the Public Works / Water & Power Department for their analysis, compliance reporting and special project requirements.
3. Timely billing and collection of all water and sewer accounts; consistent follow-up of overdue accounts and maximize collection of delinquent accounts.
4. Continue to seek for operational and systems improvements in the water billing system.
5. Enhance cross-training responsibilities within the Division.

ACTIVITY WORKLOAD STATISTICS	2021-2022 ACTUAL	2022-2023 ESTIMATED	2023-2024 FORECASTED
Domestic water	15,752	15,763	15,763
City services	357	357	357
Reclaimed water	264	264	265
Irrigation	609	609	609
State and wholesale	18	18	18
Number of bills processed	91,043	91,054	91,054
Water consumption billed (units)	2,542,564	3,100,000	3,150,000
Number of applications processed:			
Owner occupant	634	477	550
Renters	403	396	400
Commercial	60	52	52
Number of turn-offs	119	264	264

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Water Billing
CODE: 532

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	120,635	143,655	68,371	70,422	77,427	77,427
51021 Overtime	43	—	—	—	—	—
52010 Regular Earnings - Part Time	—	—	25,143	25,897	26,956	26,956
52400 Employee Benefits	121,779	132,044	92,688	93,581	82,278	82,278
TOTAL PERSONNEL	242,457	275,699	186,202	189,900	186,661	186,661
OPERATIONS AND MAINTENANCE						
61050 Bank Charges and Fees	71,959	77,263	63,000	58,000	65,000	65,000
61380 Printing	2,447	7,000	11,000	11,000	13,000	13,000
61430 Professional Services	47,895	54,748	55,000	60,000	58,000	58,000
63310 Postage	36,240	30,000	28,000	28,000	28,000	28,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	158,541	169,011	157,000	157,000	164,000	164,000
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	400,998	444,710	343,202	346,900	350,661	350,661

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Human Resources/Risk Management
CODE: 541

ACTIVITY DESCRIPTION

The Human Resources / Risk Management Division manages the administration of the City's personnel, payroll administration, employee relations, labor relations, and risk management functions. The development of sound personnel management practices and procedures is accomplished through advice to appropriate City officials regarding personnel needs and requirements and by serving as the City's employee relations representative in the conduct of employee relations and negotiations. The Division maintains the City's Classification / Compensation Plan by conducting classification and salary studies and by preparing job specifications which accurately reflect responsibilities assigned to each City position. Recruitment activities are coordinated to provide for the selection of qualified candidates to City service. The Division encourages safe working conditions, provides general liability and workers' compensation claims management, and monitors risk identification through a City-wide Risk Management Program. The Division provides training programs and job counseling for employee development.

ACTIVITY GOALS AND OBJECTIVES

1. Provide centralized support to the City's management staff and employees in the areas of labor and employee relations, training and development, health and safety, recruitment and selection, classification/compensation, and employee benefits administration.
2. To hire, retain, and develop quality employees. Administer recruitments in compliance with local, state and federal employment laws to ensure full staffing of the most qualified personnel within all City Departments.
3. Reduce the City's liability through proactive administrative measures. Reduce frequency and cost of accidents, lost work hours and exposure to financial loss through an active City-Wide risk management program.
4. Educate and research the changes made to state and federal employment laws and address key areas of concern to the City's employment system to remain legally compliant.

ACTIVITY WORKLOAD STATISTICS	2021-2022 ACTUAL	2022-2023 ESTIMATED	2023-2024 FORECASTED
Positions filled through recruitment (Full-Time)	13	15	10
Positions filled through recruitment (Part-Time)	114	100	100
Processed applications for employment	1,335	1,300	1,500
General Liability claims investigated	125	120	100
Workers' Compensation claims processed	9	10	10

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Recruitment Expense to fund increase in recruitment costs (53060).	+\$15,000
Increase in Insurance-General is based on the JPIA annual Contribution and aggregate retrospective deposit estimates (61260).	+\$335,100
Reduction in Professional Services due to one-time costs of employee classification and compensation study (61430).	-\$200,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Human Resources/Risk Management
CODE: 541

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	450,300	456,375	479,808	495,702	524,594	524,594
51021 Overtime	4,699	10,950	5,100	5,253	5,406	5,406
52010 Regular Earnings - Part Time	73,952	64,223	138,241	142,388	145,050	145,050
52400 Employee Benefits	526,865	477,379	587,724	605,356	503,246	503,246
TOTAL PERSONNEL	1,055,816	1,008,927	1,210,873	1,248,699	1,178,296	1,178,296
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	2,700	—	—
53020 Dues and Publications	1,323	250	2,630	2,630	2,630	2,630
53030 Education and Training	21,316	30,303	25,000	25,000	30,000	30,000
53040 Employee Awards	5,584	10,202	10,300	10,300	15,000	15,000
53060 Recruitment Expense	5,901	14,764	15,000	27,000	30,000	30,000
53070 Reimbursed Mileage	—	—	160	160	320	320
53080 Travel and Meeting	—	343	1,400	1,400	1,400	1,400
61130 Delivery Service	—	10	600	600	600	600
61260 Insurance - General	2,680,801	2,468,847	2,769,450	2,769,450	3,104,550	3,104,550
61270 Insurance - Earthquake Self Insurance	—	—	115,920	115,920	115,920	115,920
61310 Legal Services	218,773	60,308	109,960	100,960	109,960	109,960
61380 Printing	384	—	7,930	4,930	7,930	7,930
61430 Professional Services	19,678	56,859	260,000	260,000	60,000	60,000
63250 Office Supplies	42	110	110	110	110	110
63270 Photo Film and Processing	—	—	760	760	760	760
63410 Program Expenses and Supplies	—	—	2,850	2,850	2,850	2,850
63520 Special Supplies	493	2,222	3,660	3,660	3,660	3,660
67060 Cellular Phone	600	600	1,200	1,200	1,200	1,200
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	2,958,495	2,648,418	3,330,530	3,329,630	3,486,890	3,486,890
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	4,014,311	3,657,345	4,541,403	4,578,329	4,665,186	4,665,186

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Support Services
CODE: 551

ACTIVITY DESCRIPTION

Support Services provides the departments of the City with a number of technical and special services on a daily basis. Functions assigned to personnel within the Division include coordinating the purchasing of supplies and equipment, contract cost and bid analysis, contract administration, inventory of maintenance and operation supplies, inventory of equipment, and administration of the property control activity in cost center 552.

ACTIVITY OBJECTIVES

1. In compliance with the Cerritos Municipal Code, Section 3.20 "Purchasing," provide guidance in and/or direct assistance in the purchase equipment, supplies and services at the lowest cost by solicitation of responsible bids based on clear, competitive specifications and by maximizing use of available cooperative contracts.
2. Be responsive to all City departments by providing information and processing all purchase requests efficiently.
3. Research new sources of supplies and equipment, and evaluate vendors based on responsiveness and the quality of the goods provided.
4. Provide delivery of supplies, equipment, and furniture from the Corporate Yard to all City locations on a weekly or as needed basis.
5. Improve the quality of services provided to all City departments by promoting communication and understanding through an effective exchange of information concerning activities, procedures, and requirements.
6. Oversee storage facility for use by all City departments.
7. Process and deliver incoming and outgoing mail. Coordinate shipping/receiving/logistics at City Hall, Corporate Yard, and other City facilities.
8. Assist in City document administration including Request for Proposals (RFP) issuance, Purchase Orders, and weekly check printing to meet approved warrant demands.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Support Services
CODE: 551

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	136,017	124,838	132,070	136,032	144,966	144,966
51021 Overtime	—	284	1,020	1,051	1,060	1,060
52010 Regular Earnings - Part Time	20,004	20,677	21,420	22,063	23,765	23,765
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	180,019	139,578	166,699	171,700	152,142	152,142
TOTAL PERSONNEL	336,040	285,377	321,209	330,846	321,933	321,933
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	130	130	260	260	260	260
53030 Education and Training	—	—	250	250	250	250
53070 Reimbursed Mileage	—	63	100	100	100	100
53080 Travel and Meeting	—	—	100	100	100	100
53090 Uniform and Shoes	679	608	760	790	760	760
53091 Vehicle Operations	869	2,410	2,000	3,300	5,300	5,300
61130 Delivery Service	3,763	4,109	5,130	5,130	5,630	5,630
63250 Office Supplies	41,720	35,460	40,000	40,000	45,000	45,000
63310 Postage	40,759	21,209	55,000	55,000	55,000	55,000
63520 Special Supplies	26,210	38,546	36,600	37,500	37,500	37,500
65080 Office Furniture and Fixtures	1,516	1,609	2,100	2,100	2,100	2,100
65130 Rent Office Equipment	2,695	2,014	4,950	4,950	4,800	4,800
67060 Cellular Phone	224	224	300	300	300	300
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	118,565	106,382	147,550	149,780	157,100	157,100
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	454,605	391,759	468,759	480,626	479,033	479,033

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Property Control
CODE: 552

ACTIVITY DESCRIPTION

This activity is performed by Support Services, which provides purchasing coordination of non-capitalized equipment (single or grouping of items \$1,000 to \$10,000) and of capitalized equipment (single items in excess of \$10,000), along with the maintenance of status records for items classified as City capital property costing over \$10,000. Expenditures in this cost center are allocated to the Equipment Replacement Fund.

ACTIVITY OBJECTIVES

1. Assign property control numbers and tags to all equipment purchased at \$10,000 or more and maintain a complete fixed assets file.
2. Provide City Departments annual reports indicating all capital equipment items assigned to each cost center and update these reports as required for inventory control and surplus equipment tracking.
3. Maintain any maintenance contracts assigned to Property Control.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in anticipated equipment purchases under \$10,000 for Non-cap Expenditures – Furniture, Fixtures & Office Equipment (69950).	+\$47,100
Increase in anticipated equipment purchases under \$10,000 for Non-cap Expenditures - Machinery (69970).	+\$125,240
Decrease in equipment purchases under \$10,000 for Furniture, Fixtures and Office Equipment (79050).	-\$84,000
Increase in anticipated expenditures for Motor Vehicles (79060 - see Property Control Detail).	+\$368,240
Decrease in anticipated expenditures for Machinery and Equipment (79070 - see Property Control Detail).	-\$502,050

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Property Control
CODE: 552

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
TOTAL PERSONNEL	—	—	—	—	—	—
OPERATIONS AND MAINTENANCE						
61340 Outside Services	—	—	—	—	—	—
65080 Office Furniture and Fixtures	148,607	163,647	46,800	46,800	42,800	42,800
65130 Rent Office Equipment	—	—	—	—	—	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	8,080	42,618	28,900	31,080	76,000	76,000
69960 Non-Cap Expenditures - Vehicles	—	4,465	—	—	—	—
69970 Non-Cap Expenditures - Machinery	6,739	184,890	81,020	86,140	206,260	206,260
TOTAL OPERATIONS AND MAINTENANCE	163,426	395,620	156,720	164,020	325,060	325,060
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	65,735	100,000	124,910	16,000	16,000
79060 Motor Vehicles	—	—	380,000	541,950	748,240	748,240
79070 Machinery and Equipment	—	173,349	732,610	951,667	230,560	230,560
TOTAL CAPITAL OUTLAY	—	239,084	1,212,610	1,618,527	994,800	994,800
ACTIVITY TOTAL	163,426	634,704	1,369,330	1,782,547	1,319,860	1,319,860

DEPARTMENTAL ACTIVITY DETAIL

PROPERTY CONTROL EQUIPMENT DETAIL

DEPARTMENT: Administrative Services
ACTIVITY: Property Control
CODE: 552

AREA	EQUIPMENT DESCRIPTION	69950 NON-CAP FF&E	69970 NON-CAP MACHINERY	79050 FF&E	79060 MOTOR VEHICLES	79070 EQUIP. & MACHINERY
211/311	Conference Room Chairs	15,000	—	—	—	—
331	Carpet Extractor	—	5,500	—	—	—
331	Floor Scrubber	—	8,500	—	—	—
331	Pickup Truck with Lift Gate	—	—	—	45,000	—
341	Dual-Axle (2) 200-Gallon Trailer	—	—	—	21,320	—
342	Super Duty Pickup Truck with Lift Gate	—	—	—	66,500	—
343	Super Duty Pickup Truck with Lift Gate	—	—	—	71,080	—
344	Super Duty Pickup Truck with Lift Gate	—	—	—	66,500	—
344	Super Duty Pickup Truck with Lift Gate	—	—	—	66,500	—
353	20" Gas Powered Chain Saws (8)	—	4,800	—	—	—
353	36" Gas Powered Chain Saws (5)	—	5,600	—	—	—
353	48" Gas Powered Chain Saw	—	1,800	—	—	—
353	60" Gas Powered Chain Saw	—	1,800	—	—	—
353	AL 301-4 Battery Charging Stations (2)	—	1,150	—	—	—
353	AL-500 Battery Chargers (8)	—	2,410	—	—	—
353	Heavy-Duty Pickup Truck with 12-Foot Stake Bed and Dump Body	—	—	—	84,450	—
353	Heavy-Duty Pickup Truck with 12-foot Stake Bed, Dump Body and Lift Gate	—	—	—	91,800	—
353	MSA 220 14" Battery Powered Chain Saws (8)	—	3,910	—	—	—
354	AP 300 Battery Packs (8)	—	2,410	—	—	—
354	AP 500 Battery Packs	—	4,480	—	—	—
354	Battery Power Blowers (4)	—	7,360	—	—	—
354	BR600 backpack Blowers (4)	—	1,820	—	—	—
354	Bullseye Accuraseed 620	—	—	—	—	27,020
354	C27 Reel Mowers (2)	—	6,160	—	—	—
354	FS 11 RX Line Trimmers (4)	—	1,510	—	—	—
354	FSA 135 R Battery Powered Line Trimmers (4)	—	2,800	—	—	—
354	HL 94K Power Hedge Trimmers (4)	—	1,820	—	—	—
354	HLA 135 Battery Powered Hedge Trimmers (4)	—	2,800	—	—	—
354	Honda GX 260 QX2 Edgers (2)	—	1,890	—	—	—
354	Pro Gator Utility Vehicle	—	—	—	50,090	—
354	Snake S2 400 Rotary Mower	—	—	—	—	54,190
354	Verti-Drain	—	—	—	—	43,590
355	5040 Sand Groomer	—	—	—	—	31,200
355	Aerway 3 point 60 inch Turf Aeration Attachment	—	—	—	—	15,560
422	Banquet Tables	12,000	—	—	—	—
422	Conveyor High Temp Dishwasher	—	—	16,000	—	—
441	Carnival Games	9,000	—	—	—	—
441	CPR Mannequins	9,000	—	—	—	—
441	Pickup Truck with bedliner	—	—	—	40,000	—
441	Tables	6000	0	0	0	0
442	Golf Cart	—	—	—	15,000	—
442	Range Ball Dispenser	—	—	—	—	28,000

DEPARTMENTAL ACTIVITY DETAIL

AREA	EQUIPMENT DESCRIPTION	69950 NON-CAP FF&E	69970 NON-CAP MACHINERY	79050 FF&E	79060 MOTOR VEHICLES	79070 EQUIP. & MACHINERY
443	Stair Climber	—	9,000	—	—	—
443	Timing System Console	—	8,000	—	—	—
443	Treadmills (2)	—	16,000	—	—	—
443	Upright Bike	—	6,000	—	—	—
451	Portable Two Way Radios	—	12,000	—	—	—
452	Full size pickup truck	—	—	—	50,000	—
521	24-105mm Lens	—	1,100	—	—	—
521	Canon R6 Mark II (body only)	—	2,500	—	—	—
521	Canon RF 24-105mm Camera Lens	—	1,300	—	—	—
521	Nanlite Forza 150 LED Lights (2)	—	1,000	—	—	—
521	Panasonic S5 Mark II Camera	—	2,000	—	—	—
551	Pickup Truck with Bedliner and Cover - City Hall	—	—	—	40,000	—
551	Pickup Truck with Bedliner and Cover - Corp Yard	—	—	—	40,000	—
651	Genie Lift	—	—	—	—	16,000
651	In Ear Monitors (IEM) System	—	15,540	—	—	—
651	Musician Chairs	25,000	—	—	—	—
651	Stage Fly Rail Rope Replacement	—	—	—	—	15,000
651	Wireless Intercom System	—	8,750	—	—	—
651	Wireless Microphones	—	54,550	—	—	—
PROPERTY CONTROL EQUIP. DETAIL TOTAL		76,000	206,260	16,000	748,240	230,560

DEPARTMENT: Public Works / Water & Power

ACTIVITY: Water Operations

AREA	EQUIPMENT DESCRIPTION ¹⁷	69950 NON-CAP FF&E	69970 NON-CAP MACHINERY	79050 FF&E	79060 MOTOR VEHICLES	79070 EQUIP. & MACHINERY
363	C-1 Well Exhaust Silencer	—	—	—	—	60,000
364	Truck with Service Body	—	—	—	70,000	—
WATER EQUIP. DETAIL TOTAL		—	—	—	70,000	60,000

¹⁷ Equipment in this detail section is budgeted in [Water Production and Distribution \(363\)](#) and [Water Operations \(364\)](#).

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Management Information Services
CODE: 561

ACTIVITY DESCRIPTION

The Management Information Services (MIS) Division administers the City’s technology and innovation in accordance with the initiatives of the Cerritos City Council and under the direction of the City Manager. The MIS division functions collaboratively with all departments and divisions to facilitate public services to the Cerritos community. Additionally, the MIS division is responsible for information technology (IT) governance, including cyber security, payment card industry (PCI) compliance, data governance, and IT related legislative compliance. Finally, the MIS Staff manage IT infrastructure and enterprise business application systems to encourage workflow efficiency within each organizational function to provide exceptional public services.

ACTIVITY GOALS AND OBJECTIVES

1. Strategic planning of the City's technology and innovation to provide value added services to the Cerritos community through the IT Management Maturity Model.
2. Monitor, recommend and implement policies to mitigate the City's risk related to cyber security, PCI compliance, and data privacy.
3. Monitor federal, state and regional legislation to determine the impact on the City’s technology and innovation, and to recommend an appropriate action response.
4. Management of the City's telecommunications, physical (20) and virtual (130) data center environment, expansive wired and wireless network infrastructure, enterprise application systems, video management system (VMS), computer workstations (610), printers (110), and audio/video equipment.

ACTIVITY WORKLOAD STATISTICS	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	FORECASTED
Helpdesk tickets opened/closed/percent resolved	1063/1058/99.5	1700/1695/99.9	2000/2000/100
Percentage of Helpdesk tickets resolved during initial contact	65 %	75 %	80 %
Top Helpdesk ticket category	Software - 26%	Software - 22%	Software - 25%
Virus/Malware Helpdesk tickets/successful breach/remediation	22/0/22 - 2%	30/0/30 - 2%	30/0/30 - 2%

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Professional Services due to alignment with Citywide strategic project planning (61430).	+\$75,000
Increase in Computer Supplies due to contractual software support, maintenance, and subscription expenditures (63110).	+\$47,900
Increase in Computer Software due to an Enterprise Resource Planning software upgrade as part of the Strategic Financial Plan (63121).	+\$400,000
Increase in non-capitalized expenditures associated with strategic equipment replacements and core IT projects (69950).	+\$89,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Management Information Services
CODE: 561

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	609,133	652,749	719,100	684,757	803,597	803,597
52010 Regular Earnings - Part Time	433	18,383	442	—	—	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	679,297	684,798	819,774	782,567	712,426	712,426
TOTAL PERSONNEL	1,288,863	1,355,930	1,539,316	1,467,324	1,516,023	1,516,023
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	7,200	7,200	7,200	5,400	—	—
53020 Dues and Publications	757	1,634	2,200	2,200	2,535	2,535
53070 Reimbursed Mileage	12	29	500	500	500	500
53080 Travel and Meeting	1,789	5,731	9,000	9,000	9,000	9,000
61130 Delivery Service	—	—	50	50	50	50
61170 Electronic Information	199,553	177,924	204,500	224,500	211,000	211,000
61430 Professional Services	180,524	18,057	50,000	130,456	125,000	125,000
63110 Computer Supplies	382,154	416,665	461,700	501,500	506,200	509,600
63121 Computer Software	—	—	400,000	—	800,000	800,000
63250 Office Supplies	587	1,000	1,000	1,000	1,000	1,000
63520 Special Supplies	4,958	4,724	5,000	5,000	5,000	5,000
65080 Office Furniture and Fixtures	—	—	135,000	135,000	135,000	135,000
67060 Cellular Phone	3,600	3,600	4,200	4,200	4,200	4,200
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	79,058	103,944	185,000	228,000	274,000	274,000
69970 Non-Cap Expenditures - Machinery	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	860,192	740,508	1,465,350	1,246,806	2,073,485	2,076,885
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	44,074	—	—	14,000	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	44,074	—	—	14,000	—	—
ACTIVITY TOTAL	2,193,129	2,096,438	3,004,666	2,728,130	3,589,508	3,592,908

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Municipal Library
CODE: 571

ACTIVITY DESCRIPTION

The goal of the Cerritos Library is to be the most innovative, creative and forward-looking public library in the country. The Library's commitment to providing convenient access to collections of skillfully selected library materials in all formats, people-oriented professional help with questions and a friendly, inviting and safe facility will continue. In addition, the community-focused Library provides enhanced "on ground" and "online" services; promotes the enjoyment of reading, the book, and lifelong learning; and provides community meeting space; museum-quality exhibitions; technology classes and online research databases accessible from the homes, offices or schools of Cerritos Library cardholders.

ACTIVITY OBJECTIVES

1. To plan, develop and implement educational programs for all ages.
2. To enhance collection development of all information formats, including print and electronic resource materials.
3. To offer Conference Center facilities for technology training, community meeting spaces and educational and cultural programming.
4. To plan, develop and implement museum-quality exhibits and permanent and traveling displays of cultural, historical and artistic significance.
5. To implement applications of a variety of technologies that will enhance understanding and learning.

ACTIVITY WORKLOAD STATISTICS	2020-2021 ACTUAL	2021-2022 ESTIMATED	2022-2023 FORECASTED
Informational questions	37,346	39,000	40,000
Public computer sessions	25,098	26,000	26,000
Library materials added	10,591	10,600	11,000
Circulation of Library materials	204,702	217,000	240,000
Electronic collection circulation	22,712	23,000	23,500
Patrons using the Library	324,174	328,000	330,000
Registered borrowers	12,311	12,500	12,500
Attendance at programs (in-person and virtual)	3,232	2,000	2,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase to Books and Library Materials (63020).	+\$31,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services

ACTIVITY: Municipal Library

CODE: 571

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	1,443,962	1,515,987	1,583,989	1,629,507	1,729,253	1,729,253
51021 Overtime	375	3,916	2,811	2,895	3,180	3,180
52010 Regular Earnings - Part Time	87,903	940,741	1,793,823	1,513,011	1,730,853	1,730,853
52021 Overtime Earnings - Part Time	35	0	0	0	0	0
52400 Employee Benefits	1,759,766	1,947,570	2,600,378	2,678,389	2,173,572	2,173,572
TOTAL PERSONNEL	3,292,041	4,408,214	5,981,001	5,823,802	5,636,858	5,636,858
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	2,700	0	0
53020 Dues and Publications	3,586	3,150	3,800	3,800	3,800	3,800
53070 Reimbursed Mileage	0	4	700	700	700	700
53080 Travel and Meeting	60	372	1,500	1,500	1,500	1,500
53090 Uniform and Shoes	0	2,842	4,000	4,000	4,000	4,000
61050 Bank Charges and Fees	987	811	1,000	1,000	1,000	1,000
61170 Electronic Information	103,798	101,641	105,010	105,010	105,010	105,010
61350 Outside Processing	55,793	58,686	67,500	71,010	71,010	71,010
61380 Printing	1,150	431	6,000	4,000	5,000	5,000
61430 Professional Services	86,126	74,573	86,000	86,000	86,130	86,130
63010 Audio Visual Materials	25,407	24,219	35,500	35,500	35,500	35,500
63020 Books and Library Materials	121,565	189,824	230,500	230,500	261,500	261,500
63140 Inventory for Resale	0	1,853	2,000	2,000	2,000	2,000
63310 Postage	0	4,000	8,000	5,000	5,000	5,000
63410 Program Expenses and Supplies	(500)	11,664	37,500	46,000	42,000	42,000
63520 Special Supplies	15,874	21,213	28,030	28,030	28,030	28,030
63550 Subscription and Periodicals	2,079	19,950	25,000	25,000	25,000	25,000
65050 Equipment and Machinery Maintenance	0	0	20,000	20,000	20,000	20,000
65131 Rent Other Equipment	0	2,170	3,150	3,150	3,150	3,150
65132 Rent Building and Grounds	3,600	3,300	4,200	4,200	4,200	4,200
67060 Cellular Phone	1,800	1,800	1,800	1,800	1,800	1,800
69950 Non-Cap Expenditures - FF&E	1,282	0	0	0	0	0
69970 Non-Cap Expenditures - Machinery	0	0	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	426,207	526,103	674,790	680,900	706,330	706,330
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	0	0	0	0	0	0
79070 Machinery and Equipment	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0
ACTIVITY TOTAL	3,718,248	4,934,317	6,655,791	6,504,702	6,343,188	6,343,188

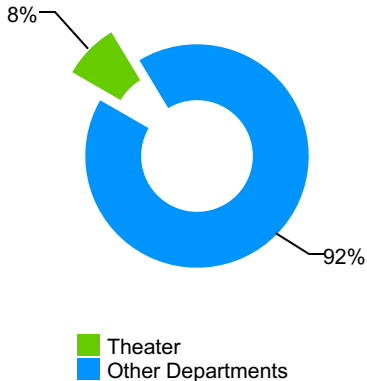
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THEATER

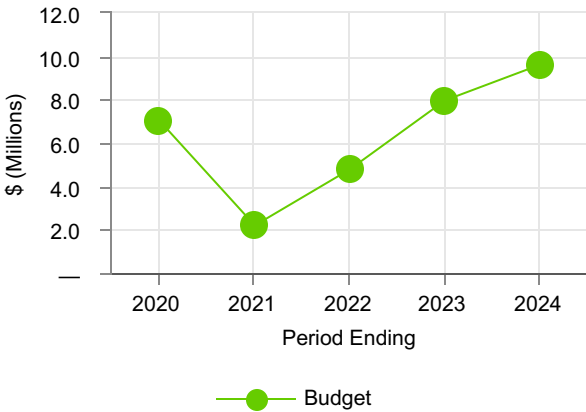
THEATER

Graphical Budget Data

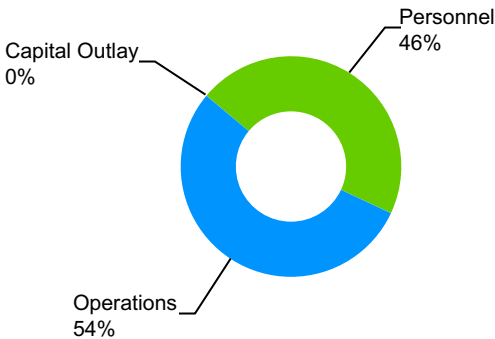
Percent of Operating Budget



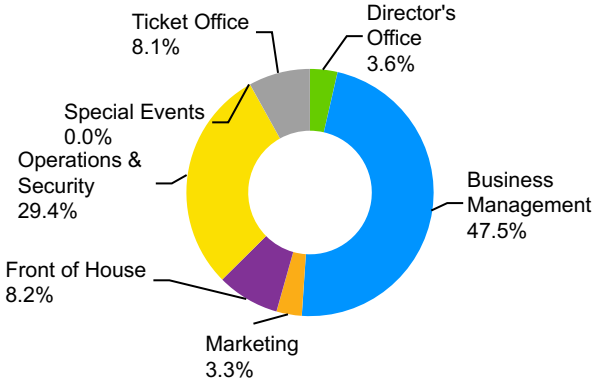
Budget History



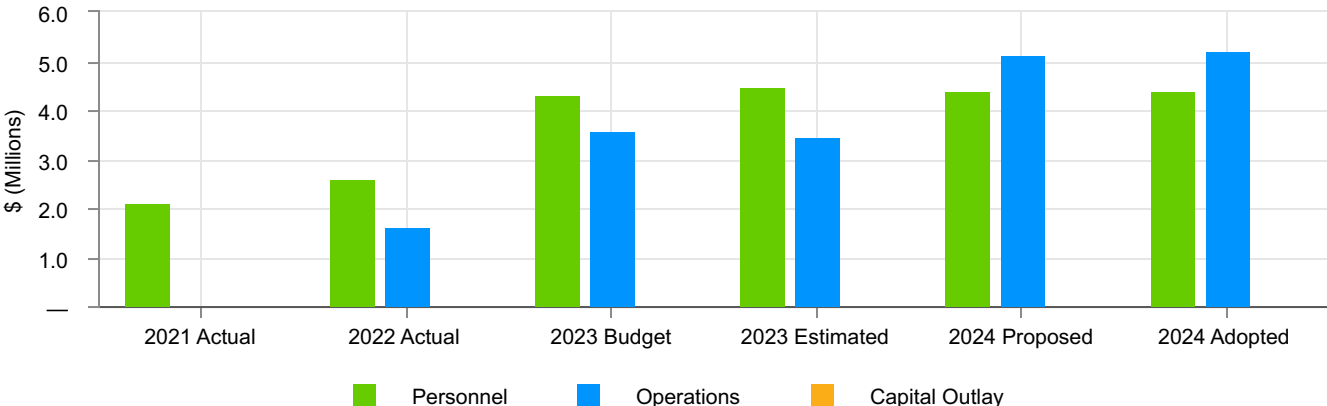
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Theater

CODE: 600

OVERVIEW COMMENTARY

The Theater Department operates Cerritos Center for the Performing Arts (CCPA), a City-owned facility designed to promote the enjoyment and cultural enrichment of the community through the performing arts and contribute to the positive public relations image of the City of Cerritos through its innovative design and programming. In an effort to enhance and enrich the social, educational, and cultural environment for the citizens of Cerritos, the Theater Department works to present a diverse mix of professional performances each season as a presenter of music, dance, theater and educational programs. Additionally, the Theater Department provides coordination and support for City of Cerritos events and for many local and regional community organizations seeking to use the flexible and multi-purpose CCPA event facilities, professional event staff, and equipment which are accessible to the public.

As a public facility and regional attraction, CCPA has the added benefit of serving as an economic development tool for the City, which is used to attract, retain, and grow local business for the purposes of generating sales tax and transient occupancy tax revenues from retail-commercial and hotel developments in Cerritos. CCPA remains a centerpiece within the Cerritos community and is considered to be a regional landmark in Southern California with a strategic and central location, midway between downtown Los Angeles and south Orange County.

The world-class theater facilities at CCPA feature modern entertainment production systems and a flexible seating and performance space ranging from a 1,800-seat arena theater to a 900-seat recital hall setting. CCPA's theater can be reconfigured into six (6) different venues making it suitable for a variety of performances and events:

- Lyric Theater
- Drama / Recital
- Concert Hall
- Arena
- Cabaret
- In-the-Round

This multi-purpose facility also provides event spaces, meeting rooms, catering facilities, and several outdoor locations serving to meet the needs of the patrons, special event clients, and community.

ACTIVITY SUMMARY

CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
Personnel Expense	2,108,433	2,628,017	4,328,656	4,503,848	4,409,849	4,409,849
Operations and Maintenance	8,529	1,628,632	3,584,450	3,466,350	5,159,600	5,209,600
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	2,116,962	4,256,649	7,913,106	7,970,198	9,569,449	9,619,449

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Theater

CODE: 600

SUBSIDIZED EVENTS COMMENTARY

Through Theater Department operations, the City subsidizes a number of organizations and activities that use CCPA facilities, staff, and equipment for special events. The following page is a summary of subsidized events for Fiscal Year 2022-23.

For the upcoming Fiscal Year 2023-24, it is expected that the following requests will be received:

- Cerritos Regional Chamber of Commerce - 2 events. The subsidy is expected to be approximately \$14,000.
- Cerritos Resident Clubs (A Groups) - 4 events. Resident Clubs (A Groups) are given 6 hours of room usage at no charge and pay 70% of all labor and equipment plus any additional hours at the normal rate. The subsidy is expected to be approximately \$18,000.
- City Hosted Events (includes off-site events) - 7 events. The subsidy is expected to be approximately \$66,500.

In addition to those events listed above, the CCPA offers Cerritos residents a 15% discount off of the hourly event rate and Cerritos businesses a 10% discount off of the hourly event rate.

