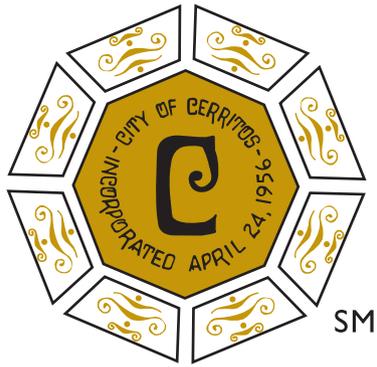


PRELIMINARY



City of Cerritos Combined Financial Program 2025-2026





Cover photo: For more than 30 years, the Cerritos Senior Center at Pat Nixon Park has served the social, recreational, and educational needs of the community's seniors.



Elected Officials



Frank Aurelio Yokoyama
Mayor



Lynda P. Johnson
Mayor Pro Tem



Jennifer Hong
Councilmember



Mark E. Pulido
Councilmember



Sophia M. Tse
Councilmember



Executive Team

- City Manager **Robert A. Lopez**
- City Clerk **Cynthia Nava**
- City Attorney **Pam K. Lee**
- Assistant City Manager **Kathy Matsumoto**
- Deputy City Manager **Ryan Carey**
- Director of Administrative Services **Drew Schneider**
- Director of Community and Cultural Services **Annie Hylton**
- Director of Community Development **Kristin Aguila**
- Director of Public Works/City Engineer **Alvin Papa**
- Theater Executive Director **Jeff Thielke**
- Public Safety Manager **Daryl Evans**

(This page is intentionally left blank and is reserved for the Directory of Appointed City Officials, which will be updated for the publication of an Adopted Budget)



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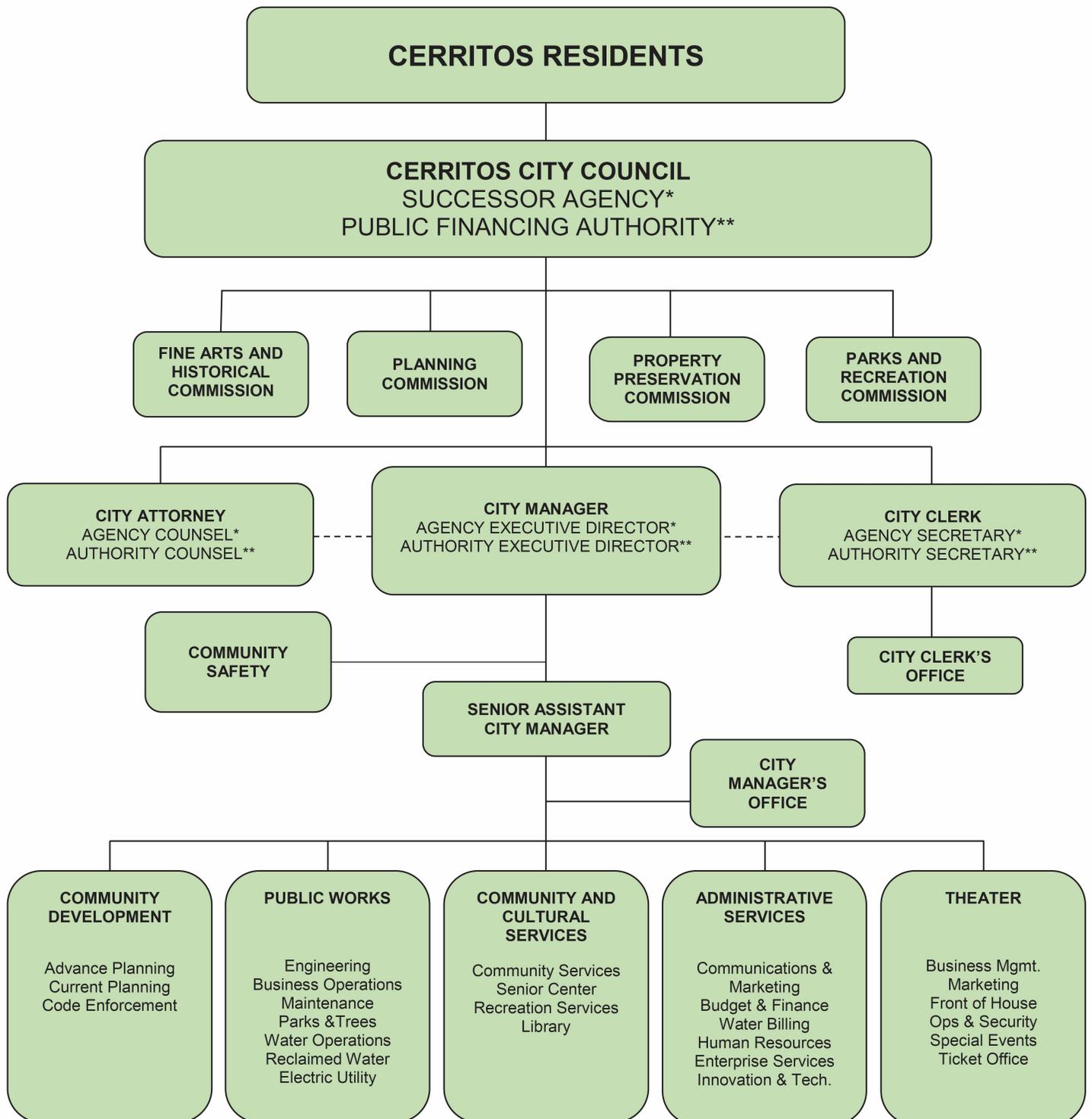
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*Denotes Titles of the Successor Agency to the Cerritos Redevelopment Agency

**Denotes Titles of the Cerritos Public Financing Authority

Note: The Cerritos Redevelopment Agency was dissolved on February 1, 2012 by order of the California Supreme Court on December 29, 2011 (California Redevelopment Association et al. v. Ana Matosantos). Accordingly, the Successor Agency to the Cerritos Redevelopment Agency ("Successor Agency") was formed to facilitate its dissolution in accordance with State law.

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Cerritos
California**

For the Fiscal Year Beginning

July 01, 2024

Christopher P. Morill

Executive Director

The Government Finance Officers Association (GFOA) awarded the City of Cerritos the Distinguished Budget Presentation Award for its annual budget for the fiscal year beginning July 1, 2024.

This award reflects the City Council's and staff's commitment to excellence in budgeting and adherence to the highest standards in financial planning, operational guidance, policy development, and communication. To earn the award, the City's budget document met nationally recognized criteria in each of these areas.

The award is valid for one year. The City believes the FY 2025-26 budget continues to meet the program's standards and will be submitted for consideration.

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CITY OF CERRITOSSM

CIVIC CENTER • 18125 BLOOMFIELD AVENUE
P.O. BOX 3130 • CERRITOS, CALIFORNIA 90703-3130
PHONE: (562) 860-0311 • CERRITOS.US



April 30, 2025

Honorable Mayor and Members of the City Council
Chair and Members of the Successor Agency
to the Cerritos Redevelopment Agency

Dear City Council and Agency Members:

I am pleased to present the City of Cerritos (City) Combined Financial Program (Budget) for Fiscal Year (FY) 2025-26. This Budget reflects our continued commitment to fiscal responsibility, strategic vision, and proactive stewardship, ensuring that Cerritos remains a dynamic community where businesses thrive and residents enjoy an exceptional quality of life. Over the past year, the City has successfully advanced key initiatives designed to strengthen economic development, guide strategic investments, and support our most valuable resource: our dedicated City staff.

ECONOMIC GROWTH AND REVITALIZATION

Over the past year, the City has made meaningful strides in strengthening its economic foundation. New business openings and major redevelopment projects reflect continued investment confidence in Cerritos as a hub for commerce and innovation.

Several key projects exemplify this momentum, including the ongoing construction of the Genesis of Cerritos dealership at the Cerritos Auto Square, the addition of a new GST industrial warehouse facility, and the renovation and opening of popular destinations such as Starbucks, America's Tire, and North Italia Restaurant. These developments not only enhance the City's business landscape but also contribute to job creation, bolster sales tax revenue, and further establish Cerritos as a premier location for both businesses and consumers.

Looking ahead, the City remains committed to working closely with key stakeholders to foster additional opportunities for strategic economic growth. While specific initiatives will be announced in the future, economic development remains a primary focus, strengthening the City's ability to maintain high service levels, fund vital infrastructure projects, and ensure long-term financial sustainability.

STRATEGIC PLANNING: A ROADMAP TO A SUSTAINABLE FUTURE

This year marked a significant milestone in Cerritos' strategic planning efforts with the creation of a new, community-driven Strategic Plan developed in collaboration with the consulting firm Tripepi Smith. The plan outlines clear, actionable priorities that will guide decision-making, budgeting, and long-term investment to promote sustainability, economic vitality, and quality of life in Cerritos. The Strategic Plan's goals are detailed in the [Strategic Planning](#) section of this Budget document.

In support of this effort, the City Council adopted two key financial policies. The **Financial Reserve Policy** establishes standards for maintaining strong reserve levels and investing remaining funds strategically to strengthen long-term financial stability. The **Capital Improvement Program (CIP) Prioritization Policy** creates an objective framework for evaluating and funding capital projects based on community needs and priorities.

Together, these initiatives reinforce the City's commitment to strategic planning, fiscal responsibility, and continued excellence in service delivery.

INVESTING IN OUR PEOPLE

Recognizing that the quality of City services depends directly on the skills and dedication of our employees, the City recently completed a comprehensive classification and compensation study in December 2024. This initiative resulted in the reclassification of numerous positions, adjustments to salary structures, and organizational changes designed to improve operational effectiveness.

As part of these organizational updates, the City created the Public Works Business Operations Division, focused on strengthening administrative functions, supporting internal coordination, enhancing strategic initiatives, and pursuing and managing grant opportunities. This division plays a key role in improving overall efficiency, facilitating interdepartmental collaboration, and supporting the delivery of major capital projects and services.

In addition, the City established a dedicated Economic Development Team led by a new manager to strengthen relationships with the business community, expand outreach to prospective businesses, and better leverage City-owned properties to support economic growth. This team will work proactively to attract, retain, and grow businesses that contribute to Cerritos' long-term prosperity.

The City also expanded its Communications and Marketing capabilities, with a focus on promoting Cerritos as an ideal location for businesses to establish and grow. Efforts will include targeted messaging to highlight the City's strengths, opportunities, and business-friendly environment. Enhanced marketing initiatives will also support the Cerritos Center for the Performing Arts (CCPA) by increasing visibility for performances and boosting facility rentals, helping maximize the CCPA's economic and cultural impact.

The organizational realignment also included the transition of the Code Enforcement Division from Community Safety to the Department of Community Development, further aligning departmental functions with the City's emphasis on economic development, streamlined service delivery, and preservation and enhancement of the City's high-quality aesthetic environment.

The City remains committed to continuous investment in professional development, competitive compensation, and fostering a workplace that attracts and retains talented individuals dedicated to serving the community.

NAVIGATING ECONOMIC CHALLENGES WITH STRATEGIC FORESIGHT

Despite these advancements, the City faces persistent economic headwinds. Sales tax revenue, our largest revenue source, has remained stagnant in recent years, while the cumulative impact of inflation continues to pressure operational costs. Additionally, current global trade policies and uncertainties have created potential volatility in our economic landscape. Given these challenges, it is imperative for the City to proactively enhance existing revenue streams and identify new sources of income to maintain high-quality services, address essential capital improvements, and manage deferred maintenance.

In preparing this Budget, we have meticulously reviewed expenditures, identifying efficiencies and implementing cost-saving measures wherever possible. These steps were carefully balanced to minimize any impacts to essential programs and services, ensuring the continued delivery of the high-quality services that our residents expect.

BUDGET HIGHLIGHTS

The FY 2025-26 Budget represents a comprehensive \$155.2M financial plan, supporting City operations, infrastructure improvements, and strategic one-time investments in Cerritos' future. This Budget reflects the City Council's continued commitment to fiscal responsibility, long-term planning, and the delivery of high-quality services and programs to the community.

The City's operating budget reflects ongoing revenues of \$127.4M and expenditures of \$128.5M. The resulting operating deficit of \$(1.1)M will be managed through the prudent use of fund reserves. Importantly, even after accounting for this use of reserves, the General Fund is projected to maintain a reserve balance of approximately 35% of annual expenditures, consistent with the City's Financial Reserve Policy.

The Capital Improvement Program (CIP) and other one-time initiatives total approximately \$26.7 million, including \$23.0M for infrastructure improvements and \$3.7M for strategic initiatives such as major equipment replacements, an Additional Discretionary Payment (ADP) to CalPERS to reduce long-term pension liabilities, and specialized studies. These one-time investments are funded through a combination of one-time revenues, restricted funds, and planned use of available reserves.

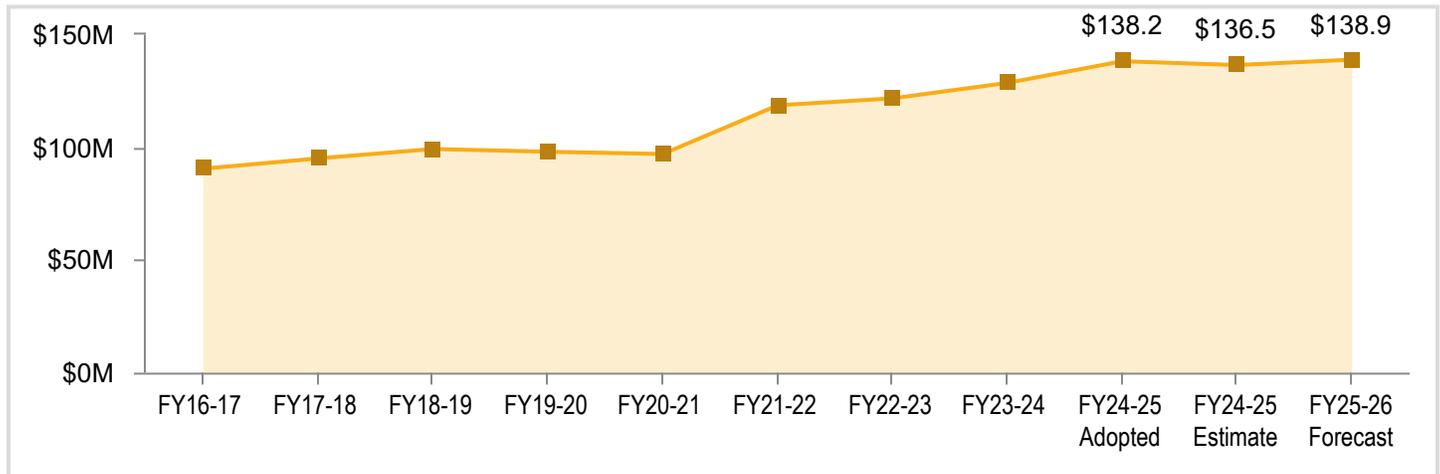
The City's Enterprise Funds continue to face financial challenges; however, the Budget includes General Fund transfers to build reserves in the Enterprise Funds, in accordance with recently adopted reserve targets. These proactive steps support the long-term sustainability of essential enterprise operations. The City is also conducting rate studies to evaluate and recommend adjustments that will further strengthen the financial stability of the Enterprise Funds over time.

While the Budget reflects the responsible use of reserves to support critical needs, it also underscores the importance of continued focus on enhancing existing revenue streams and identifying new opportunities to maintain and strengthen the City's financial foundation in the years ahead.

REVENUE

The Budget projects that total City revenue for all funds in FY 2025-26 will remain stable at \$138.9M, showing no significant change from the previous year's adopted budget. Figure 1 illustrates the overall City revenue history and trends for the past ten years:

Figure 1
 Ten-Year City Revenue History and Forecast (in millions)

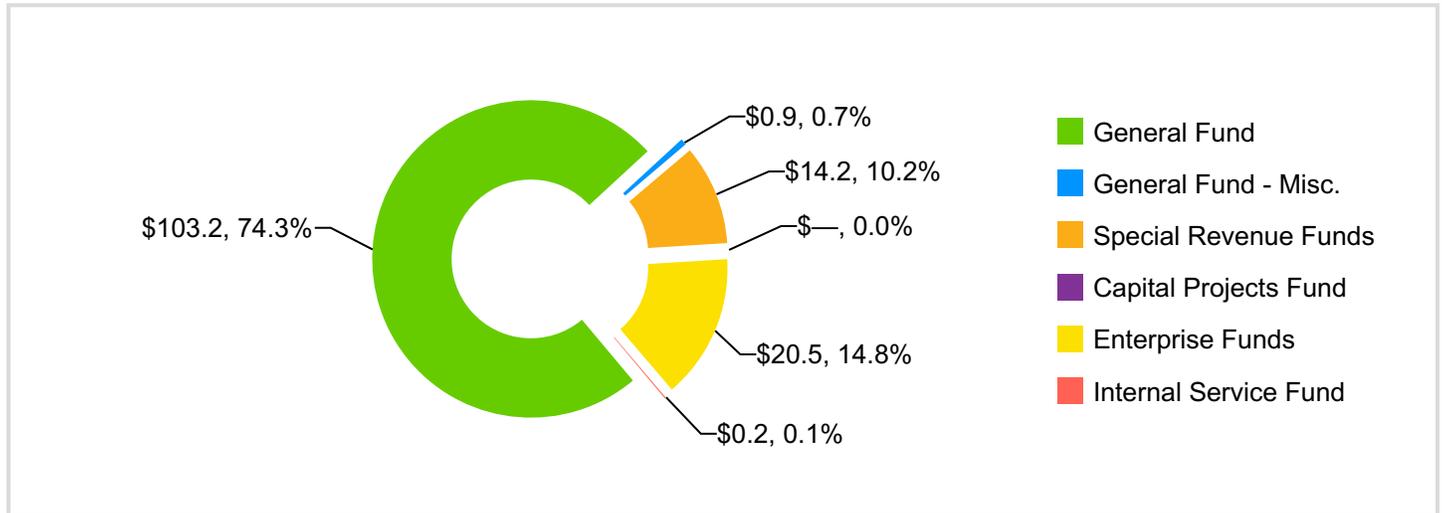


Sources: Cerritos ACFR for year-ending June 30, 2024 and Budget Data FY 2025-26

As with most municipal agencies, the City does not evaluate its budget position based solely on gross totals. Instead, the City operates and monitors thirty-two (32) independent funds, each with its own financial position, operating requirements, and restrictions. While some funds interact with one another, most are restricted or assigned for specific purposes, as detailed in the [Statements of Fund Balances and Reserves](#).

The City manages twenty-seven (27) governmental funds, including the General Fund (and its related components), Special Revenue funds, and the Capital Projects fund. Collectively, these governmental funds account for approximately 85% of the City's total projected revenue in the FY 2025-26 Budget, supporting the majority of operating and capital improvement activities. Figure 2 illustrates the City's total revenue composition across the different fund classifications.

Figure 2
 Total City Revenues - FY 2025-26 (in millions)

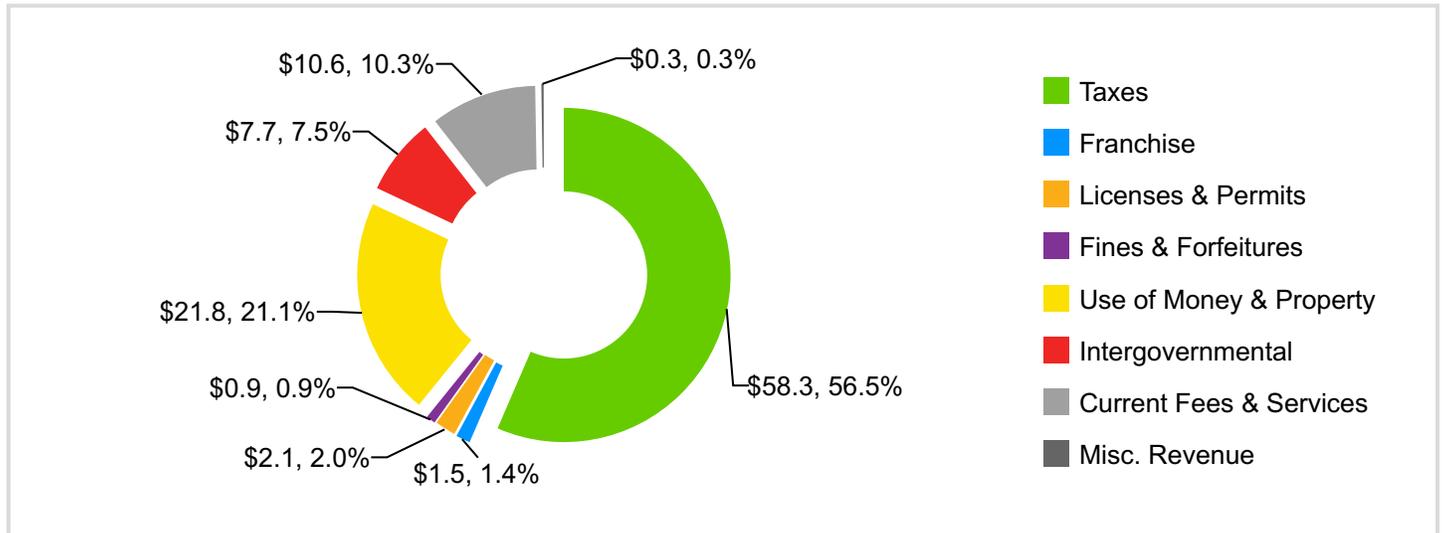


Sources: Budget Data FY 2025-26

Proprietary funds (business-type) make up approximately 15% of the overall revenue stream, and include four (4) Enterprise funds (Water, Sewer, Reclaimed Water, and Electric Utility) and one (1) Internal Service fund. While these funds are intended to be self-supporting activities, the Water, Sewer, and Electric Utility activities have historically operated at an annual deficit, requiring a loan from the General Fund to subsidize their respective operations and capital outlay. In FY 2023-24, the City Council approved the forgiveness of loans owed to the General Fund by the Water and Sewer funds. The City is actively working towards remedying the shortfalls in these funds and, moving forward, the General Fund will provide additional monies as needed in the form of transfers, with no expectation of repayment.

The General Fund serves as the primary source of revenue generation for the City, with Taxes (57%) and the Use of Money & Property category (21%) being the most significant contributors. The latter diversifies the City's revenue streams through a ground lease portfolio, projected to yield \$11.2M million for FY 2025-26. The portfolio includes properties at the Cerritos Towne Center, Lincoln Station, Moore Street, and the Kia and Jaguar / Land Rover dealerships in the Cerritos Auto Square. Figure 3 illustrates the composition of General Fund revenues.

Figure 3
 General Fund Revenues - FY 2025-26 (in millions)



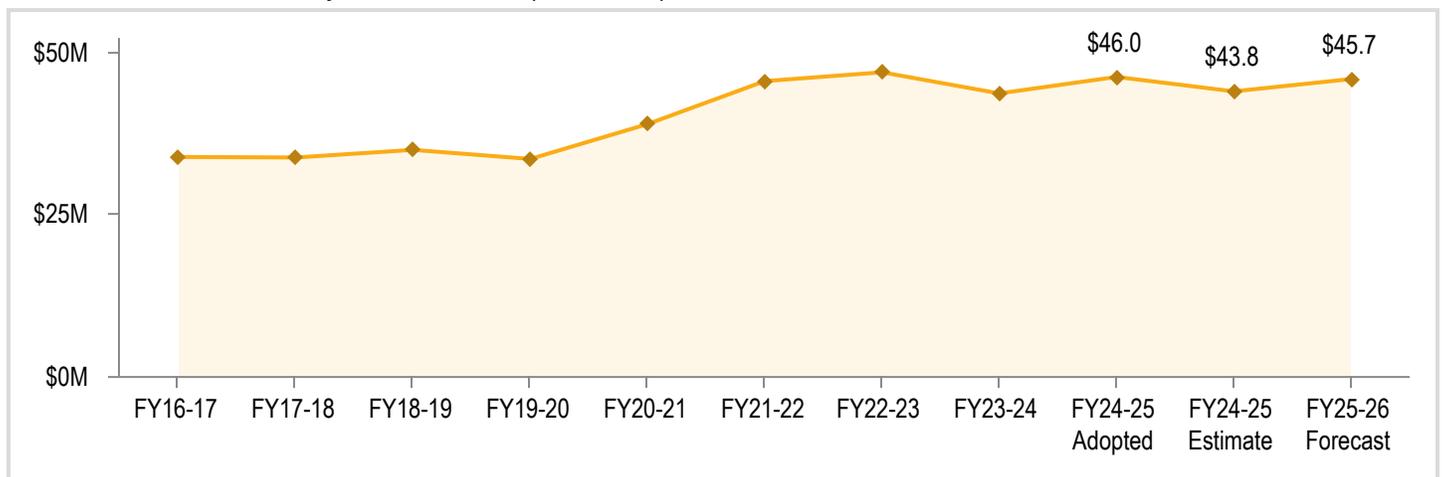
Sources: Budget Data FY 2025-26

Sales tax remains the City's largest source of recurring revenue, accounting for approximately one-third of combined annual resources. Based on analysis from the City's sales tax consultant, the FY 2024-25 adopted forecast of \$46.0M was adjusted downward to \$43.8M, reflecting the impact of broader economic headwinds. The adjustment is primarily attributed to a slowdown in auto sales, driven by persistently high prices, elevated interest rates, and tightening consumer spending.