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Theater

CODE: 600

SUBSIDIZED EVENTS ACTIVITY SUMMARY

FISCAL YEAR 2022-23

	Facility Fees (Adjusted)	Equip. Fees Adjusted	Labor Costs	Revenue (if any)	CCPA Subsidy	Community Served
ABC Unified School District						
None	—	—	—	—	—	—
Cerritos Regional Chamber of Commerce						
State of the City	1,950	640	2,695	—	5,285	200
Taste of the Region	4,200	1,200	3,262	—	8,662	1,500
A-Groups (Resident Clubs) - CCPA						
Tzu Chi Annual Event	2,229	—	1,718	—	3,947	150
Cub Scouts Pack 529 Event	2,250	—	2,306	—	4,556	220
Crimson & Cream Reception *	2,250	—	2,400	—	4,650	300
Lifestream Global Ministries *	2,250	—	2,400	1,500	3,150	300
City of Cerritos Arts Education Programs						
None	—	—	—	—	—	—
City of Cerritos Hosted Events						
Active Shooter Training	1,650	440	1,095	—	3,185	150
Revolve Meeting	2,650	550	1,152	—	4,352	60
1st Combat Engineers Battalion Lunch	2,550	650	1,325	—	4,525	100
CA Emergency Services Assoc. Meeting	525	—	75	—	600	15
Housing Roundtable	250	—	258	—	508	10
City of Cerritos Union Meeting Lunch	1,800	—	383	—	2,183	100
Employee Salary Survey Orientation	1,500	500	250	—	2,250	168
Employee Service Awards and Holiday Lunch	12,500	1,500	1,149	—	15,149	150
Martin Luther King Day Ceremony	1,950	950	3,718	—	6,618	300
City Council Strategic Planning Session	3,600	700	4,378	—	8,678	30
Planning Commission Meeting	2,550	1,000	3,407	—	6,957	30
City Council Regular Meeting	3,000	1,450	4,421	—	8,871	30
City Manager Mid Year Budget Review	3,450	300	966	—	4,716	30
City Council Regular Meeting	2,775	1,450	3,992	—	8,217	30
Property Preservation Commission Meeting	1,350	1,450	1,220	—	4,020	10
Planning Commission Meeting	1,425	1,450	1,300	—	4,175	13

DEPARTMENTAL ACTIVITY OVERVIEW

FISCAL YEAR 2022-23 (continued)

	Facility Fees (Adjusted)	Equip. Fees Adjusted	Labor Costs	Revenue (if any)	CCPA Subsidy	Community Served
Community Outreach Broadband	3,000	500	1,000	—	4,500	30
City Council Regular Meeting	3,825	1,450	2,174	—	7,449	10
Property Preservation Commission Meeting	1,350	1,450	1,220	—	4,020	10
Planning Commission Meeting *	2,550	1,000	3,407	—	6,957	30
City Council Special Meeting *	3,000	1,450	4,421	—	8,871	30
Community Outreach Broadband *	3,000	500	1,000	—	4,500	100
Mayoral Transition *	12,500	1,250	3,500	—	17,250	600
NASA Presentation *	12,500	2,500	7,500	—	22,500	450
City Events- Off Site (Equipment & Labor Support)						
Summer Concerts in the Park (3 concerts in July)	—	12,000	10,652	—	22,652	3,000
Summer Concerts in the Park (3 concerts in August)	—	12,000	8,857	—	20,857	3,000
City Council Special Meeting (Library)	—	500	258	—	758	10
Halloween Festival Los Cerritos Center	—	500	937	—	1,437	3,000
Veterans Day Ceremony	—	3,000	2,492	—	5,492	300
Tree Lighting Ceremony	—	5,000	3,713	—	8,713	1,200
City Talent Showcase *	—	1,500	950	—	2,450	1,000
Memorial Day Ceremony *	—	3,000	2,000	—	5,000	350
Facility Maintenance (provided by Theater Department)						
On-Demand facility maintenance to assist Public Works	—	1,500	145,000	—	146,500	—
Total	100,379	63,330	242,951	1,500	405,160	17,016

* Projected expenses as of March 31, 2023

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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Office of the Director
CODE: 611

ACTIVITY DESCRIPTION

The Office of the Director is responsible for the administration and management of the Theater Department, which operates Cerritos Center for the Performing Arts. The Director is responsible for planning, directing, and coordinating the programs of the various activities within the department including Business Management, Special Events Services, Ticket Office, Performance Management, Front of House, and Operations and Security. Division managers within the department report directly to the Director, who, in turn, is responsible to the City Manager for ensuring that all departmental programs are implemented efficiently, effectively, and economically, in accordance City practices and procedures.

ACTIVITY OBJECTIVES

1. To maintain the establishment of Cerritos Center for the Performing Arts as a world-class performing arts center and organization.
2. To streamline staffing, organizational policies, and procedures.
3. To program a variety of performing arts events including music, dance, and theater.
4. To expand fundraising efforts.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Office of the Director
CODE: 611

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	—	169	149,940	156,238	175,093	175,093
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52015 Special Project Earnings - Part Time	—	—	—	—	—	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	73	386	167,933	172,971	154,463	154,463
TOTAL PERSONNEL	73	555	317,873	329,209	329,556	329,556
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	—	—	4,800	3,600	—	—
53080 Travel and Meeting	—	—	15,000	15,000	15,000	15,000
61050 Bank Charges and Fees	—	—	—	—	—	—
61130 Delivery Service	—	—	—	—	—	—
61290 Marketing Expense	—	—	—	—	—	—
67060 Cellular Phone	—	—	600	600	600	600
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	—	—	20,400	19,200	15,600	15,600
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	73	555	338,273	348,409	345,156	345,156

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Business Management
CODE: 621

ACTIVITY OBJECTIVES

1. To provide general administrative staff support to all Theater Department cost centers.
2. To assist in the preparation and monitoring of the Theater Department's annual operating budget.
3. To ensure that all Theater Department financial transactions are accomplished in accordance with City policies and procedures.
4. To ensure that all Theater Department financial matters are accomplished in the most efficient and cost effective manner possible.
5. To coordinate various business management activities for the Theater Department including performance contracting, artist payments, show settlements, and analytics.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Permit Fees (music licenses and royalties) associated with a full 23-24 Season (61360).	+\$36,500
Increase in Program Expenses (orchestras and supporting acts) required for the 23-24 Season (61440).	+\$155,000
Increase in Program Expenses And Supplies (performer fees) associated with a full 23-24 Season (63410).	+\$1,250,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Business Management
CODE: 621

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	83,742	89,965	97,410	119,791	140,450	140,450
52400 Employee Benefits	106,391	107,373	112,996	138,958	128,260	128,260
TOTAL PERSONNEL	190,133	197,338	210,406	258,749	268,710	268,710
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	2,193	2,065	5,000	5,000	5,000	5,000
61130 Delivery Service	—	104	500	500	500	500
61360 Permit Fees	1,082	40,496	85,700	79,200	122,200	122,200
61380 Printing	—	—	—	3,000	1,500	1,500
61430 Professional Services	6,000	46,238	75,000	75,000	75,000	75,000
61440 Program Expense	(1,000)	94,952	160,000	177,000	315,000	315,000
63121 Computer Software	—	—	—	—	—	—
63250 Office Supplies	22	—	500	500	500	500
63310 Postage	—	5,000	10,000	10,000	10,000	10,000
63410 Program Expenses and Supplies	(89,775)	965,200	2,500,000	2,244,500	3,750,000	3,750,000
63510 Signage / Flags / Display	—	158	5,000	5,000	5,000	5,000
63520 Special Supplies	219	1,091	6,000	6,000	6,000	6,000
67060 Cellular Phone	600	600	600	600	600	600
69090 Miscellaneous Reimbursements	—	4,625	2,000	2,000	2,000	2,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	961	2,000	2,000	5,000	5,000
TOTAL OPERATIONS AND MAINTENANCE	(89,659)	1,161,490	2,852,306	2,610,300	4,298,300	4,298,300
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	109,474	1,358,828	3,062,706	2,869,049	4,567,010	4,567,010

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater

ACTIVITY: Performance Marketing & Sales

CODE: 631

ACTIVITY OBJECTIVES

1. Increase ticket sales for performances at the Cerritos Center for the Performing Arts through direct mail marketing pieces, mass media and digital advertising, and social media channels.
2. Quantitatively measure effectiveness of marketing pieces and advertising and adjust plans for maximum effectiveness.
3. Conduct ongoing news media public relations outreach to promote publication and broadcast of listings, feature articles, and performance reviews to promote ticket sales.
4. Provide marketing design and support to promote facility rental sales.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Printing to cover added costs to print two postcard direct mail pieces, based on what was paid in FY23. This increase is due to a rise in paper costs (61380).	+\$10,000
Increase in Professional Services to provide funding for a marketing analysis contract with a consultant to examine the current theater marketing and advertising practices.	+\$50,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Performance Marketing & Sales
CODE: 631

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	—	—	—	—	—	—
52400 Employee Benefits	—	—	—	—	—	—
TOTAL PERSONNEL	—	—	—	—	—	—
OPERATIONS AND MAINTENANCE						
53070 Reimbursed Mileage	—	—	500	500	500	500
53080 Travel and Meeting	—	—	400	400	400	400
61130 Delivery Service	—	—	500	500	500	500
61290 Marketing Expense	—	30,042	74,000	124,000	74,000	74,000
61380 Printing	—	23,513	28,500	28,500	38,500	38,500
61430 Professional Services	—	—	—	—	—	50,000
63250 Office Supplies	—	—	300	300	300	300
63270 Photo Film and Processing	—	—	1,000	1,000	1,000	1,000
63310 Postage	—	127,460	141,800	141,800	144,800	144,800
63510 Signage / Flags / Display	—	5,854	8,500	8,500	8,500	8,500
63520 Special Supplies	—	85	500	500	500	500
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	—	186,954	256,000	306,000	269,000	319,000
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	—	186,954	256,000	306,000	269,000	319,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater

ACTIVITY: Front of the House Management (FOH)

CODE: 641

ACTIVITY OBJECTIVES

1. To provide a welcoming and comfortable environment and experience for all Cerritos Center for the Performing Arts guest performers and audiences.
2. To ensure that every patron is treated with respect and attention, and is invited to return to the Cerritos Center for the Performing Arts in the future.
3. To coordinate the CCPA Arts Ambassador (volunteer) program through scheduling, communications, and recruitment.
4. To ensure that all Cerritos Center for the Performing Arts performance management operations are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Front Of House Expenses (performer housing and transportation) associated with a full 23-24 Season (61240).

+\$32,500

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater

ACTIVITY: Front of the House Management (FOH)

CODE: 641

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	134,399	89,355	143,820	148,135	142,464	142,464
51021 Overtime	158	4,352	15,300	15,759	12,720	12,720
52010 Regular Earnings - Part Time	20,869	160,157	265,200	273,156	273,374	273,374
52021 Overtime Earnings - Part Time	—	957	1,530	1,576	1,590	1,590
52400 Employee Benefits	177,844	176,301	276,236	284,523	214,968	214,968
TOTAL PERSONNEL	333,270	431,122	702,086	723,149	645,116	645,116
OPERATIONS AND MAINTENANCE						
53070 Reimbursed Mileage	—	11	100	100	100	100
53090 Uniform and Shoes	—	4,614	2,000	2,000	2,000	2,000
61130 Delivery Service	—	—	100	100	100	100
61240 Front of the House Expense	(1,112)	46,218	90,000	90,000	122,500	122,500
61340 Outside Services	—	—	500	500	500	500
61430 Professional Services	395	6,221	15,000	15,000	17,500	17,500
63250 Office Supplies	—	114	200	200	200	200
63510 Signage / Flags / Display	—	—	100	100	100	100
63520 Special Supplies	—	—	100	3,100	100	100
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	(717)	57,178	108,100	111,100	143,100	143,100
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	332,553	488,300	810,186	834,249	788,216	788,216

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Operations & Security
CODE: 651

ACTIVITY OBJECTIVES

1. To produce all Cerritos Center for the Performing Arts events to the highest standards of technical and aesthetic excellence.
2. To operate Cerritos Center for the Performing Arts facilities and equipment, including the building reconfiguration systems safely and efficiently, commensurate with the highest industry standards.
3. To support other Citywide events through deployment, installation, and operation of Theater equipment including lighting and sound.
4. To provide a safe and secure environment for all Cerritos Center for the Performing Arts performers and audiences.
5. To ensure that all Cerritos Center for the Performing Arts event production and security operations are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Outside Services (stage hand support) associated with a full 23-24 Season (61340).	+\$10,000
Increase in Production Expense (equipment rentals and purchases) associated with a full 23-24 Season (61410).	+\$80,000
Increase in Professional Services (piano tuning and maintenance) associated with a full 23-24 Season (61430).	+\$10,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Operations & Security
CODE: 651

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	481,617	417,056	501,330	517,870	550,374	550,374
51021 Overtime	—	16,474	57,120	58,834	55,120	55,120
52010 Regular Earnings - Part Time	131,743	465,702	830,280	855,188	879,294	879,294
52021 Overtime Earnings - Part Time	—	7,664	30,600	31,518	21,200	21,200
52400 Employee Benefits	693,268	693,262	948,590	977,048	985,789	985,789
TOTAL PERSONNEL	1,306,628	1,600,158	2,367,920	2,440,458	2,491,777	2,491,777
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	2,700	—	—
53020 Dues and Publications	—	350	400	400	400	400
53070 Reimbursed Mileage	271	42	250	250	250	250
53090 Uniform and Shoes	6,782	10,833	12,000	12,000	12,000	12,000
53091 Vehicle Operations	134	178	700	700	700	700
61130 Delivery Service	—	—	100	100	100	100
61340 Outside Services	—	29,107	30,000	60,000	40,000	40,000
61360 Permit Fees	—	—	2,200	2,200	2,200	2,200
61410 Production Expense	835	91,380	175,000	225,000	255,000	255,000
61430 Professional Services	—	4,505	8,000	10,500	18,000	18,000
63250 Office Supplies	—	58	100	100	100	100
63510 Signage / Flags / Display	—	—	100	100	100	100
63520 Special Supplies	—	232	2,000	2,000	2,000	2,000
67060 Cellular Phone	600	600	1,200	1,200	1,200	1,200
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	1,000	1,000	1,000	1,000
TOTAL OPERATIONS AND MAINTENANCE	12,222	140,885	236,650	318,250	333,050	333,050
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,318,850	1,741,043	2,604,570	2,758,708	2,824,827	2,824,827

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater

ACTIVITY: Special Events Services

CODE: 661

ACTIVITY OBJECTIVES

1. To create an effective marketing plan for rentals.
2. To provide conference, meeting and banquet facilities for individuals, community groups, businesses and other outside users.
3. To ensure that all Special Events Services operations are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Special Events Services
CODE: 661

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	—	—	—	—	—	—
52010 Regular Earnings - Part Time	—	1,493	—	—	—	—
52400 Employee Benefits	—	127	—	—	—	—
TOTAL PERSONNEL	—	1,620	—	—	—	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	—	—	—	—
61290 Marketing Expense	—	—	—	—	—	—
61360 Permit Fees	—	—	—	—	—	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	—	—	—	—	—	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	—	1,620	—	—	—	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Box Office
CODE: 671

ACTIVITY OBJECTIVES

1. To provide prompt, accurate, and courteous service to patrons regarding all ticket orders for, or inquires about, programs at Cerritos Center for the Performing Arts.
2. To accurately account for all Cerritos Center for the Performing Arts ticket sales activity and facility revenues.
3. To coordinate the CCPA Associates Program, accurately account donor and sponsor activity, and facilitate the efficient operation of the Associates Room for donors and sponsors on performance nights.
4. To ensure that all Ticket Office operations are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

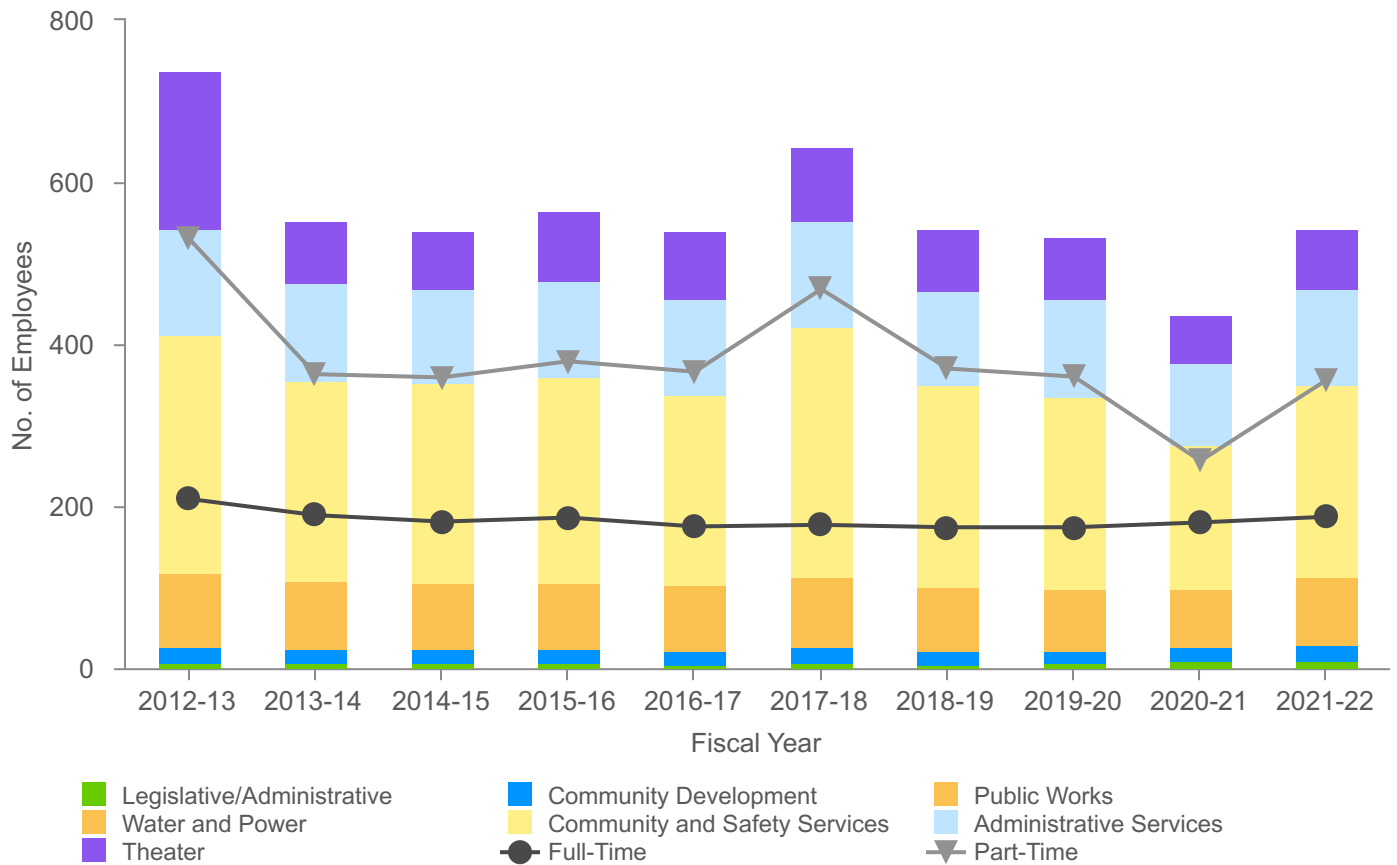
DEPARTMENT: Theater
ACTIVITY: Box Office
CODE: 671

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	129,032	120,031	140,250	144,458	154,760	154,760
51021 Overtime	92	8,483	12,240	12,607	12,720	12,720
52010 Regular Earnings - Part Time	11,873	102,317	226,950	233,759	241,150	241,150
52021 Overtime Earnings - Part Time	—	2,747	—	—	—	—
52400 Employee Benefits	137,332	163,646	350,931	361,459	266,060	266,060
TOTAL PERSONNEL	278,329	397,224	730,371	752,283	674,690	674,690
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	650	650	650	650
53070 Reimbursed Mileage	—	—	100	100	100	100
53080 Travel and Meeting	—	—	—	—	—	—
61130 Delivery Service	—	87	200	200	200	200
61340 Outside Services	—	—	500	500	500	500
61360 Permit Fees	77,382	76,436	85,350	83,350	80,400	80,400
61430 Professional Services	244	975	15,000	7,500	7,500	7,500
63110 Computer Supplies	—	—	100	100	100	100
63250 Office Supplies	57	208	2,500	2,500	2,500	2,500
63510 Signage / Flags / Display	—	—	100	100	100	100
63520 Special Supplies	—	4,419	6,000	6,000	8,000	8,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	500	500	500	500
TOTAL OPERATIONS AND MAINTENANCE	77,683	82,125	111,000	101,500	100,550	100,550
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	356,012	479,349	841,371	853,783	775,240	775,240

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**PERSONNEL POSITIONS
AND
CLASSIFICATION TABLES**

FULL-TIME AND PART-TIME CITY EMPLOYEES BY FUNCTION LAST TEN FISCAL YEARS¹⁸



Source: City of Cerritos Finance Division and ACFR for year-ending June 30, 2022

¹⁸ Beginning in fiscal year 2013-2014, the amount represents the number of filled positions by departments. Prior to fiscal year 2013-14, the amounts noted represent budgeted positions.

BUDGETED POSITIONS BY DEPARTMENT

CITY COUNCIL, COMMISSIONS, & COMMITTEES

CODE	PERSONNEL POSITIONS	Budgeted
111	City Council	
	Council Member	5
	<hr/>	
	TOTAL POSITIONS	5
123	Fine Arts & Historical Commission	
	Commissioner	5
	<hr/>	
	TOTAL POSITIONS	5
251	Planning Commission	
	Commissioner	5
	<hr/>	
	TOTAL POSITIONS	5
461	Property Preservation Commission	
	Commissioner	5
	<hr/>	
	TOTAL POSITIONS	5
462	Parks & Recreation Commission	
	Commissioner	5
	<hr/>	
	TOTAL POSITIONS	5
441	Let Freedom Ring Committee	
	Committee Member	10
	<hr/>	
	TOTAL POSITIONS	10
451	Community Safety Committee	
	Committee Member	10
	<hr/>	
	TOTAL POSITIONS	10
	<hr/>	
	TOTAL CITY COUNCIL, COMMISSIONS, & COMMITTEES	45

BUDGETED POSITIONS BY DEPARTMENT

LEGISLATIVE AND ADMINISTRATIVE

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
121	City Manager			
	City Manager	FT		1
	Senior Assistant City Manager	FT	77	1
	Assistant City Manager	FT	68	1
	Department Secretary, Confidential	FT	35	1
	Division Secretary, Confidential	TPT	32	1
TOTAL POSITIONS				5
131	City Attorney			—
TOTAL POSITIONS				—
141	City Clerk / City Treasurer			
	City Clerk / City Treasurer	FT		1
	Manager	FT	58	1
	Deputy City Clerk, Confidential	FT	37	1
	Secretary/Receptionist	FT	28	1
TOTAL POSITIONS				4
TOTAL LEGISLATIVE AND ADMINISTRATIVE				9

BUDGETED POSITIONS BY DEPARTMENT

COMMUNITY DEVELOPMENT

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
211	Director's Office - Community Development			
	Director of Community Development	FT	72	1
	Management Analyst	FT	46	1
	Building & Safety Clerk	FT	31	2
TOTAL POSITIONS				4
212	Geographic Information System (GIS)			
	GIS Administrator	FT	49	1
	GIS Analyst	FT	42	1
	GIS Clerk (1*)	TPT	29	1
TOTAL POSITIONS				3
221	Advance Planning			
	Advance Planning / Economic Development Manager	FT	55	1
	Associate Planner	FT	42	1
	Planning Assistant	FT	35	1
	Division Secretary	FT	32	1
TOTAL POSITIONS				4
231	Current Planning			
	Current Planning Manager	FT	55	1
	Senior Planner	FT	48	1
	Associate Planner	FT	42	3
	Division Secretary	FT	32	1
	Senior Business License Officer	FT	31	1
	Account Clerk	TPT	29	1
	Planning Intern	TPT	19	1
TOTAL POSITIONS				9
TOTAL COMMUNITY DEVELOPMENT				20

*Frozen position(s), not budgeted.

BUDGETED POSITIONS BY DEPARTMENT

PUBLIC WORKS / WATER & POWER

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
311	Director's Office - Public Works			
	Director of Public Works / Water & Power	FT	74	1
	Management Analyst	FT	46	1
	Department Secretary	FT	35	1
	Secretary/Receptionist	FT	28	1
	Secretary/Receptionist	TPT	28	1
	Public Works Intern	TPT	19	2
		TOTAL POSITIONS		7
321	Engineering			
	Deputy Director of Public Works / City Engineer	FT	64	1
	Associate Civil Engineer	FT	53	1
	Assistant Civil Engineer	FT	49	2
	Public Works Inspector	FT	43	1
	Engineering Aide	FT	34	1
	Division Secretary	FT	32	1
		TOTAL POSITIONS		7
331	Environmental Services			
	Custodial Services Supervisor	FT	41	1
	Custodial Leadworker	FT	32	1
	Custodian II	FT	28	1
	Custodian I	FT	23	4
		TOTAL POSITIONS		7
341	General Maintenance			
	Maintenance Superintendent	FT	58	1
	Maintenance Supervisor	FT	45	1
	Division Secretary	FT	32	1
	Maintenance Mechanic I	FT	31	2
		TOTAL POSITIONS		5
342	Street Maintenance			
	Maintenance Mechanic I	FT	31	1
	Maintenance Mechanic II	FT	35	1
		TOTAL POSITIONS		2
343	Vehicle Maintenance			
	Maintenance Leadworker	FT	38	1
	Maintenance Mechanic II	FT	35	2
		TOTAL POSITIONS		3

BUDGETED POSITIONS BY DEPARTMENT

PUBLIC WORKS / WATER & POWER (continued)

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
344	Facility Maintenance			
	Building Maintenance Engineer	FT	45	1
	Maintenance Leadworker	FT	38	1
	Building Maintenance Technician	FT	38	1
	Maintenance Mechanic II	FT	35	1
	Maintenance Mechanic I	FT	31	2
		TOTAL POSITIONS		6
345	Swim Center Maintenance			
	Aquatics Maintenance Specialist	FT	33	1
		TOTAL POSITIONS		1
351	Parks & Trees Management			
	Parks Superintendent	FT	58	1
		TOTAL POSITIONS		1
352	Median & Parkway Maintenance			
	Parks/Arterial Street Landscape Supervisor	FT	45	1
		TOTAL POSITIONS		1
353	Parkway Trees			
	Trees Supervisor	FT	45	1
	Public Works Inspector	FT	43	1
	Trees Leadworker	FT	38	1
	Tree Trimmer II	FT	33	2
	Tree Trimmer I	FT	28	4
		TOTAL POSITIONS		9
354	Parks Maintenance			
	Parks Supervisor	FT	45	1
	Parks Leadworker	FT	38	2
	Park Gardener II	FT	32	10
	Park Gardener I	FT	27	11
	Parks Maintenance Assistant (Unskilled)	TPT	13	3
		TOTAL POSITIONS		27
355	Golf Course Maintenance			
	Parks Leadworker	FT	38	1
	Park Gardener II	FT	32	1
	Park Gardener I	FT	27	1
		TOTAL POSITIONS		3

BUDGETED POSITIONS BY DEPARTMENT

PUBLIC WORKS / WATER & POWER (continued)

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
361	Water and Power Management			—
			TOTAL POSITIONS	—
362	Water Management			
	Water Superintendent	FT	61	1
	Water Supervisor	FT	47	2
	Division Secretary	FT	32	1
			TOTAL POSITIONS	4
363	Water Production and Distribution			
	Production Distribution Maintenance Operator	FT	38	4
			TOTAL POSITIONS	4
364	Water Operations			
	Water Meter Repairer	FT	34	1
	Water Maintenance II	FT	33	4
	Water Meter Reader	FT	30	1
			TOTAL POSITIONS	6
365	Water Inspection			
	Water Constr./Cross-Conn. Control	FT	43	1
			TOTAL POSITIONS	1
366	Reclaimed Water Operations			—
			TOTAL POSITIONS	—
368	Electric Utility Operations			
	Utilities Administrator ¹⁹	FT	61	1
	Management Analyst ²⁰	FT	46	1
	Account Clerk	TPT	29	1
			TOTAL POSITIONS	3
TOTAL PUBLIC WORKS / WATER AND POWER				96

¹⁹ Utilities Administrator duties, salary, and benefits are 50% shared with Environmental Services (code 331)

²⁰ Management Analyst duties, salary, and benefits are 50% shared with Water Management (code 362)

BUDGETED POSITIONS BY DEPARTMENT

COMMUNITY & SAFETY SERVICES

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
411	Director's Office - Community & Safety Services			
	Public Safety Manager	FT	61	1
	Community Services Supervisor	FT	48	1
	Division Secretary	FT	32	1
		TOTAL POSITIONS		3
421	Community Participation			
	Community Participation Manager	FT	53	1
	Division Secretary	FT	32	1
		TOTAL POSITIONS		2
422	Senior Center			
	Recreation Services Supervisor	FT	49	1
	Senior Services Supervisor	FT	43	1
	Facility/Volunteer Coordinator	FT	32	1
	Human Services Coordinator	FT	32	1
	Senior Services Recreation Coordinator	FT	32	1
	Senior Specialist IV	TPT	19	3
	Senior Specialist III	TPT	13	9
	Senior Specialist II	TPT	7	8
		TOTAL POSITIONS		25
441	Recreation Services			
	Recreation Services Superintendent	FT	61	1
	Recreation Services Supervisor	FT	49	3
	Recreation Services Coordinator	FT	38	5
	Division Secretary	FT	32	1
	Human Services Coordinator	FT	32	1
	Secretary/Receptionist	FT	28	2
	Graphic Design Artist	TPT	29	1
	Recreation Leader IV	TPT	19	30
	Recreation Leader III	TPT	13	16
	Recreation Leader II	TPT	7	76
		TOTAL POSITIONS		136
442	Golf Course			
	Recreation Services Coordinator	FT	38	1
	Recreation Leader IV	TPT	19	4
	Recreation Leader III	TPT	13	4
	Recreation Leader II	TPT	7	10
		TOTAL POSITIONS		19

BUDGETED POSITIONS BY DEPARTMENT

COMMUNITY & SAFETY SERVICES (continued)

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
443	Swim & Fitness Center			
	Recreation Services Coordinator	FT	38	1
	Assistant Aquatics Coordinator	FT	30	1
	Senior Lifeguard	TPT	23	10
	Recreation Leader IV	TPT	19	40
	Recreation Leader III	TPT	13	30
	Recreation Leader II / Cashier	TPT	7	11
TOTAL POSITIONS				93
451	Community Safety			
	Secretary/Receptionist	FT	28	1
	Community Services Officer	TPT	32	3
	Secretary/Receptionist	TPT	28	4
	Pedestrian Safety Coordinator	TPT	25	1
	Parking Enforcement Officer	TPT	23	5
	Crossing Guard	TPT	13	26
TOTAL POSITIONS				40
452	Code Enforcement			
	Senior Code Enforcement Officer	FT	43	1
	Code Enforcement Officer	FT	40	3
	Zoning Enforcement Officer	TPT	32	1
	Secretary/Receptionist	TPT	28	1
TOTAL POSITIONS				6
TOTAL COMMUNITY & SAFETY SERVICES				324

BUDGETED POSITIONS BY DEPARTMENT

ADMINISTRATIVE SERVICES

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
511	Director's Office - Administrative Services			
	Director of Administrative Services	FT	72	1
	Budget Manager	FT	58	1
	Department Secretary, Confidential	FT	35	1
		TOTAL POSITIONS		3
521	Public Information Services			
	City & Theater Marketing Manager	FT	60	1
	Communications Specialist	FT	43	1
	Video Production Specialist	FT	40	1
	Graphic Designer	FT	37	1
	Media Coordinator	FT	37	1
	Division Secretary ²¹	FT	32	1
		TOTAL POSITIONS		6
531	Finance			
	Finance Manager	FT	64	1
	Accountant	FT	47	4
	Accounting Technician	FT	35	3
	Account Clerk	TPT	29	2
		TOTAL POSITIONS		10
532	Water Billing			
	Accounting Technician	FT	35	1
	Account Clerk	TPT	29	1
		TOTAL POSITIONS		2
541	Human Resources			
	Personnel / Risk Manager	FT	64	1
	Personnel Administrator	FT	48	1
	Human Resources Analyst	FT	39	1
	Human Resources Technician, Confidential	FT	35	1
	Division Secretary, Confidential	FT	32	1
	Human Resources Benefits Coordinator, Confidential	TPT	32	2
	Clerical Aide, Confidential	TPT	13	2
	Clerical Aide	TPT	13	1
		TOTAL POSITIONS		10
551	Support Services			
	Buyer	FT	38	1
	Delivery / Warehouse Clerk	FT	29	1
	Purchasing Clerk	TPT	29	1
		TOTAL POSITIONS		3

²¹ Division Secretary duties, salary, and benefits are 50% shared with Theater Business Management (code 621)

BUDGETED POSITIONS BY DEPARTMENT

ADMINISTRATIVE SERVICES (continued)

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
552	Property Control			—
TOTAL POSITIONS				—
561	Management Information Services			
	Information Technology Manager	FT	64	1
	Network Administrator	FT	53	1
	IT Analyst	FT	48	3
	Information Technician II	FT	42	2
TOTAL POSITIONS				7
571	Municipal Library			
	City Librarian and Marketing Manager	FT	64	1
	Librarian II	FT	49	1
	Management Analyst	FT	46	1
	Information Technician II	FT	42	2
	Librarian I	FT	42	3
	Library Supervisor	FT	41	1
	Graphic Designer	FT	37	1
	Senior Library Assistant	FT	37	2
	Library Assistant	FT	32	4
	Library Clerk	FT	29	4
	Librarian I	TPT	42	4
	Library Assistant	TPT	32	6
	Library Clerk	TPT	29	21
	Security / Parking Assistant II	TPT	19	12
	Library Aide	TPT	13	12
	Library Page	TPT	2	21
TOTAL POSITIONS				96
TOTAL ADMINISTRATIVE SERVICES				137

BUDGETED POSITIONS BY DEPARTMENT

THEATER

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
611	Director's Office - Theater Department			
	Theater Executive Director	FT	72	1
		TOTAL POSITIONS		1
621	Business Management			
	Management Analyst	FT	46	1
		TOTAL POSITIONS		1
631	Performance Marketing and Sales			—
		TOTAL POSITIONS		—
641	Front of the House Management			
	House Coordinator	FT	37	1
	Event Coordinator	FT	30	1
	Facility Assistant III	TPT	23	10
	Facility Assistant II	TPT	13	15
	Facility Assistant I	TPT	2	15
		TOTAL POSITIONS		42
651	Operations & Security			
	Technical Administrator	FT	60	1
	Stage Crew Supervisor	FT	37	1
	Audio Specialist	FT	34	1
	Lighting Specialist	FT	34	1
	Master Carpenter	FT	34	1
	Technical Services Assistant	FT	33	1
	Audio Specialist	TPT	32	1
	Assistant Lighting Specialist	TPT	32	2
	Rigger Specialist	TPT	32	1
	Security / Parking Assistant III	TPT	23	10
	Security / Parking Assistant II	TPT	19	10
	Stage Assistant V	TPT	31	5
	Stage Assistant IV	TPT	23	15
	Stage Assistant III	TPT	19	15
		TOTAL POSITIONS		65
661	Special Event Services			—
		TOTAL POSITIONS		—

BUDGETED POSITIONS BY DEPARTMENT

THEATER (continued)

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
671	Box Office			
	Senior Ticket Office Coordinator	FT	34	1
	Ticket Office Coordinator	FT	31	1
	Box Office Teller	TPT	23	4
	Box Office Aide II	TPT	13	10
<hr/>				
			TOTAL POSITIONS	16
<hr/>				
			TOTAL THEATER	125

**CITY OF CERRITOS CLASSIFICATION TABLE
2023/2024**

CLASSIFICATIONS-FULL-TIME-NON-EXEMPT (Salary last modified 7/1/23)	GRADE	SALARY/MONTHLY
Custodian I	23	4150/5080
Park Gardener I	27	4532/5563
Custodian II Secretary/Receptionist Tree Trimmer I Water Maintenance I	28	4632/5682
Account Clerk Delivery/Warehouse Clerk Library Clerk	29	4738/5821
Assistant Aquatics Coordinator Business License Officer Event Coordinator Water Meter Reader	30	4846/5944
Building and Safety Clerk Maintenance Mechanic I Senior Account Clerk Ticket Office Coordinator	31	4964/6092
Custodial Leadworker Division Secretary Facility/Volunteer Coordinator Human Services Coordinator Library Assistant Park Gardener II Parking Enforcement Coordinator Senior Services Recreation Coordinator	32	5079/6223
Aquatics Maintenance Specialist Senior Business License Officer Technical Services Assistant Tree Trimmer II Water Maintenance II	33	5191/6376
Audio Specialist Corporate Yard Coordinator Engineering Aide Lighting Specialist Master Carpenter Purchasing Assistant Senior Ticket Office Coordinator Water Meter Repairer	34	5306/6527
Accounting Technician Department Secretary Maintenance Mechanic II Planning Assistant	35	5422/6681
Community Safety Officer Graphic Designer House Coordinator Media Coordinator Sr. Library Assistant Stage Crew Supervisor	37	5682/6995
Building Maintenance Technician Buyer Maintenance Leadworker Parks Leadworker Production Distribution Maintenance Operator Recreation Services Coordinator Trees Leadworker Water Maintenance Leadworker	38	5821/7157

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

**CITY OF CERRITOS CLASSIFICATION TABLE
2023/2024**

CLASSIFICATIONS-FULL-TIME EXEMPT (Salary last modified 7/1/23)	GRADE	SALARY/MONTHLY
Human Resources Analyst	39	5910/7377
Code Enforcement Officer Information Technician I Video Production Specialist	40	6052/7586
Custodial Services Supervisor Library Supervisor	41	6215/7763
Associate Planner GIS Analyst Information Technician II Librarian I	42	6379/7954
Administrative Assistant Assistant City Clerk Communications Specialist Public Works Inspector Senior Code Enforcement Officer Senior Services Supervisor Water Constr./ Cross-Conn. Control Inspector	43	6536/8157
Building Maintenance Engineer Maintenance Supervisor Parks Supervisor Trees Supervisor	45	6856/8576
Management Analyst	46	7027/8773
Accountant Event Sales Manager Marketing Supervisor Water Supervisor	47	7207/9002
Community Services Supervisor IT Analyst Personnel Administrator Senior Planner	48	7377/9230
Assistant Civil Engineer GIS Administrator Librarian II Recreation Services Supervisor Senior Accountant Utility Analyst	49	7586/9460
IT Supervisor	51	7954/9935
Accounting Supervisor Associate Civil Engineer Community Participation Manager Network Administrator Electric Utility Manager Manager	53	8871/10954
Advanced Planning Manager Current Planning Manager Environmental Services Manager Public Information Manager Support Services Manager Manager	55	9283/11482
Budget Manager Maintenance Superintendent Parks Superintendent Manager	58	9970/12316

**CITY OF CERRITOS CLASSIFICATION TABLE
2023/2024**

CLASSIFICATIONS-FULL-TIME EXEMPT (Salary last modified 7/1/23)	GRADE	SALARY/MONTHLY
Assistant City Engineer City & Theater Marketing Manager Performance Manager Technical Administrator Manager	60	10445/12913
Community Safety Manager Public Safety Manager Recreation Services Superintendent Theater Administrator Utilities Administrator Water Superintendent Manager	61	10701/13230
Manager	62	10954/13550
City Librarian City Librarian and Marketing Manager Deputy City Manager Deputy Director Public Works/City Engineer Finance Manager Information Technology Manager Personnel/Risk Manager Theater Manager Manager	64	11482/14212
Assistant City Manager	68	12725/15734
Community Development Director Director of Community & Cultural Services Director of Public Works/City Engineer Theater Executive Director Director	72	13977/17304
Director of Public Works/Water & Power City Engineer Director of Public Works/Water & Power	74	14655/18136
Senior Assistant City Manager	77	15732/19490

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

CLASSIFICATIONS APPOINTED BY CITY COUNCIL

		SALARY
City Manager	----	\$272,043/yr Effective 7/1/23
City Clerk/City Treasurer	----	\$178,838/yr Effective 7/1/23
City Attorney	----	\$12,075/month Effective 12/30/06

CITY COUNCIL (Salary last modified 7/1/23)

City Council	----	\$1,890.94/month
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CLASSIFICATIONS-FULL-TIME CONFIDENTIAL (Salary last modified 7/1/23)

	GRADE	SALARY/MONTHLY
Secretary/Receptionist, Confidential	28	4632/5681
Secretary to the City Clerk, Confidential	30	4846/5944
Division Secretary, Confidential	32	5080/6223
Accounting Technician, Confidential Department Secretary, Confidential Human Resources Technician, Confidential	35	5423/6682
Deputy City Clerk/Records Coordinator, Confidential	37	5681/6995
Administrative Secretary, Confidential	38	5821/7157

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

**CITY OF CERRITOS CLASSIFICATION TABLE
2023/2024**

CLASSIFICATIONS-PART-TIME CONFIDENTIAL (Salary last modified 7/1/23)	GRADE/ TIER	PAY RATE/HOURLY
Clerical Aide, Confidential	13	18.99/23.72
	13B	18.44/22.03
	13C	17.90/21.39
	13D	17.39/19.88
Human Resources Assistant, Confidential Secretary/Receptionist, Confidential	28	28.21/34.53
	28B	26.25/32.10
	28C	24.94/30.80
	28D	23.17/28.64
Division Secretary, Confidential Human Resources Benefits Coordinator, Confidential	32	31.01/38.06
	32B	28.84/35.41
	32C	27.52/34.08
	32D	25.60/31.70

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

**CITY OF CERRITOS CLASSIFICATION TABLE
2023/2024**

CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 7/1/23)	GRADE/ TIER	PAY RATE/HOURLY
Box Office Aide I Facility Assistant I Library Page Recreation Leader Recreation Leader I Security/Parking Assistant I Senior Center Specialist I	2 2B 2C 2D	16.79/18.36 16.54/18.09 16.29/17.82 16.06/17.58
Stage Assistant I	3 3B 3C 3D	16.96/18.54 16.71/18.27 16.46/18.00 16.22/17.73
Recreation Leader II Senior Center Specialist II	7 7B 7C 7D	17.65/21.08 17.37/18.99 17.13/18.74 16.87 /18.45
Box Office Aide II Clerical Aide Crossing Guard Facility Assistant II Library Aide Parks Maintenance Assistant (Unskilled) Recreation Leader III Senior Center Specialist III Stage Assistant II	13 13B 13C 13D	18.99/23.72 18.44/22.03 17.90/21.39 17.39/19.88
Administrative Intern Communications Intern Emergency Preparedness Intern Engineering Intern Planning Intern Public Works Intern Recreation Leader IV Security/Parking Assistant II Senior Center Specialist IV Stage Assistant III	19 19B 19C 19D	21.92/27.35 20.40/25.44 19.08/24.13 17.76/22.44
Box Office Teller Custodian I Facility Assistant III Parking Enforcement Officer Security/Parking Assistant III Senior Lifeguard Stage Assistant IV	23 23B 23C 23D	25.26/30.85 23.49/28.68 22.19/27.39 20.64/25.47
Pedestrian Safety Coordinator	25 25B 25C 25D	26.35/32.42 24.51/30.15 23.20/28.84 21.58/26.82
Secretary/Receptionist Water Maintenance I	28 28B 28C 28D	28.21/34.53 26.25/32.10 24.94/30.80 23.17/28.64
Account Clerk Building & Safety Clerk Geographic Information Systems Clerk Graphic Design Artist IT Clerk Library Clerk Purchasing Clerk	29 29B 29C 29D	29.00/35.61 26.97/33.11 25.64/31.78 23.86/29.55

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

**CITY OF CERRITOS CLASSIFICATION TABLE
2023/2024**

CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 7/1/23)	GRADE/ TIER	PAY RATE/HOURLY
Stage Assistant V	31 31B 31C 31D	30.37/37.22 28.23/34.63 26.95/33.32 25.05/31.00
Assistant Lighting Specialist Audio Specialist Code Enforcement Officer Community Services Officer Division Secretary Library Assistant Rigger Specialist Wardrobe/Backstage Prod. Asst. Zoning Enforcement Officer	32 32B 32C 32D	31.02/38.06 28.84/35.41 27.52/34.08 25.60/31.70

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

CLASSIFICATIONS-TEMPORARY-PART-TIME EXEMPT (Salary last modified 7/1/23)	GRADE/ TIER	PAY RATE/HOURLY
Crime Analyst	40 40B 40C 40D	37.11/46.34 34.49/43.08 33.18/41.79 30.86/38.86
Librarian I	42 42B 42C 42D	38.96/48.58 36.22/45.20 34.90/43.88 32.47/40.79

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

**CLASSIFICATION STEPS
2023/2024**

CLASSIFICATION STEPS-FULL TIME NON-EXEMPT EMPLOYEES (Salary last modified 7/1/23)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
23 Hourly	23.95	24.45	24.98	25.56	26.14	26.72	27.34	27.95	28.64	29.31
23 Monthly	4,150	4,237	4,329	4,429	4,532	4,632	4,739	4,846	4,965	5,080
25 Hourly	24.98	25.56	26.14	26.72	27.34	27.95	28.64	29.31	29.95	30.61
25 Monthly	4,329	4,429	4,532	4,632	4,739	4,846	4,965	5,080	5,192	5,307
27 Hourly	26.14	26.72	27.34	27.95	28.64	29.30	29.95	30.61	31.27	32.09
27 Monthly	4,532	4,632	4,738	4,846	4,964	5,079	5,191	5,306	5,422	5,563
28 Hourly	26.72	27.34	27.95	28.64	29.30	29.95	30.61	31.27	32.09	32.78
28 Monthly	4,632	4,738	4,846	4,964	5,079	5,191	5,306	5,422	5,563	5,682
29 Hourly	27.34	27.95	28.64	29.30	29.95	30.61	31.27	32.09	32.78	33.58
29 Monthly	4,738	4,846	4,964	5,079	5,191	5,306	5,422	5,563	5,682	5,821
30 Hourly	27.95	28.64	29.30	29.95	30.61	31.27	32.09	32.78	33.58	34.28
30 Monthly	4,846	4,964	5,079	5,191	5,306	5,422	5,563	5,682	5,821	5,944
31 Hourly	28.64	29.30	29.95	30.61	31.27	32.09	32.78	33.58	34.28	35.15
31 Monthly	4,964	5,079	5,191	5,306	5,422	5,563	5,682	5,821	5,944	6,092
32 Hourly	29.30	29.95	30.61	31.27	32.09	32.78	33.58	34.28	35.15	35.90
32 Monthly	5,079	5,191	5,306	5,422	5,563	5,682	5,821	5,944	6,092	6,223
33 Hourly	29.95	30.61	31.27	32.09	32.78	33.58	34.28	35.15	35.90	36.78
33 Monthly	5,191	5,306	5,422	5,563	5,682	5,821	5,944	6,092	6,223	6,376
34 Hourly	30.61	31.27	32.09	32.78	33.58	34.28	35.15	35.90	36.78	37.66
34 Monthly	5,306	5,422	5,563	5,682	5,821	5,944	6,092	6,223	6,376	6,527
35 Hourly	31.27	32.09	32.78	33.58	34.28	35.15	35.90	36.78	37.66	38.55
35 Monthly	5,422	5,563	5,682	5,821	5,944	6,092	6,223	6,376	6,527	6,681
37 Hourly	32.78	33.58	34.28	35.15	35.90	36.78	37.66	38.55	39.42	40.36
37 Monthly	5,682	5,821	5,944	6,092	6,223	6,376	6,527	6,681	6,832	6,995
38 Hourly	33.58	34.28	35.15	35.90	36.78	37.66	38.55	39.42	40.36	41.29
38 Monthly	5,821	5,944	6,092	6,223	6,376	6,527	6,681	6,832	6,995	7,157

Note: In certain cases rounding adjustments may apply.

CLASSIFICATION STEPS-FULL TIME EXEMPT EMPLOYEES (Salary last modified 7/1/23)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
39 Hourly	34.10	34.92	35.86	36.79	37.71	38.61	39.56	40.54	41.60	42.55
39 Monthly	5,910	6,052	6,215	6,379	6,536	6,694	6,856	7,027	7,207	7,377
40 Hourly	34.92	35.86	36.79	37.71	38.61	39.56	40.54	41.60	42.55	43.77
40 Monthly	6,052	6,215	6,379	6,536	6,694	6,856	7,027	7,207	7,377	7,586
41 Hourly	35.86	36.79	37.71	38.61	39.56	40.54	41.60	42.55	43.77	44.79
41 Monthly	6,215	6,379	6,536	6,694	6,856	7,027	7,207	7,377	7,586	7,763
42 Hourly	36.79	37.71	38.61	39.56	40.54	41.60	42.55	43.77	44.79	45.89
42 Monthly	6,379	6,536	6,694	6,856	7,027	7,207	7,377	7,586	7,763	7,954
43 Hourly	37.71	38.61	39.56	40.54	41.60	42.55	43.77	44.79	45.89	47.05
43 Monthly	6,536	6,694	6,856	7,027	7,207	7,377	7,586	7,763	7,954	8,157
45 Hourly	39.56	40.54	41.60	42.55	43.77	44.79	45.89	47.05	48.25	49.48
45 Monthly	6,856	7,027	7,207	7,377	7,586	7,763	7,954	8,157	8,361	8,576
46 Hourly	40.54	41.60	42.55	43.77	44.79	45.89	47.05	48.25	49.48	50.61
46 Monthly	7,027	7,207	7,377	7,586	7,763	7,954	8,157	8,361	8,576	8,773
47 Hourly	41.60	42.55	43.77	44.79	45.89	47.05	48.25	49.48	50.61	51.93
47 Monthly	7,207	7,377	7,586	7,763	7,954	8,157	8,361	8,576	8,773	9,002
48 Hourly	42.55	43.77	44.79	45.89	47.05	48.25	49.48	50.61	51.93	53.28
48 Monthly	7,377	7,586	7,763	7,954	8,157	8,361	8,576	8,773	9,002	9,230
49 Hourly	43.77	44.79	45.89	47.05	48.25	49.48	50.61	51.93	53.28	54.57
49 Monthly	7,586	7,763	7,954	8,157	8,361	8,576	8,773	9,002	9,230	9,460

**CLASSIFICATION STEPS
2023/2024**

CLASSIFICATION STEPS-FULL TIME EXEMPT EMPLOYEES (Salary last modified 7/1/23)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
50 Hourly	44.79	45.89	47.06	48.25	49.48	50.61	51.93	53.28	54.57	55.91
50 Monthly	7,763	7,954	8,158	8,361	8,576	8,773	9,002	9,230	9,460	9,690
51 Hourly	45.89	47.05	48.25	49.48	50.61	51.93	53.26	54.57	55.91	57.32
51 Monthly	7,954	8,157	8,361	8,576	8,773	9,002	9,230	9,460	9,690	9,935
53 Hourly	51.18	52.42	53.56	54.88	56.19	57.52	58.84	60.26	61.74	63.20
53 Monthly	8,871	9,086	9,283	9,512	9,740	9,970	10,200	10,445	10,701	10,954
55 Hourly	53.56	54.88	56.19	57.52	58.84	60.26	61.74	63.20	64.74	66.24
55 Monthly	9,283	9,512	9,740	9,970	10,200	10,445	10,701	10,954	11,222	11,482
58 Hourly	57.52	58.84	60.26	61.74	63.20	64.74	66.24	67.80	69.40	71.05
58 Monthly	9,970	10,200	10,445	10,701	10,954	11,222	11,482	11,752	12,029	12,316
60 Hourly	60.26	61.74	63.20	64.74	66.24	67.80	69.40	71.05	72.82	74.50
60 Monthly	10,445	10,701	10,954	11,222	11,482	11,752	12,029	12,316	12,623	12,913
61 Hourly	61.74	63.20	64.74	66.24	67.80	69.40	71.05	72.82	74.50	76.33
61 Monthly	10,701	10,954	11,222	11,482	11,752	12,029	12,316	12,623	12,913	13,230
62 Hourly	63.20	64.74	66.24	67.80	69.40	71.05	72.82	74.50	76.33	78.17
62 Monthly	10,954	11,222	11,482	11,752	12,029	12,316	12,623	12,913	13,230	13,550
63 Hourly	64.70	66.26	67.88	69.43	71.09	72.79	74.52	76.37	78.14	80.07
63 Monthly	11,215	11,484	11,766	12,035	12,324	12,616	12,917	13,238	13,545	13,879
64 Hourly	66.24	67.80	69.40	71.05	72.82	74.50	76.33	78.17	80.05	81.99
64 Monthly	11,482	11,752	12,029	12,316	12,623	12,913	13,230	13,551	13,875	14,212
68 Hourly	73.41	75.09	76.92	78.76	80.64	82.58	84.56	86.57	88.65	90.77
68 Monthly	12,725	13,015	13,332	13,653	13,977	14,314	14,656	15,004	15,365	15,734
69 Hourly	75.09	76.92	78.76	80.64	82.58	84.56	86.57	88.65	90.77	92.90
69 Monthly	13,015	13,332	13,653	13,977	14,314	14,656	15,004	15,365	15,734	16,104
72 Hourly	80.64	82.58	84.56	86.57	88.65	90.77	92.90	95.19	97.45	99.84
72 Monthly	13,977	14,314	14,656	15,004	15,365	15,734	16,104	16,500	16,892	17,304
73 Hourly	82.56	84.55	86.57	88.64	90.77	92.95	95.19	97.48	99.83	102.24
73 Monthly	14,311	14,654	15,005	15,364	15,734	16,111	16,499	16,896	17,303	17,721
74 Hourly	84.55	86.55	88.62	90.73	92.90	95.16	97.43	99.79	102.24	104.63
74 Monthly	14,655	15,002	15,360	15,726	16,104	16,494	16,888	17,297	17,721	18,136
75 Hourly	86.55	88.62	90.73	92.90	95.16	97.43	99.79	102.24	104.63	107.17
75 Monthly	15,002	15,360	15,726	16,104	16,494	16,888	17,297	17,721	18,136	18,576
76 Hourly	88.62	90.73	92.89	95.16	97.43	99.79	102.24	104.63	107.18	109.78
76 Monthly	15,360	15,726	16,102	16,494	16,888	17,297	17,721	18,136	18,578	19,029
77 Hourly	90.76	92.88	95.15	97.45	99.79	102.19	104.67	107.15	109.78	112.45
77 Monthly	15,732	16,099	16,491	16,892	17,297	17,714	18,144	18,573	19,029	19,490

Note: In certain cases rounding adjustments may apply.

**CLASSIFICATION STEPS
2023/2024**

CLASSIFICATION STEPS-FULL-TIME NON-EXEMPT CONFIDENTIAL EMPLOYEES (Salary last modified 7/1/23)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
28 Hourly	26.72	27.34	27.95	28.64	29.31	29.95	30.61	31.28	32.09	32.78
28 Monthly	4,632	4,739	4,846	4,965	5,080	5,192	5,307	5,423	5,563	5,681
30 Hourly	27.95	28.64	29.31	29.95	30.61	31.28	32.09	32.78	33.59	34.28
30 Monthly	4,846	4,965	5,080	5,192	5,307	5,423	5,563	5,681	5,821	5,944
32 Hourly	29.31	29.95	30.61	31.28	32.09	32.78	33.59	34.28	35.15	35.90
32 Monthly	5,080	5,192	5,307	5,423	5,563	5,681	5,821	5,944	6,093	6,223
35 Hourly	31.28	32.09	32.78	33.59	34.28	35.15	35.90	36.78	37.66	38.55
35 Monthly	5,423	5,563	5,681	5,821	5,944	6,093	6,223	6,376	6,527	6,682
37 Hourly	32.78	33.59	34.28	35.15	35.90	36.78	37.66	38.55	39.42	40.36
37 Monthly	5,681	5,821	5,944	6,093	6,223	6,376	6,527	6,682	6,832	6,995
38 Hourly	33.58	34.28	35.15	35.90	36.78	37.66	38.55	39.42	40.36	41.29
38 Monthly	5,821	5,944	6,093	6,223	6,376	6,527	6,682	6,832	6,995	7,157

Note: In certain cases rounding adjustments may apply.

CLASSIFICATION STEPS-TEMPORARY PART-TIME EMPLOYEES (Salary last modified 7/1/23)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
2 Hourly	16.79	16.96	17.13	17.30	17.47	17.66	17.82	18.00	18.19	18.36
2B Hourly	16.54	16.71	16.87	17.05	17.22	17.39	17.58	17.73	17.91	18.09
2C Hourly	16.29	16.46	16.63	16.79	16.96	17.13	17.30	17.48	17.66	17.82
2D Hourly	16.06	16.22	16.38	16.54	16.71	16.87	17.05	17.22	17.39	17.58
3 Hourly	16.96	17.13	17.30	17.47	17.66	17.82	18.00	18.19	18.36	18.54
3B Hourly	16.71	16.87	17.05	17.22	17.39	17.58	17.73	17.91	18.09	18.27
3C Hourly	16.46	16.63	16.79	16.96	17.13	17.30	17.48	17.66	17.82	18.00
3D Hourly	16.22	16.38	16.54	16.71	16.87	17.05	17.22	17.39	17.58	17.73
7 Hourly	17.65	17.99	18.35	18.73	19.09	19.47	19.87	20.26	20.68	21.08
7B Hourly	17.37	17.54	17.72	17.89	18.07	18.26	18.44	18.63	18.81	18.99
7C Hourly	17.13	17.30	17.47	17.65	17.81	17.99	18.19	18.36	18.54	18.74
7D Hourly	16.87	17.05	17.22	17.39	17.58	17.73	17.90	18.09	18.27	18.45
13 Hourly	18.99	19.46	19.96	20.46	20.97	21.48	22.01	22.56	23.13	23.72
13B Hourly	18.44	18.81	19.20	19.57	19.97	20.36	20.77	21.19	21.61	22.03
13C Hourly	17.90	18.26	18.63	18.99	19.38	19.77	20.17	20.56	20.97	21.39
13D Hourly	17.39	17.66	17.91	18.19	18.45	18.74	19.02	19.31	19.58	19.88
19 Hourly	21.92	22.46	23.04	23.58	24.24	24.83	25.42	26.04	26.78	27.35
19B Hourly	20.40	20.89	21.43	21.92	22.53	23.09	23.62	24.19	24.86	25.44
19C Hourly	19.08	19.58	20.14	20.61	21.21	21.80	22.32	22.89	23.57	24.13
19D Hourly	17.76	18.21	18.72	19.16	19.75	20.26	20.76	21.31	21.92	22.44
23 Hourly	25.26	25.81	26.35	26.95	27.58	28.20	28.82	29.50	30.18	30.85
23B Hourly	23.49	23.99	24.51	25.06	25.64	26.22	26.82	27.44	28.06	28.68
23C Hourly	22.19	22.70	23.20	23.74	24.34	24.93	25.52	26.13	26.74	27.39
23D Hourly	20.64	21.09	21.58	22.11	22.66	23.16	23.72	24.29	24.85	25.47

**CLASSIFICATION STEPS
2023/2024**

CLASSIFICATION STEPS-TEMPORARY PART-TIME EMPLOYEES (Salary last modified 7/1/23)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
25 Hourly	26.35	26.95	27.58	28.20	28.82	29.50	30.18	30.85	31.60	32.42
25B Hourly	24.51	25.06	25.64	26.22	26.82	27.44	28.06	28.68	29.42	30.15
25C Hourly	23.20	23.74	24.34	24.93	25.52	26.13	26.74	27.39	28.10	28.84
25D Hourly	21.58	22.11	22.66	23.16	23.72	24.29	24.85	25.47	26.14	26.82
28 Hourly	28.21	28.82	29.50	30.24	30.87	31.60	32.29	33.03	33.84	34.53
28B Hourly	26.25	26.82	27.44	28.13	28.69	29.42	30.03	30.72	31.49	32.10
28C Hourly	24.94	25.52	26.13	26.82	27.41	28.10	28.72	29.42	30.18	30.80
28D Hourly	23.17	23.72	24.29	24.96	25.48	26.14	26.72	27.36	28.07	28.64
29 Hourly	29.00	29.60	30.37	31.01	31.70	32.45	33.17	33.99	34.75	35.61
29B Hourly	26.97	27.54	28.23	28.84	29.49	30.19	30.85	31.58	32.29	33.11
29C Hourly	25.64	26.25	26.95	27.52	28.17	28.87	29.54	30.28	31.00	31.78
29D Hourly	23.86	24.40	25.05	25.60	26.19	26.86	27.48	28.16	28.82	29.55
31 Hourly	30.37	31.01	31.70	32.45	33.17	33.99	34.75	35.61	36.40	37.22
31B Hourly	28.23	28.84	29.49	30.19	30.85	31.58	32.29	33.11	33.83	34.63
31C Hourly	26.95	27.52	28.17	28.87	29.54	30.28	31.00	31.78	32.53	33.32
31D Hourly	25.05	25.60	26.19	26.86	27.48	28.16	28.82	29.55	30.25	31.00
32 Hourly	31.02	31.70	32.45	33.17	33.99	34.75	35.61	36.40	37.22	38.06
32B Hourly	28.84	29.49	30.19	30.85	31.58	32.29	33.11	33.83	34.63	35.41
32C Hourly	27.52	28.17	28.87	29.54	30.28	31.00	31.78	32.53	33.32	34.08
32D Hourly	25.60	26.19	26.86	27.48	28.16	28.82	29.55	30.25	31.00	31.70
35 Hourly	33.17	34.00	34.75	35.61	36.35	37.23	38.03	38.97	39.93	40.84
35B Hourly	30.85	31.59	32.29	33.11	33.80	34.64	35.37	36.23	37.14	38.00
35C Hourly	29.54	30.30	31.00	31.78	32.49	33.33	34.06	34.92	35.84	36.70
35D Hourly	27.48	28.17	28.82	29.55	30.22	31.01	31.68	32.48	33.31	34.12

Note: In certain cases rounding adjustments may apply.

CLASSIFICATION STEPS-TEMPORARY PART-TIME EXEMPT EMPLOYEES (Salary last modified 7/1/23)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
40 Hourly	37.11	38.03	38.97	39.96	40.94	41.98	43.00	44.12	45.21	46.34
40B Hourly	34.49	35.37	36.23	37.16	38.07	39.06	39.99	41.01	42.03	43.08
40C Hourly	33.18	34.06	34.92	35.86	36.77	37.75	38.70	39.69	40.73	41.79
40D Hourly	30.86	31.68	32.48	33.33	34.21	35.10	35.98	36.91	37.87	38.86
42 Hourly	38.96	39.93	40.92	41.85	42.94	44.02	45.07	46.34	47.43	48.58
42B Hourly	36.22	37.14	38.04	38.94	39.94	40.94	41.93	43.08	44.13	45.20
42C Hourly	34.90	35.84	36.74	37.63	38.62	39.64	40.60	41.79	42.82	43.88
42D Hourly	32.47	33.31	34.18	34.97	35.93	36.86	37.78	38.86	39.82	40.79

Note: In certain cases rounding adjustments may apply.

**CLASSIFICATION STEPS
2023/2024**

CLASSIFICATION STEPS-TEMPORARY PART-TIME CONFIDENTIAL EMPLOYEES (Salary last modified 7/1/23)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
13 Hourly	18.99	19.46	19.96	20.46	20.97	21.48	22.01	22.56	23.13	23.72
13B Hourly	18.44	18.81	19.20	19.57	19.97	20.36	20.77	21.19	21.61	22.03
13C Hourly	17.90	18.26	18.63	18.99	19.38	19.77	20.17	20.56	20.97	21.39
13D Hourly	17.39	17.66	17.91	18.18	18.45	18.74	19.02	19.31	19.58	19.88
28 Hourly	28.21	28.82	29.50	30.24	30.87	31.60	32.29	33.03	33.84	34.53
28B Hourly	26.25	26.82	27.44	28.13	28.69	29.42	30.03	30.72	31.49	32.10
28C Hourly	24.94	25.52	26.13	26.82	27.41	28.10	28.72	29.42	30.18	30.80
28D Hourly	23.17	23.72	24.29	24.96	25.48	26.14	26.72	27.36	28.07	28.64
32 Hourly	31.01	31.70	32.45	33.17	33.99	34.75	35.61	36.40	37.22	38.06
32B Hourly	28.84	29.49	30.19	30.85	31.58	32.29	33.11	33.83	34.63	35.41
32C Hourly	27.52	28.17	28.87	29.54	30.28	31.00	31.78	32.53	33.32	34.08
32D Hourly	25.60	26.19	26.86	27.48	28.16	28.82	29.55	30.25	31.00	31.70

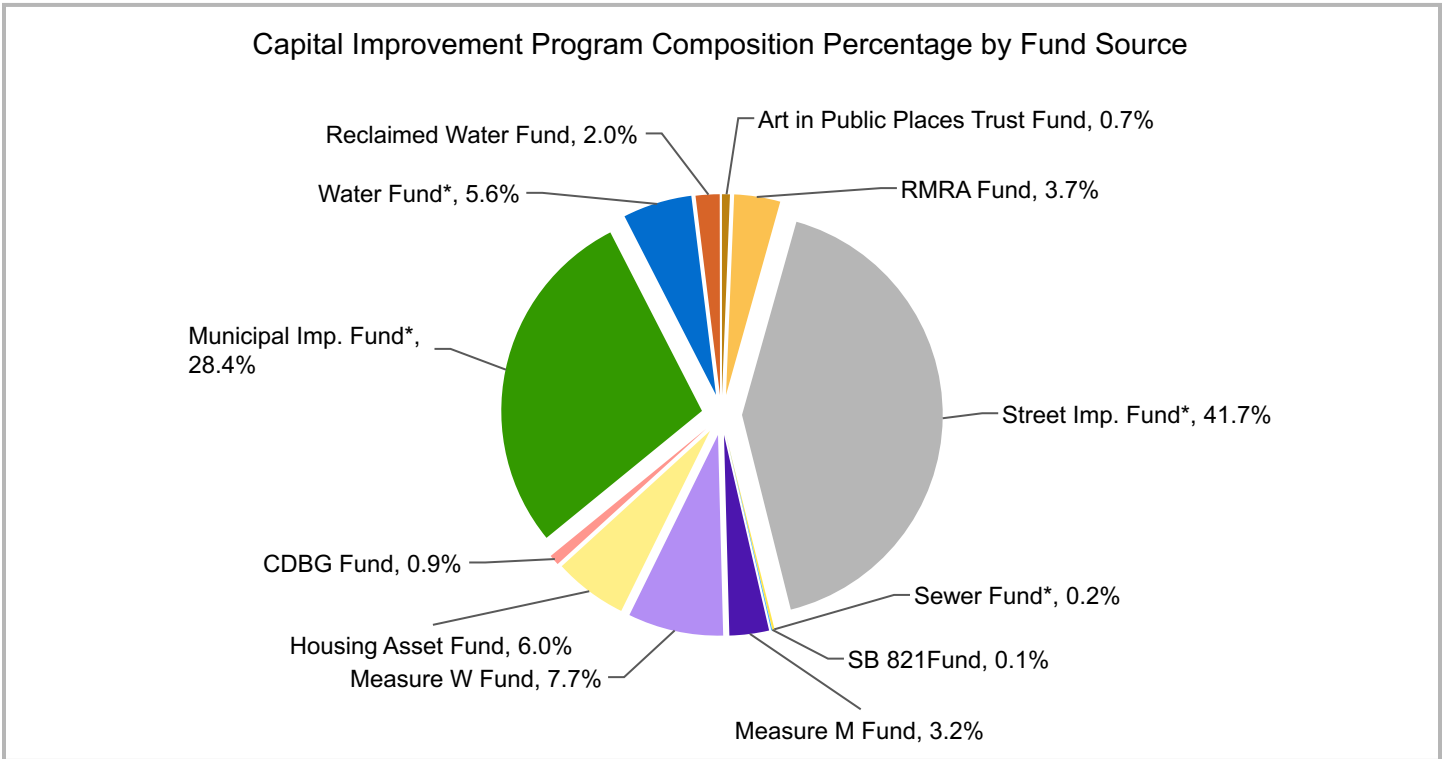
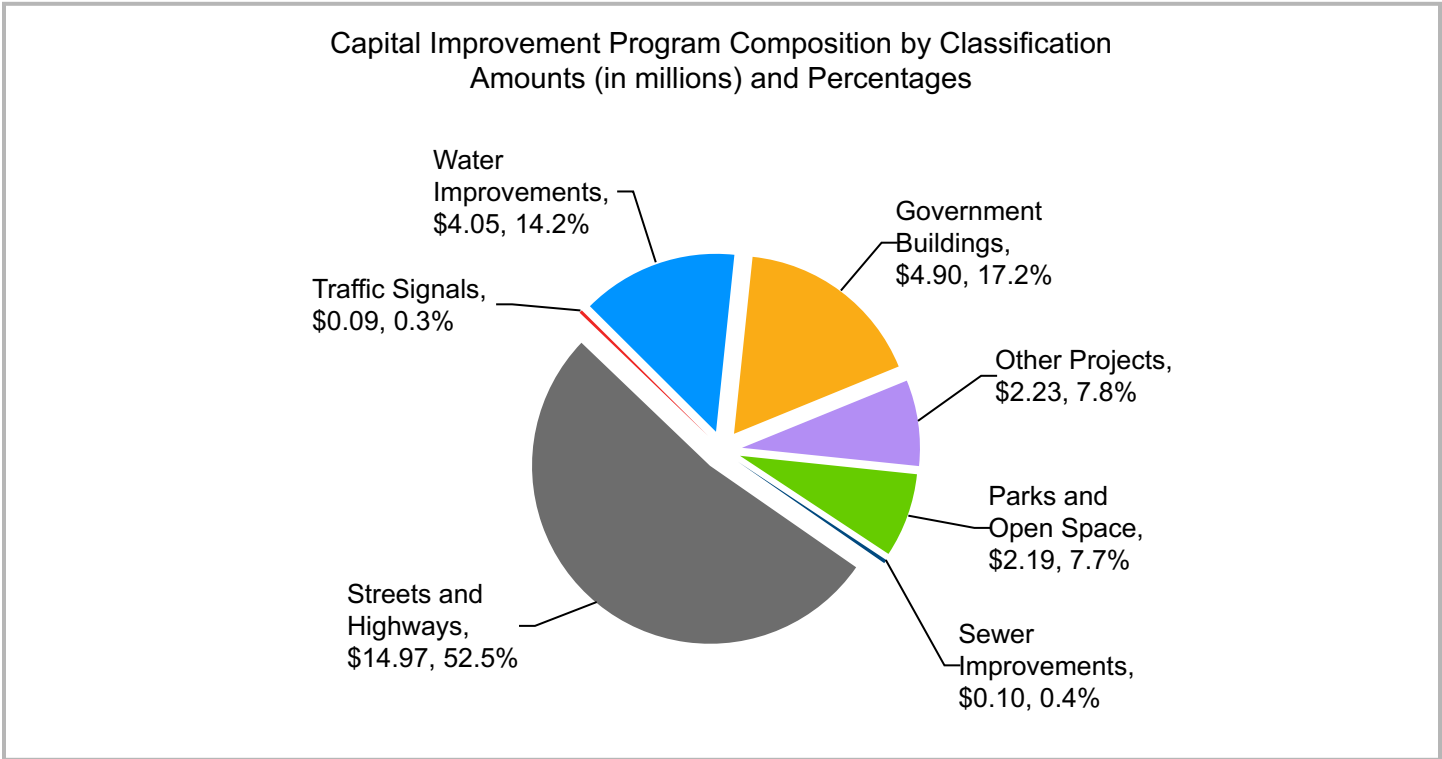
Note: In certain cases rounding adjustments may apply.