For FY 2025-26, sales tax revenue is projected at \$45.7M. While this reflects a slight recovery from the current year's revised estimate, it remains below prior-year highs and highlights a broader trend of flattening revenue growth. Auto sales, which generate approximately one-third of the City's total sales tax revenue, continue to be affected by high vehicle costs, financing challenges, and broader economic uncertainty.

As sales tax growth remains constrained, the City recognizes the need to continue exploring strategies to sustain long-term revenue stability while maintaining high-quality services and programs for the community.

Figure 4
 Ten-Year Sales Tax History and Forecast¹ (in millions)



Sources: Cerritos ACFR for year-ending June 30, 2024 and Budget Data FY 2025-26

¹ Sales Tax History includes Triple Flip Reimbursement

The [Revenue section](#) of the Budget provides for a detailed review of revenues received by the City beginning with a comprehensive summary page followed by line items organized by fund, classification, and accounting code.

OPERATING EXPENDITURES AND ONE-TIME INVESTMENTS

The FY 2025-26 Budget includes \$155.2M in expenditures across all City services, programs, and capital initiatives, excluding Successor Agency activity. This represents a year-over-year decrease of approximately \$(6.5)M, primarily reflecting the timing of major capital project expenditures.

Ongoing operating expenditures, including personnel, operations, and maintenance costs, are budgeted at \$128.5M. These expenditures were carefully developed through a detailed review of prior year spending, analysis of current service demands, and consideration of projected operational needs.

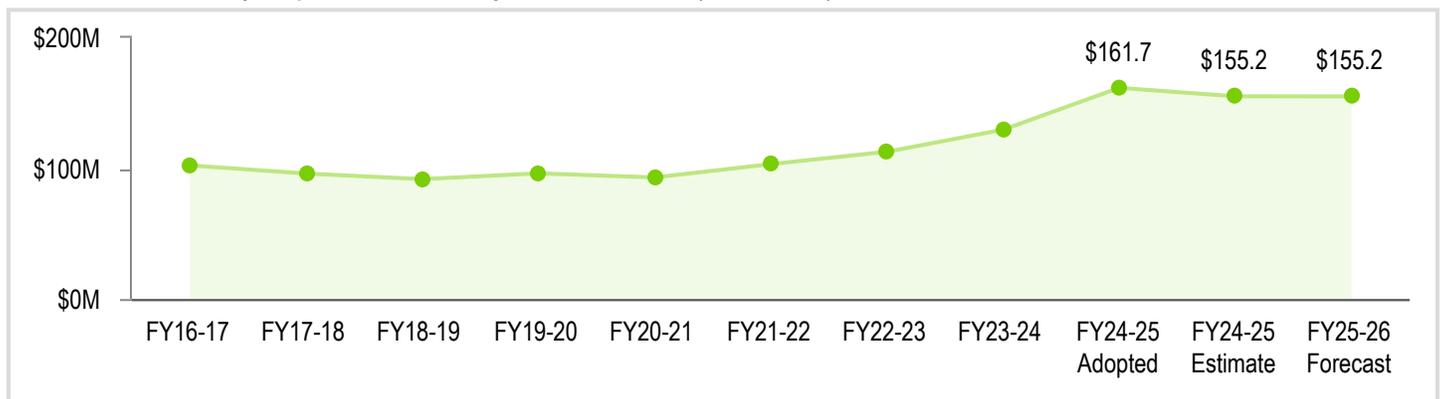
Personnel expenditures account for \$53.0M, or approximately 41% of the City's total operating costs. This includes the impacts of a 2.5% cost of living adjustment (COLA) effective July 1, 2024, and a 3.1% COLA effective July 1, 2025, resulting from recent labor negotiations. In addition, the City completed a comprehensive classification and compensation study in January 2025, which updated job classifications and salary structures across the organization. These changes reflect the City's continued investment in its workforce to attract, retain, and develop talented employees who support the delivery of high-quality services.

In addition to ongoing expenditures, the Budget includes approximately \$3.7M in significant one-time investments. These include \$1.3M for capital equipment purchases, a \$2.0M Additional Discretionary Payment (ADP) to CalPERS to reduce the City's unfunded pension liabilities, and funding for various specialized studies and initiatives. The ADP is consistent with the City's recently adopted Financial Reserve Policy, which identifies strategic uses of available General Fund reserves to strengthen long-term financial sustainability.

Capital equipment purchases are primarily reflected in the Property Control cost center (552). To support these purchases, the Budget includes a General Fund transfer of \$1.1M to the Equipment Replacement Fund. Enterprise-related capital equipment expenditures of approximately \$30K are directly funded through the Water Fund.

While the City continues to prioritize disciplined financial management, rising labor costs, material prices, and contracted service expenses are placing increasing pressure on operating budgets. These external factors underscore the importance of careful expenditure control and strategic resource allocation to maintain the City's strong financial position in the face of a challenging economic environment. The City's combined expenditure history and forecast, which includes equipment and CIP activity, are illustrated in Figure 6 for a comprehensive visual reference:

Figure 6
 Total Combined City Expenditure History and Forecast² (in millions)

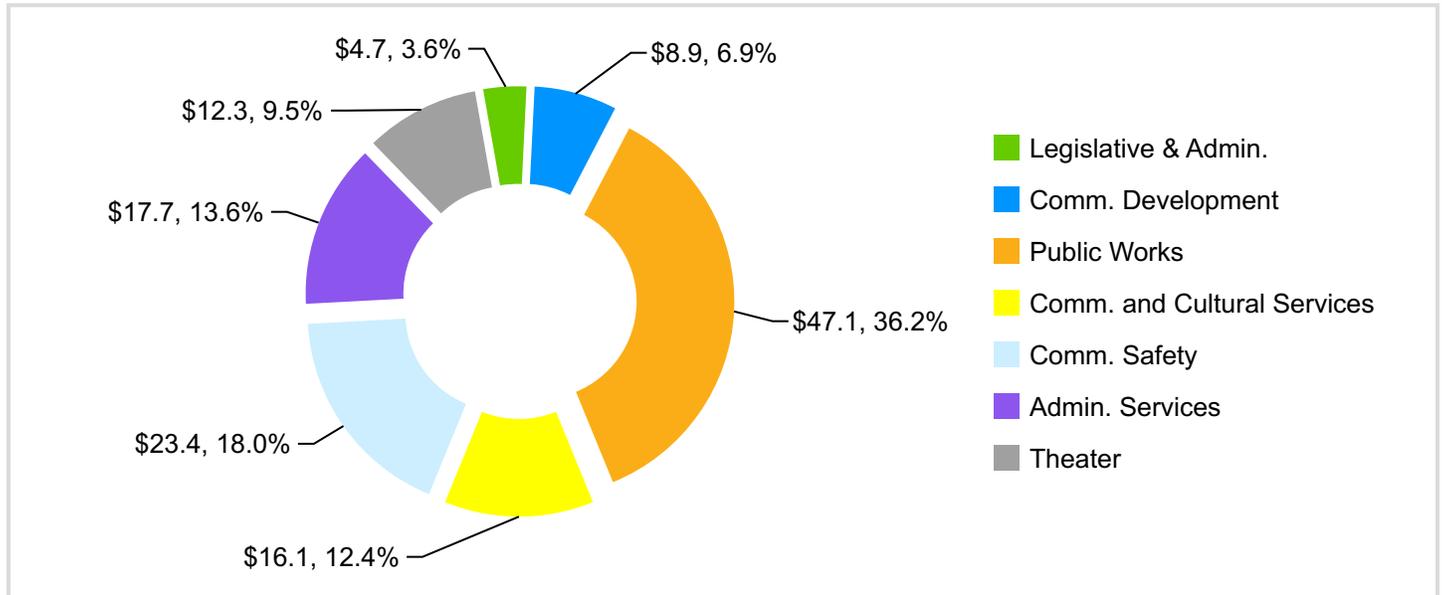


Sources: Cerritos ACFR for year-ending June 30, 2024 and Budget Data FY 2025-26

² Includes capital equipment and CIP projects.

Figure 7 illustrates the composition of operating and capital equipment expenditures by department budget amounts (in millions) and percentages in the overall Budget. This chart illustrates the emphasis on Community Safety at 18%, which includes law enforcement services, along with Public Works at 36% for services such as maintenance of buildings, streets, trees, water operations, and the Electric Utility:

Figure 7
 City Operating Expenditures and Capital Equipment - FY 2025-26 (in millions)



Sources: Budget Data FY 2025-26

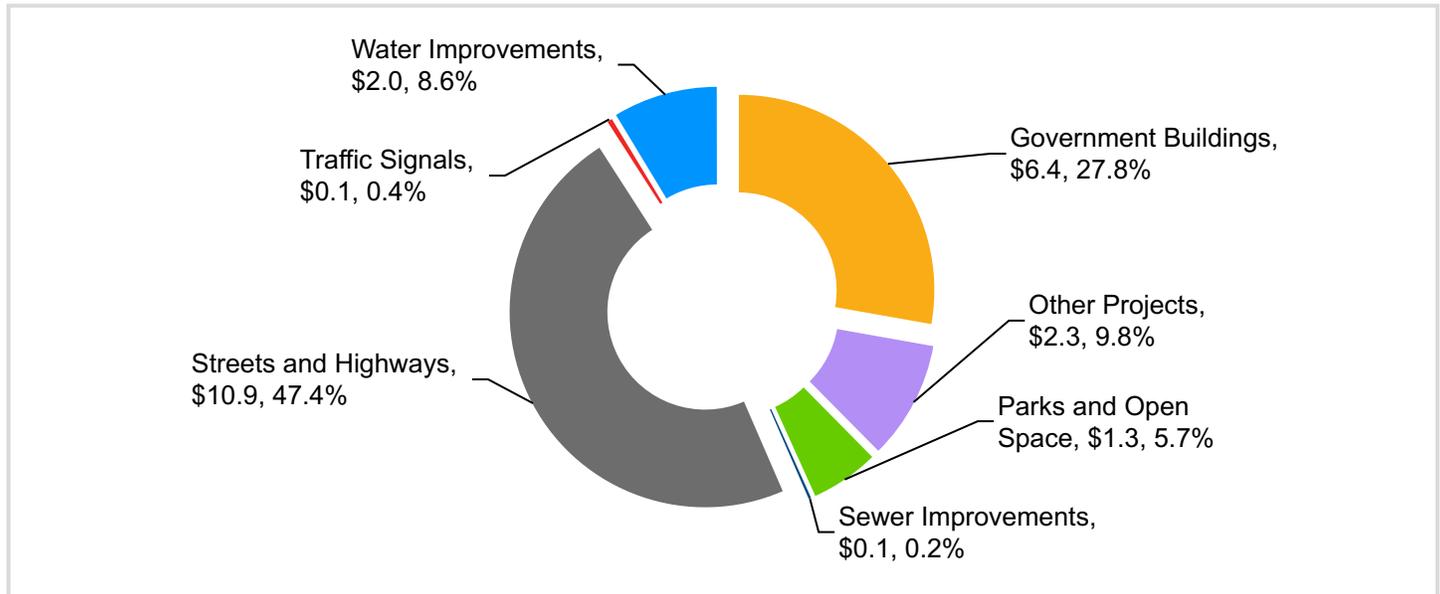
CAPITAL IMPROVEMENT PROGRAM (CIP)

The FY 2025-26 Budget includes \$23.0M in funding for the City's Capital Improvement Program (CIP), supporting one-time investments in critical infrastructure and community assets. This year's CIP was developed in alignment with the City Council's newly adopted CIP Prioritization Policy, which provides a structured, objective framework for evaluating and selecting projects based on strategic priorities, resource availability, and long-term community benefit.

Funding for the CIP comes from a combination of one-time revenues, restricted reserves, and General Fund transfers, which can be reviewed in the [CIP fund source pages](#). In accordance with the City's new Financial Reserve Policy, transfers to the capital project fund are made from excess General Fund reserves, ensuring that capital investments are supported by responsibly accumulated resources. This approach strengthens financial transparency by eliminating the prior practice of year-end reimbursements and establishing a more sustainable funding model for capital projects. Going forward, the capital project fund will operate with clearly defined reserves, providing a more accurate picture of available funding and reinforcing the City's commitment to long-term fiscal stewardship.

Figure 8 provides a breakdown of the Capital Improvement Program by Activity Classification, showing both the funding amounts and the percentages of the total program. The top four categories are Streets and Highways (47%), Government Buildings (28%), Other Projects (10%), and Water Improvements (9%):

Figure 8
Capital Improvement Program (CIP) by Classification - FY 2025-26



Sources: Budget Data FY 2025-26

The FY 2025-26 CIP prioritizes projects that advance the City's Strategic Plan goals, address deferred maintenance needs, and invest in Cerritos' long-term vitality. Highlights include:

- **Government Buildings:** Projects include the Cerritos Center for the Performing Arts Roof Replacement, Civic Center HVAC System Replacement, and Citywide Facility Condition Assessment to preserve and extend the useful life of key public facilities.
- **Other Projects:** The CIP supports the Citywide Facility Network Infrastructure project to enhance connectivity across the City, along with planning initiatives such as the Asset Management Program and Fleet Replacement Master Plan. The category also includes installation of the "Milking Time" sculpture, continuing the City's investment in public art.
- **Parks and Open Space:** Key investments include the Heritage Park Play Island Renovation, Picnic Shelter Renovations, and Citywide Playground Improvements and Resurfacing Program to enhance recreation amenities and promote accessible, vibrant park spaces.
- **Sewer Improvements:** Funding supports the Biennial Rehabilitation and Replacement of Sewer Lift Stations to maintain critical sewer system infrastructure and ensure long-term service reliability.
- **Streets and Highways:** Significant funding is directed toward the Arterial Street Rehabilitation Program, Residential Street Improvements, and Pine Tree Reforestation Program to improve safety, mobility, and community aesthetics throughout the City.
- **Traffic Signals:** The CIP includes funding for the Annual Traffic Safety Corridor Improvements project, which upgrades safety lighting to LED technology, replaces faded traffic signs, and restripes roadways to enhance visibility and maintain compliance with traffic safety standards.
- **Water Improvements:** Projects include C-4 Well Site Chlorine Room Modifications, Citywide Catch Basin Retrofit, and reclaimed water system improvements to enhance water quality, support environmental compliance, and strengthen long-term infrastructure reliability.

SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY (SUCCESSOR AGENCY)

The agreement between the Successor Agency and the California State Department of Finance (DOF) provides a total of \$67 million in loan repayments upon completion of the payment schedule in 2028. For FY 2025-26, the settlement agreement provides a total of \$6.6M in loan repayment to the City. Per the agreement, \$1.3M of the principal is restricted for the facilitation of affordable housing and, as such, is deposited into the Housing Asset Fund.

In accordance with previous City Council direction, \$860K of the principal is budgeted as a transfer out of the General Fund to the [Electric Utility Fund](#) for annual debt service on the Magnolia Power Project bond. The projected reimbursement revenue for the Successor Agency is \$6.5M, which are funds set aside for the reimbursement of enforceable obligations of the former Cerritos Redevelopment Agency (CRA).

For historical perspective, the City negotiated with DOF to purchase all properties that were owned by the former CRA for a total of \$11M in the final agreement. When the payment was made in January 2017, the City acquired substantial assets in property that include all of the Cerritos Towne Center (89.2 acres), Lincoln Station (8.1 acres), Jaguar / Land Rover dealership (2 acres) and the Kia dealership (4.5 acres). Additionally, the CCPA and the property located at 12616 183rd Street were included on the list of assets acquired by the City.

The purchase also included acquisition of the former CRA portion of the ground rent, which has an estimated value of \$90 million through the year 2087. Further, an independent real estate consultant estimated the total value of the properties to be \$2.72 billion at the expiration of their current ground leases. The result of these negotiations strengthened the City's asset holdings and long-term financial security to ensure Cerritos remains a premiere community in Southern California for many years to come.

RESERVES

The City's reserves serve as an essential safeguard to support operational continuity, capital investment, and long-term financial sustainability. As of June 30, 2026, total reserves across all funds are projected to be approximately \$116.0M.

Consistent with the City's recently adopted Financial Reserve Policy, reserves are strategically allocated across operating, capital, and enterprise funds based on clearly defined purposes and reserve targets. Many of these reserves are restricted or designated for specific uses under legal requirements, grant conditions, or Council policy direction. This structure enhances financial transparency, ensures reserves are responsibly designated to support distinct operational and infrastructure needs, and strengthens the City's long-term fiscal framework.

The General Fund's reserve balance is projected at \$40.4M, representing 35 percent of total expenditures and transfers, meeting the City Council's established target. Additional reserves are held in special revenue funds, the capital projects fund, and enterprise funds, each supporting specific operational, capital, or infrastructure-related obligations. The distribution of reserves by fund type is summarized below:

Fund Type	Projected Reserve Balance
General Fund	\$40,410,150
General Fund Misc.	\$16,239,810
Special Revenue Funds	\$24,908,444
Capital Project Fund	\$11,995,795
Internal Service Fund	\$10,572,691
Enterprise Funds	\$11,830,498
	\$115,957,388

The Financial Reserve Policy also outlines standards for the use of reserves and a process for allocating excess reserves toward capital improvements, pension obligations, and other strategic one-time needs. Any use of reserves below established thresholds requires formal City Council approval.

In addition to general reserve management, the City continues to address historical obligations related to the Electric Utility Fund. The balance of General Fund loans to the Electric Utility Fund is projected to reach approximately \$(29.0)M by the conclusion of FY 2025-26, consisting of \$(26.2)M for electric utility operations and \$(2.8)M related to debt service.

While the City's overall reserve position remains strong, the FY 2025-26 Budget anticipates a modest operating deficit, driven by persistent inflationary pressures and slowing revenue growth. Moving forward, maintaining a structurally sound reserve framework, investing in infrastructure, and preserving high service levels will require not only disciplined financial management but also the identification of additional, sustainable revenue sources to meet future community needs.

CONCLUSION

The City of Cerritos remains committed to thoughtful stewardship of public resources, strategic long-term planning, and the continued delivery of high-quality services that enrich the community. The FY 2025-26 Budget reflects a careful balance between maintaining core service levels, investing in infrastructure, supporting City staff, and preparing for future challenges.

As Cerritos moves forward, the City will continue to prioritize disciplined financial management, strategic investment, and collaboration with key stakeholders to address both current needs and future opportunities. Sustaining the City's strong financial foundation will require ongoing focus on operational efficiencies, responsible capital planning, and the exploration of new revenue strategies to ensure continued excellence in service delivery.

On behalf of the City's executive management team and staff, I extend my sincere appreciation to the City Council for its leadership and ongoing support. I look forward to working together to implement the initiatives outlined in this Budget and to continue building a vibrant, resilient future for the City of Cerritos.

Respectfully Submitted,



Robert A. Lopez
City Manager



The Budget is one of the most important annual considerations of the Cerritos City Council because it provides the framework for programs and services that affect the community directly. It incorporates the proposed operating activities for the upcoming fiscal year along with the City's five-year Capital Improvement Program (CIP). In a continuing era of limited financial resources, the budget process is the principal way in which the City develops plans to meet its requirements and match its goals using those resources. More importantly, it is the organization's best opportunity to review its operation and to evaluate carefully the effectiveness and success of its activities.

The Budget allocates resources on a program basis within all City departments utilizing line item control, based on work program objectives. The budget development and monitoring processes are year-round activities due to their significance and magnitude. These processes follow a similar sequence and format each fiscal year, as outlined below:

July: Implementation of the Adopted Budget

The Finance Division, under the Director of the Administrative Services Department, finalizes the budget documents for publication through print and digital media and implements the adopted budget within the City's financial systems.

August - October: Review and Refinement of the Budget Process

The Finance Division reviews and refines budget documents, policies, and procedures in preparation for the upcoming budget development process and monitors city-wide procurement efforts year-round to ensure policy compliance.

November - December: Preparation for the Annual Budget Process

The City Manager and the Finance Manager review budget information, priorities, and determine a budget calendar. The City Council meets for the Strategic Planning Session to review and update priorities for the upcoming year.

January - February: Mid-Year Review and New Fiscal Year Proposals

Each department prepares a detailed status report of year-end estimates and proposals for the next fiscal year, including revenues and requests for operational expenditures, equipment, and CIP projects. Proposals are presented to the City Manager during the Mid-Year Review meeting.

March: Preliminary Budget Analysis and Evaluation

Following the City Manager's review of year-end estimates and new proposals from all departments, Mid-Year budget adjustments and new fiscal year proposals are measured against the anticipated needs of the City and the accomplishments for the previous and current fiscal years. Priorities are evaluated for determining funding levels of various operations, equipment, and CIP, particularly within the context of projected revenues. The City Manager directs Mid-Year adjustments and a Preliminary Budget for the new fiscal year.

April: Preliminary Budget Document Preparation

After the City Manager determines a budget proposal that will provide adequate municipal services, necessary support operations, and a CIP in the most cost effective manner, the Finance Division begins document preparation of the Preliminary Budget along with an executive summary analysis for the City Manager's Budget Message. Additionally, the Finance Division calculates fund allocations, transfers, and reserve estimates for inclusion in the Preliminary Budget and its executive summary.

May: Preliminary Budget Submittal to City Council

Under direction from the City Manager, the Finance Manager prepares and presents a comprehensive budget proposal to the City Council and the public in a study session format for consideration, discussion, and direction. After receiving instruction from the City Council, staff adjusts the proposed budget accordingly in preparation for its adoption and implementation.

June: Budget Adoption

A balanced preliminary budget is formally submitted to the City Council for adoption at a publicly noticed Budget Hearing at a Regular Meeting of the Cerritos City Council in accordance with the Cerritos Charter.

The process of developing a budget is complex and requires a significant commitment of time and thoughtful consideration. Its preparation and subsequent review and consideration by the City Council provide direction for the upcoming year's activities to meet the needs of the community in a fiscally responsible manner.

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The City of Cerritos is pleased to offer its Strategic Plan that is guiding the City's long-term initiatives and elevating our service to residents, businesses, and staff. This plan aligns the community, City Council, and staff around a shared vision for the future of Cerritos.

The City Council contracted with a leading public affairs consultancy, Tripepi Smith, to facilitate the planning process in fall 2024. The plan was developed following analysis of staff and community feedback and in consultation with City Council and executive leadership. The Strategic Plan was adopted by the Cerritos City Council on December 12, 2024. Find details on the Plan's development, goals, and implementing objectives at cerritos.gov/strategy.

The City's eight Strategic Goals are as follows:

- 1. Enhance Public Safety:** To ensure a safer, more secure community.
- 2. Attract and Retain a High Skilled Work Force:** To continue providing excellent customer service to Cerritos residents.
- 3. Assess and Maintain Infrastructure:** To ensure the community continues to receive vital services through a sustainable infrastructure strategy.
- 4. Strengthen Economic Development:** To continue driving economic growth.
- 5. Improve Technology Resources:** To improve staff performance and efficiency.
- 6. Focus on Fiscal Transparency and Sustainability:** To strengthen public trust and responsibly manage resources by ensuring transparent financial practices, meeting all legal obligations, and making well-informed decisions that support long-term fiscal sustainability.
- 7. Improve Community Communications:** To improve community transparency and engagement.
- 8. Ensure Continued Excellence in Community Recreation and Community Programming:** To provide high-quality programming and ensure the widest possible community access.