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City of Cerritos
Financial Program: 2023-2024
Capital Improvement Program

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

FUND SOURCE AND ACTIVITY CLASSIFICATION COMPOSITIONS FOR FY 2023-24



* See Fund pages for General Fund transfer activity

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

OVERVIEW COMMENTARY

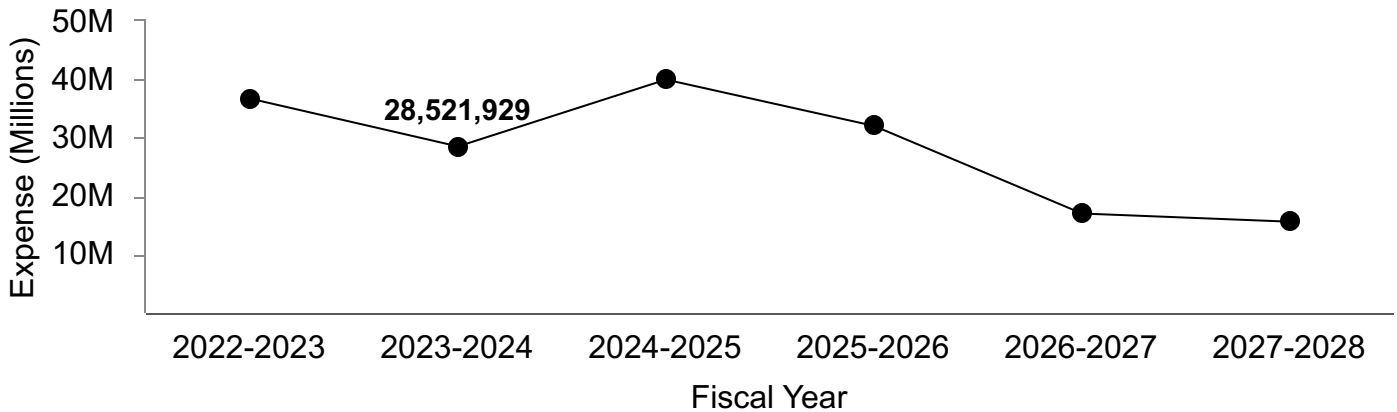
In FY 1973-74, the City embarked upon a new approach to Capital Improvement budgeting when the City Council adopted a five-year projected Capital Improvement Program (CIP). Although the actual projects and dollar amounts of each subsequent CIP have changed to reflect the needs of the community, the City has steadily progressed toward its long range Capital Improvement goals.

The improvement needs set forth in the CIP fall into several broad classifications. Within each of these broad categories, an attempt has been made to prioritize items so that the most critically needed improvements are undertaken early in the overall program. CIP funds are allocated in a manner which will permit the City to attain its development potential in a reasonable and controlled period of time, with a schedule.

As in past years, funds are budgeted for CIP Projects anticipated to be undertaken prior to the end of the fiscal year. Dollar amounts for other needed projects, including inflationary allowances, are incorporated into the subsequent four years. The projects identified in the following CIP represent an assessment of the improvement needs and requirements of the City as they are currently perceived by City Management.

ACTIVITY CLASSIFICATION SUMMARY

CIP YEAR END ESTIMATE & 5-YEAR PLAN



CLASSIFICATION	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	TOTAL EXPENSE
Government Buildings	11,747,015	4,900,000	11,332,150	10,450,000	1,850,000	1,650,000	41,929,165
Other Projects	1,650,500	2,226,565	400,000	400,000	400,000	400,000	5,477,065
Parks and Open Space	3,629,437	2,185,000	4,045,000	1,945,000	795,000	795,000	13,394,437
Sewer Improvements	1,589,459	100,000	1,300,000	1,300,000	1,300,000	1,300,000	6,889,459
Streets and Highways	10,933,772	14,972,364	11,750,000	13,350,000	10,850,000	10,150,000	72,006,136
Traffic Signals	321,057	90,000	1,200,000	50,000	50,000	50,000	1,761,057
Water Improvements	6,842,565	4,048,000	9,940,000	4,540,000	1,790,000	1,290,000	28,450,565
TOTAL	36,713,805	28,521,929	39,967,150	32,035,000	17,035,000	15,635,000	169,907,884

2023-2024 Total Budget	Municipal (Gen. Fund)* 410	Municipal Reimb. 410	CCPA Endow 112	Art 115	Measure "A" 231
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GOVERNMENT BUILDINGS
(Budgeted in Fund 410)

12068	CERRITOS CENTER FOR THE PERFORMING ARTS CARPET REPLACEMENT	150,000	150,000			
24201	CERRITOS CENTER FOR THE PERFORMING ARTS LIGHTING SYSTEM REPLACEMENT	420,000	420,000			
24202	CERRITOS CENTER FOR THE PERFORMING ARTS MOVEMENT SYSTEM PLC REPLACEMENT	150,000	150,000			
12021	CERRITOS CENTER FOR THE PERFORMING ARTS OPERATIONAL IMPROVEMENTS	150,000	150,000			
24203	CERRITOS CENTER FOR THE PERFORMING ARTS PARKING LOT LANDSCAPE REFURBISHMENT	300,000	300,000			
24204	CERRITOS CENTER FOR THE PERFORMING ARTS REFURBISH/REPLACE THEATER BOX SEATS	100,000	100,000			
23204	CITY HALL SECURITY IMPROVEMENTS	20,000	20,000			
24205	CITYWIDE FACILITY LED LIGHT CONVERSION	70,000		70,000		
24206	CITYWIDE FACILITY PAINTING PROGRAM	200,000	200,000			
12703	CIVIC CENTER HVAC REPLACEMENTS	2,000,000	2,000,000			
23208	HERITAGE PARK ROOF REPLACEMENT	225,000	225,000			
22203	LIBRARY CARPET REPLACEMENT	200,000	200,000			
24207	LIBRARY EMERGENCY LIGHTING REHABILITATION	25,000	12,500	12,500		
24208	LIBRARY HVAC SYSTEM REPAIRS	200,000	100,000	100,000		
24209	LIBRARY WINDOWS AND ROOF REPAIR	75,000	37,500	37,500		
20204	PHONE SYSTEM REPLACEMENT	50,000	50,000			
18205	SECURITY EQUIPMENT REPLACEMENT FOR CITY FACILITIES	115,000	115,000			
23211	SENIOR CENTER FLOORING REPLACEMENT	150,000	150,000			
12720	SENIOR CENTER OPERATIONAL IMPROVEMENTS	100,000	100,000			
24210	SHERIFF'S STATION KITCHEN AND BREAK ROOM REFURBISHMENT	150,000	150,000			
23214	SHERIFF'S STATION OPERATIONAL IMPROVEMENTS	50,000	50,000			
	TOTAL GOVERNMENT BUILDINGS	4,900,000	4,680,000	220,000	—	—

2023-2024 Total Budget	Municipal (Gen. Fund)* 410	Municipal Reimb. 410	Art 115	Housing Asset 280	Street Reimb. 211
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OTHER PROJECTS
(Budgeted in Fund 410)

23701	CITYWIDE FACILITY NETWORK INFRASTRUCTURE (In conjunction with Arterial Street Rehabilitation Project)	300,000	300,000			
21701	PROPOSED MIXED-USE/RESIDENTIAL INFILL DEVELOPMENT	1,600,000			1,600,000	
22701	PUBLIC SAFETY PUBLIC ART PROJECT	176,565		176,565		
19125	SCULPTURE GARDEN IMPROVEMENTS	150,000	150,000			
	TOTAL OTHER PROJECTS	2,226,565	450,000	—	176,565	1,600,000

* See Fund pages for General Fund transfer activity

CAPITAL IMPROVEMENT PROGRAM FUND SOURCES BY PROJECT

		2023-2024 Total Budget	Municipal (Gen. Fund)* 410	Municipal Reimb. 410	CDBG 290	Measure "A" 231
PARKS AND OPEN SPACE <i>(Budgeted in Fund 410)</i>						
24101	CERRITOS PARK EAST FIELD 2 & 3 RENOVATION AND PARKING LOT LANDSCAPE INSTALLATION	25,000	25,000			
20105	CITY PARK LIGHTING UPGRADES	25,000	25,000			
24104	CITYWIDE PARK IRRIGATION CONTROLLER REPLACEMENT	50,000	50,000			
10073	CITYWIDE PLAYGROUND IMPROVEMENTS	25,000	25,000			
23106	CITYWIDE PLAYGROUND RESURFACING PROGRAM	100,000	100,000			
23109	GOLF COURSE REFURBISHMENT	75,000	75,000			
23121	GOLF COURSE RESTORATION	1,000,000		1,000,000		
24102	GOLF COURSE SAND STORAGE ENCLOSURE	15,000	15,000			
23101	HERITAGE PARK PLAY ISLAND RENOVATION (Formerly Heritage Park Island and Lake Improvements (Erosion Mitigation))	300,000	300,000			
23115	LIBERTY PARK RACQUETBALL COURT REHABILITATION	100,000	100,000			
10804	LIBERTY PARK SOUTH PICNIC PAD REFURBISHMENT	100,000	100,000			
20114	REPLACEMENT OF PARK AMENITIES	70,000	70,000			
20106	SPORTS COMPLEX FENCING REFURBISHMENT	100,000	100,000			
24103	SPORTS COMPLEX MAINTENANCE AREA SECURITY ENHANCEMENT	200,000	200,000			
TOTAL PARKS AND OPEN SPACE		2,185,000	1,185,000	1,000,000	—	—

		2023-2024 Total Budget	Sewer (Gen. Fund)* 214	Measure "W" 232
SEWER IMPROVEMENTS <i>(Budgeted in Fund 214)</i>				
19602	REHABILITATION/REPLACEMENT OF DEWATERING STATIONS	50,000		50,000
18001	REHABILITATION/REPLACEMENT OF SEWER LIFT STATIONS	50,000	50,000	
TOTAL SEWER IMPROVEMENTS		100,000	50,000	50,000

* See Fund pages for General Fund transfer activity

CAPITAL IMPROVEMENT PROGRAM FUND SOURCES BY PROJECT

		2023-2024	Street	Street	SB821	RMRA	Measure	CDBG	Trash
		Total	(Gen. Fund)*	Reimb.			"M"		Franchise
		Budget	211	211	215	210	220	290	212
STREETS AND HIGHWAYS <i>(Budgeted in Fund 410)</i>									
13746	ARTERIAL LANDSCAPING AT VARIOUS LOCATIONS	500,000	500,000						
23303	ARTERIAL STREET REHABILITATION	4,000,000	3,500,000						500,000
24301	ARTERIAL STREET/CENTER MEDIAN IRRIGATION CONTROLLER REPLACEMENT	150,000	150,000						
22302	BLOOMFIELD AVENUE LANDSCAPE RENOVATION	350,000	350,000						
24302	CDBG-FUNDED CURB RAMP/ SIDEWALK REPAIRS AT CERRITOS TOWNE CENTER	230,000						230,000	
24303	CITYWIDE OVERPASS FENCE REFURBISHMENT	50,000	50,000						
13715	DEL AMO BOULEVARD BRIDGE REPLACEMENT	1,842,364		1,842,364					
19301	METRO INTERSECTION (HOT SPOTS) PROJECT (Metro Reimbursement)	1,550,000		1,550,000					
14099	PROGRAM/PARKWAY PLANTER BLOCK WALL IMPROVEMENTS	75,000	75,000						
24304	RESIDENTIAL PARKWAY TREE AND SIDEWALK INSPECTION AND REPAIR PROGRAM	1,000,000	1,000,000						
20702	RESIDENTIAL PINE TREE REFORESTATION PROGRAM	700,000	700,000						
14088	RESIDENTIAL STREET REHABILITATION	3,000,000				1,000,000	860,870		1,139,130
13054	SIDEWALK CURB AND GUTTER REHABILITATION	1,500,000	1,500,000						
13086	WHEELCHAIR ACCESSIBLE RAMPS	25,000			25,000				
TOTAL STREETS AND HIGHWAYS		14,972,364	7,825,000	3,392,364	25,000	1,000,000	860,870	230,000	1,639,130

		2023-2024	Municipal	Municipal	Street	AQMD	Measure
		Total	(Gen. Fund)*	Reimb.	(Gen. Fund)*	Fund	"M"
		Budget	410	410	211	216	220
TRAFFIC SIGNALS <i>(Budgeted in Fund 410)</i>							
19402	ILLUMINATED PEDESTRIAN CROSSING UPGRADES	40,000	40,000				
19401	TRAFFIC SIGNAL SAFETY LIGHT UPGRADES CITY WIDE	50,000	50,000				
TOTAL TRAFFIC SIGNALS		90,000	90,000	—	—	—	—

* See Fund pages for General Fund transfer activity

CAPITAL IMPROVEMENT PROGRAM FUND SOURCES BY PROJECT

		2023-2024	Water	Water	Water	Reclaim.	Measure
		Total	(Gen. Fund)*	Def. Rev.	Reimb.	Water	"W"
		Budget	510	510	510	550	232
WATER IMPROVEMENTS <i>(Water budgeted in Fund 510, Reclaimed Water budgeted in 550)</i>							
22502	24-INCH RECLAIMED WATER MAIN REPLACEMENT ALONG THE SAN GABRIEL RIVERBED	500,000				500,000	
23501	C-1 WELL WATER TREATMENT DESIGN AND CONSTRUCTION	300,000	300,000				
17197	C-5 WATER WELL (WRD Settlement)	500,000		500,000			
17709	MISCELLANEOUS RECLAIMED WATER CONVERSIONS	25,000				25,000	
17007	NPDES IMPLEMENTATION PROGRAM	115,000					115,000
22505	REGIONAL STORMWATER CAPTURE FACILITY	1,908,000					1,908,000
17107	SCADA SYSTEM UPGRADE	50,000	50,000				
17100	VALVE REPLACEMENT PROJECT	150,000	150,000				
24501	WELL BOOSTER REHABILITATION	300,000	300,000				
24502	WELL DESANDER REPLACEMENT	200,000	200,000				
TOTAL WATER IMPROVEMENTS		4,048,000	1,000,000	500,000	—	525,000	2,023,000

FUND SOURCE AND ACTIVITY CLASSIFICATION SUMMARIES

FUNDING SOURCES

112	CCPA Endowment Fund	—
115	Art in Public Places Trust Fund	176,565
210	RMRA Fund	1,000,000
211	Street Imp. Fund*	7,825,000
211	Street Imp. Fund (Reimbursement)	3,392,364
212	Trash Franchise Fund	1,639,130
214	Sewer Fund*	50,000
216	AQMD Fund	—
215	SB 821Fund	25,000
220	Measure M Fund	860,870
231	Measure A Fund	—
232	Measure W Fund	2,073,000
280	Housing Asset Fund	1,600,000
290	CDBG Fund	230,000
410	Municipal Imp. Fund*	6,405,000
410	Municipal Imp. Fund (Reimbursement)	1,220,000
510	Water Fund*	1,000,000
510	Water Fund (Deferred Revenue)	500,000
510	Water Fund (Reimbursement)	—
550	Reclaimed Water Fund	525,000
TOTAL FUNDING SOURCES		28,521,929

ACTIVITY CLASSIFICATION

1001	Government Buildings	4,900,000
1002	Other Projects	2,226,565
1003	Parks and Open Space	2,185,000
1004	Sewer Improvements	100,000
1005	Streets and Highways	14,972,364
1006	Traffic Signals	90,000
1007	Water Improvements	4,048,000
TOTAL ACTIVITY CLASSIFICATION		28,521,929

* See Fund pages for General Fund transfer activity

CAPITAL IMPROVEMENT PROGRAM FUND SOURCES BY PROJECT

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GOVERNMENT BUILDINGS



City-owned building located at 12616 183rd Street

911 DISPATCH RELATED IMPROVEMENTS

This project provides for improvements at the Cerritos Sheriff's Station including interior paint, furniture replacement and re-upholstering, and locker improvements. Additionally, the project also provides for carpet replacement and construction of an extra 911 station.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22206	50,000	—	—	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS CARPET REPLACEMENT

This project provides for the replacement of carpet in several areas of the theater.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
12068	—	150,000	150,000	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS HVAC CHILLER REPLACEMENT

This project provides for the replacement of an inoperable alternate chiller to ensure proper cooling in audience seating area and equipment load balance.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
25201	—	—	250,000	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CERRITOS CENTER FOR THE PERFORMING ARTS LIGHTING SYSTEM REPLACEMENT

This project provides for the replacement of the CCPA Unison lighting control system in the three main areas of the facility, which is beyond its service life and not repairable.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
24201	—	420,000	—	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS MOVEMENT SYSTEM PLC REPLACEMENT

This project provides for the replacement of the main Programmable Logic Controller (PLC), which is the primary custom control system that operates the floor elevators (lifts), seating towers, and seating wagons.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
24202	—	150,000	—	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS OPERATIONAL IMPROVEMENTS

This project provides for operational improvements and emergency maintenance to the Cerritos Center for the Performing Arts, including safety upgrades, installation of wall braces, construction of guard railings and air casters.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
12021	150,000	150,000	150,000	150,000	150,000	150,000

CERRITOS CENTER FOR THE PERFORMING ARTS PARKING LOT LANDSCAPE REFURBISHMENT

This project provides for removal of existing ficus trees, installation of new irrigation, and relandscaping with new trees, shrubs, and groundcover within the parking lot planters at the Cerritos Center for the Performing Arts.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
24203	—	300,000	—	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS PARKING LOT REHABILITATION

This project provides for the rehabilitation of the parking lot at the Cerritos Center for the Performing Arts.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
25202	—	—	750,000	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CERRITOS CENTER FOR THE PERFORMING ARTS PRO-TOWER SAFETY UPGRADES

This project provides for safety upgrades to the two pro-towers, which will reduce the time and personnel required for configuration changes, resulting in an estimated annual labor reduction of 108 hours.

Funding Source: CCPA Endowment Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23201	500,000	—	—	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS REFURBISH/REPLACE THEATER BOX SEATS

This project provides for design consulting and refurbishment/replacement of the original 400 CCPA theater box seat arm chairs that are 30 years old. The existing chairs are worn and breaking apart.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
24204	—	100,000	100,000	100,000	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS ROOF REPLACEMENT

This project provides for the replacement of the roof on the Cerritos Center for the Performing Arts. Funding to be provided by the Shuttered Venue Operators Grant and CCPA Endowment Fund Reserves.

Funding Source: CCPA Endowment Fund (including remaining SVOG Improvements reserve)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
12706	2,698,643	—	3,000,000	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS THEATER STAGE FLOOR RESURFACING

This project provides for the overdue resurfacing of the CCPA theater stage floor, to be completed every 4 to 6 years as recommended by the City's engineering consultant.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
25203	—	—	100,000	—	—	—

CERRITOS PARK EAST CALIFORNIA ROOM IMPROVEMENTS

This project provides for improvements of the California Room at Cerritos Park East including replacement of moveable walls, replacement of flooring, and installation of an audio loop system.

Funding Source: Municipal Improvement Fund (General Fund) and Municipal Reimbursement (Measure "A")

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23202	600,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CITY HALL CEILING REPLACEMENT

This project provides for the removal and replacement of the "t-bar" ceilings at City Hall, including new lighting and HVAC ceiling registers.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23203	—	—	400,000	2,000,000	—	—

CITY HALL PHOTOVOLTAIC SYSTEM

This project provides for design and installation of a photovoltaic system at City Hall.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22211	10,625	—	270,000	—	—	—

CITY HALL SECURITY IMPROVEMENTS

This project provides for the design, construction, and installation of various storefronts, security doors, and other facility security enhancements at City Hall.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23204	115,000	20,000	145,000	—	—	—

CITYWIDE FACILITY LED LIGHT CONVERSION

This project provides for the replacement of fluorescent lighting technology at City facilities with LED lighting fixtures. As a result of AB 2208, fluorescent lamps will no longer be supplied after January 1, 2025.

Funding Source: Municipal Improvement Fund (General Fund) and Energy Efficiency and Conservation Block Grant

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
24205	—	70,000	250,000	250,000	250,000	250,000

CITYWIDE FACILITY PAINTING PROGRAM

This project provides for ongoing painting of City facilities.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
24206	—	200,000	200,000	200,000	200,000	200,000

CIVIC CENTER ELEVATOR REFURBISHMENT

This project provides for the refurbishment of elevators within the Civic Center, including City Hall and Sheriff's Station.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
25204	—	—	500,000	500,000	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CIVIC CENTER HVAC REPLACEMENTS

This project will fund the design and repair/installation of heating, ventilation and air conditioning equipment in City Hall and the Council Chambers. In addition, the project will fund the refurbishment of the decorative fountains in front of the Sheriff's Station that are currently used as part of the HVAC system.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
12703	200,000	2,000,000	2,000,000	1,000,000	—	—

CIVIC CENTER PARKING STRUCTURE REHABILITATION

This project provides for the replacement of the waterproof membrane and miscellaneous repairs to the Civic Center parking structure.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22209	1,500,000	—	—	—	—	—

COMMUNITY CENTER DANCE FLOOR REFURBISHMENT

This project provides for the refinishing of two (2) dance room floors - Cerritos Park East and Liberty Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
25205	—	—	20,000	—	—	—

CORPORATE YARD ROOF REPLACEMENT

This project provides for the replacement of the Corporate Yard roof and roof screens, which are over 40 years old.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
18204	1,300,000	—	—	—	—	—

CORPORATE YARD WAREHOUSE FREIGHT ELEVATOR REPLACEMENT

This project provides for the replacement of the freight elevator at the City's Corporate Yard Warehouse.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23205	—	—	350,000	—	—	—

COUNCIL CHAMBERS AUDIO/VIDEO EQUIPMENT UPGRADES

This project provides for upgrades to the audio/video equipment in the City Council Chambers to a state-of-the-art system with the capability of cablecasting City Council and Commission meetings in a digital format. The estimated project cost includes design consultation, equipment, construction and installation.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22201	501,750	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

COUNCIL CHAMBERS REHABILITATION

This project provides for improvements to the Council Chambers including installation of an audio loop system and carpet replacement throughout the building.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23206	250,000	—	—	—	—	—

DISPATCH CENTER BALLISTIC PROTECTION

This project provides for the installation of ballistic protection at the Sheriff's Station dispatch center.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
21203	10,000	—	—	—	—	—

EMERGENCY GENERATOR UPGRADES

This project provides for the upgrades to the emergency generators located at the Civic Center, Cerritos Center for the Performing Arts, and the Cerritos Corporate Yard. The upgrades will allow for remote access and monitoring.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22208	35,000	—	—	—	—	—

HERITAGE PARK BUILDING IMPROVEMENTS

This project provides for improvements of the park building at Heritage Park including interior and exterior painting, replacement and painting of wood siding on the exterior of the building and replacement of the "t-bar" ceiling in the multi-purpose room.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22210	100,000	—	—	—	—	—

HERITAGE PARK ROOF REPLACEMENT

This project provides for the replacement and installation of a new roof and refurbishment of the adjacent shelter #4 at Heritage Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23208	—	225,000	—	—	—	—

HVAC METASYS UPGRADE

This project provides for the upgrade of the HVAC computer systems to provide continuous operation of HVAC systems at the Cerritos Center for the Performing Arts, the Library and Cerritos Park East.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
20205	38,355	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

LIBERTY PARK ANNEX INTERIOR IMPROVEMENTS

This project provides for interior refurbishment at Liberty Park II.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23209	—	—	500,000	5,000,000	—	—

LIBERTY PARK CARPET REPLACEMENT

This project provides for carpet replacement at Liberty Park in the Coordinator’s office, staff office area, Liberty Lounge, and Discovery Depot.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23210	50,000	—	—	—	—	—

LIBRARY BUILDING ENVELOPE REPAIRS

This project provides for repairs to the Cerritos Library's building envelope.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22202	25,000	—	—	—	—	—

LIBRARY CARPET REPLACEMENT

This project provides for the replacement of carpet in the 21st Century Area (second floor) of the Cerritos Library.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22203	231,760	200,000	—	—	—	—

LIBRARY ELEVATOR MODERNIZATION

This project provides for the modernization of three elevators located inside the Cerritos Library.

Funding Source: Municipal Reimbursement (pending confirmation of grant, "State of California Library Building Forward Grant")

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
25206	—	—	280,000	—	—	—

LIBRARY EMERGENCY LIGHTING REHABILITATION

This project provides for the rehabilitation of the Cerritos Library's emergency lighting system, including the replacement of lights, ballasts and backup batteries.

Funding Source: Municipal Reimbursement (pending confirmation of grant, "State of California Library Building Forward Grant")

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
24207	—	25,000	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

LIBRARY HVAC SYSTEM REPAIRS

This project provides for repairs to the Cerritos Library's HVAC system.

Funding Source: Municipal Reimbursement (pending confirmation of grant, "State of California Library Building Forward Grant")

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
24208	—	200,000	—	—	—	—

LIBRARY LIGHTING SYSTEM REPLACEMENT

This project provides for the replacement of the Cerritos Library's lighting system controls, including drawings, equipment, installation, programming and training.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22204	46,591	—	—	—	—	—

LIBRARY PHOTOVOLTAIC SYSTEM

This project provides for the installation of a rooftop photovoltaic system at the Cerritos Library.

Funding Source: Municipal Reimbursement (pending confirmation of grant, "State of California Library Building Forward Grant")

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
25207	—	—	420,000	—	—	—

LIBRARY SKYLINE ROOM IMPROVEMENTS

This project provides for the replacement of non-functioning movable wall panels, blackout and screen roller shades, and fabric wall coverings in the Cerritos Library Skyline Room.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23215	22,850	—	147,150	—	—	—

LIBRARY WINDOWS AND ROOF REPAIR

This project provides for the resealing of the Cerritos Library's windows and repair of the roof to prevent water from entering the building through leaks.

Funding Source: Municipal Reimbursement (pending confirmation of grant, "State of California Library Building Forward Grant")

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
24209	—	75,000	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

PHONE SYSTEM REPLACEMENT

This project provides for the replacement of the City's telephone system, including equipment, telephones, licensing and cabling. The project will be phased over three years.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
20204	134,219	50,000	—	—	—	—

SECURITY EQUIPMENT REPLACEMENT FOR CITY FACILITIES

This project provides for the replacement of outdated security equipment at City facilities.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
18205	92,503	115,000	—	—	—	—

SENIOR CENTER EXTERIOR IMPROVEMENTS

This project provides for exterior painting and refurbishment of the exterior trellises, gazebo, woodwork, benches, and other architectural features at the Cerritos Senior Center at Pat Nixon Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
12725	—	—	200,000	200,000	200,000	—

SENIOR CENTER FLOORING REPLACEMENT

The project provides for the replacement of the flooring, baseboard repairs, facility-wide carpeting, and repairs of the audio loop system in the Cerritos Senior Center at Pat Nixon Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23211	250,000	150,000	—	—	—	—

SENIOR CENTER OPERATIONAL IMPROVEMENTS

This project provides for operational improvements and emergency maintenance at the Senior Center, including roof repairs, World Hall woodwork, operational walls, and catering kitchen appliances at the Cerritos Senior Center at Pat Nixon Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
12720	243,436	100,000	100,000	—	—	—

SENIOR CENTER ROOF REHABILITATION

This project provides for the replacement of the Senior Center roof.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23212	750,000	—	—	—	—	—

SENIOR CENTER WROUGHT IRON FENCING AND BUILDING REPAIRS & PAINTING

This project provides for repairs and re-painting of the wrought iron fencing and building features at the Senior Center.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23213	225,000	—	—	—	—	—

SHERIFF'S STATION KITCHEN AND BREAK ROOM REFURBISHMENT

This project provides for the refurbishment of the Sheriff's Station kitchen and break room.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
24210	—	150,000	—	—	—	—

SHERIFF'S STATION OPERATIONAL IMPROVEMENTS

This project provides for operational improvements and emergency maintenance to the Sheriff Station, including interior painting, carpet replacement, and locker replacement.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23214	100,000	50,000	50,000	50,000	50,000	50,000

SHERIFF'S STATION PATIO DECK REFURBISHMENT

This project provides for the refurbishment of the Sheriff's Station patio deck.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22207	150,000	—	—	—	—	—

SWIM/FITNESS CENTER REHABILITATION

This project provides for the replacement of the boiler, roof, and architectural components at the Swim/Fitness Center.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
20201	1,366,283	—	1,000,000	1,000,000	1,000,000	1,000,000

GOVERNMENT BUILDINGS

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
Activity Total	11,747,015	4,900,000	11,332,150	10,450,000	1,850,000	1,650,000

OTHER PROJECTS



Cerritos Sculpture Garden

CITYWIDE FACILITY NETWORK INFRASTRUCTURE

In connection with the arterial street rehabilitation project, this facility network infrastructure project will implement the opportunistic phased building of a secure fiber optic network through the installation of conduit, pull boxes, interconnects, and all associated infrastructure to connect City facilities in support of City operations, such as Water Department (SCADA), building automation, traffic signal management, surveillance cameras, internet based phone system, office networking, and all future Smart City initiatives.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23701	300,000	300,000	300,000	300,000	300,000	300,000

PROPOSED MIXED-USE/RESIDENTIAL INFILL DEVELOPMENT

This project provides for various activities related to the future development of housing in the City of Cerritos, including affordable housing in accordance with State law. Such activities include, but are not limited to, the acquisition of land, conceptual design and project planning, specific plan development, economic analysis, environmental review, processing and reviewing entitlements, and construction and improvements. See Appendix E for more information.

Funding Source: Housing Asset Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
21701	1,000,000	1,600,000	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Other Projects

PUBLIC SAFETY PUBLIC ART PROJECT

This project provides for the design and installation of a public art project that will pay tribute to public safety services, located at the entrance area of the Cerritos Sheriff Station.

Funding Source: Art in Public Places Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22701	267,500	176,565	—	—	—	—

SCULPTURE GARDEN IMPROVEMENTS

This project provides for the construction of improvements in the Cerritos Sculpture Garden including art pieces, landscape restoration, paving repairs, sculpture signage replacement, replastering, lighting and irrigation repairs/ replacement. This project has been combined with Capital Project No. 20701, Sculpture Garden Signage.

Funding Source: Art in Public Places Fund and Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
19125	83,000	150,000	100,000	100,000	100,000	100,000

OTHER PROJECTS

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
Activity Total	1,650,500	2,226,565	400,000	400,000	400,000	400,000

PARKS AND OPEN SPACE



Cerritos Iron-Wood Nine Golf Course

ATHLETIC COURT RESURFACING

This project provides for basketball court resurfacing improvements at Brookhaven Park, Friendship Park, Gridley Park, Satellite Park, Westgate Park, and Ecology Park. Additionally, the project provides for the creation of a new pickleball court and resurfacing of the existing pickleball courts and Camp Liberty stage at Liberty Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22101	5,059	—	—	—	—	—

ATHLETIC FIELD IMPROVEMENTS

This project provides for the replacement of the batting cage netting at the Sports Complex; the dugout shade cover, dugout and bullpen wood panel at Cerritos Park East; and the windscreen and dugout shade cover and dugout and bullpen wood panel at Gonsalves Park. Additionally, the project provides for the replacement of the softball field chain link fence at Heritage Park and the softball field backstop at Liberty Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22102	187,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

BETTENCOURT PARK OPERATIONAL IMPROVEMENTS

This project provides for system modifications at Bettencourt Park, including drainage improvements, system efficiency upgrades, and equipment replacement.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22104	110,000	—	—	—	—	—

CDBG-FUNDED PLAYGROUND RESURFACING IMPROVEMENTS

This project provides for playground resurfacing improvements funded by Community Development Block Grant funds. The allocation for FY 2022-23 is for Rosewood Park.