The City of Cerritos is committed to maintaining and enhancing its financial integrity through comprehensive fiscal policies. These policies serve as the backbone for sound financial management and ensure the responsible administration of public funds. Below is a summary of the main fiscal policies that guide the City's financial practices.

STRATEGIC FINANCIAL PLANNING AND BUDGET PREPARATION POLICY

The Strategic Financial Planning and Budget Preparation Policy outlines the City Council's role in developing and updating the Strategic Financial Plan, which guides annual budget preparations to ensure fiscal responsibility. The budget comprises two components:

- **Operating Budget:** funds ongoing City services and programs with ongoing revenues
- **Capital Improvement Program (CIP):** funds capital projects with one-time revenues

A **Balanced Budget** exists when the ongoing annual expenditures (Operating Budget) are fully funded by ongoing annual revenues, without needing to use reserves to cover shortfalls. City Enterprise Accounts must be self-sustaining, and budget amendments are generally discouraged after adoption to uphold financial integrity. The City Manager is authorized to administratively approve budget amendments; however, if amendments exceed \$50,000, prior written notice must be provided to the City Council. The annual budget process includes a Strategic Planning Session, a Mid-Year Review, and multiple Budget Study Sessions, culminating in a public review and adoption phase. This framework ensures both essential and discretionary City services are evaluated and funded according to the City's priorities and financial capabilities.

INDEPENDENT AUDIT POLICY

The City of Cerritos' Independent Audit Policy ensures thorough external audits of the City's finances by a certified public accountant (CPA) annually, as mandated by the City Charter. The policy emphasizes the importance of transparency and compliance with both Generally Accepted Auditing Standards (GAAS) and Governmental Accounting Standards Board (GASB) regulations. It specifies that audit scopes include reviews of financial statements, major funds, laws, regulations, and internal controls, with a particular focus on detecting and promptly reporting any fiscal irregularities directly to the City Council. Additionally, the policy requires the initiation of a bid process for selecting audit firms, which are obligated to report any findings of fraud or illegal activities within 48 hours, bypassing City staff to ensure direct communication with the City Council. These measures enhance the City's accountability and safeguard public funds by ensuring that any potential financial misconduct is quickly and effectively addressed.

INVESTMENT POLICY

The City of Cerritos and the Successor Agency to the Cerritos Redevelopment Agency's Investment Policy is designed to govern the management of the City/Agency's funds with a focus on safety, liquidity, and yield. Investments are pooled to optimize earnings and distributed based on each fund's average balance. The policy emphasizes the preservation of capital as its primary objective, ensuring diversification to minimize credit and interest rate risks, and maintaining sufficient liquidity to meet operational needs without needing to sell securities prematurely. Investments must comply with state and federal laws and are restricted to high-credit quality instruments to minimize potential losses. The policy also outlines specific standards for the ethical management of investments, delegation of authority to the Finance Manager, and requirements for broker/dealers and safekeeping of assets. Regular reporting and performance benchmarks are established to ensure the policy's effectiveness and compliance, with monthly reports provided to the City Council/Successor Agency detailing investment status and compliance.



FINANCIAL RESERVE POLICY

The City of Cerritos' Financial Reserve Policy establishes minimum and target reserve levels for the General Fund, Capital Project Fund, and Enterprise Funds to ensure long-term financial stability and resilience. The policy sets a minimum General Fund reserve of 25% of annual operating expenditures and a target of 35%, with excess reserves allocated toward capital projects, unfunded liabilities, and other strategic one-time uses. The Capital Project Fund Reserve must fully fund the first year of the five-year Capital Improvement Program (CIP) at minimum, with a target to fund all five years. Enterprise Funds must maintain reserves equal to 25% of operating expenses plus the average annual cost of capital projects planned in the five-year CIP for that respective fund (target: 35%). The policy outlines strict usage criteria, replenishment timelines for shortfalls, and annual review requirements. These reserve standards strengthen the City's creditworthiness, support essential services during emergencies, and provide a framework for addressing long-term obligations like pension and OPEB liabilities.

CAPITAL IMPROVEMENT PROGRAM (CIP) PRIORITIZATION POLICY

The City of Cerritos' Capital Improvement Program (CIP) Prioritization Policy establishes a structured, criteria-based process for evaluating and ranking proposed capital projects across all departments to ensure alignment with public safety, regulatory mandates, master plans, and strategic goals. Projects are scored using a weighted system across six categories: public health and safety, regulatory compliance, strategic plan alignment, deferred maintenance, master plan consistency, and bonus criteria (e.g., grant funding, sustainability, cost savings). Projects securing 80% or more in external funding or deemed critical for public safety are given top priority. The process is led by the Public Works Director and coordinated with the City Manager's Office and other departments as part of the budget cycle. The final product includes a recommended five-year CIP and an Unfunded Project List, both of which guide the City Council's consideration during budget adoption and ensure transparency in capital planning.



BASIS OF ACCOUNTING

The City of Cerritos adheres to Generally Accepted Accounting Principles (GAAP) in its financial reporting, utilizing both the modified accrual basis and the full accrual basis of accounting for its various funds. The term "basis of accounting" refers to the timing of when revenues and expenditures are recognized in the accounts and reported in the financial statements. It determines the period in which transactions are recorded, influencing how financial performance and position are presented.

Governmental funds, including the General Fund, special revenue funds, and capital projects fund, operate on the *modified accrual basis of accounting*. Under this basis, revenues are recognized when they become both measurable and available. Measurable means the amount of the transaction can be determined, and available means the revenue is collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred.

Proprietary funds, such as the Water and Sewer funds, use the *full accrual basis of accounting*. This method recognizes revenues when they are earned and expenses when they are incurred, similar to private sector accounting. This includes the recording of capital assets and long-term liabilities within the fund.

BASIS OF BUDGETING

The City's budget is prepared on a basis consistent with GAAP, with a few exceptions:

- **Encumbrances:** Encumbrances, or commitments to expend resources, are recognized as expenditures in the budget when the commitment is made. In contrast, under GAAP, encumbrances are never recognized as expenditures.
- **Capital Outlay in Proprietary Funds:** Capital outlays are budgeted as expenditures in the year purchased. However, in the financial statements prepared in accordance with GAAP, these expenditures are recorded as capital assets on the balance sheet and depreciated over their useful lives. This difference arises because the budget focuses on the cash flow impact of purchasing the asset, while GAAP financial statements emphasize the long-term value and depreciation expense of the asset over time.
- **Depreciation:** Depreciation is not budgeted as it is a non-cash item, but it is recorded in the financial statements for proprietary funds according to GAAP. Depreciation allocates the cost of a capital asset over its useful life and appears as an expense on the income statement, reducing the asset's value on the balance sheet.
- **Loan Payments:** The City receives loan payments each year from the Successor Agency to the Cerritos Redevelopment Agency. These funds are recognized as revenues on a budgetary basis but are recorded on the balance sheet as a reduction of the receivable on an accounting basis under GAAP.

These distinctions are necessary to align the City's budgetary practices with statutory requirements while maintaining compliance with GAAP for financial reporting purposes.

By explaining these differences, stakeholders can better understand and interpret the financial information presented in both the budget document and the financial statements.

City of Cerritos

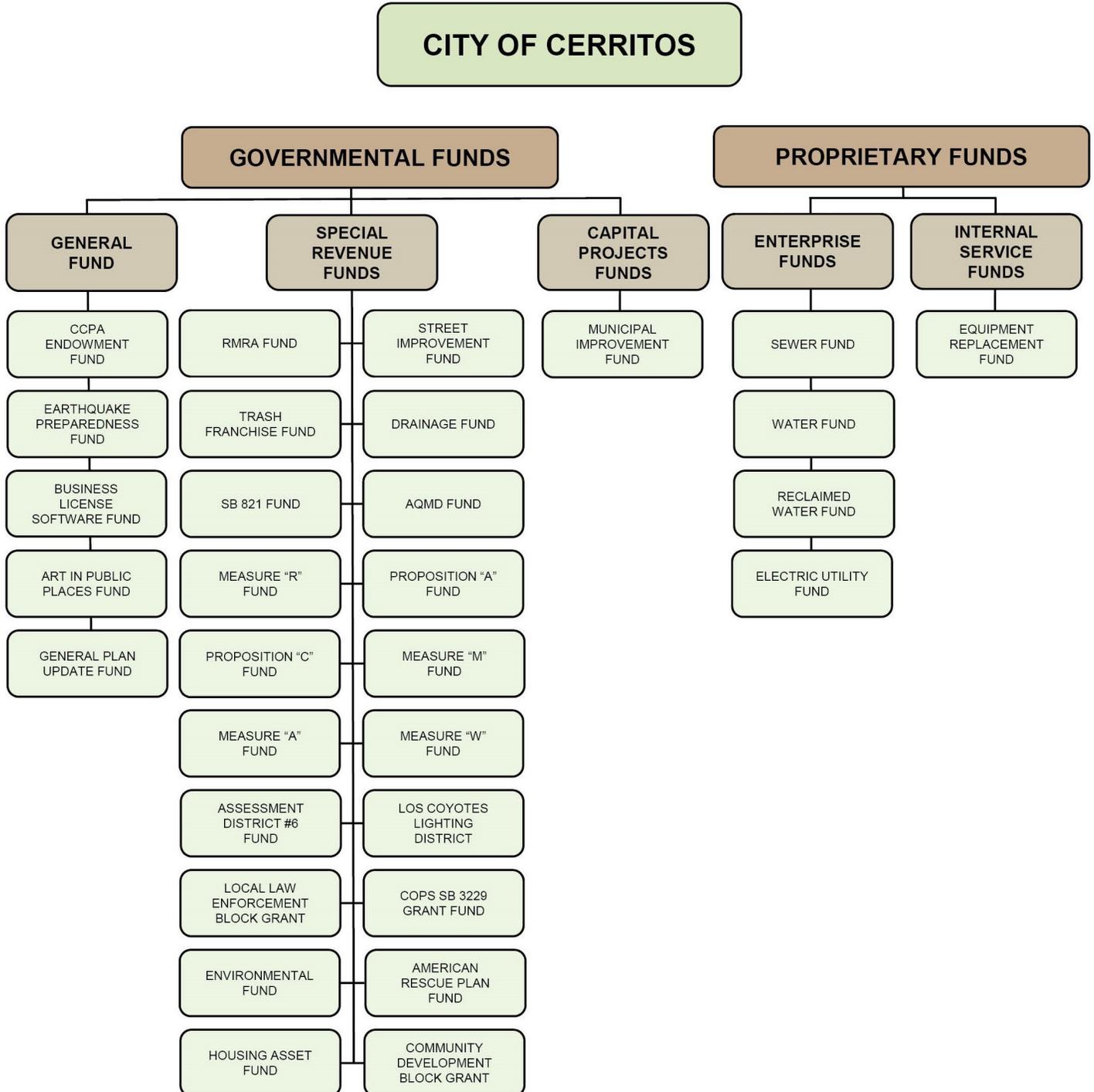
Financial Program: 2025-2026

**Summary and Statements of
Fund Balances and Reserves**

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FUND STRUCTURE

The City of Cerritos organizes its financial operations through a structured system of funds, each designated as a separate accounting entity to ensure meticulous financial management. Each fund maintains its own set of self-balancing accounts, encompassing the City's assets, liabilities, fund equity, revenues, and expenditures or expenses. This organization allows for precise tracking and management of resources, tailored to the specific purposes and regulatory requirements of each fund. The City's funds are broadly classified into three categories: governmental funds, which support general public services; proprietary funds, which operate similar to private businesses where services are provided for a fee; and fiduciary funds³, which are held in trust for specific groups or purposes. This structure ensures transparency and accountability in the City's financial operations.



³ The fund organizational chart does not include fiduciary funds, which include the Cerritos Successor Agency funds. Detailed activity and financial information regarding these funds can be found in the section titled [Successor Agency](#).

DEPARTMENTAL FUND RELATIONSHIP

The following pages illustrate which funds are budgeted for each department.

Legislative and Administrative

- General Fund
- Street Improvement Fund
- Drainage Fund
- Sewer Fund
- Los Coyotes Lighting District Fund
- Housing Asset Fund
- Water Fund
- Reclaimed Water Fund

Community Development

- General Fund
- AQMD Fund
- Proposition "A" Fund
- Proposition "C" Fund
- Housing Asset Fund

Public Works

- General Fund
- Art In Public Places Fund
- Street Improvement Fund
- Trash Franchise Fund
- Drainage Fund
- Sewer Fund
- Measure "R" Fund
- Assessment District #6 Fund
- Los Coyotes Lighting District Fund
- Water Fund
- Reclaimed Water Fund
- Electric Utility Fund

DEPARTMENTAL FUND RELATIONSHIP

Community and Cultural Services

- General Fund

Community Safety

- General Fund

Administrative Services

- General Fund
- Business License Software Fund
- Street Improvement Fund
- Trash Franchise Fund
- Drainage Fund
- Sewer Fund
- Los Coyotes Lighting District Fund
- Water Fund
- Reclaimed Water Fund
- Electric Utility Fund
- Equipment Replacement Fund

Theater

- General Fund

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-- ESTIMATED --
SUMMARY OF FUNDS AND ESTIMATED BALANCES
FISCAL YEAR 2025-2026

GOVERNMENTAL FUNDS / INTERNAL SERVICE FUND	Beginning Balance	Revenues	Expenditures	Surplus/ (Shortfall)	Fund Transfer	Ending Balance	Loan/ (Receivable)	Estimated Balance
GENERAL FUNDS								
110 General Fund	113,084,731	103,155,808	(92,139,301)	11,016,507	(24,179,779)	99,921,459	(59,511,309)	40,410,150
112 CCPA Endowment Fund	13,023,181	550,150	—	550,150	(2,900,000)	10,673,331	—	10,673,331
113 Earthquake Fund	4,101,551	78,000	—	78,000	115,920	4,295,471	—	4,295,471
114 Business License Software Fund	217,425	34,760	(60,000)	(25,240)	—	192,185	—	192,185
115 Art in Public Places Fund	412,195	171,000	(150,000)	21,000	(104,500)	328,695	—	328,695
116 General Plan Update Fund	664,129	86,000	—	86,000	—	750,129	—	750,129
TOTAL GENERAL FUND	131,503,212	104,075,718	(92,349,301)	11,726,417	(27,068,359)	116,161,270	(59,511,309)	56,649,961
SPECIAL REVENUE FUNDS								
210 RMRA Fund	1,657,565	1,319,074	—	1,319,074	(1,295,074)	1,681,565	—	1,681,565
211 Street Improvement Fund	—	2,053,830	(6,160,837)	(4,107,007)	4,107,007	—	—	—
212 Trash Franchise Fund	942,684	2,170,000	(319,236)	1,850,764	(1,833,041)	960,407	—	960,407
213 Drainage Fund	—	2,500	(62,061)	(59,561)	59,561	—	—	—
215 SB 821 Fund	—	109,500	—	109,500	(109,500)	—	—	—
216 AQMD Fund	760,692	69,500	(58,438)	11,062	—	771,754	—	771,754
217 Measure "R" Fund	66,386	773,530	(769,310)	4,220	—	70,606	—	70,606
218 Proposition "A" Fund	2,331,882	1,432,623	(1,200,000)	232,623	—	2,564,505	—	2,564,505
219 Proposition "C" Fund	1,608,948	1,060,746	(1,000,000)	60,746	—	1,669,694	—	1,669,694
220 Measure "M" Fund	935,926	899,885	—	899,885	(871,885)	963,926	—	963,926
231 Measure "A" Fund	—	1,000,000	—	1,000,000	(1,000,000)	—	—	—
232 Measure "W" Fund	—	975,000	—	975,000	(415,000)	560,000	(560,000)	—
241 AD#6 Fund	314,851	159,000	(100,000)	59,000	—	373,851	—	373,851
242 Los Coyotes Lighting District Fund	—	111,000	(1,932,571)	(1,821,571)	1,821,571	—	—	—
262 Local Law Enforce. Grant Fund	—	—	—	—	—	—	—	—
264 COPS SB 3229 Grant Fund	—	165,000	—	165,000	(165,000)	—	—	—
266 Environmental Fund	—	21,970	—	21,970	(21,970)	—	—	—
269 American Rescue Plan Fund	—	—	—	—	—	—	—	—
280 City Housing Asset Fund	22,235,827	1,674,391	(90,000)	1,584,391	(1,000,000)	22,820,218	(6,968,083)	15,852,135
290 CDBG Fund	—	181,063	—	181,063	(181,063)	—	—	—
TOTAL SPECIAL REVENUE FUNDS	30,854,761	14,178,612	(11,692,453)	2,486,159	(904,394)	32,436,526	(7,528,083)	24,908,443
CAPITAL PROJECT FUND								
410 Municipal Improvement Fund	19,000,000	795	(20,975,063)	(20,974,268)	13,970,063	11,995,795	—	11,995,795
TOTAL CAPITAL PROJECT FUND	19,000,000	795	(20,975,063)	(20,974,268)	13,970,063	11,995,795	—	11,995,795
INTERNAL SERVICE FUND								
620 Equipment Replacement Fund	10,572,691	165,000	(1,290,350)	(1,125,350)	1,125,350	10,572,691	—	10,572,691
TOTAL INTERNAL SERVICE FUND	10,572,691	165,000	(1,290,350)	(1,125,350)	1,125,350	10,572,691	—	10,572,691
TOTAL CITY GOVERNMENTAL FUNDS / INTERNAL SERVICE FUND	191,930,664	118,420,125	(126,307,167)	(7,887,042)	(12,877,340)	171,166,282	(67,039,392)	104,126,890
CITY ENTERPRISE FUNDS								
214 Sewer Fund	384,249	89,900	(1,415,463)	(1,325,563)	1,332,680	391,366	—	391,366
510 Water Fund	3,903,802	11,547,600	(17,224,779)	(5,677,179)	10,415,000	8,641,623	—	8,641,623
550 Reclaimed Water Fund	951,680	1,030,000	(1,605,873)	(575,873)	269,410	645,217	—	645,217
570 Electric Utility Fund	2,038,054	7,822,400	(8,609,166)	(786,766)	860,250	2,111,538	40,753	2,152,291
TOTAL CITY ENTERPRISE FUNDS	7,277,785	20,489,900	(28,855,281)	(8,365,381)	12,877,340	11,789,744	40,753	11,830,497
GRAND TOTAL	199,208,449	138,910,025	(155,162,448)	(16,252,423)	—	182,956,026	(66,998,639)	115,957,387

The 'Summary of Fund and Estimated Balances' and subsequent 'Statements of Fund Balances and Reserves' are prepared by the Finance Division, with year-end Estimates reflecting updates to the Budget based on audited and published ACFR activity. The Estimated and Projected data may not include possible internal revisions to overhead calculations.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: GENERAL FUND
CODE: 110
TYPE: GENERAL FUND

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	179,939,508	191,452,990	148,037,346	167,090,459	113,084,731
REVENUES	89,517,795	96,744,512	97,674,020	96,440,827	103,155,808
TOTAL FUNDS AVAILABLE	269,457,303	288,197,502	245,711,366	263,531,286	216,240,539

EXPENDITURES

Operating Expenditures:					
Legislative and Administrative	2,068,706	2,266,645	3,304,666	3,118,431	3,393,479
Community Development	4,592,980	5,515,211	5,072,331	5,982,223	6,657,286
Public Works	14,347,063	15,588,475	17,045,745	16,920,089	16,537,300
Community and Cultural Services	12,162,719	13,421,586	17,157,129	14,599,830	16,104,635
Community Safety	18,312,663	19,364,551	23,595,479	22,795,999	23,385,534
Administrative Services	7,405,861	8,263,964	10,036,842	10,086,829	11,758,664
Theater	6,288,713	8,744,578	11,799,251	11,524,751	12,302,403
Capital Outlay	706,441	—	—	—	—
Additional Discretionary Payment to CalPERS	—	—	—	13,000,000	2,000,000
TOTAL EXPENDITURES	65,885,146	73,165,010	88,011,443	98,028,152	92,139,301

TRANSFERS

Other Sources and (Uses) of Funds					
CCPA Trust Fund	—	—	—	—	—
Earthquake Fund	(115,920)	(115,920)	(115,920)	(115,920)	(115,920)
Street Improvement Fund	(4,408,715)	(7,001,282)	(10,465,690)	(7,789,118)	(4,782,007)
Los Coyotes Lighting Fund	(1,365,319)	(1,365,244)	(1,737,536)	(1,723,168)	(1,821,571)
AQMD Fund	—	—	—	—	—
Drainage Fund	(29,161)	(33,389)	(51,683)	(51,731)	(59,561)
COPS SB 3229 Fund	165,271	186,159	165,000	165,000	165,000
Electric Utility Fund	(860,750)	(857,750)	(857,000)	(857,000)	(860,250)
Environmental Fund	34,559	15,297	21,970	26,411	21,970
Equipment Replacement Fund	(550,000)	(400,000)	(1,722,440)	(2,750,581)	(1,125,350)
Municipal Improvement Fund	(4,989,132)	(10,204,849)	(10,089,205)	(27,374,962)	(4,000,000)
Sewer Fund	—	(1,151,441)	(1,566,876)	(1,947,333)	(1,332,680)
Water Fund	—	(2,851,431)	(5,860,778)	(10,000,000)	(10,000,000)
Reclaimed Water Fund	—	—	—	—	(269,410)
TOTAL TRANSFERS	(12,119,167)	(23,605,336)	(32,280,158)	(52,418,402)	(24,179,779)

SPECIAL ITEMS

Forgiveness of Interfund Loans (Water and Sewer)	—	(24,336,699)	—	—	—
TOTAL SPECIAL ITEMS	—	(24,336,699)	—	—	—

ENDING BALANCE (JUNE 30)	191,452,990	191,427,156	125,419,765	113,084,732	99,921,459
Successor Agency- Loan Revenues ⁴	—	—	(4,654,185)	(4,654,185)	(5,297,563)
Less Loan-Successor Agency	(37,644,531)	(32,526,517)	(28,571,424)	(28,360,894)	(23,419,121)
Less Loan-Measure W Fund	(895,848)	(2,973,088)	(1,635,413)	(2,368,270)	(1,808,270)
Less Loan-Sewer Fund	(13,584,730)	—	—	—	—
Less Loan-Water Fund	(10,751,971)	—	—	—	—
Less Loan-Electric Utility	(24,062,379)	(24,663,939)	(24,062,379)	(26,180,316)	(26,221,069)
Less Loan-Electric Utility-Debt Service	(2,697,842)	(2,765,288)	(2,697,841)	(2,765,287)	(2,765,287)
GEN. FUND-EST. RESERVE	101,815,689	128,498,324	63,798,523	48,755,780	40,410,149

The General Fund is the primary governmental fund with unrestricted operating expenditures and revenues.

⁴ Budgets prior to FY 2021-22 calculated Successor Agency loan repayments as loan balance reductions only. This loan revenue offset allows for the principal repayment to show as revenue to facilitate understanding of changes in net fund balances and recognize cash inflows for planning purposes.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: CCPA ENDOWMENT FUND
CODE: 112
TYPE: GENERAL FUND

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	12,988,594	12,775,300	10,399,607	12,707,245	13,023,181
REVENUES					
Donations	210,313	(1,194)	290,000	290,000	290,000
Interest Income	174,496	263,183	250,000	260,000	260,000
Other Income	56	1,090	150	15,000	150
TOTAL FUNDS AVAILABLE	13,373,459	13,038,379	10,939,757	13,272,245	13,573,331
EXPENDITURES					
Arts Education Program Expense	—	—	—	—	—
CAPITAL PROJECTS:					
Government Buildings	—	—	—	—	—
TOTAL EXPENSES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
From/(To) Municipal Improvement Fund	(598,159)	(331,133)	(2,900,000)	(249,064)	(2,900,000)
TOTAL TRANSFERS	(598,159)	(331,133)	(2,900,000)	(249,064)	(2,900,000)
ENDING BALANCE-Arts Education	12,761	12,761	12,761	12,761	12,761
ENDING BALANCE-Improvements (SVOG)⁵	3,550,096	3,218,963	—	2,969,899	69,899
ENDING BALANCE-Trust Fund	9,212,443	9,475,522	8,026,996	10,040,522	10,590,672
ENDING BALANCE (June 30)	12,775,300	12,707,246	8,039,757	13,023,182	10,673,332

The CCPA Endowment Fund was established to receive donations and defray expenses related to Cerritos Center for the Performing Arts.