Funding Source: CDBG Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
10074	186,091	—	—	—	—	—

CERRITOS PARK EAST BALL FIELD 2 & 3 RENOVATION AND PARKING LOT LANDSCAPE INSTALLATION

This project provides for the infield renovation of baseball field #2, including grading, sod installation, irrigation repair and infield brick dust replacement, installation of an automatic irrigation system in the infield area for baseball field #3, and landscape and irrigation improvements in the parking lot at Cerritos Park East.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
24101	—	25,000	—	—	—	—

CERRITOS PARK EAST BALL FIELD REFURBISHMENT - PHASE I-B

This project provides for the refurbishment of Cerritos Park East Field #2's infield, including new dugouts, seating areas and shade structures.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
12801	—	—	850,000	—	—	—

CERRITOS PARK EAST BALL FIELD REFURBISHMENT - PHASE II

This project provides for the refurbishment of Ball Fields #1 and #3 at Cerritos Park East.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23104	—	—	—	900,000	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

CITY PARK LIGHTING UPGRADES

This project provides for lighting upgrades at City park facilities including the conversion of lights to LED.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
20105	25,000	25,000	25,000	25,000	25,000	25,000

CITYWIDE OUTDOOR RESTROOM REFURBISHMENT

This project provides for the design and construction of the interior of the outdoor restroom buildings located at CPE, Joe Gonsalves Park, Frontier Park, Westgate and Liberty Parks, and the Sports Complex.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23105	—	—	250,000	500,000	500,000	500,000

CITYWIDE PARK IRRIGATION CONTROLLER REPLACEMENT

This project provides for the replacement of existing irrigation controllers at various parks with new network-connected irrigation controllers that would allow for City staff to remotely regulate irrigation use for the purpose of conserving valuable potable and reclaimed water resources.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
24104	—	50,000	50,000	—	—	—

CITYWIDE PLAYGROUND IMPROVEMENTS

This project provides for various repairs to playground equipment pieces.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
10073	38,900	25,000	25,000	25,000	25,000	25,000

CITYWIDE PLAYGROUND RESURFACING PROGRAM

This project provides for the maintenance and installation of playground color coat resurfacing at various City parks.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23106	75,000	100,000	100,000	100,000	100,000	100,000

FACILITY PARKING LOT REHABILITATION

This project provides for pavement rehabilitation of the Liberty Park west parking lot.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
10199	—	—	750,000	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

FRONTIER PARK FENCE REHABILITATION

This project provides for the rehabilitation of an existing wrought iron fence at Frontier Park, including the removal and replacement of deteriorated fence sections.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22107	10,320	—	—	—	—	—

GOLF COURSE FENCE AND NETTING IMPROVEMENTS

This project provides for the replacement of chain link fencing around the Chipping Area and Driving Range Area at the Ironwood Nine Golf Course. Additionally, this project provides for the replacement of select poles, cables, and netting throughout the golf course.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22103	332,000	—	—	—	—	—

GOLF COURSE FLAG POLE REPLACEMENT

This project provides for the replacement of a flag pole at the Cerritos Iron-Wood Nine Golf Course.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23107	13,100	—	—	—	—	—

GOLF COURSE MAINTENANCE AREA ACCESS REHABILITATION

This project provides for the installation of pavement along the Golf Course service road and maintenance area.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23108	118,000	—	—	—	—	—

GOLF COURSE REFURBISHMENT

This project provides for improvements at Iron-Wood Nine Golf Course which may include the refurbishment of the greens, fairways and tee boxes. This project has been combined with Capital Project No. 23110, Golf Course Tee Box Renovation.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23109	60,000	75,000	75,000	75,000	75,000	75,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

GOLF COURSE RESTORATION

This project provides for restoration of the Iron-Wood Nine Golf Course in connection with a privately-owned pipeline leak.

Funding source: Municipal Reimbursement (to be reimbursed by private pipeline owner)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23121	500,000	1,000,000	—	—	—	—

GOLF COURSE SAND STORAGE ENCLOSURE

An enclosed sand storage area would keep sand dry and ready to use at any time. Sand is necessary for green renovation projects, tee box repair and for sand trap replacement.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
24102	—	15,000	—	—	—	—

GOLF COURSE TEE BOX RENOVATION

This project provides for laser grading, expanding, renovating soil and irrigation systems, and installing large-roll sod at all nine tee boxes at the Ironwood Nine Golf Course. This project has been combined with Capital Project No. 23109, Golf Course Refurbishment.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23110	10,000	—	—	—	—	—

HERITAGE PARK LAKE CLEANING

This project provides for the draining and cleaning of the lake at Heritage Park, including servicing of the biofiltration system.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23111	170,000	—	—	—	—	—

HERITAGE PARK METAL HANDRAIL REFURBISHMENT

This project provides for the refurbishment of the metal handrails on the Heritage Park island.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
20113	35,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

HERITAGE PARK PLAY ISLAND RENOVATION

This project will provide for the design and construction of renovated play areas, pathways, and associated improvements at the Heritage Park Play Island. The Island was last renovated in the late 1990s and reopened in 2002. This project was formerly titled Heritage Park Island and Lake Improvements (Erosion Mitigation) and has been combined with Capital Project No. 23102, Heritage Park Play Island Playground Equipment Replacement.

Funding Source: Municipal Reimbursement (pending confirmation of grant, Measure "A")

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23101	250,000	300,000	—	—	—	—

JIM EDWARDS PARK MONUMENT SIGNS

This project provides for the replacement of the existing signs with new concrete monuments signs at Jim Edwards Park, which was formerly Jacob Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22108	6,700	—	—	—	—	—

LIBERTY PARK PLAZA LIGHT REPLACEMENT

This project provides for the replacement of the subterranean lights at the Liberty Park Plaza.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23114	—	—	100,000	250,000	—	—

LIBERTY PARK RACQUETBALL COURT REHABILITATION

This project provides for exterior repairs, repainting, and the replacement of the roof and wood flooring for three of the racquetball courts at Liberty Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23115	—	100,000	1,000,000	—	—	—

LIBERTY PARK SOUTH PICNIC PAD REFURBISHMENT

This project provides for the demolition of a concrete pad and installation of new landscape material and turf. This project was formerly titled Liberty Park South Picnic Shelter Replacement.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
10804	—	100,000	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

LIBERTY PARK TRACK REFURBISHMENT

This project provides for the refurbishment of the Liberty Park community walking track, including the removal of tree roots and resurfacing of the entire track.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23117	—	—	250,000	—	—	—

NEIGHBORHOOD PARK PICNIC SHELTER INSTALLATION

This project provides for the installation of picnic shelters at Friendship, Loma, and Heritage Parks.

Funding Source: Municipal Improvement Fund (General Fund) and Municipal Reimbursement (Prop 68 - Per Capita Grant)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
20104	280,000	—	—	—	—	—

REPLACEMENT OF PARK AMENITIES

This project provides for the replacement of picnic tables, hot coal containers, BBQs, etc. at City parks.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
20114	40,000	70,000	70,000	70,000	70,000	70,000

ROSEWOOD PARK PLAYGROUND IMPROVEMENTS

This projects provides for the replacement and installation of playground equipment and site improvements at Rosewood Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22105	157,193	—	—	—	—	—

SKATE PARK REFURBISHMENT

This project provides for the refurbishment of the Cerritos Skate Park, including the replacement of the perimeter wrought iron fence, shade structure near the main entrance, and refurbishment of the poured-in-place rubberized surface.

Funding Source: Municipal Reimbursement (pending confirmation of grant, Measure "A")

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23103	75,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

SPORTS COMPLEX FENCING REFURBISHMENT

This project provides for the refurbishment of the perimeter fence at the Cerritos Sports Complex. This project was formerly titled Sports Complex Fencing and Netting Refurbishment; the netting refurbishment was completed in FY 2021-2022.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
20106	125,000	100,000	100,000	—	—	—

SPORTS COMPLEX MAINTENANCE AREA SECURITY ENHANCEMENT

This project provides for the construction of a tubular steel security fence on top of an existing six-foot-high block wall in an outdoor equipment storage area and an overhead awning to protect the City-owned equipment at the Sports Complex.

Funding source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
24103	—	200,000	—	—	—	—

SPORTS COMPLEX SNACK BAR TRELLIS REPLACEMENT

This project provides for the replacement of the Sports Complex snack bar trellis.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23119	—	—	400,000	—	—	—

SPORTS COMPLEX SOIL RESTORATION, LASER GRADE AND SOD INSTALLATION

This project provides for the importing of soil and grading of sports fields 3, 5, and 6 at the Sports Complex. This project was formerly titled Sports Complex Laser Grade and Sod Installation.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23118	750,000	—	—	—	—	—

TENNIS COURT WIND SCREEN IMPROVEMENTS

This project provides for the replacement of tennis court wind screens at Liberty Park, Cerritos Park East, and Westgate Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22106	70,074	—	—	—	—	—

PARKS AND OPEN SPACE

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
Activity Total	3,629,437	2,185,000	4,045,000	1,945,000	795,000	795,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

SEWER IMPROVEMENTS



Carmenita Sewer Lift Station

REHABILITATION/REPLACEMENT OF DEWATERING STATIONS

This project provides for the rehabilitation or replacement of the City's existing dewatering stations.

Funding Source: Measure "W"

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
19602	50,000	50,000	50,000	50,000	50,000	50,000

REHABILITATION/REPLACEMENT OF SEWER LIFT STATIONS

This project provides for the rehabilitation or replacement of the City's existing sewer lift stations.

Funding Source: Sewer Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
18001	74,459	50,000	50,000	50,000	50,000	50,000

SEWER MAIN REPLACEMENT/UPGRADES

This project provides for the upgrade of the City's existing sewer mains. The project will be completed in phases over multiple years.

Funding Source: Sewer Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23602	—	—	1,200,000	1,200,000	1,200,000	1,200,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Sewer Improvements

SEWER MASTER PLAN DEVELOPMENT

This project provides for the development of a Sewer Master Plan encompassing the City's sewer system.

Funding Source: Sewer Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23603	640,000	—	—	—	—	—

SHOEMAKER AVENUE SEWER MAIN REPAIR

This project provides for the repair of the sag in the sewer main located on Shoemaker Avenue, north of 183rd Street.

Funding Source: Sewer Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23604	500,000	—	—	—	—	—

SOUTH STREET SEWER REPAIRS

This project provides for the replacement of sections of the South Street sewer and lining the entire length of the sewer.

Funding Source: Sewer Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23605	250,000	—	—	—	—	—

TOWNE CENTER DRIVE SEWER LINE REPAIR

This project provides for the repair of the City sewer main on Towne Center Drive.

Funding Source: Sewer Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23601	75,000	—	—	—	—	—

SEWER IMPROVEMENTS

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
Activity Total	1,589,459	100,000	1,300,000	1,300,000	1,300,000	1,300,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

STREETS AND HIGHWAYS



Bloomfield Avenue Street Improvements

ARTERIAL LANDSCAPING AT VARIOUS LOCATIONS

This project provides for the addition of landscaping on arterial streets at various locations.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
13746	300,000	500,000	500,000	500,000	500,000	500,000

ARTERIAL STREET REHABILITATION

This item constitutes an ongoing program to improve arterial streets in the City. Rehabilitation will be prioritized in accordance with the City Council's direction to maintain the City's arterial street network within the "Good" condition category, as established by the pavement management system.

Funding Source: Street Improvement Fund (General Fund) and Trash Franchise Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23303	2,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000

ARTERIAL STREET/CENTER MEDIAN IRRIGATION CONTROLLER REPLACEMENT

This project provides for the replacement of existing irrigation controllers citywide along arterial streets.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
24301	—	150,000	150,000	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

BLOOMFIELD AVENUE LANDSCAPE RENOVATION

This project provides for the renovation of the arterial planting area along Bloomfield Avenue between Cerritos High School and South Street. This project was previously identified as Capital Project No. 23306.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22302	37,950	350,000	—	—	—	—

CARMENITA ROAD REHABILITATION

This project provides for asphalt on Carmenita Road from 183rd Street to South Street. The project will also include the replacement of deficient sidewalks, curbs, gutters and disabled accessible ramps, replacement of traffic loops adjustment of manholes and water valves to grade, and thermoplastic striping.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
18301	100,000	—	—	—	—	—

CDBG-FUNDED ADA CURB RAMPS

This project provides for installation of ADA curb ramps in the area located south of College Place, west of Studebaker Road, north of the Artesia Freeway (State Route 91), and east of the San Gabriel River Freeway (Interstate 605).

Funding Source: CDBG Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
20303	297,388	—	—	—	—	—

CDBG-FUNDED CURB RAMP/SIDEWALK REPAIRS AT CERRITOS TOWNE CENTER

This project provides for the construction and retrofit of ADA curb ramps and necessary sidewalk repairs along Towne Center Drive and within the Cerritos Towne Center. The project includes the removal and replacement of existing trees. Phase 1 will be completed in FY 2023-2024.

Funding Source: CDBG Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
24302	—	230,000	—	—	—	—

CITYWIDE OVERPASS FENCE REFURBISHMENT

This project provides for the refurbishment of fencing along overpasses citywide.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
24303	—	50,000	50,000	50,000	50,000	50,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

DEL AMO BOULEVARD BRIDGE REPLACEMENT (DESIGN AND ENVIRONMENTAL CLEARANCE SERVICES)

This project provides for design and environmental clearance studies for the widening of the Del Amo Boulevard bridge at Coyote Creek and modifications to the traffic signal synchronization between the bridge and the I-605 Freeway. Cerritos is the lead agency with Lakewood, La Palma and Cypress also participating under the Highway Bridge Replacement Program.

Funding Source: Street Improvement Fund (Multi-Agency Reimbursements: Cerritos and Lakewood to obtain \$2.4 million from LA County Measure M funds, La Palma and Cypress have obtained the balance of \$1.3 million from OCTA Measure M funds)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
13715	500,000	1,842,364	—	—	—	—

DUMONT AVENUE REHABILITATION

This project provides for the reconstruction of Dumont Avenue between Artesia Boulevard and 183rd Street. This project also includes the rehabilitation of the public alleyway at the northerly end of Dumont.

Funding Source: Measure "M"

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23301	550,000	—	—	—	—	—

MARQUARDT AVENUE BRIDGE OVER COYOTE CREEK

This item provides for the design of the widening and improvements to the Marquardt Avenue bridge over Coyote Creek. This project qualifies for funding under the Caltrans Highway Bridge Replacement and Rehabilitation (HBRR) program. The City of La Palma is the lead agency for this project.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
13052	—	—	600,000	—	—	—

MARQUARDT AVENUE CENTER MEDIAN CONSTRUCTION

This project provides for the construction of center medians on Marquardt Avenue between Artesia and Alondra Boulevards.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23308	—	—	150,000	2,500,000	—	—

METRO INTERSECTION (HOT SPOTS) PROJECT

This project provides for the construction of additional left-turn lanes at the intersections of South Street and Carmenita Road and Artesia Boulevard and Bloomfield Avenue.

Funding Source: Street Improvement Fund (Metro Reimbursement)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
19301	750,000	1,550,000	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

PROGRAM/PARKWAY PLANTER BLOCK WALL IMPROVEMENTS

This item is an ongoing program for improvements to damaged block walls adjacent to arterial parkway planters and to provide funding to assist property owners with the reconstruction or replacement of their arterial block walls through the replacement loan program.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
14099	78,000	75,000	75,000	75,000	75,000	75,000

RESIDENTIAL PARKWAY TREE AND SIDEWALK INSPECTION AND REPAIR PROGRAM

This project provides for proactive inspection and repair of sidewalks, curbs, and gutters and replacement of parkway trees within designated residential districts, as available funding allows, where street pavement is not yet in need of rehabilitation.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
24304	—	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000

RESIDENTIAL PINE TREE REFORESTATION PROGRAM

This project provides for the removal of residential pine trees in accordance with the criteria set forth in the City Council-approved Residential Pine Tree Reforestation Program.

Funding Source: Municipal Improvement Fund (General Fund). Street Fund Reimbursements from Metro STPL and CRRSAA-HIP funding for FY 2022-23.

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
20702	681,468	700,000	700,000	700,000	700,000	—

RESIDENTIAL STREET REHABILITATION

This item constitutes an ongoing program to improve residential streets and commercial collector streets in the City. Rehabilitation will be prioritized in accordance with the City Council's direction to maintain the City's residential/collector street network within the "Good" condition category, as established by the pavement management system. Rehabilitation options include pavement overlay and/or slurry seal applications.

Funding Source: Street Improvement Fund (General Fund), RMRA Fund, Trash Franchise Fund and Measure "M"

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
14088	3,301,966	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000

SIDEWALK CURB AND GUTTER REHABILITATION

This project will provide funding to do systematic hardscape improvements as identified.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
13054	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

STUDEBAKER ROAD REHABILITATION

This project provides for the rehabilitation of Studebaker Road, between South Street and 195th Street.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
14711	812,000	—	—	—	—	—

WHEELCHAIR ACCESSIBLE RAMPS

Wheelchair accessible ramps will be installed at various locations Citywide.

Funding Source: SB821 Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
13086	25,000	25,000	25,000	25,000	25,000	25,000

STREETS AND HIGHWAYS

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
Activity Total	10,933,772	14,972,364	11,750,000	13,350,000	10,850,000	10,150,000

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TRAFFIC SIGNALS



Traffic Signal at Bloomfield Avenue and 166th Street

DEL AMO BOULEVARD HIGH VISIBILITY PEDESTRIAN CROSSING

This project provides for the installation of a high-intensity activated crosswalk (HAWK) pedestrian crossing system at Del Amo Boulevard and Claretta Avenue.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
25401	—	—	400,000	—	—	—

ILLUMINATED PEDESTRIAN CROSSING UPGRADES

This project will provide funding to replace existing in-pavement flashing LED equipment with overhead rapid flashing beacons at pedestrian crosswalks throughout the City.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
19402	96,196	40,000	—	—	—	—

TOWNE CENTER TRAFFIC SIGNAL SAFETY LIGHT CONVERSION TO LED AND INTERSECTION STRIPING ENHANCEMENT

This project provides for the conversion of City-owned traffic signal safety lights to LED technology within the City's Towne Center and thermoplastic striping.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22401	194,861	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Traffic Signals

TRAFFIC SIGNAL AT EDWARDS ROAD AND ARTESIA BOULEVARD

This project will provide funding for the installation of a traffic signal at Edwards Road and Artesia Boulevard.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23401	—	—	750,000	—	—	—

TRAFFIC SIGNAL SAFETY LIGHT UPGRADES CITY WIDE

This project provides for upgrading the City-owned safety lights at each signal location to LED technology.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
19401	30,000	50,000	50,000	50,000	50,000	50,000

TRAFFIC SIGNALS

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
Activity Total	321,057	90,000	1,200,000	50,000	50,000	50,000

WATER IMPROVEMENTS



Water Storage with Solar Panels, City of Cerritos Corporate Yard

24-INCH RECLAIMED WATER MAIN REPLACEMENT ALONG THE SAN GABRIEL RIVERBED

This project provides for the replacement of the 24-inch reclaimed water main along the eastside of the San Gabriel Riverbed. Due to the corrosion and deterioration of the existing 24-inch water main, there is an immediate need to replace a minimum of a 500-foot section of the existing water main located underneath the 91 Freeway overpass.

Funding Source: Reclaimed Water Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22502	50,000	500,000	—	—	—	—

BETTENCOURT RECLAIMED WATER LINE REPAIR AND TERMINATION

This project provides for the replacement of the reclaimed water line along Coyote Creek from Rainbow Park to Bettencourt Park.

Funding Source: Reclaimed Water Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
17028	—	—	50,000	—	—	—

C-1 WELL WATER TREATMENT DESIGN AND CONSTRUCTION

This project provides for the design and construction of a water treatment system to treat chemicals from groundwater extracted and produced at the C-1 Well site.

Funding Source: Water Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23501	—	300,000	2,700,000	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

C-2 BOOSTER PUMP STATION BACK UP GENERATOR SYSTEM

This project provides for the replacement of the existing portable backup generator at the C-2 Booster Pump Station building, which serves as a primary backup for the Supervisory Control and Data Acquisition (SCADA) system.

Funding Source: Water Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22503	38,792	—	—	—	—	—

C-2 EAST AND WEST RESERVOIRS - PERIMETER ROOF HANDRAIL SYSTEM

This project provides for the furnishing and installation of a two-rail aluminum handrail around the perimeter of the roofs and tanks at the C-2 East and West Reservoirs.

Funding Source: Water Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
20502	—	—	300,000	—	—	—

C-2 WELL SITE CHLORINE ROOM MODIFICATIONS

This project provides for the modification of the C-2 Well site's current water treatment process from chlorine gas to sodium hypochlorite. Modifications to the system will include the construction of a new enclosure building.

Funding Source: Water Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
19504	—	—	175,000	2,000,000	—	—

C-4 WELL REHABILITATION

This project provides for emergency repair of the C-4 Well to restore pumping capacity and flow. The work includes extensive cleaning, pump refurbishment, and installation of a new liner in the well to prevent deterioration and extend the well's useful life.

Funding Source: Water Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22506	283,614	—	—	—	—	—

C-4 WELL SITE CHLORINE ROOM MODIFICATIONS

This project provides for the modification of the C-4 Well site's current water treatment process from chlorine gas to sodium hypochlorite.

Funding Source: Water Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22502	—	—	175,000	1,000,000	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

C-5 WATER WELL

This project provides for the construction of a pump house and all associated water lines and will bring the C-5 water well into production. The addition of the water well will help reduce the need for imported MWD water.

Funding Source: Water Fund (project funded in part by WRD settlement, deferred revenue)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
17197	750,000	500,000	5,000,000	—	—	—

CITY RESERVOIR REFURBISHMENT

This project provides for the refurbishment and structural upgrades of all City reservoirs. One reservoir will be refurbished per year. This project has been combined with Capital Project No. 17001, City Reservoirs.

Funding Source: Water Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23503	—	—	250,000	250,000	500,000	—

GROUNDWATER REMEDIATION - CIVIC CENTER

This project provides for the replacement of the tiles in the Civic Center parking structure stairwells and diversion of groundwater extracted from the Civic Center parking structure to the sanitary sewer system.

Funding Source: Measure "W" (Local Return)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
17199	4,200,000	—	—	—	—	—

MISCELLANEOUS RECLAIMED WATER CONVERSIONS

This item provides for the conversion of potable water services to reclaimed water services throughout the City.

Funding Source: Reclaimed Water Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
17709	25,000	25,000	25,000	25,000	25,000	25,000

NPDES IMPLEMENTATION PROGRAM

This item provides for programs necessary for implementation of the National Pollutant Discharge Elimination System (NPDES) Municipal Storm Water Permit.

Funding Source: Measure "W" (Local Return)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
17007	115,000	115,000	115,000	115,000	115,000	115,000

POTABLE WATER MASTER PLAN DEVELOPMENT

This project provides for the development of a Potable Water Master Plan encompassing the City's water sources, storage, treatment and delivery systems for potable water.

Funding Source: Water Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23504	270,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

RECLAIMED WATER MASTER PLAN DEVELOPMENT

This project provides for the development of a Reclaimed Water Master Plan encompassing the City's water sources, storage, treatment and delivery systems for reclaimed water to include video inspection and surveying of all reclaimed water lines to locate deteriorating sections of the City's reclaimed water system.

Funding Source: Reclaimed Water Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23505	192,974	—	—	—	—	—

REGIONAL STORMWATER CAPTURE FACILITY

This project provides for the design of a regional stormwater capture facility, which will provide for the refurbishment of the Sports Complex; including the renovation of sports fields and the replacement of irrigation systems.

Funding Source: Measure "W" (Regional Return)

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22505	500,000	1,908,000	—	—	—	—

SCADA SYSTEM UPGRADE

This project provides for the update and maintenance of the Water Division's Supervisory Control and Data Acquisition (SCADA) system.

Funding Source: Water Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
17107	152,908	50,000	—	—	—	—

STRUCTURAL RETROFIT OF VAULT

This project will provide for the structural retrofit of an existing underground vault located on South Street. The vault was built in 1965 and it protects an 8-inch pressure relief valve.

Funding Source: Water Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
22504	114,277	—	—	—	—	—

VALVE REPLACEMENT PROJECT

This is an ongoing project to replace mainline butterfly valves in the City's water system.

Funding Source: Water Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
17100	150,000	150,000	150,000	150,000	150,000	150,000

WATER MAIN AND APPURTENANCES REPLACEMENT

This project provides for the annual replacement of approximately one mile of water mains and related appurtenances. The project will be completed through annual allocations over the course of seven years.

Funding Source: Water Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
23506	—	—	1,000,000	1,000,000	1,000,000	1,000,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

WELL BOOSTER REHABILITATION

This project provides for the rehabilitation of the City's Well Booster Stations including engine, pump, and motor rehabilitation as well as the replacement of other critical components.

Funding Source: Water Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
24501	—	300,000	—	—	—	—

WELL DESANDER REPLACEMENT

This project provides for the removal and replacement of the well desanders at the City's C-2 and C-4 Well sites.

Funding Source: Water Fund

Project Number	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
24502	—	200,000	—	—	—	—

WATER IMPROVEMENTS

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
Activity Total	6,842,565	4,048,000	9,940,000	4,540,000	1,790,000	1,290,000

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SUCCESSOR AGENCY

TO THE

CERRITOS REDEVELOPMENT AGENCY

Successor Agency to the Cerritos Redevelopment Agency

Financial Program: 2023-2024

**Summary and Statements of
Fund Balances and Reserves**

-- ESTIMATED --
SUMMARY OF SUCCESSOR AGENCY FUNDS AND ESTIMATED BALANCES
FISCAL YEAR 2023-2024

SUCCESSOR AGENCY	Beginning Balance	Revenues	Expenditures	Surplus/ (Shortfall)	Fund Transfer	Ending Balance	Loan/ (Receivable)	Estimated Balance
943 Redev. Property Tax Trust Funds	—	18,315,957	(18,315,957)	—	—	—	—	—
945 Fiscal Agent Bond Reserve Fund	15,642,009	400,000	—	400,000	—	16,042,009	—	16,042,009
TOTAL SUCCESSOR AGENCY	15,642,009	18,715,957	(18,315,957)	400,000	—	16,042,009	—	16,042,009

Summary of fund and estimated balances does not include possible internal revisions to overhead calculations.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: REDEVELOPMENT PROPERTY TAX TRUST FUNDS (RPTTF)
LOS CERRITOS / LOS COYOTES / HOUSING

CODE: 943

TYPE: SUCCESSOR AGENCY FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	19,638,473	15,820,454	15,951,584	15,951,584	18,315,957
TOTAL FUNDS AVAILABLE	19,638,473	15,820,454	15,951,584	15,951,584	18,315,957
EXPENSES					
Operating Expenditures:					
Bond Principal	13,460,000	9,785,001	10,275,000	10,275,001	10,795,000
Bond Interest	2,565,877	1,986,361	1,482,476	1,482,475	896,865
Bond- Market Value Fluctuation	—	—	—	—	—
SERAF Loan Repayment	—	—	—	—	—
CITY Loan Repayment	3,567,596	4,004,092	4,149,108	4,149,108	6,579,092
Note Payable	—	—	—	—	—
Bond Processing Fees	10,000	10,000	10,000	10,000	10,000
Capital Program Expense- Cerritos Museum	—	—	—	—	—
Administrative Costs	35,000	35,000	35,000	35,000	35,000
Unfunded Pension Liability	—	—	—	—	—
Unfunded OPEB Obligation	—	—	—	—	—
TOTAL EXPENSES	19,638,473	15,820,454	15,951,584	15,951,584	18,315,957
TRANSFERS					
Other Sources (Uses) of Funds					
Payment to County	—	—	—	—	—
Loan from City	—	—	—	—	—
Long Range Property Mgt Plan from City	—	—	—	—	—
Transfer from Fiscal Agent Funds	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	—	—	—	—	—
LOAN OWED TO THE CITY	54,153,424	50,760,034	47,055,664	47,055,664	40,658,146

STATEMENT OF FUND BALANCES AND RESERVES

FUND: BOND RESERVE
LOS CERRITOS / LOS COYOTES

CODE: 945

TYPE: SUCCESSOR AGENCY FUNDS

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROJECTED
BEGINNING BALANCE (July 1)	17,697,184	14,978,244	15,188,244	15,192,009	15,642,009
REVENUES	198,562	213,766	210,000	450,000	400,000
TOTAL FUNDS AVAILABLE	17,895,746	15,192,010	15,398,244	15,642,009	16,042,009
TRANSFERS					
Other Financing Sources (Uses) of Funds:					
Transfer In	(2,917,502)	—	—	—	—
Transfer to Redevelopment Obligation					
Property Tax Trust Fund	—	—	—	—	—
TOTAL TRANSFERS	(2,917,502)	—	—	—	—
ENDING BALANCE (June 30)	14,978,244	15,192,010	15,398,244	15,642,009	16,042,009

Successor Agency began February 1, 2012; balance represents reserve requirements with the Fiscal Agent.

Successor Agency to the Cerritos Redevelopment Agency

Financial Program: 2023-2024

Revenues

REVENUES

SUCCESSOR AGENCY FUNDS

		2020-2021	2021-2022	2022-2023	2022-2023	2023-2024
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
943 SUCCESSOR AGENCY						
40241 (000)	Property Tax Allocations	19,594,595	15,792,767	15,926,584	15,926,584	18,290,957
41350 (000)	Interest Income	43,878	27,687	25,000	25,000	25,000
TOTAL 943 SUCCESSOR AGENCY		19,638,473	15,820,454	15,951,584	15,951,584	18,315,957
		2020-2021	2021-2022	2022-2023	2022-2023	2023-2024
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
945 SUCCESSOR AGENCY/BOND RESERVE						
41350 (000)	Interest Income	198,562	213,766	210,000	450,000	400,000
TOTAL 945 BOND RESERVE FUND		198,562	213,766	210,000	450,000	400,000
<hr/>						
TOTAL SUCCESSOR AGENCY		19,837,035	16,034,220	16,161,584	16,401,584	18,715,957

Successor Agency to the Cerritos Redevelopment Agency

Financial Program: 2023-2024

Administrative Operating Budget

SUCCESSOR AGENCY ACTIVITY OVERVIEW

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

OVERVIEW COMMENTARY

Pursuant to AB 1X 26, as upheld by the California Supreme Court in December 2011, the Cerritos Redevelopment Agency was dissolved on February 1, 2012. Accordingly, the Successor Agency to the Cerritos Redevelopment Agency (Successor Agency) was established in compliance with AB 1X 26.

A Successor Agency is required to make payments and fulfill enforceable obligations of the former Redevelopment Agency. The budgets of the Successor Agency reflect anticipated and actual payments that have been included on the applicable Recognized Obligation Payment Schedule (ROPS) documents. The California Department of Finance approved, in 2018, the Last and Final Recognized Obligation Payment Schedule which allows the Successor Agency to receive and expend the RPTFF distributions up to the maximum approved amount. This enables the Successor Agency to pay off all of the approved enforceable obligations.

ACTIVITY SUMMARY

CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ESTIMATED	2023-2024 PROPOSED	2023-2024 APPROVED
Personnel Expense	—	—	—	—	—	—
Operations and Maintenance	19,638,473	15,820,454	15,951,584	15,951,584	18,315,957	18,315,957
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	19,638,473	15,820,454	15,951,584	15,951,584	18,315,957	18,315,957

SUCCESSOR ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

ACTIVITY OBJECTIVES

The Successor Agency budget has been established in accordance with the provisions of AB 1X 26, and the resulting dissolution of the Cerritos Redevelopment Agency on February 1, 2012.

The budget reflects amounts that have been included on the applicable Recognized Obligation Payment Schedule (ROPS) document.