⁵ The Shuttered Venue Operators Grant (SVOG) funding of approximately \$4.2 M was received and used to offset direct Theater Department expenses in the General Fund from FY 2020-21 to FY 2021-22 in accordance with the grant's restrictions and expenditure deadlines. The resulting savings of \$4.2 M in General Fund operations were transferred to the CCPA Endowment Fund in FY 2021-22 and reserved for Capital Improvement Program use, such as the roof replacement at Cerritos Center for the Performing Arts.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: EARTHQUAKE PREPAREDNESS FUND
CODE: 113
TYPE: GENERAL FUND

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROJECTED
BEGINNING BALANCE (July 1)	3,551,266	3,714,831	3,886,751	3,907,631	4,101,551
REVENUES	47,645	76,880	78,000	78,000	78,000
TOTAL FUNDS AVAILABLE	3,598,911	3,791,711	3,964,751	3,985,631	4,179,551
TRANSFERS					
Other Sources and (Uses) of Funds					
Transfer from General Fund	115,920	115,920	115,920	115,920	115,920
TOTAL TRANSFERS	115,920	115,920	115,920	115,920	115,920
ENDING BALANCE (June 30)	3,714,831	3,907,631	4,080,671	4,101,551	4,295,471

The Earthquake Preparedness Fund provides a contingency fund in which the City makes annual contributions in lieu of earthquake insurance.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: BUSINESS LICENSE SOFTWARE FUND
CODE: 114
TYPE: GENERAL FUND

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	176,055	214,044	185,144	242,665	217,425
REVENUES	37,989	38,818	34,760	34,760	34,760
TOTAL FUNDS AVAILABLE	214,044	252,862	219,904	277,425	252,185
EXPENDITURES					
Operating Expenditures:					
Community Development	—	—	—	—	—
Administrative Services	—	10,197	60,000	60,000	60,000
TOTAL EXPENDITURES	—	10,197	60,000	60,000	60,000
ENDING BALANCE (June 30)	214,044	242,665	159,904	217,425	192,185

The Business License Software Update fund was established to provide funding for needed improvements to the City's business license software program. Funding for the update is derived from a dedicated fee that is part of the Business License application fee. The fee ranges from \$2.00 to \$20.00 depending on the type of business license and was implemented in 2017.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ART IN PUBLIC PLACES FUND
CODE: 115
TYPE: GENERAL FUND

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	946,155	889,880	573,815	991,070	412,195
REVENUES	202,956	326,310	171,000	171,000	171,000
TOTAL FUNDS AVAILABLE	1,149,111	1,216,190	744,815	1,162,070	583,195
EXPENDITURES					
Operating Expenditures:					
Artwork Maintenance	79,510	64,946	150,000	150,000	150,000
Capital Projects:					
Other Expenses	(2,500)	—	—	—	—
Other Projects	—	—	—	—	—
TOTAL EXPENDITURES	77,010	64,946	150,000	150,000	150,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	(182,221)	(160,175)	—	(599,875)	(104,500)
From/(To) General Fund	—	—	—	—	—
TOTAL TRANSFERS	(182,221)	(160,175)	—	(599,875)	(104,500)
ENDING BALANCE (June 30)	889,880	991,069	594,815	412,195	328,695

The Art in Public Places Fund was established to implement the placement, installation, and maintenance of artwork at various public locations throughout the City.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: GENERAL PLAN UPDATE FUND
CODE: 116
TYPE: GENERAL FUND

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	402,804	496,420	574,920	578,129	664,129
REVENUES	93,616	81,709	85,000	86,000	86,000
TOTAL FUNDS AVAILABLE	496,420	578,129	659,920	664,129	750,129
EXPENDITURES					
Operating Expenditures:	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	496,420	578,129	659,920	664,129	750,129

The General Plan Update fund was established to provide funding for the State-mandated General Plan Update. Funding for the update is derived from a 17.5% fee that is applied to City planning permit fees.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: RMRA FUND
CODE: 210
TYPE: SPECIAL REVENUE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	1,316,081	526,781	536,781	1,666,053	1,657,565
REVENUES	1,124,528	1,297,744	1,302,816	1,270,328	1,319,074
TOTAL FUNDS AVAILABLE	2,440,609	1,824,525	1,839,597	2,936,381	2,976,639
EXPENDITURES					
Capital Projects	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	(1,913,828)	(158,471)	(1,278,816)	(1,278,816)	(1,295,074)
From/(To) Street Fund	—	—	—	—	—
TOTAL TRANSFERS	(1,913,828)	(158,471)	(1,278,816)	(1,278,816)	(1,295,074)
ENDING BALANCE (June 30)	526,781	1,666,054	560,781	1,657,565	1,681,565

The Road Repair and Accountability Act (SB 1) was passed by the California legislature and approved by the Governor in 2017 to address California’s significant funding shortfall to maintain and improve the state’s transportation infrastructure network. SB 1 revenues are derived from taxes and fees that are distributed to local jurisdictions through an allocation formula. This restricted fund reflects the allocations to the City of Cerritos that are used to offset qualifying operational programs and projects in the Capital Improvement Program.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: STREET IMPROVEMENT FUND
CODE: 211
TYPE: SPECIAL REVENUE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	16,000	—	—	—	—
REVENUES	2,603,896	2,390,404	4,340,257	6,888,682	2,053,830
TOTAL FUNDS AVAILABLE	2,619,896	2,390,404	4,340,257	6,888,682	2,053,830
EXPENDITURES					
Operating Expenditures:					
Legislative and Administrative	126,077	132,522	183,622	172,018	188,925
Public Works	2,609,310	2,813,724	4,227,153	3,899,411	5,321,353
Administrative Services	382,073	447,947	553,809	558,780	650,559
Capital Projects:					
Streets and Highways	—	—	—	—	—
Traffic Signals	—	—	—	—	—
TOTAL EXPENDITURES	3,117,460	3,394,193	4,964,584	4,630,209	6,160,837
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	4,408,715	7,001,282	10,465,690	7,789,118	4,782,007
From/(To) RMRA Fund	—	—	—	—	—
From/(To) Measure "M" Fund	—	—	—	—	—
From/(To) SB 821 Fund	—	—	—	—	—
From/(To) Prop "C" Fund	—	—	—	—	—
From/(To) CDBG Fund	—	—	—	—	—
From/(To) American Rescue Plan Fund	—	—	—	—	—
From/(To) Municipal Improvement Fund	(3,911,151)	(5,997,493)	(9,841,363)	(10,047,591)	(675,000)
From/(To) Reclaimed Water Fund	—	—	—	—	—
TOTAL TRANSFERS	497,564	1,003,789	624,327	(2,258,473)	4,107,007
ENDING BALANCE (June 30)	—	—	—	—	—

The Street Improvement Fund is a restricted fund containing dedicated street-related revenues such as Surface Transportation Program - Local and Highway Users Tax. Funds are required to be used for street maintenance and improvement projects.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: TRASH FRANCHISE FUND
CODE: 212
TYPE: SPECIAL REVENUE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	—	341,649	15,717	404,171	942,684
REVENUES	1,679,464	2,005,219	2,057,015	2,120,000	2,170,000
TOTAL FUNDS AVAILABLE	1,679,464	2,346,868	2,072,732	2,524,171	3,112,684
EXPENDITURES					
Operating Expenditures:					
Legislative and Administrative	—	—	—	—	—
Public Works	353,829	296,517	295,089	302,466	311,540
Administrative Services	9,344	7,051	7,290	7,472	7,696
TOTAL EXPENDITURES	363,173	303,568	302,379	309,938	319,236
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
From/(To) Municipal Improvement Fund	(974,642)	(1,639,130)	(1,755,185)	(1,271,548)	(1,833,041)
TOTAL TRANSFERS	(974,642)	(1,639,130)	(1,755,185)	(1,271,548)	(1,833,041)
ENDING BALANCE (June 30)	341,649	404,170	15,168	942,685	960,407

The Trash Franchise Fund accounts for revenue generated from trash franchise fees and is designated for specific municipal expenditures, including paving projects, tree clearance, and customer service initiatives related to waste management.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: DRAINAGE FUND
CODE: 213
TYPE: SPECIAL REVENUE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	2,860	7,470	2,500	2,500	2,500
TOTAL FUNDS AVAILABLE	2,860	7,470	2,500	2,500	2,500
EXPENDITURES					
Operating Expenditures:					
Legislative and Administrative	670	1,355	1,877	2,071	2,274
Public Works	29,322	34,924	46,643	45,433	51,956
Administrative Services	2,029	4,580	5,663	6,727	7,831
TOTAL EXPENDITURES	32,021	40,859	54,183	54,231	62,061
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	29,161	33,389	51,683	51,731	59,561
TOTAL TRANSFERS	29,161	33,389	51,683	51,731	59,561
ENDING BALANCE (June 30)	—	—	—	—	—

The Drainage Fund includes drainage fee revenues, and is used to fund storm drain related expenditures.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: SB 821 FUND
CODE: 215
TYPE: SPECIAL REVENUE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	73,362	—
REVENUES	—	73,362	30,000	—	109,500
TOTAL FUNDS AVAILABLE	—	73,362	30,000	73,362	109,500
EXPENDITURES					
Operating Expenditures:					
Public Works	—	—	—	—	—
Community Safety	—	—	—	—	—
Administrative Services	—	—	—	—	—
Capital Projects:	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
From/(To) Municipal Improvement Fund	—	—	(25,000)	(73,362)	(109,500)
From/(To) Street Improvement Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	(25,000)	(73,362)	(109,500)
ENDING BALANCE (June 30)	—	73,362	5,000	—	—

TDA Article 3, or SB 821, the Bicycle and Pedestrian Facilities Program, is provided through the Transportation Development Act (TDA), funded through a ¼ cent of the general sales tax collected statewide. The SB 821 Fund is a restricted fund which receives revenue that is reserved for use on bicycle and pedestrian facilities. Eligible projects include sidewalks, bike paths, bike lanes, bike routes, and access ramps or curb cuts.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: AQMD FUND
CODE: 216
TYPE: SPECIAL REVENUE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	649,300	695,498	704,560	749,630	760,692
REVENUES	71,362	79,172	68,500	69,500	69,500
TOTAL FUNDS AVAILABLE	720,662	774,670	773,060	819,130	830,192
EXPENDITURES					
Operating Expenditures:					
Legislative and Administrative	—	—	—	—	—
Community Development	25,164	25,040	58,438	58,438	58,438
Public Works	—	—	—	—	—
Administrative Services	—	—	—	—	—
Capital Outlay:					
Vehicles	—	—	—	—	—
TOTAL EXPENDITURES	25,164	25,040	58,438	58,438	58,438
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	88	—	—	—	—
From/(To) Municipal Improvement Fund	—	—	—	—	—
TOTAL TRANSFERS	88	—	—	—	—
ENDING BALANCE (June 30)	695,586	749,630	714,622	760,692	771,754

The AQMD Special Revenue Fund is a restricted fund which includes revenue received from the Air Quality Management District for air pollution mitigation efforts, such as transportation and ride-share programs and capital improvements.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "R" FUND
CODE: 217
TYPE: SPECIAL REVENUE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	59,134	60,093	61,093	63,386	66,386
REVENUES	820,031	805,356	839,134	840,914	773,530
TOTAL FUNDS AVAILABLE	879,165	865,449	900,227	904,300	839,916
EXPENDITURES					
Operating Expenditures:					
Legislative and Administrative	—	—	—	—	—
Public Works	819,072	802,063	837,914	837,914	769,310
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	819,072	802,063	837,914	837,914	769,310
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	60,093	63,386	62,313	66,386	70,606

Measure "R" was approved by the Los Angeles County electorate in 2008 to fund traffic relief and transportation upgrades. This fund reflects revenues received by the City of Cerritos that are used to offset direct program charges in the fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: PROPOSITION "A" FUND
CODE: 218
TYPE: SPECIAL REVENUE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	1,755,801	2,095,102	2,451,102	2,088,982	2,331,882
REVENUES	1,531,824	1,524,063	1,542,900	1,492,900	1,432,623
TOTAL FUNDS AVAILABLE	3,287,625	3,619,165	3,994,002	3,581,882	3,764,505
EXPENDITURES					
Operating Expenditures:					
Community Development	1,192,523	1,530,183	1,250,000	1,250,000	1,200,000
TOTAL EXPENDITURES	1,192,523	1,530,183	1,250,000	1,250,000	1,200,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Prop C	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	2,095,102	2,088,982	2,744,002	2,331,882	2,564,505

The Proposition "A" Fund contains monies which are collected by Los Angeles County and earmarked for transportation-related projects. Twenty-five percent of all County-wide revenues are returned to cities for local transportation uses. Expenses attributed to transportation-related programming and projects are charged against this fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: PROPOSITION "C" FUND
CODE: 219
TYPE: SPECIAL REVENUE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	735,545	1,164,978	1,293,978	1,456,730	1,608,948
REVENUES	1,116,401	1,106,240	1,146,218	1,152,218	1,060,746
TOTAL FUNDS AVAILABLE	1,851,946	2,271,218	2,440,196	2,608,948	2,669,694
EXPENDITURES					
Operating Expenditures:					
Community Development	686,968	814,489	1,000,000	1,000,000	1,000,000
Capital Projects:					
Streets and Highways	—	—	—	—	—
TOTAL EXPENDITURES	686,968	814,489	1,000,000	1,000,000	1,000,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	—	—	—	—	—
From/(To) Street Improvement Fund	—	—	—	—	—
From/(To) Prop A	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	1,164,978	1,456,729	1,440,196	1,608,948	1,669,694

The Proposition "C" Fund contains the City's share of the one-half percent (1/2%) sales tax collected by Los Angeles County. Monies can be expended for bus system expansion projects, guideway system expansion projects, service quality and customer convenience projects, and mandated program projects. Expenses attributed to transportation-related programming and projects are charged against this fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "M" FUND
CODE: 220
TYPE: SPECIAL REVENUE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	71,047	834,140	404,770	907,926	935,926
REVENUES	934,413	934,656	957,636	977,636	899,885
TOTAL FUNDS AVAILABLE	1,005,460	1,768,796	1,362,406	1,885,562	1,835,811
EXPENDITURES					
Operating Expenditures:					
Legislative and Administrative	—	—	—	—	—
Public Works	—	—	—	—	—
Community Development	—	—	—	—	—
Capital Projects	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	(171,320)	(860,870)	(949,636)	(949,636)	(871,885)
From/(To) General Fund	—	—	—	—	—
From/(To) Street Fund	—	—	—	—	—
TOTAL TRANSFERS	(171,320)	(860,870)	(949,636)	(949,636)	(871,885)
ENDING BALANCE (June 30)	834,140	907,926	412,770	935,926	963,926

Measure "M" was approved by the Los Angeles County electorate in 2016 to provide funding for a variety of local and regional transportation infrastructure maintenance and improvements. Revenue is derived via a County-wide half cent sales tax and is distributed to local jurisdictions through an allocation formula. This restricted fund reflects the allocations to the City of Cerritos that are used to offset qualifying operational programs and projects in the Capital Improvement Program.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "A" FUND
CODE: 231
TYPE: SPECIAL REVENUE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	—	(310,000)	—	(310,000)	—
REVENUES	—	—	300,000	610,000	1,000,000
TOTAL FUNDS AVAILABLE	—	(310,000)	300,000	300,000	1,000,000
EXPENDITURES					
Operating Expenditures:					
Community Development	—	—	—	—	—
Administrative Services	—	—	—	—	—
Capital Projects:					
Parks and Open Spaces	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	(310,000)	—	(300,000)	(300,000)	(1,000,000)
TOTAL TRANSFERS	(310,000)	—	(300,000)	(300,000)	(1,000,000)
ENDING BALANCE (June 30)	(310,000)	(310,000)	—	—	—

Measure "A" was approved by the Los Angeles County electorate in 2016 to provide funding for a variety of local and regional park and open space improvements. Revenue is derived via a County-wide property tax increase of \$0.015 per square foot of building area. This fund reflects revenues received by the City of Cerritos that are reserved for the completion of improvement projects for the City's parks and open spaces.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "W" FUND
CODE: 232
TYPE: SPECIAL REVENUE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	460,703	18,959	—	—	—
REVENUES	974,048	40,385	3,394,500	1,915,000	975,000
TOTAL FUNDS AVAILABLE	1,434,751	59,344	3,394,500	1,915,000	975,000
EXPENDITURES					
Operating Expenditures:					
Community Development	—	—	—	—	—
Administrative Services	—	—	—	—	—
Capital Projects:					
Water Improvements	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Sewer Fund	(15,833)	—	—	—	—
From/(To) Water Fund	(2,295,807)	(1,955,935)	(2,523,000)	(1,310,182)	(415,000)
From/(To) General Fund	895,848	1,896,591	(871,500)	(604,818)	(560,000)
TOTAL TRANSFERS	(1,415,792)	(59,344)	(3,394,500)	(1,915,000)	(975,000)
ENDING BALANCE (June 30)	18,959	—	—	—	—
DUE TO GENERAL FUND FOR PROJECT LOAN:					
cp17199 Groundwater Remediation-Civic Center	895,848	2,973,088	1,635,412	2,368,270	1,808,270

Measure "W" was approved by the Los Angeles County electorate in 2018 for regional and municipal projects that improve water quality and help to increase regional water supply. Revenue is derived via a County-wide parcel tax increase of \$0.025 per square foot of impermeable space. This fund reflects revenues received by the City of Cerritos that are reserved for the completion of projects relating to water quality improvement.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ASSESSMENT DISTRICT # 6 FUND
CODE: 241
TYPE: SPECIAL REVENUE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	120,713	183,837	226,037	255,851	314,851
REVENUES	163,124	172,014	142,400	159,000	159,000
TOTAL FUNDS AVAILABLE	283,837	355,851	368,437	414,851	473,851
EXPENDITURES					
Operating Expenditures:					
Legislative and Administrative	—	—	—	—	—
Community Safety	—	—	—	—	—
Public Works	100,000	100,000	100,000	100,000	100,000
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	100,000	100,000	100,000	100,000	100,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	183,837	255,851	268,437	314,851	373,851

The AD #6 Maintenance District Fund contains revenues and maintenance expenditures related to the industrial area bounded by Bloomfield Avenue, 166th Street, Carmenita Road and the northern City limits. There are no restrictions on the use of these funds, which are used to offset City of Cerritos operational costs.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: LOS COYOTES LIGHTING DISTRICT
CODE: 242
TYPE: SPECIAL REVENUE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	105,889	108,225	108,600	111,000	111,000
TOTAL FUNDS AVAILABLE	105,889	108,225	108,600	111,000	111,000
EXPENDITURES					
Operating Expenditures:					
Legislative and Administrative	61,948	62,256	86,261	74,676	82,015
Public Works	1,221,526	1,200,778	1,499,709	1,516,918	1,568,139
Administrative Services	187,734	210,435	260,166	242,574	282,417
TOTAL EXPENDITURES	1,471,208	1,473,469	1,846,136	1,834,168	1,932,571
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	1,365,319	1,365,244	1,737,536	1,723,168	1,821,571
TOTAL TRANSFERS	1,365,319	1,365,244	1,737,536	1,723,168	1,821,571
ENDING BALANCE (June 30)	—	—	—	—	—

The Los Coyotes Lighting and Landscaping District Fund is a restricted fund that recovers costs for street lighting and landscaping. Revenue is collected from Cerritos Towne Center tenants in accordance with contractual agreements.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: LOCAL LAW ENFORCEMENT BLOCK GRANT
CODE: 262
TYPE: SPECIAL REVENUE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	—	—	—	—	—
TOTAL FUNDS AVAILABLE	—	—	—	—	—
EXPENDITURES					
Operating Expenditures:					
Community Safety	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
From/(To) Municipal Improvement Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE(June 30)	—	—	—	—	—

When utilized, this fund contains revenue from the Justice Assistance Grant, which enables local agencies to develop comprehensive approaches to eliminating crime and public nuisances. Revenues received are transferred to the General Fund to fund allowable expenditures, resulting in no expenditures being budgeted in the fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: COPS SB 3229 GRANT FUND
CODE: 264
TYPE: SPECIAL REVENUE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	165,271	186,159	165,000	165,000	165,000
TOTAL FUNDS AVAILABLE	165,271	186,159	165,000	165,000	165,000
EXPENDITURES					
Operating Expenditures:					
Public Works	—	—	—	—	—
Community Safety	—	—	—	—	—
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	(165,271)	(186,159)	(165,000)	(165,000)	(165,000)
TOTAL TRANSFERS	(165,271)	(186,159)	(165,000)	(165,000)	(165,000)
ENDING BALANCE (June 30)	—	—	—	—	—

COPS SB 3229 Grant Fund was passed in 1996 to make grant funding available to cities and counties for law enforcement purposes. Available monies have been used to fund law enforcement personnel at the Los Cerritos Center through reimbursements to the General Fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ENVIRONMENTAL FUND
CODE: 266
TYPE: SPECIAL REVENUE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	719	2,328	—	4,441	—
REVENUES	36,169	17,409	21,970	21,970	21,970
TOTAL FUNDS AVAILABLE	36,888	19,737	21,970	26,411	21,970
EXPENDITURES					
Operating Expenditures:					
Public Works	—	—	—	—	—
Community Safety	—	—	—	—	—
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	(34,559)	(15,297)	(21,970)	(26,411)	(21,970)
TOTAL TRANSFERS	(34,559)	(15,297)	(21,970)	(26,411)	(21,970)
ENDING BALANCE (June 30)	2,329	4,440	—	—	—

This restricted fund includes revenues from environmentally-oriented grant programs and reimburses the General Fund for program related expenditures.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: AMERICAN RESCUE PLAN FUND
CODE: 269
TYPE: SPECIAL REVENUE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	—	—	—	—	—
TOTAL FUNDS AVAILABLE	—	—	—	—	—
EXPENDITURES					
Operating Expenditures:					
Public Works	—	—	—	—	—
Community Safety	—	—	—	—	—
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds ⁶					
From/(To) General Fund	—	—	—	—	—
From/(To) Street Improvement Fund	—	—	—	—	—
From/(To) Municipal Improvement Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	—	—	—	—	—

As directed by the City Council in the FY 2021-22 Budget Resolution, this restricted fund was established to track emergency federal funding provided to the City by order of the American Rescue Plan Act of 2021 for the purposes of fiscal recovery from the COVID-19 pandemic. This fund reflects resources received by the City of Cerritos that are reserved for pandemic-driven revenue loss offsets.