SUCCESSOR ACTIVITY DETAIL

SUCCESSOR ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Successor Agency

ACTIVITY: Administrative

CODE: Funds 943 / 945

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
OPERATIONS AND MAINTENANCE						
Bond Payments / City Loan	19,593,473	15,775,454	15,906,584	15,906,584	18,270,957	18,270,957
Administrative Expense / Trustee Fees	45,000	45,000	45,000	45,000	45,000	45,000
TOTAL OPERATIONS AND MAINTENANCE	19,638,473	15,820,454	15,951,584	15,951,584	18,315,957	18,315,957
ACTIVITY TOTAL	19,638,473	15,820,454	15,951,584	15,951,584	18,315,957	18,315,957

SUCCESSOR ACTIVITY DETAIL
SUCCESSOR AGENCY ACTIVITY DETAIL
BOND INTEREST, REDEMPTION AND LOANS

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

Los Cerritos Bond Issue

		2020-2021	2021-2022	2022-2023	2022-2023	2023-2024
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
2002 Series A						
23114	Principal	3,560,000	—	—	—	—
80130	Interest	87,900	—	—	—	—
TOTAL 2002 SERIES A		3,647,900	—	—	—	—
2002 Series B						
23116	Principal	580,000	—	—	—	—
80130	Interest	15,100	—	—	—	—
TOTAL 2002 SERIES B		595,100	—	—	—	—
ACTIVITY TOTAL		4,243,000	—	—	—	—

SUCCESSOR ACTIVITY DETAIL
SUCCESSOR AGENCY ACTIVITY DETAIL
BOND INTEREST, REDEMPTION AND LOANS

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

Los Coyotes Bond Issue

		2020-2021	2021-2022	2022-2023	2022-2023	2023-2024
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
1993 Series A						
23121	Principal	—	—	465,000	465,000	7,535,000
80130	Interest	520,000	520,000	504,888	504,888	244,888
TOTAL 1993 SERIES A		520,000	520,000	969,888	969,888	7,779,888
1993 Series B						
23122	Principal	—	—	—	—	—
80130	Interest	—	—	—	—	—
TOTAL 1993 SERIES B		—	—	—	—	—
2002 Series A						
23125	Principal	8,285,000	8,695,000	8,660,000	8,660,000	2,050,000
80130	Interest	1,670,566	1,249,261	818,728	818,728	554,476
TOTAL 2002 SERIES A		9,955,566	9,944,261	9,478,728	9,478,728	2,604,476
2002 Series B						
23142	Principal	1,035,000	1,090,000	1,150,000	1,150,000	1,210,000
80130	Interest	272,350	217,100	158,860	158,860	97,500
TOTAL 2002 SERIES B		1,307,350	1,307,100	1,308,860	1,308,860	1,307,500
ACTIVITY TOTAL		11,782,916	11,771,361	11,757,476	11,757,476	11,691,864

SUCCESSOR ACTIVITY DETAIL
SUCCESSOR AGENCY ACTIVITY DETAIL
BOND INTEREST, REDEMPTION AND LOANS

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

Loan from City of Cerritos

		2020-2021	2021-2022	2022-2023	2022-2023	2023-2024
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
Los Cerritos/Los Coyotes (b)						
80130	Interest	0	0	0	0	0
	Principal	3,736,300	3,567,596	4,004,092	4,004,092	4,149,108
TOTAL LOS CERRITOS/LOS COYOTES		3,736,300	3,567,596	4,004,092	4,004,092	4,149,108
ACTIVITY TOTAL		3,736,300	3,567,596	4,004,092	4,004,092	4,149,108

Loan from Low Mod Fund (c)

		2020-2021	2021-2022	2022-2023	2022-2023	2023-2024
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
Los Cerritos/Los Coyotes						
20146	Principal	0	0	0	0	0
TOTAL LOS CERRITOS/LOS COYOTES		0	0	0	0	0
ACTIVITY TOTAL		0	0	0	0	0

		2020-2021	2021-2022	2022-2023	2022-2023	2023-2024
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
GRAND TOTAL (BIR, Loans & Pass Through)		19,593,473	15,775,454	15,906,584	15,906,584	18,270,957

- (a) Loan payments will be made pursuant to a settlement agreement reached between the Successor Agency to the Cerritos Redevelopment Agency and the California State Department of Finance in resolution of outstanding litigation relating to enforceable obligations associated with the former Cerritos Redevelopment Agency.
- (b) The loans from the Low and Moderate Income Housing Fund for Los Cerritos and Los Coyotes were merged in Fiscal Year 2015-2016.

Appendix A

**Resolutions No. 2023-26 & CSA 2023-01
BUDGET RESOLUTION**

Combined Financial Program: 2023-2024

**CITY OF CERRITOS
SUCCESSOR AGENCY TO THE
CERRITOS REDEVELOPMENT AGENCY**

**RESOLUTION NO. 2023-26
RESOLUTION NO. CSA 2023-01**

A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CERRITOS AND THE SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY, APPROVING AND ADOPTING THE ANNUAL COMBINED FINANCIAL PROGRAM FOR FISCAL YEAR 2023-2024, APPROPRIATING THE FUNDS NECESSARY TO MEET THE EXPENDITURES SET FORTH THEREIN, AND APPROVING THE PAY SCHEDULES FOR PERSONNEL EXPENSES AS SET FORTH IN THE EMPLOYEE CLASSIFICATION TABLES AND CLASSIFICATION STEPS

WHEREAS, the City Manager of the City of Cerritos, in accordance with Article IX of the Municipal Charter, has submitted to the City Council of the City of Cerritos a Combined Financial Program for Fiscal Year 2023-2024 providing an operating and capital improvement program budget in the total amount of \$148,080,637 of proposed expenditures for general and special City purposes and reflecting revenues available in the total amount of \$138,200,223; and

WHEREAS, the City Council of the City of Cerritos has fixed the date of June 22, 2023 as the date for holding of a public hearing relative to the adoption of said budget; and

WHEREAS, following duly given notice, the City Council of the City of Cerritos did hold such public hearing, receiving, considering, and evaluating all public comments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CERRITOS AND THE SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Manager's proposed Combined Financial Program (herein after referred to as "Budget") for Fiscal Year 2023-2024 for general and special City purposes is hereby amended as follows:

1. REVENUE AMENDMENTS

Account No.	Account Name	Explanation of Adjustment	Adjustment

NET REVENUE AMENDMENTS: **\$0**

2. PERSONNEL / OPERATIONAL EXPENDITURE AMENDMENTS

Account No.	Account Name	Explanation of Adjustment	Adjustment
561-63110	Computer Software	Online tee time reservation system at Cerritos Iron-Wood Nine Golf Course	\$ 3,400
141-51010	Regular Earnings	Reclassification of Assistant City Clerk position to Manager (Grade 58) and reduction of proposed Overtime expenditures	\$ (44,929)
141-52400	Employee Benefits		\$ (41,335)
141-51021	Overtime		\$ (5,592)
311-52010	Regular Earnings – Part Time	Increase in hours for Part-Time Secretary/Receptionist position	\$ 20,314
311-52400	Employee Benefits		\$ 3,657
321-51010	Regular Earnings	Addition of Engineering Aide position	\$ 64,368
321-52400	Employee Benefits		\$ 58,575
631-61430	Professional Services	Cerritos Center for the Performing Arts (CCPA) Marketing Analysis	\$ 50,000

NET PERSONNEL / OPERATIONAL EXPENDITURE AMENDMENTS: **\$ 108,458**

3. CAPITAL IMPROVEMENT PROGRAM AMENDMENTS

Project No.	Project Name	Explanation of Adjustment	Adjustment
cp22701	Public Safety Public Art Project	Increase project expenses for ADA compliance and aesthetic upgrades	\$ 76,565
cp23201	CCPA Pro-Tower Safety Upgrade	Decrease in expenses to reflect merging of project phases and budgets for FY 2022-23 and FY 2023-24	\$ (250,000)

NET CAPITAL IMPROVEMENT PROGRAM AMENDMENTS: **\$(173,435)**

4. FUND ASSIGNMENT AMENDMENTS

Fund Number	Fund Name	Explanation of Adjustment	Adjustment

NET FUND ASSIGNMENT AMENDMENTS: **\$0**

SECTION 2. The City Manager’s proposed Budget for Fiscal Year 2023-2024 for general and special City purposes, as amended in Section 1, subsections A - D thereof, is approved and adopted in the amount of \$148,015,660 in expenditures and \$138,200,223 in revenues.

SECTION 3. Pursuant to Government Code Section 65401 and Resolution No. PC 2023-18, the Cerritos Planning Commission found the Capital Improvement Program for

Fiscal Year 2023-2024 in conformity with the Cerritos General Plan and rendered its report thereon to the City Council. The City Council hereby finds and adopts the Capital Improvement Program for Fiscal Year 2023-2024 as it is in conformity with the City's General Plan for the reasons set forth in said Resolution No. PC 2023-18 and it indicates the approximate location, size, time of availability, and estimates of cost for specified facilities or improvements subject to the proposed Budget for Fiscal Year 2023-2024.

SECTION 4. In accordance with Government Code Sections 20630, 20636, and 20636.1, the City Council hereby approves the pay schedules for personnel expenses as set forth in the attached Employee Classification Tables and Classification Steps, which identify position titles, rates of pay, and time base with an effective date of July 1, 2023. Said approval provides for the posting and publication of the referenced pay schedule, including on the City's website, to facilitate public review in compliance with applicable Government Code Sections.

SECTION 5. The monies necessary to offset the operating expenses, including personnel expenses as detailed in Employee Classification Tables, incurred as set forth in the Budget document for Fiscal Year 2023-2024, as adopted by the City Council for the City of Cerritos pursuant to Section 1 hereof, are authorized by this section to be appropriated out of the funds available to the City during Fiscal Year 2023-2024.

SECTION 6. As part of the preliminary Budget for Fiscal Year 2023-2024, the City Manager / Executive Director of the Successor Agency to the Cerritos Redevelopment Agency has submitted a budget for the Successor Agency to the Cerritos Redevelopment Agency in the amount of \$18,315,957.

SECTION 7. The Successor Agency to the Cerritos Redevelopment Agency Budget for Fiscal Year 2023-2024 is hereby approved and adopted in the amount of \$18,315,957.

SECTION 8. The City Manager is authorized to make such changes in budget totals by way of amendment or transfer during Fiscal Year 2023-2024, from time to time, as the City Manager deems necessary in order to meet the City's needs. Administration and notification of any such changes, including any changes made as part of any City Council action, shall be made in accordance with the Strategic Financial Plan and Budget Preparation Policy (Policy 2.04).

SECTION 9. The City Council delegates the authority to assign fund balance amounts in the annual financial statements to the City Manager. The assigned portions of fund balance are constrained by the City of Cerritos' intent to be used for specific purposes and such purposes shall be described in the notes to the financial statements.

SECTION 10. The City Council hereby directs that any deficit in the Equipment Replacement Fund at the close of Fiscal Year 2023-2024 be subsidized by a matching General Fund transfer to the Equipment Replacement Fund.

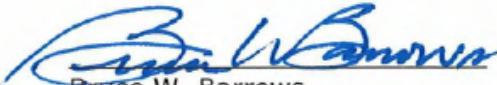
SECTION 11. The City Council hereby directs that any monies advanced to the Water Fund by the General Fund during Fiscal Year 2023-2024, and which remain unreimbursed as of June 30, 2024, shall constitute a loan from the General Fund to the Water Fund, to be repaid at an interest rate of 2.5%.

SECTION 12. The City Council hereby directs that any monies advanced to the Sewer Fund by the General Fund during Fiscal Year 2023-2024, and which remain unreimbursed as of June 30, 2024, shall constitute a loan from the General Fund to the Sewer Fund, to be repaid at an interest rate of 2.5%.

SECTION 13. The City Council hereby directs that any monies advanced to the Electric Utility Fund by the General Fund during Fiscal Year 2023-2024, and which remain unreimbursed as of June 30, 2024, shall constitute a loan from the General Fund to the Electric Utility Fund, to be repaid at an interest rate of 2.5%.

SECTION 14. As authorized by Section 909 of the City Charter, the City Council hereby orders the completion of a final audit and financial report for Fiscal Year 2023-2024, to be submitted to the City Council within six months from the completion of the Fiscal Year 2023-2024.

PASSED, APPROVED and ADOPTED this 22nd day of June, 2023.



Bruce W. Barrows
Mayor/Successor Agency Chair

ATTEST:



Vida Barone, City Clerk /
Successor Agency Secretary
City of Cerritos



Art Gallucci, City Manager /
Successor Agency Executive Director

Employee Classification Tables and Classification Steps
are provided on [Page 251](#)

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Appendix A1

**Resolutions No. 2023-27 & CSA 2023-02
INVESTMENT POLICY**

Combined Financial Program: 2023-2024

**CITY OF CERRITOS
SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY
RESOLUTION NO. 2023-27
RESOLUTION NO. CSA 2023-02**

**A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CERRITOS
AND THE SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT
AGENCY, APPROVING AND ADOPTING THE ANNUAL INVESTMENT POLICY
FOR FISCAL YEAR 2023-2024.**

WHEREAS, the City of Cerritos (City) and the Successor Agency to the Cerritos Redevelopment Agency (Agency) maintain an investment portfolio composed of excess City and Agency funds; and

WHEREAS, the management of the City and Agency's investment portfolio is governed by applicable provisions of California Government Code Section 53600, et seq. and by the Investment Policy set forth herein; and

WHEREAS, the primary objective of the Investment Policy is to establish a conservative set of investment criteria that will prudently protect the City and Agency's assets, provide liquidity to meet cash needs, and enable the City and Agency to generate a market rate of return from their investment activities; and

WHEREAS, the Investment Policy reflects current best business practices and has been prepared without any changes from the previous fiscal year for consideration of renewal by the City and Agency.

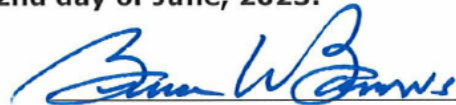
NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CERRITOS AND THE SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY does find determine and declare:

Section 1. The foregoing recitals are true and correct.

Section 2. The annual Investment Policy attached hereto as "Exhibit 1" has been reviewed in a public meeting is hereby adopted for fiscal year 2023-24.

PURSUANT TO THE ABOVE FINDINGS, IT IS RESOLVED that the City Council of the City of Cerritos and the Successor Agency to the Cerritos Redevelopment Agency approves the resolution referenced herein and all items related thereto.

PASSED, APPROVED and ADOPTED this 22nd day of June, 2023.


Bruce W. Barrows
Mayor/ Successor Agency Chair

ATTEST: 

Vida Barone, City Clerk /
Successor Agency Secretary
City of Cerritos



Art Gallucci, City Manager /
Successor Agency Executive Director



CITY OF CERRITOS SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY INVESTMENT POLICY

Current Version Adoption Date: 06/22/2023 (v.3, City Council Reso. 2023-27/CSA No. 2023-02)
Prior Version Adoption Dates: 06/23/2022 (v.2, City Council Reso. 2022-27/CSA No. 2022-02)*
Original Policy Adoption Date: 02/06/1985 (Minute Motion, Item 10D)

**This policy is historically approved annually via Resolution at the same meeting at which the City Budget Resolution is adopted. Several previous adopted iterations of the policy exist. Contact the Office of the City Clerk for additional information.*

1. PURPOSE

The City Council of the City of Cerritos (City) and the Successor Agency to the Cerritos Redevelopment Agency (Agency) has adopted this Investment Policy ("Policy") in order to establish the scope of the investment policy, investment objectives, standards of care, authorized investments, investment parameters, reporting, investment policy compliance and adoption, and the safekeeping and custody of assets of the funds of the City/Agency.

2. SCOPE OF INVESTMENT POLICY

- A. Pooling of Funds: All cash shall be pooled for investment purposes. The investment income derived from the pooled investment shall be allocated to the contributing funds, net of all banking and investing expenses, based upon the proportion of the respective average balances relative to the total pooled balance. Investment income shall be distributed to the individual funds not less than annually.
- B. Funds Included in the Policy: The provisions of this Policy shall apply to all financial assets of the City/Agency as accounted for in the Comprehensive Annual Financial Report, including:
 - 1. General Fund;
 - 2. Special Revenue Funds;
 - 3. Capital Project Funds;
 - 4. Enterprise Funds;
 - 5. Internal Service Funds;
 - 6. Trust and Agency Funds;
 - 7. Permanent Endowment Funds; and
 - 8. Any new fund created unless specifically exempted.
- C. Funds Excluded from this Policy:
 - 1. Bond Proceeds - Investment of bond proceeds will be made in accordance with applicable bond indentures.

3. INVESTMENT OBJECTIVES

The City/Agency's funds shall be invested in accordance with all applicable City/Agency policies and codes, State statutes, and Federal regulations, and in a manner designed to accomplish the following objectives, which are listed in priority order:

- A. Safety: Preservation of principal is the foremost objective of the investment program. Investments of the City/Agency shall be undertaken in a manner

that seeks to ensure the preservation of capital in the overall portfolio. The objective shall be to mitigate credit risk and interest rate risk. To attain this objective, the City/Agency shall diversify its investments by investing funds among several financial institutions and a variety of securities offering independent returns.

- B. **Credit Risk:** The City/Agency shall minimize credit risk and the risk of loss due to the failure of the security issuer or backer, by:
 - 1. Limiting investments in securities that have higher credit risks, pre-qualifying financial institutions, broker/dealers, intermediaries, and advisors with which the City/Agency will do business; and
 - 2. Diversifying the investment portfolio so as to minimize the impact that any one industry/investment class can have on the portfolio.
- C. **Interest Rate Risk:** To minimize the negative impact of material changes in the market value of securities in the portfolio, the City/Agency shall:
 - 1. Structure the investment portfolio so that securities mature concurrent with cash needs to meet anticipated demands, thereby avoiding the need to sell securities on the open market prior to maturity; and
 - 2. Invest in securities of varying maturities.
- D. **Liquidity:** The City/Agency's investment portfolio shall remain sufficiently liquid to enable the City/Agency to meet all operating requirements which might be reasonably anticipated without requiring a sale of securities. Since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets. A portion of the portfolio also may be placed in money market mutual funds or LAIF which offer same-day liquidity for short-term funds.
- E. **Yield:** The City/Agency's investment portfolio shall be designed with the objective of attaining a benchmark rate of return throughout budgetary and economic cycles, commensurate with the City/Agency's investment risk constraints and the liquidity characteristics of the portfolio. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed.

4. STANDARDS OF CARE

- A. **Prudence:** The standard of prudence to be used for managing the City/Agency's investment program is California Government Code Section 53600.3, the prudent investor standard, which states that "when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency."

The City/Agency's overall investment program shall be designed and managed with a degree of professionalism that is worthy of the public trust. The City/Agency recognizes that no investment is totally without risk and that the investment activities of the City/Agency are a matter of public record. Accordingly, the City/Agency recognizes that occasional measured losses may occur in a diversified portfolio and shall be considered within the context of the overall portfolio's return, provided that adequate diversification has been implemented and that the sale of a security is in the best long-term interest of the City/Agency.

The City Manager/Executive Director, Finance Manager and authorized investment personnel acting in accordance with established procedures and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that deviations from expectations are reported in a timely fashion to the City Council/Successor Agency and appropriate action is taken to control adverse developments.

- B. Ethics and Conflicts of Interest: Elected officials and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the City/Agency's investment program or could impair or create the appearance of an impairment of their ability to make impartial investment decisions. Employees and investment officials shall subordinate their personal investment transactions to those of the City/Agency. In addition, City Council/Successor Agency members, the City Manager/Executive Director, and the Finance Manager shall file a Statement of Economic Interests each year as required by California Government Code Section 87203 and regulations of the Fair Political Practices Commission.
- C. Delegation of Authority: Under the direction and supervision of the City Manager/Executive Director, the Finance Manager shall be responsible for the management of the City/Agency's investment portfolio. The Finance Manager may then delegate the authority to conduct investment transactions and to manage the operation of the investment portfolio to other specifically authorized staff members subject to City Manager/Executive Director authorization. No person may engage in an investment transaction except as expressly provided under the terms of this Policy.

The City/Agency may engage the professional services of outside investment advisors with respect to its investment program, so long as it can be demonstrated that these services produce a net financial advantage or necessary financial protection of the City/Agency's financial resources. Such companies must be registered under the Investment Advisors Act of 1940, be well-established and exceptionally reputable. Members of the staff of such companies who will have primary responsibility for managing the City/Agency's investments must have a working familiarity with the special requirements and constraints of investing municipal funds in general and of the City/Agency's funds in particular.

- D. Internal Controls: The Finance Manager is responsible for establishing and maintaining a system of internal controls. The internal controls shall be designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, or imprudent action by City employees and officers. The internal structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and the valuation of costs and benefits requires estimates and judgments by management.

5. BROKER/DEALERS

In the event that an investment advisor is not used to purchase securities, the City/Agency will select broker/dealers on the basis of their expertise in public cash management and their ability to provide service to the City/Agency's account.

Each approved broker/dealer must possess an authorizing certificate from the California Commissioner of Corporations, as required by Section 25210 of the California Corporations Code.

To be eligible, a firm must meet at least one of the following criteria:

- A. Be recognized as Primary Dealers by the Federal Reserve Bank of New York or have a primary dealer within their holding company structure, or

- B. Report voluntarily to the Federal Reserve Bank of New York, or
- C. Qualify under Securities and Exchange Commission (SEC) Rule 15c3-1 (Uniform Net Capital Rule, 17 C.F.R. § 240.15c3-1).

6. SAFEKEEPING AND CUSTODY OF ASSETS

The Finance Manager shall select one or more banks to provide safekeeping and custodial services for the City/Agency. A Safekeeping Agreement approved by the City/Agency shall be executed with each custodian bank prior to utilizing that bank's safekeeping services.

Custodian banks will be selected on the basis of their ability to provide services for the City/Agency's account and the competitive pricing of their safekeeping related services.

The purchase and sale of securities and repurchase agreement transactions shall be settled on a delivery versus payment basis. All securities shall be perfected in the name of the City/Agency. Sufficient evidence to title shall be consistent with modern investment, banking and commercial practices.

All investment securities, except non-negotiable Certificates of Deposit, Money Market Funds and local government investment pools, purchased by the City/Agency will be delivered by book entry and will be held in third-party safekeeping by a City/Agency approved custodian bank, its correspondent bank or its Depository Trust Company (DTC) participant account.

7. AUTHORIZED INVESTMENTS

All investments and deposits of the City/Agency shall be made in accordance with California Government Code Sections 16429.1, 53600-53609 and 53630-53686. Any revisions or extensions of these code sections will be assumed to be part of this Policy immediately upon being enacted. The City/Agency has further restricted the eligible types of securities and transactions. The foregoing list of authorized securities and transactions shall be strictly interpreted. Any deviation from this list must be pre-approved by resolution of the City/Agency. In the event an apparent discrepancy is found between this Policy and the Government Code, the more restrictive parameter(s) will take precedence.

Where this section specifies a percentage limitation or minimum credit rating for a particular security type, that percentage or credit rating minimum is applicable only at the date of purchase.

A. Investments Specifically Permitted:

1. United States Treasury bills, notes, or bonds with a final maturity not exceeding five years from the date of trade settlement. There is no limitation as to the percentage of the City/Agency's portfolio that may be invested in this category.
2. Federal Instrumentality (government-sponsored enterprise). Federal Agency issues include, but are not limited to Government National Mortgage Association (GNMA), Federal Farm Credit Bank (FFCB), Federal Home Loan Bank (FHLB), Federal Home Loan Mortgage Corporation (FHLMC), Federal National Mortgage Association (FNMA), Federal Housing Administration (FHA), and Tennessee Valley Authority (TVA). Although there is no percentage limitation on these issues, purchases of this category shall not exceed five (5) years to maturity.
3. Federal Agency Obligations for which the full faith and credit of the United States are pledged for the payment of principal and interest and which have a final maturity not exceeding five years from the date of trade settlement. There is no limitation as to the percentage of the portfolio that can be invested in this category. Although there is no percentage limitation on these issues, purchases of this category shall not exceed five (5) years to maturity.

4. Mortgage-backed Securities, Collateralized Mortgage Obligation (CMO) and Asset-backed Securities from issuers not defined in the preceding three (3) sections of this Section are limited to bonds with a final maturity not exceeding five years from the date of trade settlement. The security itself shall be rated at least "AAA" or the equivalent by a Nationally Recognized Statistical Rating Organization ("NRSRO"). No more than five percent (5%) of the City/Agency's total portfolio shall be invested in any one issuer of mortgage backed and asset-backed securities listed above, and the aggregate investment in mortgage-backed and asset-backed securities shall not exceed twenty percent (20%) of the City/Agency's total portfolio.
5. Medium-Term Notes issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States, with a final maturity not exceeding five years from the date of trade settlement, and rated in at least the "A" category or the equivalent by an NRSRO. No more than five percent (5%) of the City/Agency's total portfolio shall be invested in any one issuer of medium-term notes, and the aggregate investment in medium-term notes shall not exceed thirty percent (30%) of the City/Agency's total portfolio.
6. Municipal Bonds:
 - a. Bonds issued by the City Cerritos, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the City or by a department, board, agency, or authority of the City.
 - b. State of California registered warrants or treasury notes or bonds, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the state or by a department, board, agency, or authority of the state.
 - c. Registered treasury notes or bonds of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 states, in addition to California. Bonds, notes, warrants, or other evidences of indebtedness of a local agency within California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency.

In addition, the securities referenced in items 6a-6c must be rated in at least the "A" category or the equivalent by a NRSRO with maturities not exceeding five years from the date of trade settlement. No more than five percent (5%) of the City/ Agency's total portfolio shall be invested in any one municipal issuer. In addition, the aggregate investment in municipal bonds may not exceed thirty percent (30%) of the portfolio.
7. Non-negotiable Certificates of Deposit and savings deposits with a maturity not exceeding five years from the date of trade settlement, in FDIC insured state or nationally chartered banks or savings banks that qualify as a depository of public funds in the State of California as defined in California Government Code Section 53630.5. Deposits exceeding the FDIC insured amount shall be secured pursuant to California Government Code Section 53652. No one issuer shall exceed more than five percent (5%) of the portfolio, and investment in

negotiable and non-negotiable certificates of deposit shall be limited to thirty percent (30%) of the portfolio combined.

8. Negotiable Certificates of Deposit only with a nationally or state-chartered bank, a savings association or a federal association (as defined by Section 5102 of the California Financial Code), a state or federal credit union, or by a federally licensed or state-licensed branch of a foreign bank whose senior long-term debt is rated in at least the "A" category, or the equivalent, or short-term debt is rated at least "A-1" or the equivalent by an NRSRO and having assets in excess of \$10 billion, so as to ensure security and a large, well-established secondary market. Ease of subsequent marketability should be further ascertained prior to initial investment by examining currently quoted bids by primary dealers and the acceptability of the issuer by these dealers. No one issuer shall exceed more than five percent (5%) of the portfolio, and maturity shall not exceed five years. Investment in negotiable and non-negotiable certificates of deposit shall be limited to thirty percent (30%) of the portfolio combined.

9. Prime Commercial Paper with a maturity not exceeding 270 days from the date of trade settlement that is rated "A-1", or the equivalent, by an NRSRO. The entity that issues the commercial paper shall meet all of the following conditions in either of the sub-paragraphs below:
 - a. The entity shall (1) be organized and operating in the United States as a general corporation, (2) have total assets in excess of \$500,000,000; and (3) have debt other than commercial paper, if any, that is rated in at least the "II A" category or the equivalent by an NRSRO.
 - b. The entity shall (1) be organized within the United States as a special purpose corporation, trust, or limited liability company, (2) have program wide credit enhancements, including, but not limited to, over collateralization, letters of credit or surety bond; and (3) have commercial paper that is rated at least "A-1" or the equivalent, by an NRSRO.

No more than five percent (5%) of the City/Agency's total portfolio shall be invested in the commercial paper of any one issuer, and the aggregate investment in commercial paper shall not exceed twenty-five percent (25%) of the City/Agency's total portfolio.

10. Eligible Banker's Acceptances with a maturity not exceeding 180 days from the date of trade settlement, drawn on and accepted by a commercial bank whose senior long-term debt is rated in at least the "A" category or the equivalent by an NRSRO at the time of purchase. Banker's Acceptances shall be rated at least "A-1", or the equivalent at the time of purchase by an NRSRO. If the bank has senior debt outstanding, it must be rated in at least the "A" category or the equivalent by an NRSRO. The aggregate investment in banker's acceptances shall not exceed forty percent (40%) of the City/Agency's total portfolio, and no more than five percent (5%) of the City/Agency's total portfolio shall be invested in banker's acceptances of any one bank.

11. Repurchase Agreements and Reverse Repurchase Agreements with a final termination date not exceeding 30 days collateralized by U.S. Treasury obligations or Federal Instrumentality securities listed in items 1 and 2 above with the maturity of the collateral not exceeding ten years. For the purpose of this section, the term collateral shall mean purchased securities under the terms of the City/Agency's approved Master Repurchase Agreement. The purchased securities

shall have a minimum market value including accrued interest of one hundred and two percent (102%) of the dollar value of the funds borrowed. Collateral shall be held in the City/Agency's custodian bank, as safekeeping agent, and the market value of the collateral securities shall be marked-to-the-market daily.

Repurchase Agreements and Reverse Repurchase Agreements shall be entered into only with broker/dealers and who are recognized as Primary Dealers with the Federal Reserve Bank of New York, or with firms that have a Primary Dealer within their holding company structure. Primary Dealers approved as Repurchase Agreement counterparties shall have a short-term credit rating of at least "A-1" or the equivalent and a long-term credit rating of at least "A" or the equivalent. Repurchase agreement counterparties shall execute a City/Agency approved Master Repurchase Agreement with the City/Agency. The Finance Manager shall maintain a copy of the City/Agency's approved Master Repurchase Agreement and a list of the broker/dealers who have executed same.

In addition, the City/Agency must own assets for more than 30 days before they can be used as collateral for a reverse repurchase agreement. No more than ten percent (10%) of the portfolio can be involved in reverse repurchase agreements.

12. State of California's Local Agency Investment Fund (LAIF), pursuant to California Government Code Section 16429.1. There is no limitation as to the percentage of the portfolio that can be invested in this category.
13. Mutual Funds and Money Market Mutual Funds registered under the Investment Company Act of 1940, provided that:
 - a. Mutual Funds that invest in the securities and obligations as authorized under California Government Code Section 53601, subdivisions (a) to (k) and (m) to (q) inclusive and that meet either of the following criteria:
 - i. Attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or
 - ii. Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience investing in the securities and obligations authorized by California Government Code, Section 53601 and with assets under management in excess of \$500 million.

No more than 10% of the total portfolio may be invested in shares of any one mutual fund.
 - b. Money Market Mutual Funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940. No more than 20% of the total portfolio may be invested in Money Market Funds. Said funds must be issued by diversified management companies and meet either of the following criteria:
 - i. Have attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or,
 - ii. Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years'

experience managing money market mutual funds with assets under management in excess of \$500 million.

No more than 20% of the total portfolio may be invested in these securities.

- B. Investments Specifically Not Permitted: Any security type or structure not specifically approved by this policy is hereby prohibited. Security types, which are thereby prohibited include, but are not limited to: "exotic" derivative structures such as range notes, dual index notes, inverse floating rate notes, leveraged or de-leveraged floating rate notes, interest only strips that are derived from a pool of mortgages and any security that could result in zero interest accrual if held to maturity, or any other complex variable or structured note with an unusually high degree of volatility risk.
- C. Exceptions to Prohibited and Restricted Investments: The City/Agency shall not be required to sell securities prohibited or restricted in this policy, or any future policies, or prohibited or restricted by new State regulations, if purchased prior to their prohibition and/ or restriction. Insofar as these securities provided no notable credit risk to the City/Agency, holding of these securities until maturity is approved. At maturity or liquidation, such monies shall be reinvested as provided by this policy.

8. INVESTMENT PARAMETERS

- A. Diversification: The City/Agency shall diversify its investments to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions or maturities. As such, no more than five percent (5%) of the City/Agency's portfolio may be invested in the instruments of any one issuer, except governmental issuers, investment pools, mutual funds and money market funds, or unless otherwise specified in this investment policy. This restriction does not apply to any type of Federal Instrumentality or Federal Agency Security previously referenced herein. Nevertheless, the asset allocation in the investment portfolio should be flexible depending upon the outlook for the economy, the securities markets and the City/Agency's overall anticipated cash flow needs.
- B. Maximum Maturities: To the extent possible, investments shall be matched with anticipated cash flow requirements and known future liabilities. The City/ Agency will not invest in securities maturing more than five years from the date of trade settlement, unless the City/Agency Council has, by resolution, granted authority to make such an investment at least three months prior to the date of investment.
- C. Credit Quality: Each investment manager will monitor the credit quality of the securities in their respective portfolio. In the event a security held by the City/ Agency is the subject of a rating downgrade which brings it below accepted minimums specified herein, or the security is placed on negative credit watch, where downgrade could result in a rate drop below acceptable levels, the investment advisor who purchased the security will immediately notify the Finance Manager. The City/Agency shall not be required to immediately sell such securities. The course of action to be followed will then be decided on a case by case basis, considering such factors as the reason for the rate drop, prognosis for recovery or further drop, and market price of the security. The City Council/Successor Agency will be advised of the situation and intended course of action.

9. PORTFOLIO PERFORMANCE

The investment portfolio shall be designed to attain a market rate of return throughout budgetary and economic cycles, taking into account prevailing market conditions, risk constraints for eligible securities, and cash flow requirements. The performance of the City/ Agency's investments shall be compared to the total return of a benchmark that most closely corresponds to the portfolio's duration, universe of allowable securities, risk profile,

and other relevant characteristics. When comparing the performance of the City/Agency's portfolio, its rate of return will be computed consistent with Global Investment Performance Standards (GIPS).

10. REPORTING

Monthly, the Finance Manager shall produce a report of the investment portfolio balances, transactions, risk characteristics, earnings, and performance results of the City/Agency's investment portfolio available to City Council/Successor Agency. The report shall include the following information:

- A. Investment type, issuer, date of maturity, par value and dollar amount invested in all securities, and investments and monies held by the City/ Agency;
- B. A description of the funds, investments and programs;
- C. A market value as of the date of the report (or the most recent valuation as to assets not valued monthly) and the source of the valuation; and
- D. A statement of compliance with this Policy or an explanation for non-compliance.

11. INVESTMENT POLICY COMPLIANCE AND ADOPTION

- A. Compliance: Any deviation from the policy shall be reported to the City Council/Successor Agency as soon as practical, but no later than the next scheduled City Council/Successor Agency meeting. The Finance Manager shall review deviations from policy with the City Council/Successor Agency.

12. POLICY ADOPTION

This Policy was adopted by way of joint City Council Resolution No. 2023-27/Successor Agency Resolution No. 2023-02 on June 22, 2023 and became effective immediately thereon.