⁶ The American Rescue Plan Act (ARPA) funding of approximately \$6.3 M will be completely received by June 30, 2022 and reassigned from Capital Improvement Program use to a General Fund transfer in FY 2021-22 to offset Police and Safety Services expenditures related to the Los Angeles Sheriff's Department contract in accordance with the U.S. Department of the Treasury final rule for use of these Federal funds. Any resulting savings in General Fund operations will be available for unrestricted use at the City Council's discretion.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: HOUSING ASSET FUND
CODE: 280
TYPE: SPECIAL REVENUE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	23,390,022	23,775,272	23,852,405	23,969,851	22,235,827
REVENUES	424,780	436,495	1,788,546	1,776,546	1,674,391
TOTAL FUNDS AVAILABLE	23,814,802	24,211,767	25,640,951	25,746,397	23,910,218
EXPENDITURES					
Operating Expenditures:					
Legislative and Administrative	26,058	74,901	80,000	80,000	80,000
Special Studies	4,651	1,068	35,000	20,570	—
Housing Services Programs	8,821	138,144	10,000	10,000	10,000
Senior Housing	—	27,802	—	—	—
TOTAL EXPENDITURES	39,530	241,915	125,000	110,570	90,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement	—	—	(1,410,000)	(3,400,000)	(1,000,000)
TOTAL TRANSFERS	—	—	(1,410,000)	(3,400,000)	(1,000,000)
ENDING BALANCE (June 30)	23,775,272	23,969,852	24,105,951	22,235,827	22,820,218
Successor Agency-Loan Revenues ⁷			1,163,546	1,163,546	1,324,391
Successor Agency Loan	9,411,133	8,131,629	6,968,084	6,968,083	5,643,692
CITY HOUSING ASSET FUND-EST. RESERVE	14,364,139	15,838,223	15,974,321	14,104,198	15,852,135
RESTRICTED RESERVES FOR PROJECTS:					
cp21701 - Proposed Mixed / Use Residential Infill Development	1,000,000	1,600,000	1,410,000	3,400,000	1,000,000
TOTAL RESTRICTED RESERVES	3,000,000	4,600,000	6,010,000	8,000,000	9,000,000

The Housing Asset Fund has been established to account for City transactions that were necessary during the dissolution of the former Cerritos Redevelopment Agency. The portion of the fund balance relating to the SERAF receivable is considered long term in nature and is not available for current expenditures.

⁷ Previous Budgets calculated the Successor Agency principal loan repayments as loan balance reductions only. This loan revenue offset allows for the principal repayment to show as revenue to facilitate understanding of changes in net fund balances and recognize cash inflows for planning purposes.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: COMMUNITY DEVELOPMENT BLOCK GRANT
CODE: 290
TYPE: SPECIAL REVENUE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	(20,908)	—	—	—	—
REVENUES	512,813	194,842	200,000	186,663	181,063
TOTAL FUNDS AVAILABLE	491,905	194,842	200,000	186,663	181,063
EXPENDITURES					
Capital Project					
Parks and Open Space	—	—	—	—	—
Government Buildings	—	—	—	—	—
Streets and Highways	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	6,135	—	—	—
From/(To) Municipal Improvement	(491,905)	(200,977)	(200,000)	(186,663)	(181,063)
From/(To) Street Improvement Fund	—	—	—	—	—
TOTAL TRANSFERS	(491,905)	(194,842)	(200,000)	(186,663)	(181,063)
ENDING BALANCE (June 30)	—	—	—	—	—

The Community Development Block Grant Fund (CDBG) is a restricted fund that recovers costs for the removal of material and architectural barriers that restrict the mobility and accessibility of elderly or severely disabled persons to public facilities and improvements. Available monies are used for Americans with Disability Act (ADA) related improvements to playground equipment at City parks and other allowable improvement projects. CDBG is a federally funded reimbursement grant where expenditures must be incurred prior to the receipt of the revenues.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MUNICIPAL IMPROVEMENT FUND
CODE: 410
TYPE: CAPITAL PROJECTS FUND

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	19,000,000
REVENUES	873	2,559,793	795	795	795
TOTAL FUNDS AVAILABLE	873	2,559,793	795	795	19,000,795
EXPENDITURES					
Capital Projects:					
Parks and Open Space	1,652,364	2,432,468	2,530,000	2,395,993	1,305,000
Government Buildings	4,269,931	6,471,496	6,660,000	3,792,578	6,400,000
Streets and Highways	7,400,261	11,181,293	14,050,000	13,737,616	10,915,563
Traffic Signals	7,900	11,600	350,000	70,000	100,000
Sewer Projects	—	—	—	—	—
Other Projects	212,774	1,954,910	5,160,000	6,736,125	2,254,500
Capital Outlay	—	61,123	—	—	—
TOTAL EXPENDITURES	13,543,230	22,112,890	28,750,000	26,732,312	20,975,063
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	4,989,132	10,204,849	10,089,205	27,374,962	4,000,000
From/(To) Art in Public Places Fund	182,221	160,175	—	599,875	104,500
From/(To) CCPA Endowment Fund	598,159	331,133	2,900,000	249,064	2,900,000
From/(To) RMRA Fund	1,913,828	158,471	1,278,816	1,278,816	1,295,074
From/(To) Street Improvement Fund	3,911,151	5,997,493	9,841,363	10,047,591	675,000
From/(To) Trash Franchise Fund	974,642	1,639,130	1,755,185	1,271,548	1,833,041
From/(To) SB821	—	—	25,000	73,362	109,500
From/(To) Measure "A" Fund	310,000	—	300,000	300,000	1,000,000
From/(To) Measure "M" Fund	171,320	860,870	949,636	949,636	871,885
From/(To) Housing Asset Fund	—	—	1,410,000	3,400,000	1,000,000
From/(To) CDBG Fund	491,904	200,977	200,000	186,663	181,063
From/(To) AQMD Fund	—	—	—	—	—
From/(To) American Rescue Plan Fund	—	—	—	—	—
From/(To) Equipment Replacement Fund	—	—	—	—	—
TOTAL TRANSFERS	13,542,357	19,553,098	28,749,205	45,731,517	13,970,063
ENDING BALANCE (June 30)	—	1	—	19,000,000	11,995,795

The Municipal Improvement Fund includes revenues, expenditures, and transfers associated with non-enterprise related Capital Improvement Program projects such as street, park, and government building improvements.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: SEWER FUND
CODE: 214
TYPE: ENTERPRISE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	384,249
REVENUES	73,200	86,670	88,930	84,910	89,900
TOTAL FUNDS AVAILABLE	73,200	86,670	88,930	84,910	474,149
EXPENSES					
Direct Operating Expenses:					
Water & Power	495,173	198,809	215,639	225,349	228,818
BALANCE BEFORE OVERHEAD EXPENSES	(421,973)	(112,139)	(126,709)	(140,439)	245,331
OVERHEAD EXPENSES					
Indirect Overhead Expenses:					
Legislative and Administrative	44,808	51,385	71,196	64,194	70,504
Public Works	681,806	685,627	850,525	838,920	823,358
Administrative Services	139,080	176,794	218,446	208,531	242,782
TOTAL OVERHEAD EXPENSES	865,694	913,806	1,140,167	1,111,645	1,136,644
Capital Project	294,615	125,495	300,000	311,000	50,000
TOTAL EXPENSES	1,655,482	1,238,110	1,655,806	1,647,994	1,415,462
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	—	—	—	—	—
From/(To) Measure "W"	15,833	—	—	—	—
From/(To) General Fund	1,566,449	1,151,441	1,566,876	1,947,333	1,332,680
TOTAL TRANSFERS	1,582,282	1,151,441	1,566,876	1,947,333	1,332,680
ENDING BALANCE (June 30)	—	1	—	384,249	391,367
SPECIAL ITEMS					
Forgiveness of Interfund Loan	—	(14,736,171)	—	—	—
TOTAL SPECIAL ITEMS	—	(14,736,171)	—	—	—
LOAN OWED TO GENERAL FUND	13,584,730	—	—	—	—

The Sewer Fund is a restricted enterprise fund which holds revenues and expenses related to sewer maintenance and improvement projects. Historically, monies advanced by the General Fund were treated as loans. In FY 2023-24, in accordance with City Council direction, this loan was forgiven. Going forward, transfers from the General Fund will have no expectation of repayment.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: WATER FUND
CODE: 510
TYPE: ENTERPRISE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	1,951,380	78,145	—	1,397	3,903,802
REVENUES	11,296,329	10,945,589	11,901,750	11,554,562	11,547,600
TOTAL FUNDS AVAILABLE	13,247,709	11,023,734	11,901,750	11,555,959	15,451,402
EXPENSES					
Direct Operating Expenses:					
Water & Power	9,429,476	9,026,850	9,868,850	10,378,821	10,557,337
BALANCE BEFORE OVERHEAD EXPENSES	3,818,233	1,996,884	2,032,900	1,177,138	4,894,065
OVERHEAD EXPENSES					
Indirect Overhead Expenses:					
Legislative and Administrative	543,948	557,038	771,573	684,106	751,446
Public Works	1,019,712	1,101,828	1,275,554	1,337,289	1,563,182
Administrative Services	1,931,166	2,149,680	2,646,551	2,222,745	2,587,813
TOTAL OVERHEAD EXPENSES	3,494,826	3,808,546	4,693,678	4,244,140	4,902,441
Capital Projects:					
Water Improvements	2,860,352	2,994,307	5,723,000	4,339,379	1,765,000
TOTAL EXPENSES	15,784,654	15,829,703	20,285,528	18,962,340	17,224,778
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	319,283	2,851,431	5,860,778	10,000,000	10,000,000
From/(To) Measure "W"	2,295,807	1,955,935	2,523,000	1,310,182	415,000
From/(To) Reclaimed Water	—	—	—	—	—
TOTAL TRANSFERS	2,615,090	4,807,366	8,383,778	11,310,182	10,415,000
ENDING BALANCE (June 30)	78,145	1,397	—	3,903,801	8,641,624
SPECIAL ITEMS					
Forgiveness of Interfund Loan	—	(10,751,969)	—	—	—
TOTAL SPECIAL ITEMS	—	(10,751,969)	—	—	—
LOAN OWED TO GENERAL FUND	10,751,969	—	—	—	—
RESTRICTED RESERVES FOR PROJECTS:					
cp17197 - C5 Water Well	1,859,010	1,589,590	916,789	859,788	859,788
TOTAL RESTRICTED RESERVES	1,859,010	1,589,590	916,789	859,788	859,788

The Water Fund is a restricted enterprise fund associated with the City's water enterprise. Projections for water revenues include consumption patterns and anticipated usage reductions associated with State-mandated legislation. Historically, monies advanced by the General Fund were treated as loans. In FY 2023-24, in accordance with City Council direction, this loan was forgiven. Going forward, transfers from the General Fund will have no expectation of repayment.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: RECLAIMED WATER FUND
CODE: 550
TYPE: ENTERPRISE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	1,939,725	1,767,783	1,803,177	1,403,143	951,680
REVENUES	855,205	827,848	1,253,650	930,000	1,030,000
TOTAL FUNDS AVAILABLE	2,794,930	2,595,631	3,056,827	2,333,143	1,981,680
EXPENSES					
Direct Operating Expenses:					
Water & Power	614,021	685,583	697,462	850,961	854,977
BALANCE BEFORE OVERHEAD EXPENSES	2,180,909	1,910,048	2,359,365	1,482,182	1,126,703
OVERHEAD EXPENSES					
Indirect Overhead Expenses:					
Legislative and Administrative	57,814	54,882	76,005	74,185	81,492
Public Works	124,761	125,201	142,887	135,859	163,755
Administrative Services	230,549	225,840	277,526	241,057	280,648
TOTAL OVERHEAD EXPENSES	413,124	405,923	496,418	451,101	525,895
Capital Projects:					
Water Improvements	—	100,982	575,000	79,401	225,000
TOTAL EXPENSES	1,027,145	1,192,488	1,768,880	1,381,463	1,605,872
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	269,410
From/(To) Street Fund	—	—	—	—	—
From/(To) Water Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	269,410
ENDING BALANCE (June 30)	1,767,785	1,403,143	1,287,947	951,680	645,218

The Reclaimed Water Fund is a restricted fund that provides for the operation and improvements of the City's tertiary water system, which allows for the sale and use of reclaimed water to irrigate parks, medians, and other open spaces.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ELECTRIC UTILITY FUND
CODE: 570
TYPE: ENTERPRISE FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	500,696	527,715	591,861	1,195,493	2,038,054
REVENUES	6,993,593	7,600,474	7,783,000	6,621,400	7,822,400
TOTAL FUNDS AVAILABLE	7,494,289	8,128,189	8,374,861	7,816,893	9,860,454
EXPENSES					
Direct Operating Expenses:					
Water & Power	7,451,434	7,448,437	7,525,960	7,130,286	7,579,037
Magnolia Bonds 2003	860,750	857,750	857,000	857,000	860,250
TOTAL DIRECT OPERATING EXPENSES	8,312,184	8,306,187	8,382,960	7,987,286	8,439,287
BALANCE BEFORE OVERHEAD EXPENSES	(817,895)	(177,998)	(8,099)	(170,393)	1,421,167
OVERHEAD EXPENSES					
Indirect Overhead Expenses:					
Legislative and Administrative	—	—	—	—	—
Public Works	23,788	23,492	24,738	26,750	27,553
Administrative Services	144,040	129,771	156,432	138,180	142,326
TOTAL INDIRECT OVERHEAD EXPENSES	167,828	153,263	181,170	164,930	169,879
TOTAL EXPENSES	8,480,012	8,459,450	8,564,130	8,152,216	8,609,166
TRANSFERS					
From/(To) General Fund ⁸	860,750	857,750	857,000	857,000	860,250
Loan from General Fund	586,887	601,559	—	1,516,377	40,753
From General Fund - Debt Service	65,801	67,446	—	—	—
TOTAL TRANSFERS	1,513,438	1,526,755	857,000	2,373,377	901,003
ENDING BALANCE (June 30)	527,715	1,195,494	667,731	2,038,054	2,152,291
LOAN OWED TO GENERAL FUND	24,062,379	24,663,939	24,062,379	26,180,316	26,221,069
LOAN OWED TO GENERAL FUND- DEBT SERVICE	2,697,841	2,765,287	2,697,841	2,765,287	2,765,287

The City of Cerritos Electric Utility has been continuously serving electricity to customers within the City since 2005. The Electric Utility Fund is a restricted fund for utility-related activities. In accordance with City Council direction, monies advanced by the General Fund to the Electric Utility that are not reimbursed at the fiscal year's end constitute a loan from the General Fund to be repaid at an interest rate of 2.5%. The rate was reduced from 12% to 2.5% on the loan balance beginning with the Fiscal Year 2012-2013. Commencing in Fiscal Year 2013-2014, electric billing was outsourced, which significantly reduced staff time overhead charges. However, the Electric Utility still incurs some slight administrative staff time allocations from various City divisions.

⁸ The Electric Utility's debt service obligations related to the Magnolia Power Project will be funded through a portion of the proceeds the Successor Agency to the Cerritos Redevelopment Agency will receive as part of a recent settlement of outstanding litigation between the Successor Agency and the State Department of Finance.

FUND: EQUIPMENT REPLACEMENT FUND
CODE: 620
TYPE: INTERNAL SERVICE FUNDS

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROJECTED
BEGINNING BALANCE (July 1)	10,600,595	10,603,665	10,603,655	10,572,690	10,572,691
REVENUES	114,445	165,546	170,800	165,000	165,000
TOTAL FUNDS AVAILABLE	10,715,040	10,769,211	10,774,455	10,737,690	10,737,691
EXPENSES					
Operating Expenditures:					
Legislative and Administrative	—	—	—	—	—
Public Works	—	—	—	—	—
Administrative Services	661,375	596,520	61,130	74,990	35,400
Capital Outlay	—	—	1,832,100	2,840,590	1,254,950
TOTAL EXPENSES	661,375	596,520	1,893,230	2,915,580	1,290,350
TOTAL TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	550,000	400,000	1,722,440	2,750,581	1,125,350
From/(To) Municipal Improvement Fund	—	—	—	—	—
From/(To) Water Fund	—	—	—	—	—
From/(To) Reclaimed Water Fund	—	—	—	—	—
TOTAL TRANSFERS	550,000	400,000	1,722,440	2,750,581	1,125,350
ENDING BALANCE (June 30)	10,603,665	10,572,691	10,603,665	10,572,691	10,572,691

The Equipment Replacement Fund provides for the regular maintenance and replacement of the City's equipment and office equipment inventory.

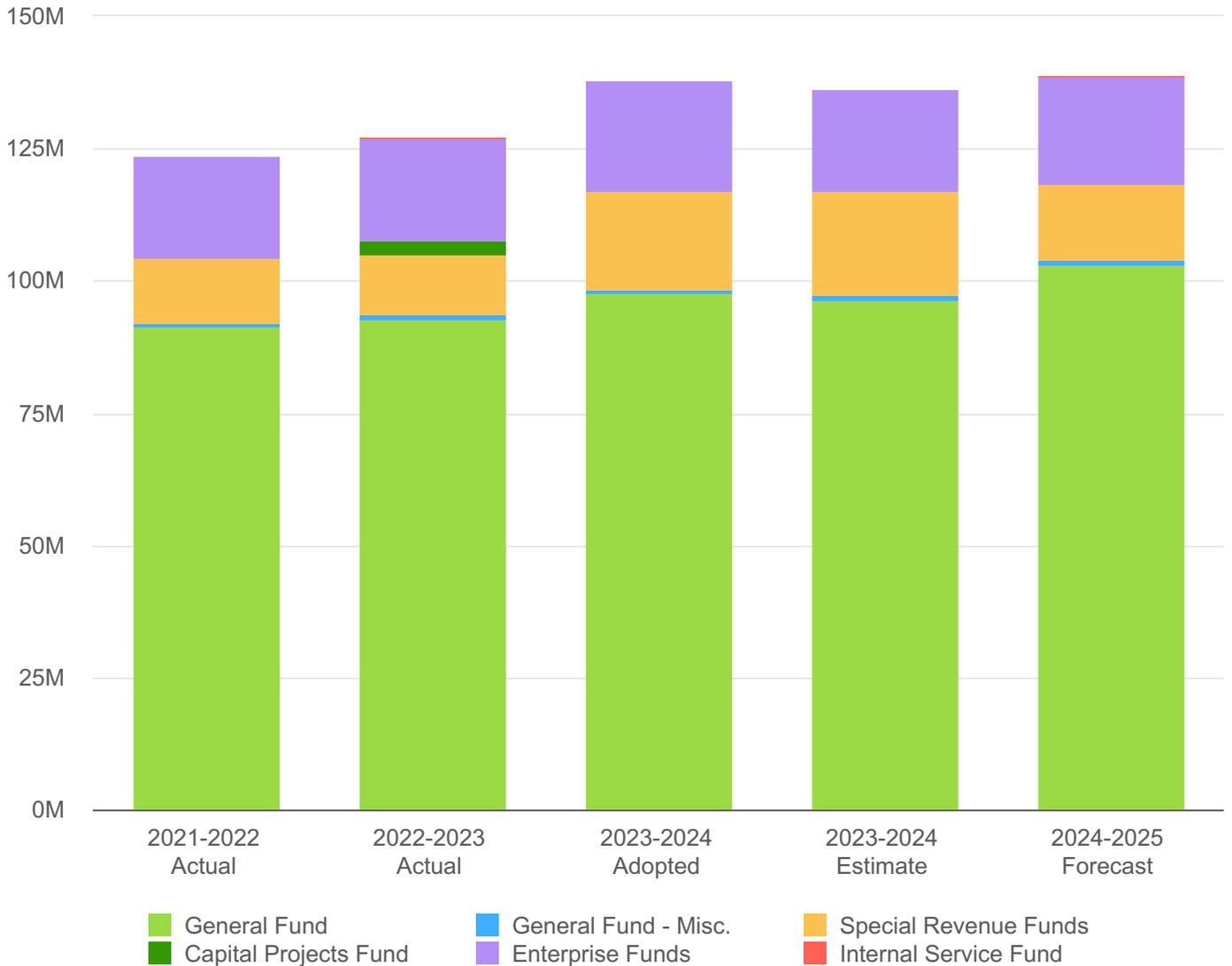
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City of Cerritos
Financial Program: 2025-2026
Revenues

REVENUES

SUMMARY OF REVENUES BY FUND TYPE AND YEAR

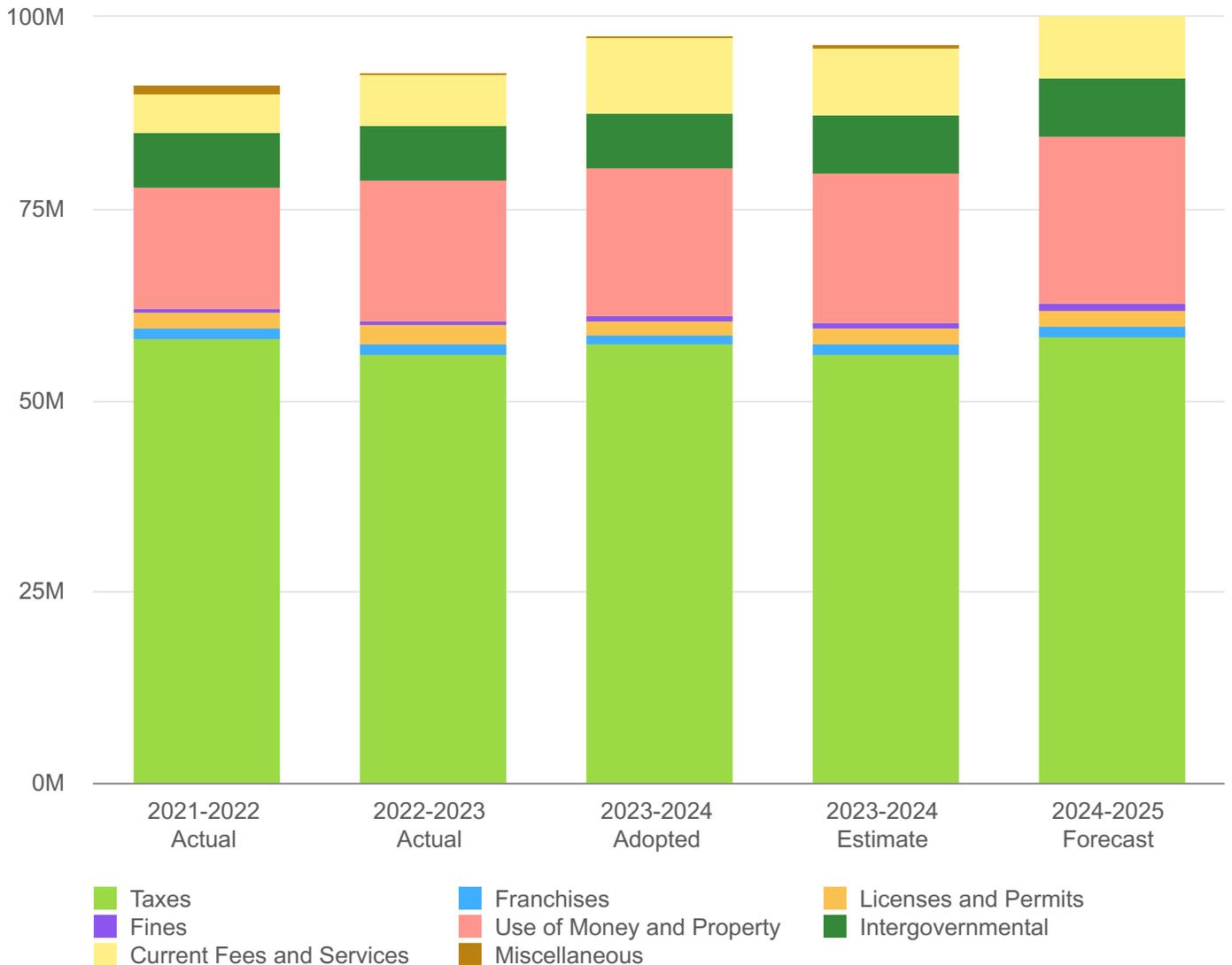
CITY OF CERRITOS	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 FORECAST
General Fund	91,370,786	92,889,159	97,674,020	96,440,827	103,155,808
General Fund - Misc.	767,071	780,013	908,910	934,760	919,910
Special Revenue Funds	12,266,874	11,379,215	18,407,992	19,759,857	14,178,612
Capital Projects Funds	873	2,559,793	795	795	795
Enterprise Funds	19,218,329	19,460,581	21,027,330	19,190,872	20,489,900
Internal Service Funds	114,445	165,546	170,800	165,000	165,000
TOTAL CITY OF CERRITOS	123,738,378	127,234,307	138,189,847	136,492,111	138,910,025



REVENUES

SUMMARY OF GENERAL FUND REVENUES BY REVENUE TYPE AND YEAR

CITY OF CERRITOS	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 FORECAST
Taxes	58,201,057	56,109,264	57,381,612	56,030,549	58,289,712
Franchises	1,423,457	1,447,818	1,300,000	1,335,000	1,455,000
Licenses and Permits	2,080,992	2,439,478	1,798,250	2,078,250	2,078,250
Fines	411,983	483,159	755,600	756,000	933,600
Use of Money and Property	15,743,310	18,415,562	19,270,505	19,568,655	21,808,453
Intergovernmental	7,144,397	7,144,233	7,044,000	7,612,000	7,704,000
Current Fees and Services	5,002,269	6,572,354	9,884,510	8,801,860	10,628,550
Miscellaneous	1,363,321	277,291	239,543	258,513	258,243
TOTAL CITY OF CERRITOS	91,370,786	92,889,159	97,674,020	96,440,827	103,155,808



REVENUES

FUND: General Fund
CODE: 110

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 FORECAST
TAXES					
40130 (000) Business License	1,255,934	1,270,638	1,300,000	1,300,000	1,300,000
40133 (000) Business License - Software	—	—	—	—	—
40135 (000) Business License - Tobacco Retail	250	200	500	500	500
40160 (141) Documentary Transfer Taxes	222,745	323,493	400,000	350,000	375,000
40180 (000) No-Low Property Tax	4,273,917	4,530,954	4,300,000	4,750,000	5,000,000
40230 (000) Sales Tax	46,712,812	43,466,843	46,001,112	43,780,049	45,674,212
40232 (000) Sales Tax Reimbursement	—	—	—	—	—
40245 (000) Pass Thru From CRA	534,598	581,634	550,000	610,000	610,000
40246 (000) ABX1 26 PTR Residual	2,549,292	3,214,761	2,500,000	2,500,000	2,500,000
40250 (000) Transient Occupancy Tax	1,427,146	1,418,810	1,200,000	1,400,000	1,450,000
41701 (000) General Tax Levy	1,224,363	1,301,931	1,130,000	1,340,000	1,380,000
41702 (000) General Tax Levy - AD#6	—	—	—	—	—
TOTAL TAXES	58,201,057	56,109,264	57,381,612	56,030,549	58,289,712

FRANCHISES

40171 (141) Franchise - Utility	991,512	1,062,487	825,000	950,000	1,075,000
40172 (000) Franchise - Trash	—	—	—	—	—
40173 (141) Franchise - Cable	431,945	385,331	475,000	385,000	380,000
TOTAL FRANCHISES	1,423,457	1,447,818	1,300,000	1,335,000	1,455,000

LICENSES AND PERMITS

41109 (211) Building Permits - City	423,391	362,741	400,000	400,000	400,000
41110 (211) Building Permits - County	1,467,622	1,913,667	1,200,000	1,500,000	1,500,000
41111 (211) General Plan Maintenance Fee	—	—	—	—	—
41115 (000) Green Building Permits Standards Fee	338	327	250	250	250
41120 (321) Excavation Permit	119,442	99,277	120,000	100,000	100,000
41123 (231) Occupancy Permit Processing	44,117	39,340	50,000	50,000	50,000
41125 (353) Tree Trimming Permit	26,082	24,126	28,000	28,000	28,000
TOTAL LICENSES AND PERMITS	2,080,992	2,439,478	1,798,250	2,078,250	2,078,250

FINES AND FORFEITURES

41205 (451) Administrative Citations	12,641	10,974	15,600	11,000	55,600
41205 (452) Administrative Citations	—	—	—	—	—
41210 (451) Court Fines	43,914	25,956	20,000	25,000	28,000
41210 (452) Court Fines	—	—	—	—	—
41220 (451) Forfeitures & Seizures	—	—	—	—	—
41230 (451) Parking Bail / State	40,755	52,642	55,000	55,000	55,000
41240 (451) Parking Fines	224,330	305,499	570,000	570,000	700,000
41250 (451) Vehicle Fines	90,343	88,088	95,000	95,000	95,000
TOTAL FINES & FORFEITURES	411,983	483,159	755,600	756,000	933,600

REVENUES

FUND: General Fund (cont.)

CODE: 110

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 FORECAST
REV. FROM USE OF MONEY & PROP.					
41321 (000) Bldg & Ground Lease - Lincoln	345,601	193,584	544,240	544,240	544,240
41322 (000) Bldg & Ground Lease - Towne Center	3,998,932	2,094,217	7,396,820	7,401,840	7,578,420
41323 (000) Bldg & Ground Lease - Auto Storage	346,159	195,772	547,890	564,330	581,260
41324 (000) Bldg & Ground Lease - Others	102,539	34,066	100,340	97,420	104,500
41325 (000) Bldg & Ground Lease - Jaguar / Land Rover	249,625	113,530	319,170	319,170	361,070
41326 (000) Bldg & Ground Lease - NW Studebaker / 183	661,673	240,284	714,140	742,900	765,000
41327 (000) Bldg & Ground Lease - 12616 183rd St	575,110	201,137	593,390	593,840	612,000
41328 (000) Bldg & Ground Lease - 12880 Moore St	360,770	—	—	—	500,000
41329 (000) Bldg & Ground Lease - 17423 Studebaker Rd	149,989	47,532	148,330	148,330	153,000
41335 (000) Community Facilities District	10,928	11,148	10,800	10,000	10,000
41336 (000) Developer Mitigation - Aria	89,125	90,581	92,000	94,000	94,000
41340 (442) Concessions	—	—	—	—	—
41340 (621) Concessions	—	—	97,800	—	250,000
41350 (000) Interest Income	2,604,539	2,959,887	2,200,000	2,600,000	2,900,000
41350 (261) Interest Income	355,790	145,259	—	—	—
41354 (000) Gain or Loss on Sale of Investment	—	—	—	—	—
41355 (000) Lease Related Revenue	4,010,952	10,368,917	—	—	—
41360 (422) Rent - Facility	22,552	37,313	25,000	50,000	50,000
41360 (441) Rent - Facility	169,709	177,955	185,000	190,000	190,000
41360 (443) Rent - Facility	105,261	136,150	80,000	10,000	20,000
41360 (571) Rent - Facility	77,778	82,261	86,000	86,000	86,000
41360 (621) Rent - Facility	—	—	160,000	—	—
41360 (661) Rent - Facility	730,070	405,944	500,000	650,000	900,000
41361 (000) Rental Participation - Lincoln	62,066	104,797	105,000	87,000	85,000
41362 (000) Rental Participation - Towne Ctr (Vestar)	155,383	187,888	158,000	170,000	170,000
41364 (000) Rental Participation - Sheraton	417,940	446,156	410,000	410,000	410,000
41366 (000) Rental Participation - Towne Ctr (Tiarna)	—	—	—	—	—
41367 (000) Rental Participation - Towne Ctr (Arden)	—	—	—	—	—
41368 (000) Rental Participation - AT&T	126,419	126,784	128,000	131,000	132,000
41370 (000) Rent - Property	14,400	14,400	14,400	14,400	14,400
41382 (000) Site Improvement - Towne Center	—	—	—	—	—
41650 (000) Sale of Land	—	—	—	—	—
41699 (000) CRA Loan Repayment	—	—	4,654,185	4,654,185	5,297,563

REVENUES

TOTAL REV. FROM USE OF MONEY & PROP.	15,743,310	18,415,562	19,270,505	19,568,655	21,808,453
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FUND: General Fund (cont.)

CODE: 110

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 FORECAST
INTERGOVERNMENTAL					
41452 (571) Grant - Library	—	—	—	—	—
41458 (571) Grant - Childhood Literacy Grant	—	—	—	—	—
41475 (311) Grants - Others	—	—	—	—	—
41475 (441) Grants - Others	—	—	—	—	—
41475 (561) Grants - Others	956	—	—	—	—
41475 (571) Grants - Others	8,500	10,240	5,000	—	—
41475 (661) Grants - Others	—	—	154,000	154,000	164,000
41479 (000) Motor Vehicle In Lieu - Reimbursement	6,620,725	6,980,795	6,780,000	7,320,000	7,400,000
41480 (000) Motor Vehicle In Lieu	50,611	60,990	45,000	78,000	80,000
41485 (000) SB90 State Mandated Reimbursement	428,605	57,208	25,000	25,000	25,000
41495 (000) Other Agency Contribution	—	—	—	—	—
41710 (000) Reimbursement - Administrative	—	—	—	—	—
41750 (000) Reimbursement - Staff Time	35,000	35,000	35,000	35,000	35,000
TOTAL INTERGOVERNMENTAL	7,144,397	7,144,233	7,044,000	7,612,000	7,704,000

REVENUES

FUND: General Fund (cont.)
CODE: 110

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
CURRENT FEES & SERVICES					
41508 (000) Cal-Card Rebate	5,166	6,866	3,000	5,000	5,000
41511 (321) Checking & Inspection Fees	13,626	21,302	25,000	25,000	25,000
41512 (621) Credit Card Discount Fee	(105,092)	(154,897)	—	—	—
41513 (551) Coffee & Beverage Sales	4,351	8,486	2,000	2,000	2,000
41527 (442) Golf Course Revenues	338,621	352,824	500,000	1,050,000	1,100,000
41530 (621) Handling Fee	142,954	213,896	223,400	280,000	500,000
41531 (451) Gas / Fuel Sales	127,905	146,970	127,000	127,000	127,000
41532 (441) Fingerprinting Reimbursement	15	—	60	60	100
41532 (451) Fingerprinting Reimbursement	295	340	500	400	400
41534 (571) Library Fees & Fines	45,585	40,687	45,000	44,000	44,000
41535 (000) Film Shoot Revenue	—	—	—	—	—
41539 (422) Membership Fees	27,400	31,650	35,000	35,000	35,000
41539 (443) Membership Fees	33,677	39,390	30,000	50,000	50,000
41539 (571) Membership Fees	51,460	50,155	50,000	50,000	50,000
41547 (231) Planning & Zoning Fees	145,908	106,772	150,000	150,000	150,000
41549 (621) Program Advertising Revenue	—	—	—	—	—
41552 (422) Registration Fees	9,257	30,806	25,000	30,000	32,000
41552 (441) Registration Fees	284,714	345,769	275,000	375,000	380,000
41552 (442) Registration Fees	14,709	21,588	17,000	25,000	25,000
41552 (443) Registration Fees	262,031	223,763	250,000	250,000	300,000
41552 (571) Registration Fees	895	770	1,110	610	1,110
41554 (443) Recreational Swim Fees	92,857	102,992	100,000	100,000	100,000
41560 (421) Sponsored Events	—	175	600	600	600
41560 (441) Sponsored Events	40,482	52,427	37,500	11,950	14,000
41562 (321) Subdivision Fees	3,790	1,655	2,500	3,500	2,500
41563 (422) Subscription Fees	—	—	30	30	30
41564 (451) Sheriff Security Services	124,196	100,955	110,000	110,000	110,000
41565 (621) Ticket Sales - Box Office	3,270,895	4,708,806	7,800,000	6,000,000	7,500,000
41566 (621) Ticket Sales - Donated	(2,580)	(3,146)	(1,900)	—	(1,900)
41567 (661) Ticket Sales - Rental	47,439	99,719	55,000	55,000	55,000
41705 (000) Assessment - Auto Storage Maintenance	21,076	21,012	21,010	21,010	21,010
41707 (000) Business License - Certified ACC	637	622	700	700	700
41781 (531) Sheriff Cost Recovery	—	—	—	—	—

REVENUES

		TOTAL CURRENT FEES & SERVICES	5,002,269	6,572,354	9,884,510	8,801,860	10,628,550
FUND: General Fund (cont.)							
CODE: 110							
		2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST	
MISCELLANEOUS REVENUES							
41502 (611)	Artist Merchandise / Taxable	—	—	—	—	—	
41502 (621)	Artist Merchandise / Taxable	9,931	12,114	12,000	12,000	12,000	
41502 (671)	Artist Merchandise / Taxable	—	—	—	—	—	
41506 (422)	Boutique Sales	2,270	2,178	3,000	3,000	3,000	
41506 (571)	Boutique Sales	4,801	1,747	2,060	1,560	1,060	
41506 (621)	Boutique Sales	—	—	—	—	—	
41506 (671)	Boutique Sales	—	—	—	—	—	
41514 (422)	Consignment Sales	413	183	(500)	(500)	(500)	
41515 (000)	Cash Short / Over	(47)	(531)	—	—	—	
41515 (211)	Cash Short / Over	—	—	—	—	—	
41515 (421)	Cash Short / Over	—	—	—	—	—	
41515 (422)	Cash Short / Over	(49)	7	—	—	—	
41515 (441)	Cash Short / Over	(2)	—	—	—	—	
41515 (442)	Cash Short / Over	(49)	(247)	—	—	—	
41515 (443)	Cash Short / Over	(68)	—	—	—	—	
41515 (451)	Cash Short / Over	—	—	—	—	—	
41515 (531)	Cash Short / Over	11	(85)	—	—	—	
41515 (571)	Cash Short / Over	(36)	(85)	—	—	—	
41515 (621)	Cash Short / Over	5	(23)	—	—	—	
41515 (671)	Cash Short / Over	—	—	—	—	—	
41517 (571)	Debit Card Revenue	13,323	12,854	1,430	12,430	12,430	
41518 (422)	Donation	—	—	—	—	—	
41518 (441)	Donation	—	—	—	—	—	
41537 (451)	Safety Center Merchandise Sale	—	—	—	—	—	
41538 (000)	Maps & Publications	—	—	—	—	—	
41538 (141)	Maps & Publications	—	—	—	—	—	
41538 (211)	Maps & Publications	—	—	—	—	—	
41538 (231)	Maps & Publications	491	348	500	500	500	
41538 (311)	Maps & Publications	—	—	—	—	—	
41538 (321)	Maps & Publications	110	—	—	—	—	
41538 (363)	Maps & Publications	539	443	600	600	600	
41538 (411)	Maps & Publications	—	—	—	—	—	
41538 (451)	Maps & Publications	—	—	—	—	—	
41538 (531)	Maps & Publications	—	—	—	—	—	
41538 (532)	Maps & Publications	—	—	—	—	—	
41555 (000)	Returned Check Charge	160	40	75	75	75	
41555 (441)	Returned Check Charge	—	—	—	—	—	
41555 (671)	Returned Check Charge	—	—	—	—	—	
41581 (000)	Vendor Registration Fees	—	—	—	—	—	
41581 (421)	Vendor Registration Fees	—	—	—	—	—	
41581 (422)	Vendor Registration Fees	2,400	2,700	2,800	2,800	3,000	
41605 (441)	Anniversary Revenue	—	—	—	—	—	
41631 (000)	CDBG Fund Exchange	—	—	—	—	—	
41631 (441)	CDBG Fund Exchange	—	—	—	—	—	
41635 (000)	Legal Settlements	1,157,464	—	—	—	—	

REVENUES

41660 (000) Sale of Surplus Property — — — — —

FUND: General Fund (cont.)

CODE: 110

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 FORECAST
MISCELLANEOUS REVENUES (cont.)					
41660 (551) Sale of Surplus Property	70,242	42,850	10,000	10,000	10,000
41670 (442) Merchandise Sales	2,040	4,489	5,000	14,000	15,000
41670 (443) Merchandise Sales	618	435	1,000	1,000	1,000
41671 (422) Merchandise Sales / Non-Taxable	96	93	350	350	350
41671 (443) Merchandise Sales / Non-Taxable	3,419	2,453	2,500	2,000	1,000
41671 (571) Merchandise Sales / Non-Taxable	96	88	120	90	120
41671 (621) Merchandise Sales / Non-Taxable	—	—	—	—	—
41690 (000) Miscellaneous Revenue	10,627	5,329	5,000	5,000	5,000
41690 (141) Miscellaneous Revenue	36	11	500	500	500
41690 (311) Miscellaneous Revenue	—	—	—	—	—
41690 (422) Miscellaneous Revenue	—	—	1,500	1,500	1,500
41690 (441) Miscellaneous Revenue	48	55	—	—	—
41690 (442) Miscellaneous Revenue	904	—	—	—	—
41690 (443) Miscellaneous Revenue	336	138	—	—	—
41690 (451) Miscellaneous Revenue	—	2,415	—	—	—
41690 (531) Miscellaneous Revenue	—	—	—	—	—
41690 (532) Miscellaneous Revenue	—	—	—	—	—
41690 (571) Miscellaneous Revenue	—	—	—	—	—
41690 (621) Miscellaneous Revenue	—	—	—	—	—
41690 (671) Miscellaneous Revenue	—	—	—	—	—
41720 (000) Damage to City Property	—	—	—	—	—
41720 (141) Damage to City Property	—	—	—	—	—
41720 (531) Damage to City Property	75,367	43,465	50,000	50,000	50,000
41765 (000) Reimbursement - Other Expense	—	—	—	—	—
41765 (111) Reimbursement - Other Expense	169	—	—	—	—
41765 (121) Reimbursement - Other Expense	—	—	—	—	—
41765 (141) Reimbursement - Other Expense	—	—	—	—	—
41765 (211) Reimbursement - Other Expense	—	1,107	—	—	—
41765 (221) Reimbursement - Other Expense	—	—	—	—	—
41765 (231) Reimbursement - Other Expense	—	—	—	—	—
41765 (251) Reimbursement - Other Expense	—	—	—	—	—
41765 (321) Reimbursement - Other Expense	—	—	—	—	—
41765 (331) Reimbursement - Other Expense	—	754	—	—	—
41765 (341) Reimbursement - Other Expense	322	—	—	—	—
41765 (342) Reimbursement - Other Expense	—	—	—	—	—
41765 (343) Reimbursement - Other Expense	—	—	—	—	—
41765 (344) Reimbursement - Other Expense	—	—	—	—	—
41765 (352) Reimbursement - Other Expense	—	—	—	—	—
41765 (354) Reimbursement - Other Expense	—	—	—	—	—
41765 (362) Reimbursement - Other Expense	—	—	—	—	—
41765 (363) Reimbursement - Other Expense	24	—	—	—	—
41765 (365) Reimbursement - Other Expense	—	—	—	—	—
41765 (421) Reimbursement - Other Expense	5,454	3,798	3,600	3,600	3,600
41765 (422) Reimbursement - Other Expense	—	—	—	—	—
41765 (441) Reimbursement - Other Expense	—	—	—	—	—

REVENUES

41765 (443) Reimbursement - Other Expense 1,085 — — — —

FUND: General Fund (cont.)

CODE: 110

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 FORECAST
MISCELLANEOUS REVENUES (cont.)					
41765 (451) Reimbursement - Other Expense	360	—	—	—	—
41765 (452) Reimbursement - Other Expense	—	—	—	—	—
41765 (521) Reimbursement - Other Expense	—	—	—	—	—
41765 (531) Reimbursement - Other Expense	—	—	—	—	—
41765 (532) Reimbursement - Other Expense	—	—	—	—	—
41765 (541) Reimbursement - Other Expense	—	138,008	138,008	138,008	138,008
41765 (551) Reimbursement - Other Expense	378	—	—	—	—
41765 (552) Reimbursement - Other Expense	—	—	—	—	—
41765 (561) Reimbursement - Other Expense	—	(4)	—	—	—
41765 (571) Reimbursement - Other Expense	—	4	—	—	—
41765 (611) Reimbursement - Other Expense	—	—	—	—	—
41765 (621) Reimbursement - Other Expense	—	—	—	—	—
41765 (631) Reimbursement - Other Expense	—	—	—	—	—
41765 (641) Reimbursement - Other Expense	—	160	—	—	—
41765 (651) Reimbursement - Other Expense	—	—	—	—	—
41765 (661) Reimbursement - Other Expense	33	—	—	—	—
41765 (671) Reimbursement - Other Expense	—	—	—	—	—
41790 (121) Legal Cost Reimbursement	—	—	—	—	—
41790 (362) Legal Cost Reimbursement	—	—	—	—	—
41790 (451) Legal Cost Reimbursement	—	—	—	—	—
41790 (452) Legal Cost Reimbursement	—	—	—	—	—
TOTAL MISCELLANEOUS REVENUES	1,363,321	277,291	239,543	258,513	258,243
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110 - GENERAL FUND TOTAL	91,370,786	92,889,159	97,674,020	96,440,827	103,155,808

REVENUES

General Fund - Misc.

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 FORECAST
112 CCPA ENDOWMENT FUND					
41350 (000) Interest Income	174,496	263,183	250,000	260,000	260,000
41475 (000) Grants - Others	—	—	—	—	—
41518 (000) Donation	210,313	(1,194)	290,000	290,000	290,000
41607 (000) Arts Education Program Revenue	—	—	—	—	—
41631 (000) CDBG Fund Exchange	—	—	—	—	—
41690 (000) Miscellaneous Revenue	56	1,090	150	15,000	150
TOTAL 112 CCPA ENDOWMENT FUND	384,865	263,079	540,150	565,000	550,150
113 EARTHQUAKE PREPAREDNESS					
41350 (000) Interest Income	47,645	76,880	78,000	78,000	78,000
TOTAL 113 EARTHQUAKE PREPAREDNESS	47,645	76,880	78,000	78,000	78,000
114 BUSINESS LICENSE SOFTWARE					
40133 (000) Business License - Software	35,309	33,950	30,000	30,000	30,000
41350 (000) Interest Income	2,680	4,868	4,760	4,760	4,760
TOTAL 114 BUSINESS LICENSE SOFTWARE	37,989	38,818	34,760	34,760	34,760
115 ART IN PUBLIC PLACES					
41350 (000) Interest Income	13,750	21,622	21,000	21,000	21,000
41518 (000) Donation	134,206	304,688	150,000	150,000	150,000
41690 (000) Miscellaneous Revenue	55,000	—	—	—	—
TOTAL 115 ART IN PUBLIC PLACES	202,956	326,310	171,000	171,000	171,000
116 GENERAL PLAN MAINTENANCE FEE					
41111 (211) General Plan Maintenance Fee	87,442	63,699	75,000	75,000	75,000
41350 (000) Interest Income	6,174	11,227	10,000	11,000	11,000
TOTAL 116 GENERAL PLAN MAINT. FEE	93,616	74,926	85,000	86,000	86,000
GENERAL FUND - MISC. TOTAL	767,071	780,013	908,910	934,760	919,910

REVENUES

Special Revenue Funds

		2022-2023	2023-2024	2024-2025	2024-2025	2025-2026
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
210 ROAD MAINT. AND REHAB. ACT (RMRA)						
40203 (000)	Road Maintenance and Rehabilitation - (RMRA)	1,101,949	1,274,200	1,278,816	1,246,328	1,295,074
41350 (000)	Interest Income	22,579	23,544	24,000	24,000	24,000
TOTAL 210 RMRA FUND		1,124,528	1,297,744	1,302,816	1,270,328	1,319,074
211 STREET IMPROVEMENT FUND						
40174 (000)	Franchise - Trash Set Aside	—	—	—	—	—
40175 (000)	LA CMTA STPL Exchange	—	—	143,000	143,000	—
41350 (000)	Interest Income	—	—	—	—	—
41441 (000)	Hwy Users Tax - 2105	281,069	299,537	306,538	311,787	314,224
41442 (000)	Hwy Users Tax - 2106	166,147	175,052	177,335	179,171	180,560
41443 (000)	Hwy Users Tax - 2107	383,050	405,450	418,926	425,418	428,845
41444 (000)	Hwy Users Tax - 2107.5	6,000	6,000	6,000	6,000	6,000
41446 (000)	Hwy Users Tax - 2103	402,420	449,155	438,458	456,772	449,201
41460 (000)	American Recovery and Reinvestment Act-S	—	—	—	—	—
41475 (000)	Grants - Others	—	432,146	2,000,000	2,000,000	—
41495 (000)	Other Agency Contribution	1,365,210	623,064	850,000	3,366,534	675,000
41690 (000)	Miscellaneous Revenue	—	—	—	—	—
TOTAL 211 STREET IMPROVEMENT FUND		2,603,896	2,390,404	4,340,257	6,888,682	2,053,830
212 TRASH FRANCHISE FUND						
40172 (000)	Franchise - Trash	1,679,464	1,979,482	2,052,815	2,100,000	2,150,000
41350 (000)	Interest Income	—	25,737	4,200	20,000	20,000
TOTAL 212 TRASH FRANCHISE FUND		1,679,464	2,005,219	2,057,015	2,120,000	2,170,000
213 DRAINAGE FUND						
41350 (000)	Interest Income	—	—	—	—	—
41519 (321)	Drainage Fee	2,860	7,470	2,500	2,500	2,500
TOTAL 213 DRAINAGE FUND		2,860	7,470	2,500	2,500	2,500
215 SB821 FUND						
41350 (000)	Interest Income	—	—	—	—	—
41451 (411)	Grants - SB 821	—	73,362	30,000	—	109,500
TOTAL 215 SB821 FUND		—	73,362	30,000	—	109,500
216 AQMD FUND						
41350 (000)	Interest Income	8,772	14,532	13,500	14,500	14,500
41420 (000)	AQMD Revenue	62,590	64,641	55,000	55,000	55,000
41475 (000)	Grants - Others	—	—	—	—	—
TOTAL 216 AQMD FUND		71,362	79,173	68,500	69,500	69,500