Signed:

Date:



Bruce W. Barrows, Mayor/Agency Chair




Signed:

Date:



Art Gallucci, City Manager/
Executive Director



Attachment list:

Attachment 1: Definitions

**CITY OF CERRITOS
SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY
INVESTMENT POLICY**

DEFINITIONS

Agencies. Shorthand market terminology for any obligation issued by a government-sponsored entity (GSE), or a federally related institution. Most obligations of GSEs are not guaranteed by the full faith and credit of the US government. Examples are:

1. FFCB: The Federal Farm Credit Bank System provides credit and liquidity in the agricultural industry. FFCB issues discount notes and bonds.
2. FHLB: The Federal Home Loan Bank provides credit and liquidity in the housing market. FHLB issues discount notes and bonds.
3. FHLMC: Like FHLB, the Federal Home Loan Mortgage Corporation provides credit and liquidity in the housing market. FHLMC, also called "FreddieMac" issues discount notes, bonds and mortgage pass-through securities.
4. FNMA: Like FHLB and FreddieMac, the Federal National Mortgage Association was established to provide credit and liquidity in the housing market. FNMA, also known as "FannieMae," issues discount notes, bonds and mortgage pass-through securities.
5. GNMA: The Government National Mortgage Association, known as "GinnieMae," issues mortgage pass-through securities, which are guaranteed by the full faith and credit of the US Government.
6. PEFCO: The Private Export Funding Corporation assists exporters. Obligations of PEFCO are not guaranteed by the full faith and credit of the US government.
7. TVA: The Tennessee Valley Authority provides flood control and power and promotes development in portions of the Tennessee, Ohio, and Mississippi River valleys. TVA currently issues discount notes and bonds.

Asked: The price at which a seller offers to sell a security.

Asset Backed Securities: Securities supported by pools of installment loans or leases or by pools of revolving lines of credit.

Average Life: In mortgage-related investments, including CMOs, the average time to expected receipt of principal payments, weighted by the amount of principal expected.

Banker's Acceptance: A money market instrument created to facilitate international trade transactions. It is highly liquid and safe because the risk of the trade transaction is transferred to the bank which "accepts" the obligation to pay the investor.

Benchmark: A comparison security or portfolio. A performance benchmark is a partial market index, which reflects the mix of securities allowed under a specific investment policy.

Bid: The price at which a buyer offers to buy a security.

Broker: A broker brings buyers and sellers together for a transaction for which the broker receives a commission. A broker does not sell securities from his own position.

Callable: A callable security gives the issuer the option to call it from the investor prior to its maturity. The main cause of a call is a decline in interest rates. If interest rates decline since an issuer issues securities, it will likely call its current securities and reissue them at a lower rate of interest. Callable securities have reinvestment risk as the investor may receive its principal back when interest rates are lower than when the investment was initially made.

Certificate of Deposit (CD): A time deposit with a specific maturity evidenced by a certificate. Large denomination CDs may be marketable.

Collateral: Securities or cash pledged by a borrower to secure repayment of a loan or repurchase agreement. Also, securities pledged by a financial institution to secure deposits of public monies.

Collateralized Mortgage Obligations (CMO): Classes of bonds that redistribute the cash flows of mortgage securities (and whole loans) to create securities that have different levels of prepayment risk, as compared to the underlying mortgage securities.

Commercial Paper: The short-term unsecured debt of corporations.

Cost Yield: The annual income from an investment divided by the purchase cost. Because it does not give effect to premiums and discounts which may have been included in the purchase cost, it is an incomplete measure of return.

Coupon: The rate of return at which interest is paid on a bond.

Credit Risk: The risk that principal and/ or interest on an investment will not be paid in a timely manner due to changes in the condition of the issuer.

Current Yield. The annual income from an investment divided by the current market value. Since the mathematical calculation relies on the current market value rather than the investor's cost, current yield is unrelated to the actual return the investor will earn if the security is held to maturity.

Dealer: A dealer acts as a principal in security transactions, selling securities from and buying securities for his own position.

Debenture: A bond secured only by the general credit of the issuer.

Delivery vs. Payment (DVP): A securities industry procedure whereby payment for a security must be made at the time the security is delivered to the purchaser's agent.

Derivative: Any security that has principal and/ or interest payments which are subject to uncertainty (but not for reasons of default or credit risk) as to timing and/or amount, or any security which represents a component of another security which has been separated from other components ("Stripped" coupons and principal). A derivative is also defined as a financial instrument the value of which is totally or partially derived from the value of another instrument, interest rate, or index.

Discount: The difference between the par value of a bond and the cost of the bond, when the cost is below par. Some short-term securities, such as T-bills and banker's acceptances, are known as discount securities. They sell at a discount from par, and return the par value to the investor at maturity without additional interest. Other securities, which have fixed coupons, trade at a discount when the coupon rate is lower than the current market rate for securities of that maturity and/or quality.

Diversification: Dividing investment funds among a variety of investments to avoid excessive exposure to any one source of risk.

Duration: The weighted average time to maturity of a bond where the weights are the present values of the future cash flows. Duration measures the price sensitivity of a bond to changes in interest rates. (See modified duration).

Federal Funds Rate: The rate of interest charged by banks for short-term loans to other banks. The Federal Reserve Bank through open-market operations establishes it.

Federal Open Market Committee: A committee of the Federal Reserve Board that establishes monetary policy and executes it through temporary and permanent changes to the supply of bank reserves.

Leverage: Borrowing funds in order to invest in securities that have the potential to pay earnings at a rate higher than the cost of borrowing.

Liquidity: The speed and ease with which an asset can be converted to cash.

Local Agency Investment Fund (LAIF). A voluntary investment fund opens to government entities and certain non-profit organizations in California that is managed by the State Treasurer's Office.

Local Government Investment Pool: Investment pools that range from the State Treasurer's Office Local Agency Investment Fund (LAIF) to county pools, to Joint Powers Authorities (JPAs). These funds are not subject to the same SEC rules applicable to money market mutual funds.

Make Whole Call: A type of call provision on a bond that allows the issuer to pay off the remaining debt early. Unlike a call option, with a make whole call provision, the issuer makes a lump sum payment that equals the net present value (NPV) of future coupon payments that will not be paid because of the call. With this type of call, an investor is compensated, or "made whole."

Margin: The difference between the market value of a security and the loan a broker makes using that security as collateral.

Market Risk: The risk that the value of securities will fluctuate with changes in overall market conditions or interest rates.

Market Value: The price at which a security can be traded.

Marking to Market: The process of posting current market values for securities in a portfolio.

Maturity: The final date upon which the principal of a security becomes due and payable.

Medium Term Notes: Unsecured, investment-grade senior debt securities of major corporations which are sold in relatively small amounts on either a continuous or an intermittent basis. MTNs are highly flexible debt instruments that can be structured to respond to market opportunities or to investor preferences.

Modified Duration: The percent change in price for a 100 basis point change in yields. Modified duration is the best single measure of a portfolio's or security's exposure to market risk.

Money Market: The market in which short-term debt instruments (T-bills, discount notes, commercial paper, and banker's acceptances) are issued and traded.

Mortgage Pass-Through Securities: A securitized participation in the interest and principal cash flows from a specified pool of mortgages. Principal and interest payments made on the mortgages are passed through to the holder of the security.

Municipal Securities: Securities issued by state and local agencies to finance capital and operating expenses.

Mutual Fund: An entity which pools the funds of investors and invests those funds in a set of securities which is specifically defined in the fund's prospectus. Mutual funds can be invested in various types of domestic and/ or international stocks, bonds, and money market instruments, as set forth in the individual fund's prospectus. For most large, institutional investors, the costs associated with investing in mutual funds are higher than the investor can obtain through an individually managed portfolio.

Nationally Recognized Statistical Rating Organization (NRSRO): A credit rating agency that the Securities and Exchange Commission in the United States uses for regulatory purposes. Credit rating agencies provide assessments of an investment's risk. The issuers of investments, especially debt securities, pay credit rating agencies to provide them with ratings. The three most prominent NRSROs are Fitch, S&P, and Moody's.

Negotiable CD: A short-term debt instrument that pays interest and is issued by a bank, savings or federal association, state or federal credit union, or state-licensed branch of a foreign bank. Negotiable CDs are traded in a secondary market.

Premium: The difference between the par value of a bond and the cost of the bond, when the cost is above par.

Prepayment Speed: A measure of how quickly principal is repaid to investors in mortgage securities.

Prepayment Window: The time period over which principal repayments will be received on mortgage securities at a specified prepayment speed.

Premium Dealer: A financial institution (1) that is a trading counterparty with the Federal Reserve in its execution of market operations to carry out U.S. monetary policy, and (2) that participates for statistical reporting purposes in compiling data on activity in the U.S. Government securities market.

Prudent Person (Prudent Investor) Rule: A standard of responsibility which applies to fiduciaries. In California, the rule is stated as "Investments shall be managed with the care, skill, prudence and diligence, under the circumstances then prevailing, that a prudent person, acting in a like capacity and familiar with such matters, would use in the conduct of an enterprise of like character and with like aims to accomplish similar purposes."

Realized Yield: The change in value of the portfolio due to interest received and interest earned and realized gains and losses. It does not give effect to changes in market value on securities, which have not been sold from the portfolio.

Regional Dealer: A financial intermediary that buys and sells securities for the benefit of its customers without maintaining substantial inventories of securities and that is not a primary dealer.

Repurchase Agreement: Short-term purchases of securities with a simultaneous agreement to sell the securities back at a higher price. From the seller's point of view, the same transaction is a reverse repurchase agreement.

Safekeeping: A service to bank customers whereby securities are held by the bank in the customer's name.

Structured Note: A complex, fixed income instrument, which pays interest, based on a formula tied to other interest rates, commodities or indices. Examples include inverse floating rate notes which have coupons that increase when other interest rates are falling, and which fall when other interest rates are rising, and "dual index floaters," which pay interest based on the relationship between two other interest rates - for example, the yield on the ten-year Treasury note minus the Libor rate. Issuers of such notes lock in a reduced cost of borrowing by purchasing interest rate swap agreements.

Total Rate of Return: A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains, and losses in the portfolio.

Treasury Obligations: Securities issued by the U.S. Treasury and backed by the full faith and credit of the United States. Treasuries are considered to have no credit risk, and are the benchmark for interest rates on all other securities in the US and overseas. The Treasury issues both discounted securities and fixed coupon notes and bonds.

Treasury Bills: All securities issued with initial maturities of one year or less are issued as discounted instruments, and are called Treasury bills. The Treasury currently issues three- and six-month T-bills at regular weekly auctions. It also issues "cash management" bills as needed to smooth out cash flows.

Treasury Notes: All securities issued with initial maturities of two to ten years are called Treasury notes, and pay interest semi-annually.

Treasury Bonds: All securities issued with initial maturities greater than ten years are called Treasury bonds. Like Treasury notes, they pay interest semi-annually.

Volatility: The rate at which security prices change with changes in general economic conditions or the general level of interest rates.

Yield to Maturity: The annualized internal rate of return on an investment which equates the expected cash flows from the investment to its cost.

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Appendix B

**Resolution No. 2023-28
APPROPRIATIONS LIMIT**

Annual Appropriation Limit: 2023-2024

CITY OF CERRITOS

RESOLUTION NO. 2023-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CERRITOS APPROVING AND ADOPTING THE ANNUAL APPROPRIATION LIMIT FOR FISCAL YEAR 2023-2024.

WHEREAS, the voters of California on November 6, 1979 added Article XIII B to the State Constitution placing various limitations on the appropriations of the state and local governments; and

WHEREAS, Article XIII B provides that the appropriation limit for the Fiscal Year 2023-2024 is based on actual appropriation during the 1978-1979 fiscal year, and is adjusted each year using the growth of population and inflation; and

WHEREAS, Proposition 111, passed by the voters of California on June 5, 1990 requires the City Council to select the adjustment factors each year. The inflation factor may be the growth in California per capita personal income or the increase in non-residential assessed valuation due to new construction within the City, and the population factor may reflect the population growth within either the City of Cerritos or the entire County of Los Angeles; and

WHEREAS, the information necessary for making these adjustments is available in the City Finance Division and the City Clerk's Office; and

WHEREAS, the City of Cerritos has complied with all the provisions of Article XIII B in determining the limit for fiscal year 2023-2024.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CERRITOS DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The appropriation limit for the City of Cerritos in the fiscal year 2023-2024 shall be \$242,673,238 calculated by the growth of per capita income in California as the inflation factor and the County's population growth as the population factor. The total appropriations subject to limitation is \$74,606,934.

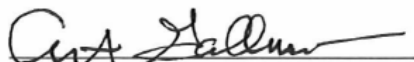
PASSED, APPROVED and ADOPTED this 22nd day of June, 2023.


Bruce W. Barrows, Mayor

ATTEST:



Vida Barone, City Clerk/City Treasurer



Art Gallucci, City Manager

Appendix C
Expense Accounts Definitions

EXPENSE ACCOUNT DEFINITIONS

The following Chart of Accounts provides a definition of cost centers and expense account object codes used to classify operating expenses incurred by the City.

COST CENTERS

LEGISLATIVE AND ADMINISTRATIVE

- 111 City Council
- 121 City Manager
- 123 Fine Arts and Historical Commission
- 131 City Attorney
- 141 City Clerk / City Treasurer

COMMUNITY DEVELOPMENT

- 211 Office of the Senior Assistant City Manager
- 212 Geographic Information Services (GIS)
- 221 Advance Planning
- 231 Current Planning
- 251 Planning Commission
- 252 Economic Development Commission

SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY

- 261 / 262 Administrative

PUBLIC WORKS / WATER & POWER

- 311 Office of the Director
- 321 Engineering
- 331 Environmental Services
- 341 General Maintenance
- 342 Street Maintenance
- 343 Vehicle Maintenance
- 344 Facility Maintenance
- 345 Swim Center Maintenance
- 351 Parks & Trees Management
- 352 Median and Parkway Maintenance

- 353 Parkway Trees
- 354 Parks Maintenance
- 355 Golf Course Maintenance
- 361 Water & Power Management
- 362 Water Management
- 363 Water Production and Distribution
- 364 Water Operations
- 365 Water Inspection
- 366 Reclaimed Water
- 368 Electric Utility

COMMUNITY & SAFETY SERVICES

- 411 Office of the Director
- 421 Community Participation
- 422 Senior Center
- 441 Recreation Services
- 442 Golf Course
- 443 Swim & Fitness Center
- 451 Community Safety
- 452 Code Enforcement
- 461 Property Preservation Commission
- 462 Parks & Recreation Commission

ADMINISTRATIVE SERVICES

- 511 Office of the Director
- 521 Communications
- 531 Finance
- 532 Water Billing
- 541 Human Resources / Risk Management
- 551 Support Services
- 552 Property Control
- 561 Management Information Systems
- 571 Municipal Library

THEATER

- 611 Office of the Director
- 621 Business Management
- 631 Performance Marketing & Sales
- 641 Front of the House Management
- 651 Operations & Security
- 661 Special Event Services
- 671 Box Office

EXPENSE ACCOUNT OBJECT CODES

51010 REGULAR EARNINGS. Normal payroll expenditures carried continuously, assigned payroll number and subject to all usual deductions.

51021 OVERTIME. Portion of salary subject to time and a half. Any time approved by Department Director over 40-hour week subject to additional premium pay.

52010 REGULAR EARNINGS - PART-TIME. Wages paid to employees who are classified as part-time employees.

52015 SPECIAL PROJECT EARNINGS - PART-TIME.

52021 OVERTIME EARNINGS - PART-TIME.

52400 EMPLOYEE BENEFITS. Social Security, PERS, Medicare, Comp. Insurance, Health Insurance and other benefits that the City pays for employees.

53010 AUTO ALLOWANCE. Monthly car allowance for designated employees in lieu of assigned City vehicle. No other charges to this account.

53020 DUES AND PUBLICATIONS. Books, publications and membership dues in job-related organizations.

53030 EDUCATION AND TRAINING. Job-oriented education or training sponsored by the City.

53040 EMPLOYEE AWARDS. Service awards presented to employees for continuous service and any special award that may arise.

53060 RECRUITMENT EXPENSE. Expenses incurred in the hiring of employees such as newspaper advertisements, pre-employment physicals, fingerprinting and other recruitment related expenses.

53070 REIMBURSED MILEAGE. Mileage reimbursement for use of employees' automobile. This account is limited to local travel within a fifty-mile radius of City Hall.

53080 TRAVEL AND MEETING. All expenses incurred in local meetings or outside seminars, conferences or workshops. Examples are meals, air fare, hotels and registration fees. Includes mileage reimbursement for trips in excess of 50 miles from City Hall.

53090 UNIFORMS AND SHOES. Purchase and cleaning of uniforms, shop towels and rain gear.

53091 VEHICLE OPERATIONS. Gasoline and oil expenses for City-owned trucks and automobiles.

61010 AMBULANCE SERVICE. Charges by Los Angeles County for ambulance services within the City limits which cannot be paid by the patron.

61020 ANIMAL CONTROL SERVICES. Contracting agreement with City of Long Beach for animal control services. Also includes City's share of costs for euthanasia program.

61030 ARCHITECTURAL SERVICES. Contracted services for architectural design.

61040 AUDIT SERVICES. Auditing service performed by outside auditing firms.

61050 BANK CHARGES/FEES. Costs related to bank processing.

61060 BOND PROCESSING FEES. Bank service charge for handling of bonds.

61070 CHECKING AND INSPECTION. Outside engineering charges for checking and inspection. Also covers construction engineering for capital projects.

61080 CODIFICATION. Expense associated with updating and codifying of municipal code and handled only through the City Clerk's / City Treasurer's office.

61090 COMPOSTING. Costs associated with programs to cause organic material to biologically decompose under controlled conditions.

61100 CONSULTING FEES.

61110 CUSTODIAL SERVICES. Janitorial services as provided by contract agreement.

61115 COMMISSIONER'S FEES AND SALARIES. Compensation paid to members of City commissions.

61120 COUNTY BUILDING AND SAFETY EXPENSE. Charges made by County Building Department for building and safety inspections.

61130 DELIVERY SERVICES. Special messenger delivery service.

61131 DOCUMENT STORAGE.

61140 DUMP CHARGES. Charges made by the Los Angeles County Sanitation District for dumping of disposable materials.

61150 EDUCATIONAL INFORMATION. Includes expenditures for publicity, informational publications and educational activities specific to recycling and waste management. These expenditures may be offset by federal or state grant funds.

61160 ELECTION EXPENSE. Costs associated with municipal elections.

61170 ELECTRONIC INFORMATION. Public microcomputers, supplies and software.

61180 ENGINEERING SERVICES. Engineering charges for any work except checking or inspection.

61190 ENVIRONMENTAL REMEDIATION.

61220 FINGER PRINTING EXPENSE. Expenses associated with finger printing in the Community Safety Division.

61230 FREIGHT CHARGES. Delivery charges on Central Stores purchases.

61240 FRONT-OF-HOUSE EXPENSE. Hospitality expenditures such as ground transportation and meals provided to performing artists at CCPA.

61250 HAZARDOUS WASTE DISPOSAL. The disposal of hazardous materials from City operated facilities.

61260 INSURANCE - GENERAL. Premiums paid for fire, liability, employees' bonds and other insurance coverage. Does not include premiums for Worker's Compensation and personal health and life insurance, which are fringe benefits.

61270 INSURANCE - EARTHQUAKE SELF-INSURANCE.

61281 PUBLIC LIBRARY FUND.

61282 LIBRARY GRANT. Libris Design

61283 LIBRARY GRANT. CLIO

61290 MARKETING EXPENSE. Promotions in news media, radio, etc. for performances and events at CCPA.

61310 LEGAL SERVICES. Legal services provided by the City Attorney.

61315 LEGAL SERVICES - SPECIAL COUNSEL. Legal services provided by outside counsel for special purposes including redevelopment dissolution issues.

61320 LEGAL ADVERTISING. Advertising expense handled only through City Clerk's / City Treasurer's office for public hearing notices and other advertising as required by law.

61325 LOW & MODERATE INCOME HOUSING SERVICES. Ongoing professional services related to the compliance review of prospective residents for the Cerritos Redevelopment Agency's affordable housing developments.

61340 OUTSIDE SERVICES. Any repair or maintenance function on vehicles and other machinery and equipment performed by outside vendors.

61350 OUTSIDE PROCESSING. Processing and special handling of various materials by outside vendors.

61360 PERMIT FEES. Costs incurred for permits and licenses required by other agencies to allow the operation of City programs and functions.

61370 POLICE AND SAFETY SERVICES. Contracted agreement with Los Angeles County Sheriff's Department for police services and other related community safety expenditures. Also includes Sky Knight Program contracted with the City of Lakewood.

61380 PRINTING. All outside printing costs not included in office supplies or special supplies accounts. Does not include envelopes, letterheads, business cards.

61410 PRODUCTION EXPENSE. Purchases, supplies and professional services directly related to performances at the CCPA.

61430 PROFESSIONAL SERVICES. Outside professional services contracted by the City.

61432 PROFESSIONAL SERVICES - EPA. Outside professional services contracted by the City regarding issues involving the Environmental Protection Agency.

61440 PROGRAM EXPENSE. Expenses incurred for opening acts, musicians, percentages and other required items specified in contracts with performing artists at CCPA.

61460 RECORDATION. Charges made for recording of documents by the County Recorder.

61470 RECREATION EXPENSE.

61480 RECYCLING. Related costs of programs to convert wastes and by-products into new materials and products to meet AB 939 goals.

61490 RESIDENTIAL ASSISTANCE PROGRAM. Expenditures to fund residential rehabilitation grants, incurred for the demolition of substandard structures and/or clearing of unsightly property. Includes legal and inspection costs.

61495 RESIDENTIAL LOAN PROGRAM. Expenditures to fund residential rehabilitation loans.

61520 SPECIAL STUDIES. Special information-gathering studies performed by an outside consultant or agency.

61530 SOIL STERILIZATION AND WEED CONTROL. The sterilization and/or weed abatement of areas off streets which are deemed to be a public nuisance and require City action.

61540 SOURCE REDUCTION. Design, manufacture, acquisition and reuse of materials to minimize the quantity of waste produced. The related cost of programs to help achieve AB 939 goals.

61550 SPECIAL WASTE. Costs for disposal of bulky items such as tires and white goods.

61560 STORM WATER MANAGEMENT.

61580 TEMPORARY HELP.

61590 TRASH COLLECTION. Includes costs associated with the contract for collection of refuse in residential portions of the City.

61610 WATER RELATED EXPENSES.

61611 WATER TREATMENT. Chemicals used in water treatment.

61612 WATER MASTER ASSESSMENT. Annual payment to the Department of Water Resources and Central Basin Water Association for bookkeeping and water deeds.

61613 WATER SERVICE CONNECTION. Materials and contracts for connections from transmission main to service residential and commercial sites.

63010 AUDIO VISUAL MATERIAL. Compact discs, audio cassettes, video cassettes, CD-ROMs and DVDs associated with audio visual section of the Library.

63020 BOOKS AND LIBRARY MATERIALS. An account associated only with the City Library. All books and publications purchased for public use. Does not include periodicals.

63021 BOOKS - STATE GRANT. State library grant funds for library services, materials and equipment.

63030 BOUTIQUE MERCHANDISE. Purchase of boutique merchandise.

63110 COMPUTER SUPPLIES. Computer programs for use with data processing equipment.

63120 COMPUTER ACCESSORIES AND PERIPHERALS.

63121 COMPUTER SOFTWARE. Expenditures for software programs and upgrades.

63130 COMMUNITY AWARDS. Plaques, proclamations, flowers and other presentation-type materials.

63140 INVENTORY FOR RESALE. Cost of goods purchased for resale.

63150 CENTRAL STORES - INVENTORY. Purchase of items for Central Stores inventory.

63200 MICROFILM - LIBRARY. Purchase of microfilm materials for the Library.

63230 MAPS AND PUBLICATIONS. Maps, plans specifications, publications and other printed material provided to contractors, other technical or professional groups and citizens. This is partially offset by the revenue account "Sales of Maps and Publications."

63250 OFFICE SUPPLIES. All general office supplies that can be utilized by all departmental personnel. Paper, pens, pencils, note pads, stationery, etc.

63270 PHOTOGRAPHIC FILM AND PROCESSING. The purchase of film and/or cost of processing of film.

63280 PLANTS AND TREES. New or replacement trees purchased for parks and parkways.

63310 POSTAGE. Mailing expense.

63409 TRANSIT PROGRAMS/PROP A. Expenditures for transit programs funded by Proposition A revenues.

63410 PROGRAM EXPENSES AND SUPPLIES. Supplies and expenses associated with the various programs of the City/Agency.

63411 COMMUNITY PROGRAMS. Council directed support of various civic organizations.

63412 TRANSIT PROGRAMS/PROP. C. Expenditures for transit programs funded by Proposition C revenues.

63413 TRIP REDUCTION/AQMD. Rideshare and trip reduction programs encouraged by AQMD.

63510 SIGNAGE/FLAGS/DISPLAYS. Expenditures and supplies related to promotions and activities at the CCPA.

63520 SPECIAL SUPPLIES. Special purpose supplies usually unique to the program wherein budgeted.

63530 SMALL TOOLS. Tools valued under \$200 and often portable.

63540 SMALL EQUIPMENT.

63550 SUBSCRIPTIONS AND PERIODICALS. An account associated only with the City Library. All periodicals purchased for public use.

63675 EMERGENCY WATER STORAGE SUPPLIES. Supplies for emergency water kits offered for sale to Cerritos residents and businesses.

63710 WATER METERS. Purchase of water meters. This account is capitalized to fixed assets at the end of the year.

63720 WATER PURCHASE. Cost of water purchased for water system.

65010 AIR CONDITIONING MAINTENANCE. Expenses relating to maintenance and repair of permanent air conditioning installations in various City facilities.

65015 ARTWORK MAINTENANCE. Allocations for the maintenance of art pieces located in the City.

65020 BUILDINGS AND GROUNDS MAINTENANCE. Supplies and other expenses incurred for the maintenance of various City buildings and facilities. Does not include park grounds, streets, and medians.

65030 BRIDGE MAINTENANCE. Maintenance of all bridges and appurtenant structures as performed by the County.

65040 EQUIPMENT MAINTENANCE AND REPLACEMENT. Rent for equipment owned and maintained by the equipment replacement fund.

65050 EQUIPMENT AND MACHINERY MAINTENANCE. Maintenance of equipment other than office equipment or air conditioning equipment.

65060 LEASED EQUIPMENT MAINTENANCE. Maintenance of equipment leased from external sources.

65070 MARKING AND STRIPING. The painting of traffic control markings on street pavement surfaces.

65080 OFFICE FURNITURE/FIXTURES MAINTENANCE. Maintenance agreements and service costs for office equipment.

65090 OFF-STREET MAINTENANCE. This includes all City maintenance activities on private or public property performed for the benefit of the general public.

65110 PLAYGROUND EQUIPMENT MAINTENANCE. Supplies and other expenses incurred for the maintenance of playground equipment.

65120 PRODUCTION EQUIPMENT.

65121 PRODUCTION MAINTENANCE. Maintenance expenses associated with production equipment for the reclaimed water system.

65130 RENT - OFFICE EQUIPMENT. Rental costs of office equipment not owned by the City.

65131 RENT - OTHER EQUIPMENT. Rental costs for other equipment needed on a temporary basis.

65132 RENT - BUILDINGS AND GROUNDS. Rental costs of trailers and/or buildings and land.

65133 ROADSIDE MAINTENANCE. This includes all maintenance activities for improvements normally located within the parkway; i.e., inside public rights-of-way but outside the normal riding surface. This would include maintenance of such things as grading of shoulders, drainage ditches, AC sidewalks and installation of traffic barricades.

65134 SEWER MAINTENANCE. The maintenance of all City sewer lines excluding County sanitation facilities.

65140 STORM DRAIN MAINTENANCE. The cleaning, reconstruction, and maintenance of all storm drains and catch basins under the jurisdiction of the City. However, maintenance of drains and appurtenant structures that have been transferred to the County Flood Control District is performed by the County.

65150 STREET MAINTENANCE.

65151 STREET LIGHTS MAINTENANCE. The maintenance and power necessary to operate all street lights within the Los Coyotes Lighting and Landscaping District.

65152 STREET NAME SIGN MAINTENANCE. The maintenance of all street name signs.

65153 STREET SIGN MAINTENANCE. The installation of all informational and directional street signs.

65154 STREET SWEEPING. Includes all operations associated with street sweeping contract.

65155 STREET MAINTENANCE - CITY. Miscellaneous street maintenance activities such as patching, slurry sealing, curb grinding and street reconstruction that is done by City contract or City personnel.

65156 STREET MAINTENANCE - COUNTY. Includes activities performed by the Los Angeles County Road Department or outside contractors such as patching, slurry and chip sealing, grinding, curb and gutter reconstruction and other related road repairs.

65157 STREET MAINTENANCE - MEASURE R. Improvements funded through Measure R, a half-cent sales tax for Los Angeles County to finance transportation projects and programs.

65170 TRAFFIC SIGNAL MAINTENANCE.

65171 TRAFFIC SIGNAL - STATE. Cerritos' share of the maintenance of traffic signals under the jurisdiction of the State of California and performed by the State.

65172 TRAFFIC SIGNAL - CITY. The maintenance of traffic signals within the City limits performed by the City or by contract.

65173 TRAFFIC SIGNAL - COUNTY. Cerritos' share of the maintenance by the County of Los Angeles of traffic signals that are under joint jurisdiction with bordering cities.

65174 TRAFFIC SIGNAL - CITY - POWER. Energy charges related to operation of signals within the City.

65175 TRAFFIC AND REGULATORY SIGNS. The installation and maintenance of all regulatory, informative and directional signs.

65176 TRAFFIC SIGNAL CAMERA ENFORCEMENT. Maintenance and operation of photo enforcement equipment installed at selected traffic signals.

65180 TREE MAINTENANCE.

65190 VEHICLE MAINTENANCE.

65210 WATER DISTRIBUTION SYSTEMS MAINTENANCE. Includes maintenance and repair of meter boxes and fittings and general distribution lines.

65211 WATER - SPECIAL MAINTENANCE. Includes maintenance of fire hydrants and special backflow devices.

65212 WATER PRODUCTION EQUIPMENT MAINTENANCE. Includes maintenance and repair of pump motors, engines, chlorinators, general production equipment.

65213 WATER WELL PUMPING ASSESSMENT. Central and West Basin Water Replenishment District assessment based on quantity of water pumped from Basin.

67010 WATER. Water used by all City facilities.

67020 WATER PURCHASE - MWD. Cost of water purchased from Central Basin Municipal Water District.

67030 NATURAL GAS. Natural gas used by all City facilities.

67040 ELECTRICITY. Electricity used by all City facilities.

67050 TELEPHONE. Telephone expenses, office phones, park phones, phones associated with computers, etc.

- 67060 CELLULAR PHONE. Operating expenses associated with the use of cellular telephones for City business.
- 67070 WATER POWER. The cost of power used to operate various water pump stations, etc., and separate from all other utilities.
- 67080 ELECTRIC UTILITY FUEL EXPENSE. The cost of fuel used to operate the Magnolia Power Plant and generate electrical power.
- 67085 ADDITIONAL ENERGY RESOURCES. The purchase of wholesale energy on the open market.
- 67090 MAGNOLIA POWER EXPENSES. Prior year power expenditures related to the Magnolia Power Project, including expenses for schedule coordinating services, gas and power marketing services, and transmission fees.
- 67095 MAGNOLIA POWER PLANT O & M. The variable costs (non-fuel) associated with the operation of the Magnolia Power Plant.
- 67100 ELECTRIC ENERGY PURCHASED COSTS. Energy purchased to meet retail electric requirements.
- 67101 ELECTRIC TRANSMISSION SCHEDULING FEE. Transmission services provided for the delivery of power output.
- 67102 ELECTRIC ENERGY SETTLEMENT. Settlement amount from the ISO for imbalance energy (revenue or expense).
- 67103 POWER SCHEDULING FEE. Electricity scheduling and coordination services.
- 67104 ENERGY PURCHASED-OPTION PREMIUM. Negotiated contract payment to PPM for structured energy purchases that enables a graduated pricing design.
- 67105 TRANSMISSION LOSSES. Purchased energy to make up for line losses to the point of delivery.
- 67106 ENERGY PURCHASED-SUPPLIER BUY BACK. Purchase of excess wholesale energy acquired by Cerritos but not necessary to meet retail electric sales.
- 67107 ENERGY PURCHASED-SUPPLIER BUY BACK-O&M. Reimbursement from energy contract for the variable operation and maintenance (VOM) charges in connection with the ownership interest in the Magnolia Power Plant.
- 67108 ENERGY PURCH-SUPP BUY BACK-CAPACITY PYMT. The contract (tolling) payment from contractor to use the Cerritos entitlement in the Magnolia Power Plant.
- 67110 ELECTRIC SPECIAL ASSESSMENT. Payments made to SCPPA for extraordinary Magnolia Power Plant expenses.
- 67112 FUEL CONTINGENCY ACCOUNT (FLOAT). Payments made to SCPPA for fuel related charges not associated with monthly fuel requirements.
- 67115 RELIABILITY SERVICE. Charges for distribution and reliability service costs incurred by the Cerritos Electric Utility.
- 67116 CAP AND TRADE/GREENHOUSE GAS. Costs incurred by Cerritos Electric Utility to comply with California State mandates pertaining to air pollution reduction. This requirement is a central element of California's Global Warming Solutions Act (AB 32) and covers major sources of greenhouse gas emissions in the State such as refineries, power plants, industrial facilities, and transportation fuels.
- 67117 RENEWABLE PORTFOLIO. California State regulations currently require that electricity providers obtain 20% of their annual energy portfolio from renewable sources. Cerritos Electric Utility will procure its share of renewable energy from the market.
- 67118 LOAD GROWTH. Expenditures related to load growth services provided to the Cerritos Electric Utility, including development of customer acquisitions and switchovers, marketing support, and other activities designed to maintain and enhance the Utility's customer demand.
- 67120 FUEL EXPENSE. Gas acquired by the City of Cerritos and delivered to Magnolia for power generation.
- 67121 FUEL TRANSPORTATION. Charges for the delivery of fuel to the Magnolia Power Plant.
- 67131 ENERGY RESOURCES WAPA. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).
- 67132 CAPACITY WAPA. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67133 LCRB DAM FUND. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67134 LCR MSCP-Multi-Species Conservation Program. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67143 MAINTENANCE-STRUCTURES. Charges for maintenance of equipment not directly related to the Magnolia generation plant.