REVENUES

Special Revenue Funds (Continued)

		2022-2023	2023-2024	2024-2025	2024-2025	2025-2026
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
217 MEASURE "R" FUND						
40205 (000)	Measure "R" Tax	818,139	802,018	837,914	837,914	769,310
41350 (000)	Interest Income	1,892	3,338	1,220	3,000	4,220
TOTAL 217 MEASURE R FUND		820,031	805,356	839,134	840,914	773,530
218 PROPOSITION "A" FUND						
40210 (000)	Proposition "A" Tax	1,315,496	1,289,598	1,346,900	1,346,900	1,236,623
41350 (000)	Interest Income	29,886	48,411	45,000	45,000	45,000
41459 (000)	Grant-National Transit Database Program	185,192	183,494	150,000	100,000	150,000
41571 (221)	Transit Revenue - C.O.W.	1,250	2,560	1,000	1,000	1,000
41572 (221)	Transit Revenue - Dial-A-Ride	—	—	—	—	—
TOTAL 218 PROPOSITION A FUND		1,531,824	1,524,063	1,542,900	1,492,900	1,432,623
219 PROPOSITION "C" FUND						
40220 (000)	Proposition "C" Tax	1,091,167	1,069,691	1,117,218	1,117,218	1,025,746
41350 (000)	Interest Income	12,602	25,715	19,000	25,000	25,000
41475 (000)	Grants - Others	—	—	—	—	—
41571 (221)	Transit Revenue - C.O.W.	12,632	10,834	10,000	10,000	10,000
TOTAL 219 PROPOSITION C FUND		1,116,401	1,106,240	1,146,218	1,152,218	1,060,746
220 MEASURE "M" FUND						
40204 (000)	Measure "M" Tax	925,490	905,649	949,636	949,636	871,885
41350 (000)	Interest Income	8,923	29,007	8,000	28,000	28,000
TOTAL 220 MEASURE M FUND		934,413	934,656	957,636	977,636	899,885
231 MEASURE "A" FUND						
40206 (000)	Measure "A" Tax	—	—	300,000	610,000	1,000,000
41350 (000)	Interest Income	—	—	—	—	—
TOTAL 231 MEASURE A FUND		—	—	300,000	610,000	1,000,000
232 MEASURE "W" FUND						
40207 (000)	Measure "W" Tax	938,046	—	3,368,000	1,880,000	940,000
41350 (000)	Interest Income	36,002	40,385	26,500	35,000	35,000
TOTAL 232 MEASURE W FUND		974,048	40,385	3,394,500	1,915,000	975,000
241 AD #6 MAINTENANCE DISTRICT						
41350 (000)	Interest Income	1,909	3,923	2,400	4,000	4,000
41702 (000)	General Tax Levy - AD#6	161,215	168,090	140,000	155,000	155,000
TOTAL 241 AD #6 MAINTENANCE DISTRICT		163,124	172,013	142,400	159,000	159,000
242 LOS COYOTES LIGHTING DISTRICT						
41350 (000)	Interest Income	—	—	—	—	—
41703 (000)	Assessment - Landscape	105,889	108,225	108,600	111,000	111,000
TOTAL 242 LOS COYOTES LIGHTING DIST.		105,889	108,225	108,600	111,000	111,000

REVENUES

Special Revenue Funds (Continued)

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 FORECAST
262 LOCAL LAW ENFORCEMENT GRANT					
41350 (000) Interest Income	—	—	—	—	—
41475 (000) Grants - Others	—	—	—	—	—
TOTAL 262 LOC. LAW ENFORCE. GRANT	—	—	—	—	—
264 COPS SB 3229 GRANT FUND					
41350 (000) Interest Income	—	—	—	—	—
41475 (000) Grants - Others	165,271	186,159	165,000	165,000	165,000
TOTAL 264 COPS SB 3229 GRANT FUND	165,271	186,159	165,000	165,000	165,000
266 ENVIRONMENTAL FUND					
41350 (000) Interest Income	1,610	2,112	2,600	2,600	2,600
41475 (000) Grants - Others	34,559	15,297	19,370	19,370	19,370
TOTAL 266 OTHER GRANT	36,169	17,409	21,970	21,970	21,970
269 AMERICAN RESCUE PLAN FUND					
41495 (000) Other Agency Contribution	—	—	—	—	—
TOTAL 266 OTHER GRANT	—	—	—	—	—
280 HOUSING ASSET FUND					
41350 (000) Interest Income	185,833	317,041	385,000	300,000	350,000
41350 (261) Interest Income	88,948	36,315	—	—	—
41475 (211) Grants - Others	150,000	69,462	—	—	—
41650 (000) Sale of Land	—	1,877	240,000	250,000	—
41699 (000) CRA Loan Repayment	—	—	1,163,546	1,163,546	1,324,391
41745 (000) Reimbursement - Residential Loan	—	11,800	—	63,000	—
TOTAL 280 HOUSING	424,781	436,495	1,788,546	1,776,546	1,674,391
290 COMM. DEV. BLOCK GRANT FUND					
41465 (000) CDBG - Comm. Dev. Block Grant	512,813	194,842	200,000	186,663	181,063
TOTAL 290 C.D.B.G. FUND	512,813	194,842	200,000	186,663	181,063
SPECIAL REVENUE FUNDS TOTAL	10,587,410	9,373,996	16,350,977	17,639,857	12,008,612

REVENUES

Capital Projects Funds

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
410 MUNICIPAL IMPROVEMENT FUND					
41323 (000) Bldg & Ground Lease - Auto Storage	—	—	—	—	—
41350 (000) Interest Income	—	—	—	—	—
41465 (000) CDBG - Comm. Dev. Block Grant	—	—	—	—	—
41475 (000) Grants - Others	—	204,477	—	—	—
41475 (441) Grants - Others	—	—	—	—	—
41545 (321) Park Fees	858	2,241	750	750	750
41546 (321) Parkway Tree Fees	15	75	45	45	45
41720 (000) Damage to City Property	—	—	—	—	—
41765 (000) Reimbursement - Other Expense	—	2,353,000	—	—	—
TOTAL MUNICIPAL IMPROVEMENT FUND	873	2,559,793	795	795	795
CAPITAL PROJECTS FUNDS TOTAL	873	2,559,793	795	795	795

REVENUES

Enterprise Funds

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 FORECAST
214 SEWER FUND					
41350 (000) Interest Income	(9,501)	(5,103)	(2,850)	(7,850)	(5,000)
41557 (321) Sewer Connection Fees	2,250	10,296	3,200	8,000	9,000
41558 (532) Sewer Maintenance Fees	80,750	81,554	88,880	85,000	86,000
41570 (532) Sewer - Uncollectible Accounts	(298)	(79)	(300)	(240)	(100)
41690 (000) Miscellaneous Revenue	—	2	—	—	—
TOTAL 214 SEWER FUND	73,201	86,670	88,930	84,910	89,900

510 WATER ENTERPRISE

41350 (000) Interest Income	29,159	(2,890)	30,000	(8,000)	(8,000)
41475 (000) Grants - Others	—	—	—	—	—
41524 (532) Fires Lines Service Fee	507,256	508,625	525,200	515,000	520,000
41533 (532) Late Charge	3,885	4,320	4,000	4,000	4,000
41555 (532) Returned Check Charge	1,970	2,220	2,000	2,000	2,000
41590 (532) Water - Uncollectible Accounts	(20,474)	(5,007)	(22,000)	(23,000)	(10,000)
41591 (362) Water Service Fees	1,875	8,580	2,000	8,000	8,500
41592 (532) Water Meter Sales	—	—	—	—	—
41593 (532) Water Sales - Regular	9,140,414	9,247,126	10,221,200	9,400,000	10,000,000
41594 (362) Water Sales - Construction	3,092	3,411	3,000	6,000	6,000
41595 (532) Water Sales - Wholesale	891,327	499,659	707,000	500,000	600,000
41596 (362) Water Rights	—	—	—	660	—
41597 (532) Water Sales - City of Cerritos	411,985	410,029	429,250	420,000	425,000
41635 (000) Legal Settlements	325,832	269,420	—	729,802	—
41660 (000) Sale of Surplus Property	—	—	—	—	—
41675 (364) Sale of Water Emergency Kits	—	100	100	100	100
41690 (000) Miscellaneous Revenue	9	(4)	—	—	—
41690 (532) Miscellaneous Revenue	—	—	—	—	—
41760 (000) Reimbursement - Other Agency	—	—	—	—	—
41790 (362) Legal Cost Reimbursement	—	—	—	—	—
TOTAL 510 WATER ENTERPRISE	11,296,330	10,945,589	11,901,750	11,554,562	11,547,600

550 RECLAIMED WATER

41350 (000) Interest Income	24,654	33,252	26,500	30,000	30,000
41475 (000) Grants - Others	—	—	—	—	—
41495 (000) Other Agency Contribution	—	—	—	—	—
41588 (366) Water Sales - Reclaimed - Regular	830,551	794,596	1,227,150	900,000	1,000,000
TOTAL 550 RECLAIMED WATER	855,205	827,848	1,253,650	930,000	1,030,000

REVENUES

Enterprise Funds (Continued)

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 FORECAST
570 ELECTRIC UTILITY FUND					
41350 (000) Interest Income	15,493	43,228	16,000	20,000	20,000
41425 (000) CARB-GHG Emission Reduction	—	—	—	—	—
41523 (000) Electric Sales for Resale	—	—	—	—	—
41525 (000) Electric Revenue - Regular	5,554,579	5,960,317	5,766,000	5,000,000	6,000,000
41526 (000) Electric Revenue - City	1,419,238	1,595,624	2,000,000	1,600,000	1,800,000
41531 (368) Gas / Fuel Sales	—	—	—	—	—
41645 (000) Rebates	—	—	—	—	—
41690 (000) Miscellaneous Revenue	4,283	1,305	1,000	1,400	2,400
41699 (000) CRA Loan Repayment	—	—	—	—	—
Total 570 Electric Utility Fund	6,993,593	7,600,474	7,783,000	6,621,400	7,822,400
ENTERPRISE FUNDS TOTAL	19,218,329	19,460,581	21,027,330	19,190,872	20,489,900

Internal Service Funds

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
620 EQUIPMENT REPLACEMENT FUND					
41350 (000) Interest Income	114,445	165,546	170,800	165,000	165,000
41370 (551) Rent - Property	—	—	—	—	—
41660 (000) Sale of Surplus Property	—	—	—	—	—
41690 (000) Miscellaneous Revenue	—	—	—	—	—
Total 620 Equipment Replacement Fund	114,445	165,546	170,800	165,000	165,000
INTERNAL SERVICE FUNDS TOTAL	114,445	165,546	170,800	165,000	165,000
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TOTAL CITY OF CERRITOS	123,738,378	127,234,307	138,189,847	136,492,111	138,910,025

City of Cerritos
Financial Program: 2025-2026
Expenditures Summary

EXPENDITURES SUMMARY

SUMMARY OF EXPENDITURES BY DEPARTMENT AND YEAR

CITY DEPARTMENTS	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
Legislative and Administrative	3,190,271	3,238,638	4,575,200	4,269,680	4,650,135	—
Community Development	6,256,241	6,775,739	8,326,784	8,321,230	8,925,723	—
Public Works	38,640,681	39,845,608	45,660,870	45,178,102	47,067,441	—
Community & Cultural Services	12,513,495	13,720,277	17,157,129	14,599,830	16,104,635	—
Community Safety	18,311,498	19,364,299	22,694,464	22,795,999	23,385,534	—
Administrative Services	11,349,685	12,372,840	16,115,956	17,063,840	17,711,513	—
Theater	6,352,878	8,805,108	11,799,251	11,524,751	12,302,403	—
Additional Discretionary Payment to CalPERS	—	—	—	13,000,000	2,000,000	—
TOTAL CITY DEPARTMENTS	96,614,749	104,122,509	126,329,654	136,753,432	132,147,384	—
CAPITAL IMPROVEMENT PROGRAM (CIP)						
All Projects	14,015,596	17,034,234	28,521,929	31,462,092	23,015,063	—
TOTAL CIP	14,015,596	17,034,234	28,521,929	31,462,092	23,015,063	—
TOTAL EXPENDITURES	110,630,345	121,156,743	154,851,583	168,215,524	155,162,447	—

EXPENDITURES SUMMARY

SUMMARY OF EXPENDITURES BY CLASSIFICATION FOR FY 2025-2026

CITY DEPARTMENTS	PERSONNEL	OPERATIONS AND MAINTENANCE	CAPITAL OUTLAY	TOTAL EXPENDITURES
Legislative and Administrative	3,338,315	1,311,820	—	4,650,135
Community Development	4,570,623	4,350,100	5,000	8,925,723
Public Works	15,854,719	31,178,722	34,000	47,067,441
Community & Cultural Services	13,574,145	2,530,490	—	16,104,635
Community Safety	1,966,316	21,419,218	—	23,385,534
Administrative Services	8,702,187	7,754,376	1,254,950	17,711,513
Theater	5,472,403	6,830,000	—	12,302,403
Additional Discretionary Payment to CalPERS	2,000,000			2,000,000
TOTAL CITY DEPARTMENTS	55,478,708	75,374,726	1,293,950	132,147,384
CAPITAL IMPROVEMENT ACTIVITIES				
Government Buildings			6,400,000	6,400,000
Other Projects			2,254,500	2,254,500
Parks and Open Space			1,305,000	1,305,000
Sewer Improvements			50,000	50,000
Streets and Highways			10,915,563	10,915,563
Traffic Signals			100,000	100,000
Water Improvements			1,990,000	1,990,000
TOTAL CIP			23,015,063	23,015,063
TOTAL EXPENDITURES	55,478,708	75,374,726	24,309,013	155,162,447

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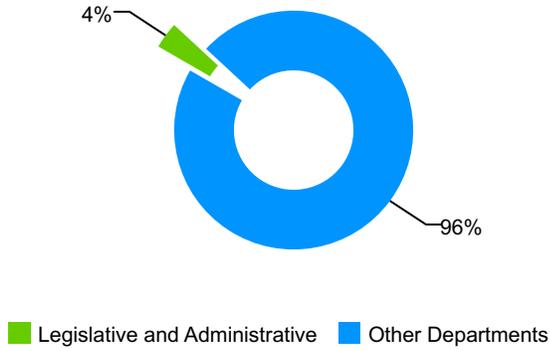
City of Cerritos
Financial Program: 2025-2026
Departmental Activity and Expenditures Budget

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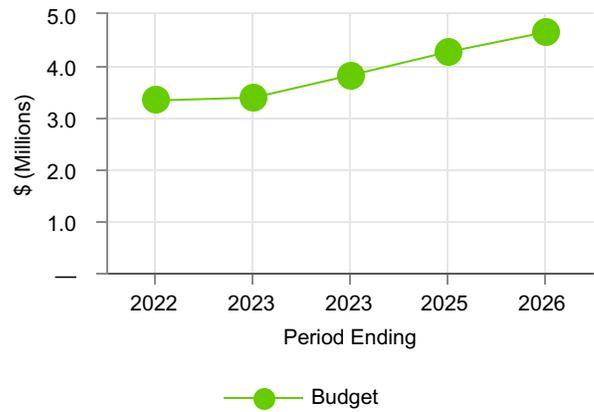
**LEGISLATIVE
AND
ADMINISTRATIVE**

LEGISLATIVE AND ADMINISTRATIVE Graphical Budget Data

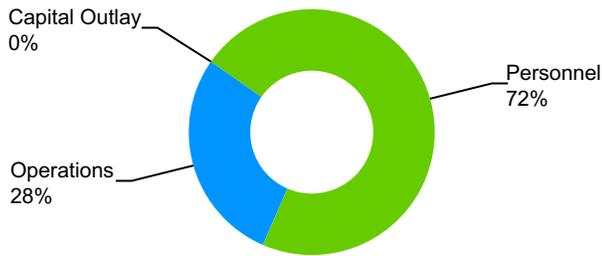
Percent of Operating Budget



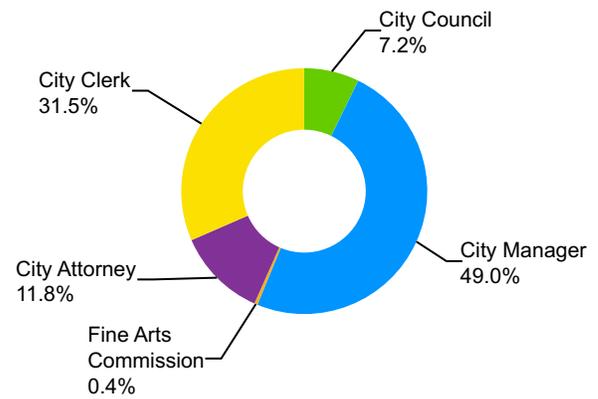
Budget History



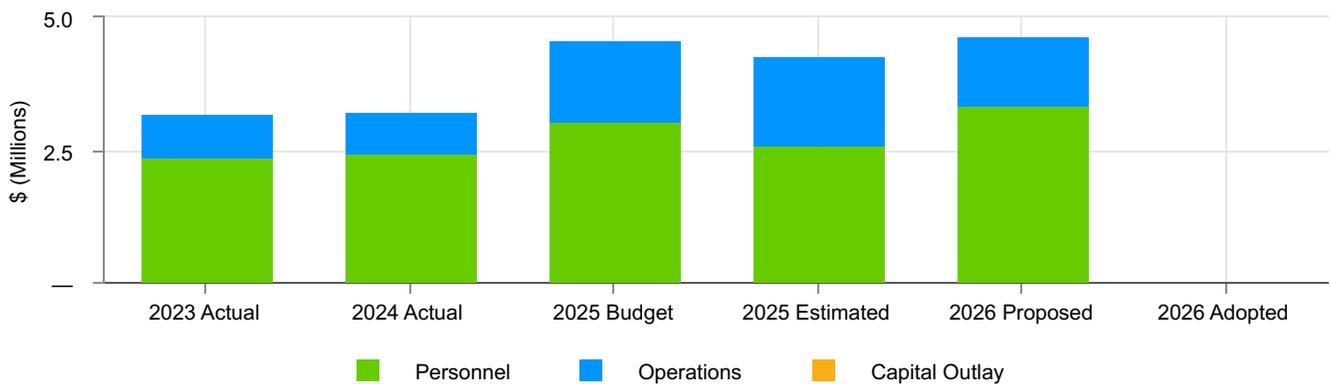
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Administrative
ACTIVITY: City Council
CODE: 111

ACTIVITY SUMMARY

CLASSIFICATION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
Personnel Expense	217,289	282,971	219,090	281,396	283,424	—
Operations and Maintenance	78,709	35,875	53,000	53,000	53,000	—
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	295,998	318,846	272,090	334,396	336,424	—

OVERVIEW COMMENTARY

As defined in Article IV of the City Charter, the City Council is composed of five members elected at large by the citizens of Cerritos to serve for four-year overlapping terms. As the City's policy making legislative body, the City Council is responsible to the residents of Cerritos for the implementation of all programs and services provided by the City. Annually, the City Council reorganizes, choosing one of its members to serve as Mayor and one of its members to serve as Mayor Pro Tem, both terms commencing in April and continuing for one year.

The City Council acts upon all legislative matters concerning the City by approving and adopting all ordinances, resolutions, contracts and other matters requiring overall policy decisions and leadership. The Council appoints the City Manager, the City Attorney and the City Clerk as well as the various commissions, boards and citizen advisory committees which ensure broad-based citizen input into the affairs of the City.

In reaching policy decisions, the City Council reviews proposals designed to meet community needs and sustain demanded service levels, initiates new programs to upgrade existing services, determines the ability of the City to provide financing for the proposed budget as submitted by the City Manager and oversees the expenditure of all City funds throughout the fiscal year.

Regular City Council meetings are held in the Cerritos City Council Chambers on the second and fourth Thursday of each month. In addition, following public notice, the Council may hold special meetings as may from time to time be appropriate.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Administrative
ACTIVITY: City Council
CODE: 111

ACTIVITY OBJECTIVES

1. To provide overall legislative policy guidance and direction in the development of programs and services for the City.
2. To ensure that all municipal services are effectively delivered in the most efficient and economic manner possible.
3. To represent the needs, desires and demands of the citizens of Cerritos to the local, county, state and federal representatives.
4. To consider implementation of both short-term and long-range programs to guide the growth and development of the City physically, culturally, socially and economically.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Administrative

ACTIVITY: City Council

CODE: 111

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	79,923	115,453	117,660	120,600	124,339	—
52400 Employee Benefits	137,366	167,518	101,430	160,796	159,085	—
TOTAL PERSONNEL EXPENSE	217,289	282,971	219,090	281,396	283,424	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	18,000	—	—	—	—	—
53020 Dues and Publications	—	—	—	—	—	—
53080 Training and Meeting	58,681	33,454	50,000	50,000	50,000	—
61170 Electronic Information	—	—	—	—	—	—
63410 Program Expenses and Supplies	37	—	—	—	—	—
63520 Special Supplies	—	—	—	—	—	—
67060 Cellular Phone	1,991	2,421	3,000	3,000	3,000	—
TOTAL OPERATIONS AND MAINTENANCE	78,709	35,875	53,000	53,000	53,000	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	295,998	318,846	272,090	334,396	336,424	—

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Administrative
ACTIVITY: City Manager
CODE: 121

ACTIVITY OVERVIEW

CLASSIFICATION	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
Personnel Expense	1,446,254	1,327,908	1,911,597	1,641,518	2,010,499	—
Operations and Maintenance	177,809	235,994	238,900	268,400	268,400	—
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	1,624,063	1,563,902	2,150,497	1,909,918	2,278,899	—

OVERVIEW COMMENTARY

Pursuant to Article V of the City Charter, the City Manager serves as the City's chief administrative officer and is responsible for planning, organizing and directing the municipal activities with the exception of those activities specifically exempt by the Charter. This office prepares and submits the annual budget to the City Council and advises the Council on the financial conditions and needs of the City. The City Manager makes recommendations to the Council on the affairs of the City and ensures that all applicable ordinances and state laws are enforced. The City Manager attends all Council meetings and advises the Council on legislative and policy matters.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Administrative
ACTIVITY: City Manager
CODE: 121

ACTIVITY OBJECTIVES

1. To assist the City Council in its development of policy to address the needs and issues of the community by providing project costs and benefits for alternative policy decisions.
2. To encourage improvement and innovation in the quality, efficiency, delivery and effectiveness of municipal services.
3. To provide overall direction for the implementation of City Council policy through the centralization of authority and responsibility.
4. To keep the City Council apprised of pending state and federal legislation to enable effective input to elected representatives of Cerritos.
5. To keep the City Council fully informed of all aspects of municipal affairs and operations.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Professional Services in support of legislative and administrative priorities (61430).	+\$29,500
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Administrative
ACTIVITY: City Manager
CODE: 121

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	756,728	706,088	1,024,175	876,081	1,104,710	—
51021 Overtime	10,827	10,378	3,000	3,000	3,000	—
52010 Regular Earnings - Part Time	—	—	24,115	1,392	23,012	—
52015 Special Project Earnings - Part Time	40,189	—	—	—	—	—
52400 Employee Benefits	638,510	611,442	860,307	761,045	879,777	—
TOTAL PERSONNEL	1,446,254	1,327,908	1,911,597	1,641,518	2,010,499	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	13,950	—	—	—	—	—
53020 Dues and Publications	50,269	33,846	80,000	80,000	80,000	—
53070 Reimbursed Mileage	—	—	150	150	150	—
53080 Training and Meeting	16,463	20,679	30,000	30,000	30,000	—
61130 Delivery Service	—	—	100	100	100	—
61430 Professional Services	69,844	88,586	75,000	104,500	104,500	—
61580 Temporary Help	—	50,083	—	—	—	—
63410 Program Expenses and Supplies	23,654	38,736	45,000	45,000	45,000	—
63520 Special Supplies	1,676	2,709	6,250	6,250	6,250	—
67060 Cellular Phone	1,953	1,355	2,400	2,400	2,400	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	177,809	235,994	238,900	268,400	268,400	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,624,063	1,563,902	2,150,497	1,909,918	2,278,899	—

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Administrative
ACTIVITY: Fine Arts and Historical Commission
CODE: 123

ACTIVITY OVERVIEW

CLASSIFICATION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
Personnel Expense	5,168	5,168	6,480	6,480	6,480	—
Operations and Maintenance	362	3,197	12,000	12,000	12,000	—
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	5,530	8,365	18,480	18,480	18,480	—

OVERVIEW COMMENTARY

The City Council adopted Resolution 2001-44 which provided for the organization and duties of the Fine Arts and Historical Commission. It is a five member Commission appointed by the Mayor and City Council to serve two-year terms.