67145 MAINTENANCE-ELECTRIC PLANT. Charges for maintenance at the Magnolia Power Plant assessed to the participants not included in the SCPPA budget O & M (67095).

67146 MAJOR MAINTENANCE-CAP IMPR (RESERVES). Payments made to SCPPA to maintain a reserve fund for major Magnolia Power Plant repairs.

67147 SPARE PARTS-CAP IMPR (RESERVES). Payments made to SCPPA to maintain a reserve fund for replacement parts necessary to operate Magnolia Power Plant.

67190 BILLING MANAGEMENT. Expenditures for services provided to the Cerritos Electric Utility related to billing and data management, including data exchanges, enrollment status reports, notifications of meter attributes, and associated support.

67191 GENERAL AND ADMINISTRATIVE. Administrative fees associated with the SCPPA.

67192 CUSTOMER EXPENSE. All expenses in connection with providing electric service to the end-user including metering, billing and customer service.

67193 GRID MANAGEMENT CHARGES. Payments made to the CAL-ISO for pro-rata charges of participating in the State operating transmission service.

67194 DEBT SERVICE - PROJECT B. Principal and interest payments to SCPPA to amortize the City of Cerritos' share of the acquisition costs for the Magnolia Power Plant.

67197 RATE STABILIZATION FUND WITH SCPPA. This account reflects payments made by the Cerritos Electric Utility into the Rate Stabilization Fund administered by the Southern California Public Power Authority (SCPPA).

67198 REGULATORY COMPLIANCE. California State Legislature is currently considering several new regulations regarding electric utility operations. This line item accommodates costs to bring the Cerritos Electric Utility into compliance.

69010 ADMINISTRATIVE FEES -- COUNTY. Charges imposed by Los Angeles County for billing and other administrative functions.

69013 ADMINISTRATIVE FEES -- SCPPA. Administrative fees for the City's participation in the Southern California Public Power Authority.

69045 INTEREST EXPENSE ON ADVANCES. Interest expenses for advances from the City associated with the Cerritos Electric Utility's initial start-up costs.

69050 LEASED WATER RIGHTS. Cost of leasing additional water rights to meet pumping capacity.

69080 MISCELLANEOUS EXPENSES.

69090 MISCELLANEOUS REIMBURSEMENTS. Reimbursable expenses incurred by the Cerritos Center for the Performing Arts.

69120 PROPERTY TAXES. Property taxes paid to Orange County Tax Collector for City property within Orange County.

69130 UNCOLLECTIBLE ACCOUNTS.

69200 CDBG-STAFF TIME EXPENSE REIMBURSEMENT. Accounts for staff time expenses that are charged against the Community Development Block Grant Fund and reimbursed to the General Fund.

79010 LAND. The purchase of land and related expenses.

79020 BUILDINGS. All expenses incurred in the acquisition and construction of buildings. Includes major additions or improvements to existing structures.

79030 OTHER STRUCTURES AND IMPROVEMENTS. Includes land improvements, underground utility systems and other infrastructure such as curbs, gutters, streets and street lighting.

79050 FURNITURE, FIXTURES AND OFFICE EQUIPMENT. Office furniture and equipment which includes desks, chairs, calculators, typewriters, computer equipment and other business machines associated with office work.

79060 VEHICLES. Trucks, autos and other motor vehicles that are licensed to operate on City streets.

79070 MACHINERY AND EQUIPMENT. Various engineering, maintenance and grounds equipment as well as specialized items such as physical fitness and audio-visual equipment.

79080 WORKS OF ART. Art work located in City facilities and outdoor sculptures and statues at various sites throughout the City.

Appendix D

Acronyms

ACRONYM LIST

The following list provides a summary of acronyms and abbreviations commonly encountered in the operations of the City of Cerritos, and in the municipal management profession in general.

AD-6. Assessment District Six; the industrial area bounded by Bloomfield Avenue, 166th Street, Carmenita Road and the northern City limits.

ADA. The Americans with Disabilities Act.

ADP-2. Area Development Plan Two; the commercial area bounded by Bloomfield Avenue, the 91 Freeway, Shoemaker Avenue and 183rd Street.

AQMD. Southern California Air Quality Management District.

ARRA. The American Recovery and Reinvestment Act of 2009.

AV. Assessed Valuation; the dollar value assigned to a property for purposes of calculating applicable property taxes.

CDBG. Community Development Block Grant.

CCPA. Cerritos Center for the Performing Arts.

CEQA. The California Environmental Quality Act of 1970.

CJPIA. California Joint Powers Insurance Authority; a consortium providing property insurance, liability protection and related services to approximately 120 public agencies throughout California.

COW. Cerritos on Wheels; a City-sponsored fixed-route transit system funded by Proposition C allocations.

CPE. Cerritos Park East; a City park/community center located at 13234 166th Street in Cerritos.

CPSC. Consumer Product Safety Commission.

CPUC. California Public Utilities Commission.

CRA. Community Redevelopment Agency. (Due to the passage of Assembly Bill 1X 26 and subsequent affirmation by the California Supreme Court, all redevelopment agencies in California were dissolved on February 1, 2012.)

CSMFO. California Society of Municipal Finance Officers.

CUP. Conditional Use Permit; required for certain land uses which may need special conditions to ensure compatibility with surrounding land uses.

CWP. City Wide Pride; an annual awards program managed by the Code Enforcement Division.

EOPS. Enforceable Obligation Payment Schedule; documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

EPA. Environmental Protection Agency.

FCC. Federal Communications Commission.

FERC. Federal Energy Regulatory Commission.

FPPC. The State of California Fair Political Practices Commission.

FT. Full-time position.

FTE. Full-time Equivalent; a measure of workload equivalency to a full-time position.

GAAP. Generally Accepted Accounting Principles; the common set of accounting principles, standards and procedures that organizations use to compile their financial statements.

GFOA. Government Finance Officers Association.

ACRONYM LIST

GIS. The Geographic Information Systems function (City cost center 212).

ISO. The California Independent System Operator.

JAG. Justice Assistance Grant.

LAEDC. Los Angeles County Economic Development Corporation.

LAIF. The Local Agency Investment Fund; a voluntary program created by statute in 1977 as an investment alternative for California's local governments and special districts.

LASD. The Los Angeles County Sheriff's Department.

LMIH. The Low- and Moderate-Income Housing Fund; formerly within the Cerritos Redevelopment Agency. .

MFOA. Municipal Finance Officers Association.

MIS. The Management Information Systems division of the City of Cerritos (cost center 561).

MTA. The Los Angeles County Metropolitan Transportation Authority.

MWD. The Metropolitan Water District.

NPDES. National Pollutant Discharge Elimination System; a permit program authorized by the Clean Water Act to control water pollution by regulating point sources that discharge pollutants into waters of the United States.

PDROPS. Preliminary Enforceable Obligation Payment Schedule; preliminary documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

PLF. The State of California Public Library Fund.

RFP. Request for Proposal; a document that a government organization sends to prospective vendors inviting the submittal of a bid for a product or service.

RHNA. Regional Housing Needs Assessment.

ROPS. Recognized Obligation Payment Schedule; ongoing documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

RPTTF. Redevelopment Property Tax Trust Fund; the Fund administered by the County of Los Angeles for distribution of property tax allocations to successor agencies. Formerly categorized as tax increment, allocations are used to fulfill bond payments which remain payable after the dissolution of redevelopment agencies in California on February 1, 2012.

SCADA. Supervisory Control and Data Acquisition; generally refers to computer systems that monitor and control infrastructure-related processes, such as water systems,

SCAG. Southern California Association of Governments.

SCE. Southern California Edison.

SCPPA. Southern California Public Power Authority

SERAF. Supplemental Educational Revenue Augmentation Fund;

STP-L. Surface Transportation Program-Local; program administered by the Federal Highway Administration to provide funds to states and localities for projects on roads not classified as minor local or rural collectors.

TIP. Federal Transportation Improvement Program.

TMDL. Total Maximum Daily Load; a regulation that imposes a limit regarding the maximum amount of a pollutant that a body of water can receive and still safely meet water quality standards, in accordance with the Clean Water Act.

TPT. Temporary Part-time position.

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Appendix E

Capital Improvement Plan Detail, General Plan, and Project Area Maps

Capital Improvement Program (CIP) Detail

Project Title: Proposed Mixed-Use/Residential Infill Development
Project Number: 21701
Funding Source: Housing Asset Fund

CIP Encumbrance Schedule:

Fiscal Year	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Cost
Encumbrance	\$2,000,000	\$4,000,000	\$1,000,000	\$1,600,000	0	\$8,600,000

Project Information Detail:

Pursuant to California Health and Safety Code Section 34176.1(d), local municipalities are required to plan for, use, or encumber any surplus Housing Asset Funds, as defined in Section 34176.1(d), for the purpose of constructing and developing housing for all housing types, including housing for low income populations pursuant to State law.

As part of the City of Cerritos 2013-2021 Housing Element, which was certified in full compliance with applicable State Housing Element law by the State of California in January 2015, the City of Cerritos identified seven (7) sites suitable for potential residential development. Site 7 in particular is generally located in the northeast section of the City of Cerritos and is comprised of Caltrans-owned properties that were acquired by Caltrans to stage construction equipment and materials for the Interstate 5 widening and the Valley View Avenue bridge reconstruction projects. The two subject parcels are identified as follows:

	Caltrans Property Name	Caltrans ID #	APN #	Location Address
1	16433 Valley View Property Company	77610	7003-013-001	16433 Valley View Avenue Cerritos, CA 90703
2	Valley View Business Center	77608	7003-013-901 (formerly 7003-013-005)	16601, 16603, 16605, 16607, 16609, 16611, 16613, 16615, 16617, 16619, 16621, 16623, 16625, 16627, 16629, 16631, 16633, 16635, 16637, 16639, 16641, 16643 Valley View Avenue Cerritos, CA 90703

Upon completion of the new Valley View Avenue bridge by Caltrans, the subject properties, or portions thereof, will become available for purchase by the City of Cerritos, pursuant to Sections 118 and 30410 of the California Streets and Highways Code, provided that the City of Cerritos submits written documentation expressing such interest. As such, over the past few years, the City of Cerritos has submitted letters to Caltrans, expressing the City's interest in the subject properties, and Caltrans is aware of such interest.

The City of Cerritos has determined that as a result of Caltran's Interstate 5 widening project and the related Valley View bridge reconstruction, access to this area of Cerritos will be significantly improved, thereby creating an opportunity for the City of Cerritos to reuse a portion of the area for the accommodation of mixed-use and/or residential infill development allowing for the construction of various housing product types. The City is currently in the process of identifying rules and regulations for the provision of affordable housing pursuant to applicable State housing laws. In addition, staff is currently evaluating opportunities to provide housing at the subject properties for qualified low-income populations including persons afflicted with Alzheimer's disease or dementia. Given that the

City of Cerritos is largely developed with very few properties suitable for reuse as residential infill development, the properties owned and controlled by Caltrans serve as the most preferred properties for the future accommodation of affordable housing.

As such, Capital Improvement Project Number 21701 has been established for the City's use of restricted Housing Asset Funds to acquire the subject properties, when made available, conceptually plan for the proposed development which will include affordable housing, and to create a specific plan of development as well as process entitlements for this purpose, in conformance with applicable state housing laws. The City also anticipates participation in the construction and improvements to support the affordable housing. The City of Cerritos anticipates commencing the preparation of conceptual plans and economic analysis required for the development of housing on the subject properties during the 2020-2021 fiscal year, followed by acquiring the properties from Caltrans upon the completion of the Valley View bridge reconstruction project.

CITY OF CERRITOS GENERAL PLAN LEGEND



RESIDENTIAL

- Low Density - 2 to 5.5 Units/Acre
- Medium Density - 6 to 20 Units/Acre

COMMERCIAL

- Office Professional Commercial
- Neighborhood
- Community
- Regional

AREA DEVELOPMENT PLANS

- Industrial Park
- Towne Center/Commercial
- Residential Development (low-medium density)
- Residential Development (low density)
- Auto Mall/Restricted Commercial
- Residential Development (medium density)
- Residential Development (medium density)
- Residential Development (low-medium density)
- Residential Development (low density)
- Residential Development (senior housing)
- Residential Development (senior housing)
- Residential Development (low density)
- Residential Development (senior housing)
- Specialized/Commercial
Cerritos Auto Square Overlay
- Residential Development (high density)
- Residential Development (medium density)

INDUSTRIAL

- Light Industrial
- Industrial/Commercial

OPEN SPACE

SCHOOLS:

- Elementary
- Junior High
- Senior High
- Community College
- ABC School District & High School
- Private School

PARKS:

- Neighborhood Park
- Community Park
- Regional Park
- Special Park

OTHER OPEN SPACE

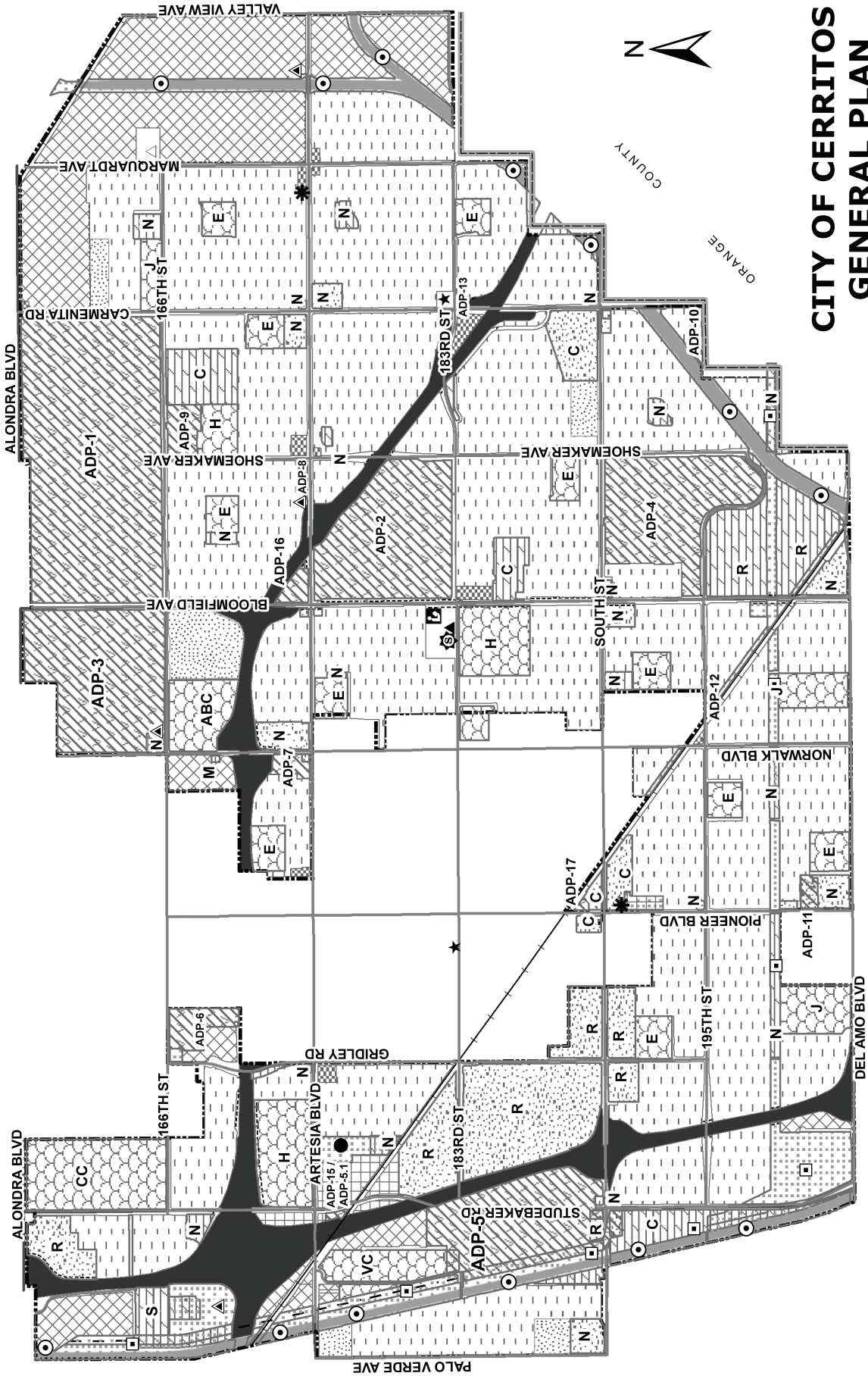
- Greenbelt with Trails
- Landscaped Buffer
- Equestrian Trails

COMMUNITY FACILITIES:

- Edison Utility
- Cemetery
- Sanitation Utility
- Flood Control Utility
- Post Office
- Fire Station
- City Civic Center
- Sheriff Station
- Library
- City Corporate Yard

CIRCULATION

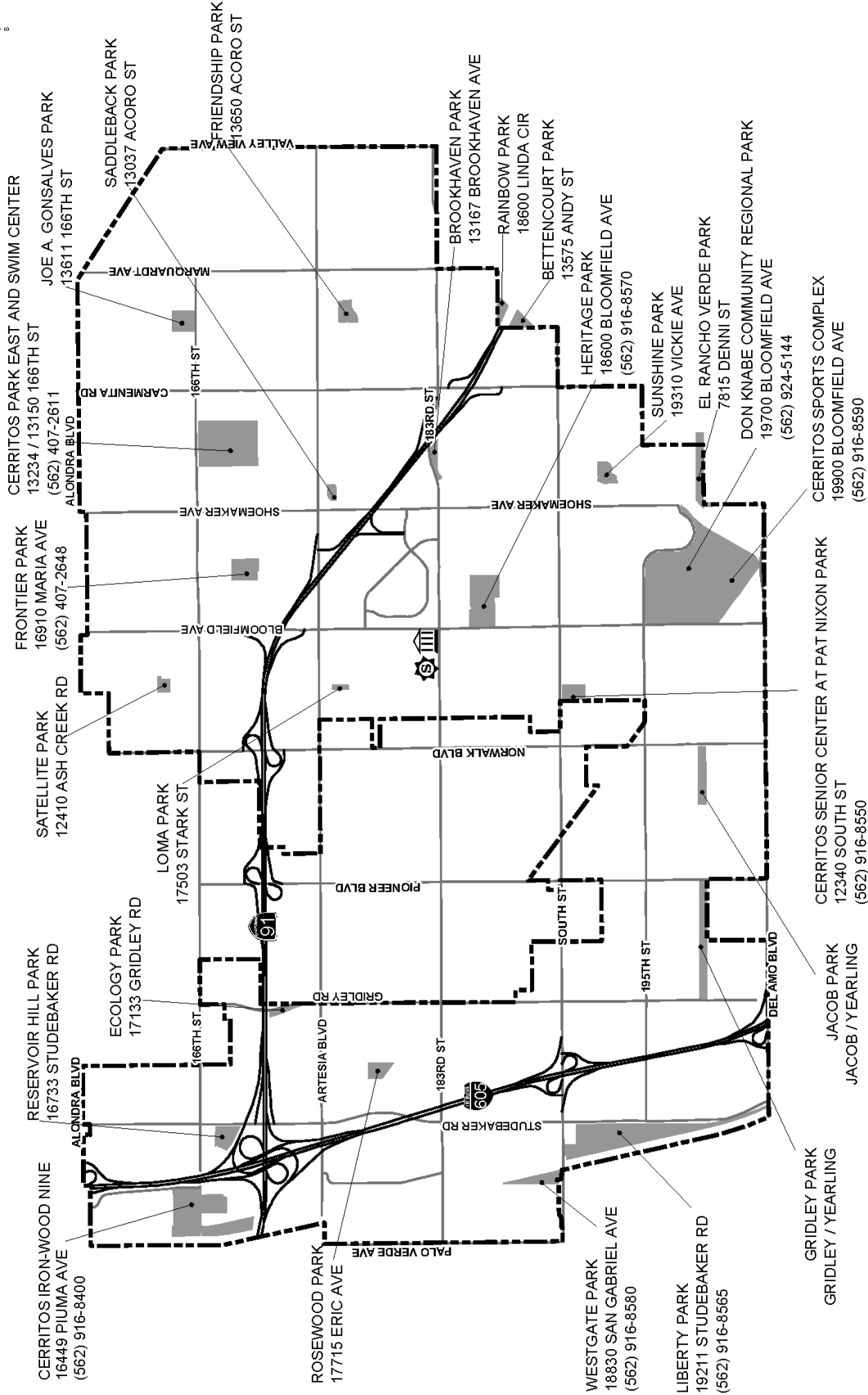
- Major Arterial
- Secondary Arterial
- Railroad
- Freeway
- Cerritos City Limits
- Orange County Limits



CITY OF CERRITOS GENERAL PLAN



CERRITOS RECREATION FACILITIES

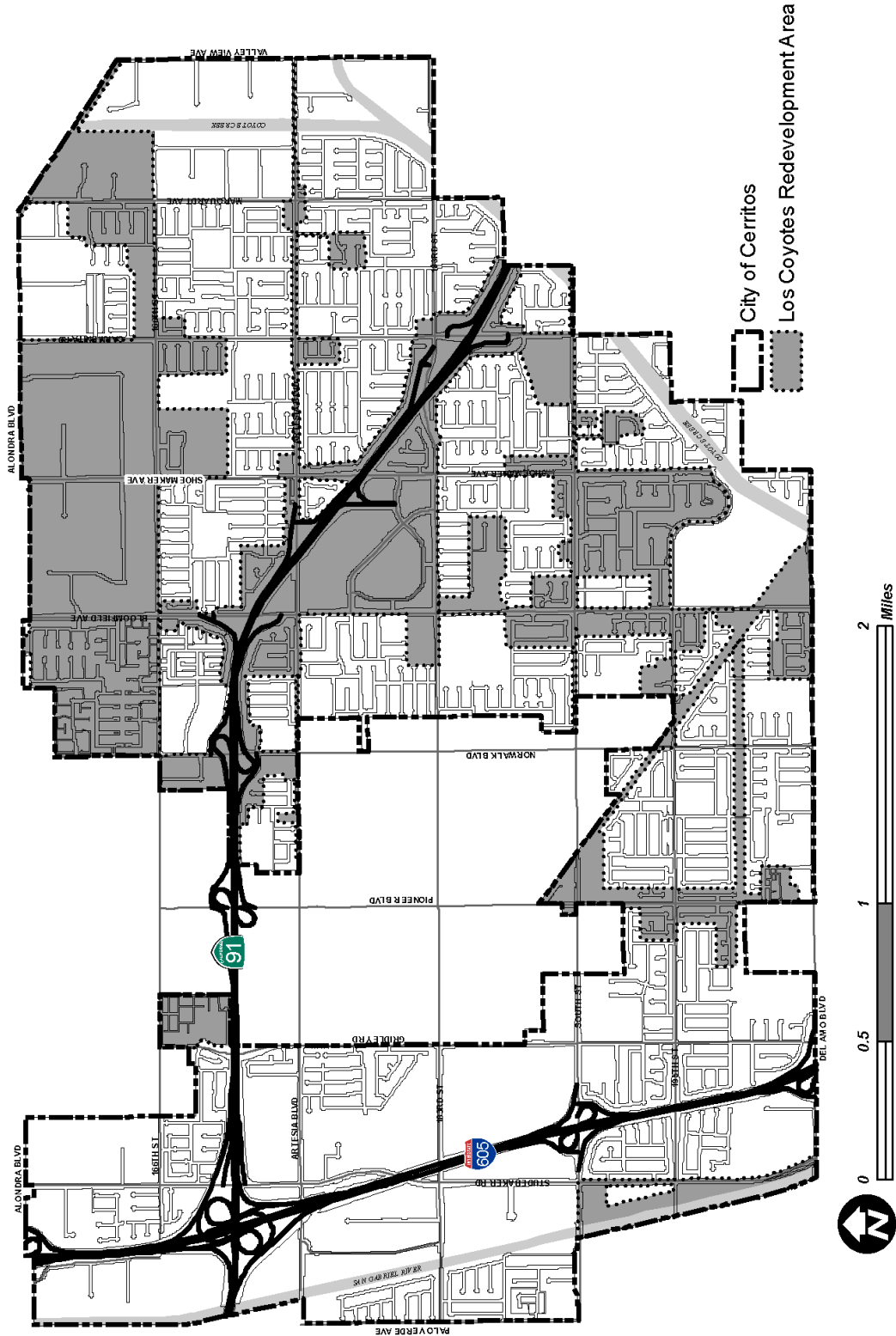


 **City Hall/Library** **Bloomfield Ave / 183rd St**
(562) 860-0311 / (562) 916-1350

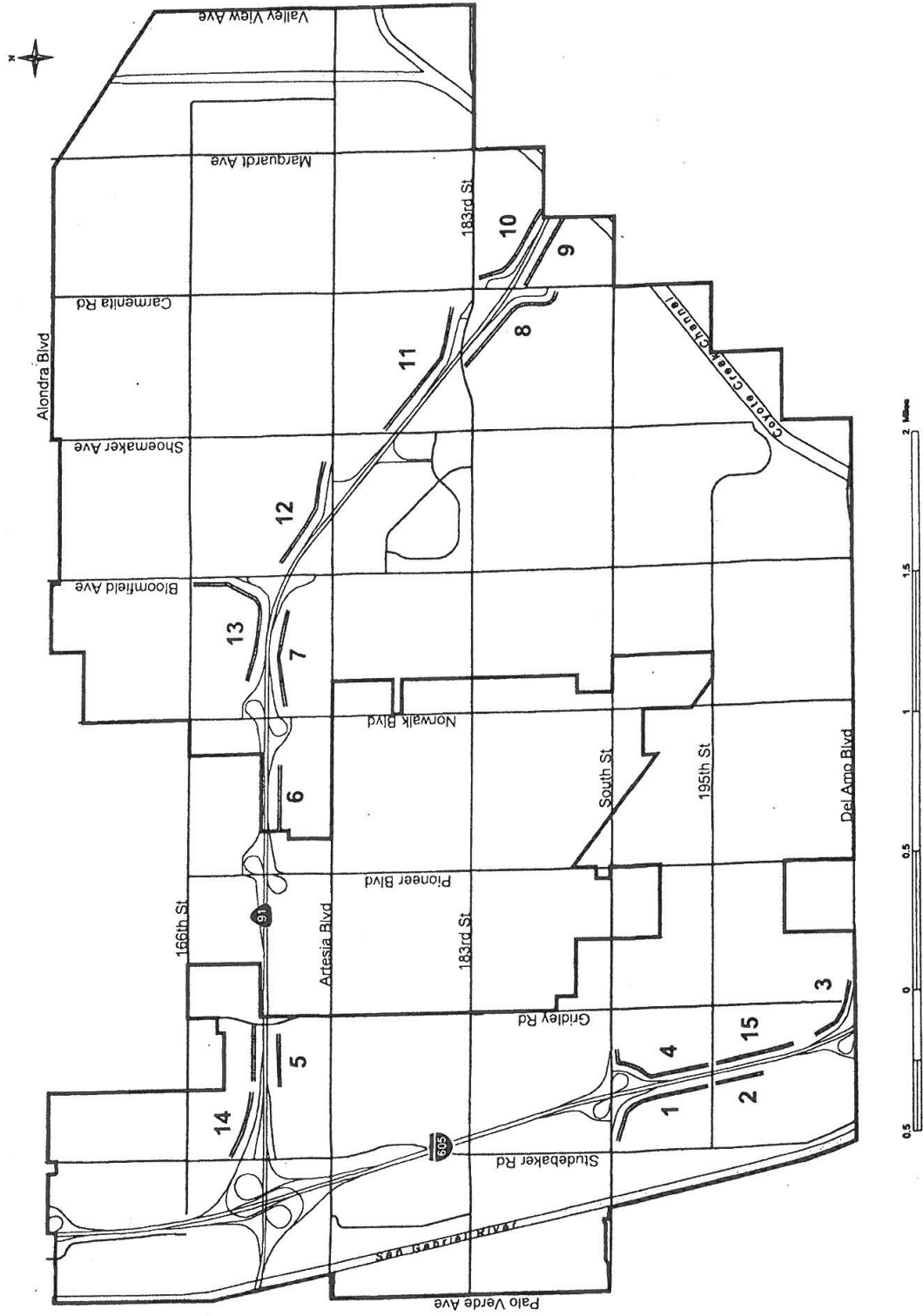
 **Sheriff Station** **18135 Bloomfield Ave**
(562) 860-0044

LOS COYOTES REDEVELOPMENT AREA

Dissolved February 1, 2012

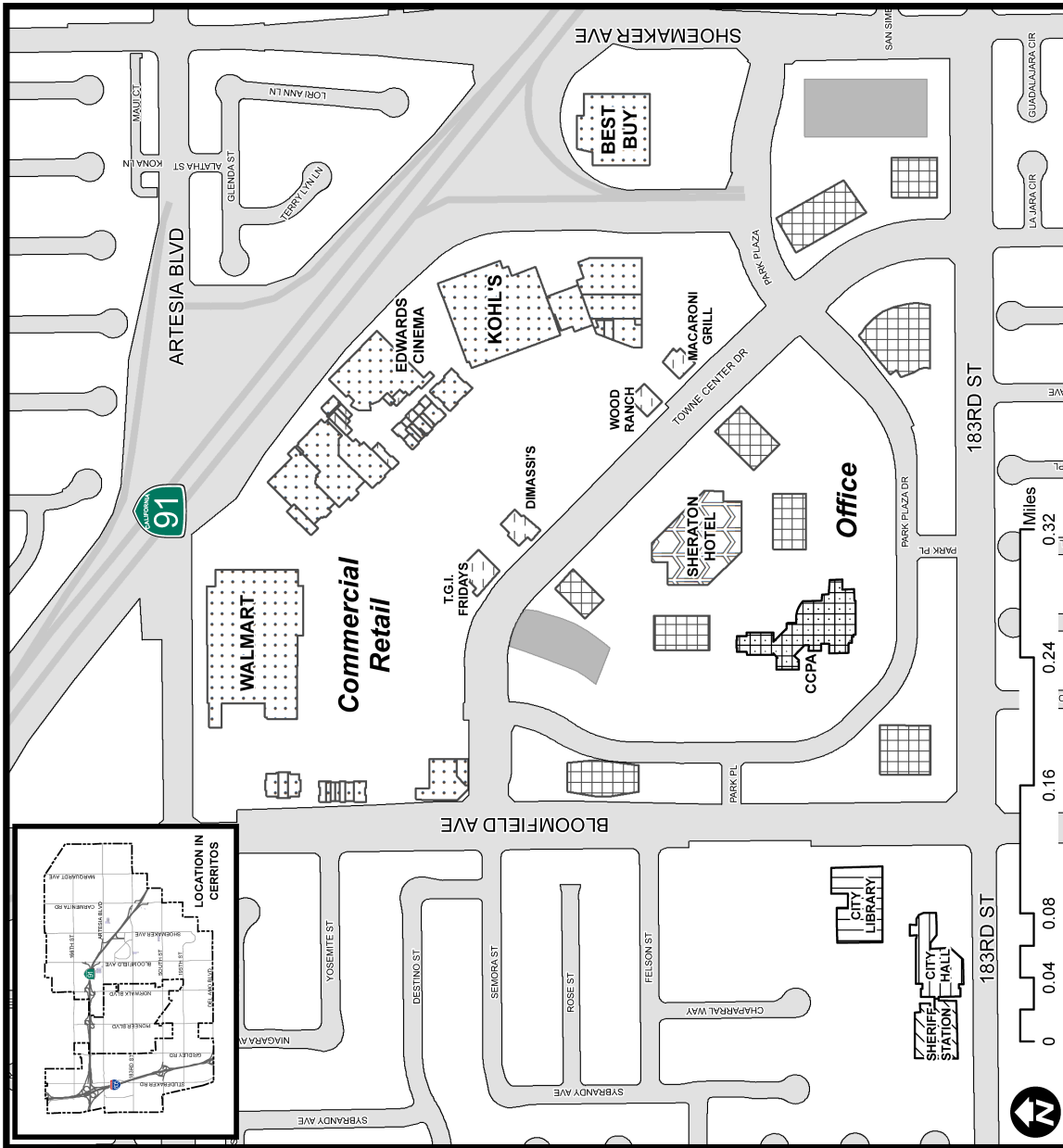


LOCATIONS OF FREEWAY BUFFER WALLS



CERRITOS TOWNE CENTER AREA

CMVC CENTER	
CITY HALL	
CITY LIBRARY	
SHERIFF STATION	
TOWNE CENTER BUILDINGS	
CCPA	
HOTEL	
OFFICE	
RETAIL	
RESTAURANT	
PARKING	



Appendix F
City of Cerritos Demographics

City of Cerritos Demographics

Total Cerritos Population	49,630	
Male	24,869	50.1 %
Female	24,761	49.9 %
Median Age	45.6	

Race		
Asian	29,190	58.8 %
American Indian & Alaska Native	116	0.2 %
Black or African American	4,209	8.5 %
Native Hawaiian and Other Pacific Islander	338	0.7 %
White	8,513	17.2 %
Some other race	2,772	5.5 %
Two or more races	4,492	9.1 %

Housing		
Total housing units	16,042	
Occupied housing units	15,582	97.1 %
Vacant housing units	460	2.9 %
Owner-occupied housing units	11,884	76.3 %
Average household size of owner-occupied units	3.11	
Renter-occupied housing units	3,698	23.7 %
Average household size of renter-occupied units	3.38	
2021 median existing single-family home sales price (Jan)	\$975,700	
2021 median existing condominium home sales price (Jan)	\$471,900	

Income		
Median household income	\$115,600	

Sources: American Community Survey (2021 5-Year Estimates) and Zillow.com (February 2023)

(Updated as of March 17, 2023)