The Commission is advisory to the City Council on matters of:

1. Administration of the Public Art Program relative to the selection, acquisition and placement of public art.
2. Programming and activities to enhance the artistic, historic and cultural experiences for the community.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Administrative
ACTIVITY: Fine Arts and Historical Commission
CODE: 123

ACTIVITY DESCRIPTION

1. To act in an advisory capacity to the City Council in matters pertaining to the acquisition and placement of public artwork throughout the community.
2. To promote and stimulate community interest and support in public art and cultural programs for the City.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Administrative
ACTIVITY: Fine Arts and Historical Commission
CODE: 123

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
52010 Regular Earnings - Part Time	4,800	4,800	6,000	6,000	6,000	—
52400 Employee Benefits	368	368	480	480	480	—
TOTAL PERSONNEL	5,168	5,168	6,480	6,480	6,480	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	500	500	500	—
53080 Training and Meeting	200	1,761	10,000	10,000	10,000	—
61430 Professional Services	150	1,200	1,200	1,200	1,200	—
63520 Special Supplies	12	236	300	300	300	—
TOTAL OPERATIONS AND MAINTENANCE	362	3,197	12,000	12,000	12,000	—
ACTIVITY TOTAL	5,530	8,365	18,480	18,480	18,480	—

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Administrative

ACTIVITY: City Attorney

CODE: 131

ACTIVITY OVERVIEW

CLASSIFICATION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
Personnel Expense	—	—	—	—	—	—
Operations and Maintenance	308,707	280,803	451,200	600,600	550,600	—
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	308,707	280,803	451,200	600,600	550,600	—

OVERVIEW COMMENTARY

As set forth in Article VI of the City Charter, the City Attorney is appointed by the City Council to serve as legal advisor to the City on all matters of law as these relate to the conduct of municipal affairs. The City Attorney advises the City Council, City Manager and all City officers, regularly attends City Council and Planning Commission meetings, reviews, approves or prepares ordinances and resolutions, and contracts, conducts legal negotiations, reviews legal documents for form and content, provides legal opinions and advice, and oversees actions and proceedings in which the City is a party.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Administrative
ACTIVITY: City Attorney
CODE: 131

ACTIVITY OBJECTIVES

1. To provide legal support and advice to the City Council, Planning Commission, other Boards and City officials in the form of research and compilation of legal opinions as requested and required.
2. To defend the City's official actions.
3. To review, approve or prepare all legal documents prior to submittal to the City Council or Planning Commission for legal completeness and content.
4. To review and enforce compliance, where applicable, with the provisions of the municipal code.
5. To inform the City Council, Planning Commission and staff of the legislative and other legal developments which may have an effect on the administration and operations of the City.
6. To oversee actions or proceedings in courts of competent jurisdiction on all legal matters in which the City is a party.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Legal Services to support new programs, activities, and litigation (61310).	+\$100,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Administrative
ACTIVITY: City Attorney
CODE: 131

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	—	—	—	—	—	—
52400 Employee Benefits	—	—	—	—	—	—
TOTAL PERSONNEL	—	—	—	—	—	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	600	600	600	—
53080 Training and Meeting	—	—	600	—	—	—
61310 Legal Services	284,231	269,162	400,000	550,000	500,000	—
61315 Legal Services - Special Counsel	24,476	11,641	50,000	50,000	50,000	—
TOTAL OPERATIONS AND MAINTENANCE	308,707	280,803	451,200	600,600	550,600	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	308,707	280,803	451,200	600,600	550,600	—

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Administrative
ACTIVITY: City Clerk
CODE: 141

ACTIVITY OVERVIEW

CLASSIFICATION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
Personnel Expense	696,512	816,547	918,133	659,486	1,037,912	—
Operations and Maintenance	259,461	250,175	764,800	746,800	427,820	—
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	955,973	1,066,722	1,682,933	1,406,286	1,465,732	—

OVERVIEW COMMENTARY

As set forth in Article VI of the City Charter, the City Clerk is appointed by the City Council to serve as the agency's municipal corporate governance Officer. The Office of the City Clerk is a service Department which administers the City's primary citywide municipal corporate governance programs including legislative services, information and records management, elections administration, and legal and regulatory compliance with Federal, State, and local statutes. Additionally, the Office officiates legal proceedings on behalf of the City to ensure full transparency to the public and interested parties and serves as the agency's Notary Public.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Administrative

ACTIVITY: City Clerk

CODE: 141

ACTIVITY OBJECTIVES

Legislative Administration / Clerk of the Council

1. To prepare the agenda for the City's various legislative bodies in compliance with State law.
2. To verify that required legal notices have been posted, distributed and published.
3. To transact and preserve the physical and electronic documentation required to enact City laws (City Charter and Cerritos Municipal Code) and City Council policies, including official meeting minutes, resolutions, ordinances, and the City Policy and Procedure Manual.
4. To administer official Oaths of Office and serve as the Secretary for the Cerritos City Council, Successor Agency to the Cerritos Redevelopment Agency, the Public Financing Authority, and the Cuesta Villas Housing Authority.

Municipal Secretary

1. To serve as the focal point for official communication with the City as a legal entity.
2. To receive and facilitate accurate and timely processing of claims, summons, and subpoenas, officiate at public bid proceedings, process official appeals, and receive/distribute other official correspondence directed at the municipal corporation.
3. To serve as a Notary Public for official City business.

Custodian of Official Records / Records Manager

1. To preserve and protect the public record, including all actions taken by the City Council and other City legislative and advisory bodies, and preserve documents in the required media formats for effective archiving and retrieval.
2. To receive and process all requests for records under the California Public Records Act and the Federal Freedom of Information Act, administer the codification of the City's adopted Ordinances, and serve as the custodian of the official City Seal.

Elections Official

1. To administer Federal, State, and local procedures through which local government representatives are selected and the public can exercise its initiative, referendum, and recall rights.
2. To manage the election process from pre-planning, candidate nominations, ballot preparation and distribution, semi-official and official canvass, certification of election results and filing of campaign disclosure documents.

Political Reform Act Filing Officer

1. To perform specified duties, as mandated by the California Political Reform Act, related to campaign disclosures and statements of economic interests; including facilitating, maintaining, and updating the City's Conflict of Interest Code, providing public access to statements, ensuring compliance with filing schedules, reviewing filed statements for errors and omissions, and coordinating with the State Fair Political Practices Commission.
2. To facilitate and track compliance of required ethics training under California statute AB 1234 and City Policy No. 1.12.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in anticipated expenditures for Election supplies and services in non-general municipal election year including, but not limited funds for voter/Council initiated measures, Proposition 218 proceedings, State-certified materials, training, and consultant services, as needed (61160).	-\$300,000
Decrease in anticipated expenditures for Professional Services (61430).	-\$40,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Administrative
ACTIVITY: City Clerk
CODE: 141

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	381,361	441,222	460,672	359,653	588,816	—
51021 Overtime	1,801	3,065	6,000	6,000	6,000	—
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	313,350	372,260	451,461	293,833	443,096	—
TOTAL PERSONNEL	696,512	816,547	918,133	659,486	1,037,912	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	—	—	—	—	—
53020 Dues and Publications	2,015	3,008	2,500	1,500	3,000	—
53070 Reimbursed Mileage	152	159	700	700	700	—
53080 Training and Meeting	14,740	11,287	15,000	6,000	15,000	—
61080 Codification	1,326	2,691	4,000	4,000	4,000	—
61130 Delivery Service	—	—	500	500	500	—
61160 Election Expense	14,885	6,690	350,000	350,000	50,000	—
61320 Legal Advertising	57,380	60,329	70,000	70,000	70,000	—
61430 Professional Services	158,896	151,086	300,000	300,000	260,000	—
61460 Recordation Expense	324	(80)	1,500	1,500	1,500	—
61580 Temporary Help	—	—	—	—	—	—
63520 Special Supplies	5,543	14,405	20,000	12,000	20,000	—
67060 Cellular Phone	600	600	600	600	3,120	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	259,461	250,175	764,800	746,800	427,820	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	955,973	1,066,722	1,682,933	1,406,286	1,465,732	—

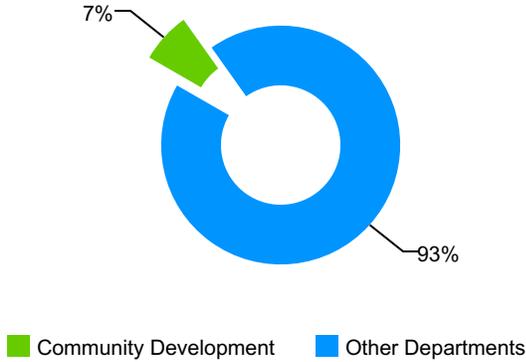
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COMMUNITY DEVELOPMENT

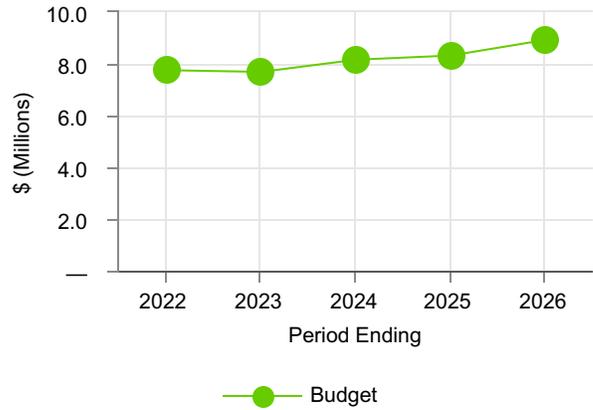
COMMUNITY DEVELOPMENT

Graphical Budget Data

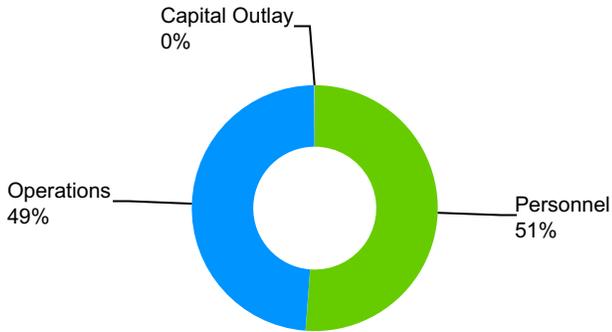
Percent of Operating Budget



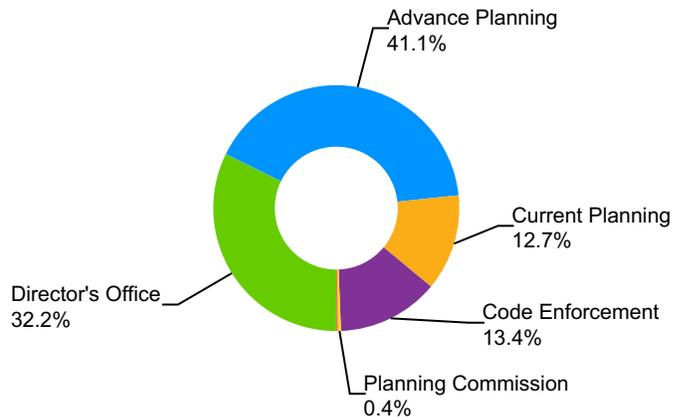
Budget History



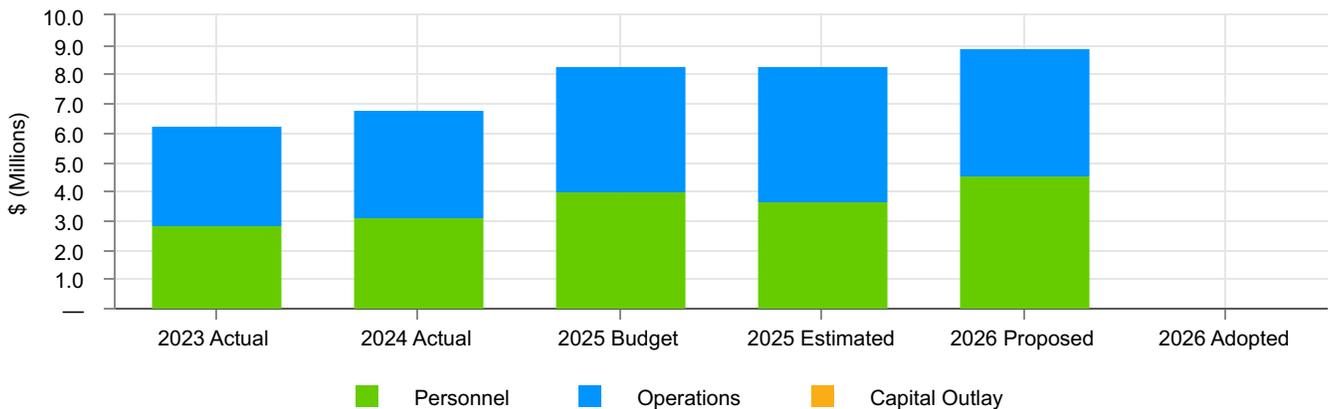
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community Development

CODE: 200

OVERVIEW COMMENTARY

The Department of Community Development is responsible for overseeing, administering, and implementing the City's planning, development, land use, business license, building and safety, and code enforcement programs. Organizationally, the Department incorporates the functions of several operating divisions which include the Office of the Director, the Advance Planning Team, the Current Planning Team, and Code Enforcement.

Through the Department's Director, who is appointed by the City Manager to administer departmental operations, the Department of Community Development ensures that a sound and workable environmental protection program is designed and maintained for the City consistent with the high standards of environmental quality desired by, and for, the residents of Cerritos. In concert with the City Council and the Planning Commission, the staff of this Department is responsible for conducting an annual review of the City's General Plan so that Development Code Standards and Land Use Policies are continually updated based upon current planning principles and practices. Through this review process, the General Plan and Development Code provide for an orderly program of planning development within the City. The Code Enforcement division is tasked with ensuring compliance with city code and regulations, promoting high standards for community maintenance, and enhancing the quality of life for all residents by addressing issues related to property conditions and municipal ordinances. The Property Preservation Commission serves to consider matters related to the maintenance and appearance of property.

ACTIVITY SUMMARY

CLASSIFICATION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
Personnel Expense	2,848,464	3,152,355	4,019,834	3,689,635	4,570,623	—
Operations and Maintenance	3,407,777	3,623,384	4,304,950	4,629,595	4,350,100	—
Capital Outlay	—	—	2,000	2,000	5,000	—
TOTAL BUDGET	6,256,241	6,775,739	8,326,784	8,321,230	8,925,723	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Office of the Director
CODE: 211

ACTIVITY DESCRIPTION

The Office of the Director is responsible for the overall supervision of the Department of Community Development, including the Advance Planning / Economic Development, Current Planning, Building and Safety, and Code Enforcement Divisions. The Office of the Director provides the required leadership and administrative support necessary to ensure the effective operation of all Divisions within the Department using a coordinated, team-based approach to the implementation of public policy relative to municipal urban and regional planning. Working in concert with the City’s elected and appointed officials and under the direction of the City Manager, the Office of the Director is responsible for directing and managing the City’s municipal planning function, overseeing code enforcement, and preparing detailed analysis and recommendations for consideration by the Planning Commission, Property Preservation Commission, and City Council / Successor Agency to ensure economic development through high-quality, environmentally responsible development throughout the City..

ACTIVITY OBJECTIVES

1. To provide administrative support, assistance and direction relative to Planning Commission and Property Preservation Commission agenda and report preparation, public hearing posting and mailing, material acquisition, budget control, and special research projects.
2. To develop and maintain mechanisms whereby citizen input influences and directs planning policies within the community.
3. To oversee and monitor the ongoing development and maintenance of the Cerritos Auto Square, administer related contracts, manage all City-owned properties, and provide staff support to the City Council.
4. To oversee and monitor the development and construction process for all areas in the City.
5. Streamline and facilitate all phases of the development process for applicants.

ACTIVITY WORKLOAD STATISTICS	2023-2024 ACTUAL	2024-2025 ESTIMATED	2025-2026 FORECASTED
Building permits issued	2,283	2,000	2,000
Building permits valuation	\$80,000,000	\$50,000,000	\$50,000,000
Planning Commission agenda items	21	16	20

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Professional Services due to partial completion of the Economic Development Strategic Plan as part of the Strategic Financial Plan (61430).	-\$45,000
Decrease in Special Studies due to the partial completion of a State-mandated rezoning of Sites A and 7 identified in the City's 2021-2029 Housing Element (61520).	-\$41,250
Increase in County Building and Safety Services due to an increase in building permit and plan check activity for on-going development projects. This is a pass-through expense that is wholly paid for by project developers through the permit issuance process. (61120).	+\$200,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Office of the Director
CODE: 211

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	325,809	393,702	518,269	598,634	847,134	—
51021 Overtime	—	—	—	—	—	—
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	301,805	356,310	544,183	514,587	665,344	—
TOTAL PERSONNEL	627,614	750,012	1,062,452	1,113,221	1,512,478	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	—	—	—	—	—
53020 Dues and Publications	—	125	2,000	2,000	2,000	—
53070 Reimbursed Mileage	51	153	400	200	400	—
53080 Training and Meeting	4,097	5,001	15,000	5,000	15,000	—
61120 County Building and Safety Services	1,043,475	1,353,440	1,100,000	1,300,000	1,300,000	—
61131 Document Storage	—	—	—	—	—	—
61430 Professional Services	475	1,502	65,000	109,475	20,000	—
61520 Special Studies	4,651	1,068	61,250	61,250	20,000	—
61580 Temporary Help	65,108	—	—	60,000	—	—
63250 Office Supplies	1,825	1,048	1,500	1,500	2,000	—
63520 Special Supplies	—	—	—	—	—	—
67060 Cellular Phone	950	1,200	1,200	1,200	1,200	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	3,513	10	5,000	7,500	5,000	—
TOTAL OPERATIONS AND MAINTENANCE	1,127,745	1,363,547	1,251,350	1,548,125	1,365,600	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,755,359	2,113,559	2,313,802	2,661,346	2,878,078	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Geographic Information Services
CODE: 212

ACTIVITY DESCRIPTION

1. Provide a high level of comprehensive GIS services to all City departments, Councils and Commissions, and ultimately, the public.
2. Oversee the continued development and implementation of the Cerritos Enterprise GIS System through the conversion of new and existing data into electronic geo-coded format and the development of appropriate GIS application software.
3. Provide professional assistance and cartographic services to all Cerritos GIS users and maximize the benefits, cost savings, and increased operational efficiencies of GIS within the City's work environment.
4. Coordinate the use of outside GIS services including system design, maintenance, and conversion consultants.
5. Provide technical knowledge, implementation support and project management services to all City departments utilizing the Cerritos GIS system, with special emphasis on Community Development, Public Works, and Community Safety.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Professional Services as the activities of the GIS Division have moved to the Department of Administrative Services (61430).	-\$50,000
Decrease in Electronic Information as the activities of the GIS Division have moved to the Department of Administrative Services (61170).	-\$25,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Geographic Information Services
CODE: 212

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	131,391	824	—	—	—	—
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	130,358	1,847	—	—	—	—
TOTAL PERSONNEL	261,749	2,671	—	—	—	—
OPERATIONS AND MAINTENANCE						
53070 Reimbursed Mileage	—	—	—	—	—	—
61170 Electronic Information	16,922	17,604	25,000	30,000	—	—
61430 Professional Services	—	50,000	50,000	80,000	—	—
63110 Computer Supplies	1,930	—	3,000	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	18,852	67,604	78,000	110,000	—	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	280,601	70,275	78,000	110,000	—	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Advance Planning
CODE: 221

ACTIVITY DESCRIPTION

The Advance Planning Division is responsible for maintaining the City's General Plan, Development Code and Economic Development Strategic Plan, and for using these documents as a guideline for the development of programs which will meet the community's future needs. Preparation of environmental impact studies for proposed land use changes are conducted by the Advance Planning Team. The Advance Planning Division prepares special studies which address land use, economic, transportation, and other community related issues and concerns. The development and implementation of housing programs is conducted by the Advance Planning Team. Advance Planning is responsible for maintaining and updating the demographic and statistical data base for the City. The Advance Planning Division is responsible for the administration of public transportation programs. Advance Planning makes recommendations and prepares legislation aimed at alleviating and / or preventing future land use problems.

ACTIVITY OBJECTIVES

1. Review and update the City's General Plan, Development Code and Development Map.
2. Preparation and implementation of the City's Affordable Housing Program.
3. Facilitate the implementation of the Economic Development Strategic Plan.
4. Monitor legislation and programs at the local, regional, state, and federal levels in order to determine their impact on the City's planning program and to make recommendations as to their adoption and implementation.
5. Prepare an analysis and inventory of residential, retail, commercial, and industrial uses.
6. Identify and analyze community public transit needs and administrate Proposition "A" and Proposition "C" funded projects.
7. Manage the Cerritos Dial-A-Ride and Cerritos On Wheels (COW) fixed-route transit programs.
8. Prepare and maintain a computerized demographic data base and statistical profile.
9. Manage and coordinate the lease of City-owned properties.
10. Coordinate special projects between department divisions and other City department staff.

ACTIVITY WORKLOAD STATISTICS	2023-2024	2024-2025	2025-2026
	ACTUAL	ESTIMATED	FORECASTED
Fixed-Route Transit Ridership (COW)	21,318	18,000	18,000
Dial-A-Ride Ridership	14,804	12,000	13,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Southern California Edison (SCE) ground rent for use of a SCE-owned property by the Cerritos Auto Square for surplus inventory parking. This is a pass-through expense covered by participating auto dealers and recouped by the City (65132).	+\$25,000
Decrease in Transit Programs/Proposition A funds due to a decrease in Metro local return funds received by the City. These are restricted funds for transit-related purposes only (63409).	-\$50,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Advance Planning
CODE: 221

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	282,319	287,523	364,230	384,518	437,078	—
52400 Employee Benefits	267,865	289,343	327,807	343,524	357,465	—
TOTAL PERSONNEL	550,184	576,866	692,037	728,042	794,543	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	1,800	—	—	—	—	—
53070 Reimbursed Mileage	230	22	400	200	400	—
61325 Housing Services Program	17,605	6,392	10,000	30,570	10,000	—
61430 Professional Services	—	12,822	10,000	2,500	10,000	—
63409 Transit Programs / Prop. "A"	1,611,160	531,966	1,250,000	1,250,000	1,200,000	—
63411 Community Programs	—	231	7,000	2,000	7,000	—
63412 Transit Programs / Prop. "C"	30,000	625,606	1,000,000	1,000,000	1,000,000	—
63413 Trip Reduction Program - AQMD	33,355	10,269	55,000	30,000	55,000	—
65132 Rent Building and Grounds	526,763	969,232	565,000	565,000	590,000	—
67060 Cellular Phone	450	600	600	600	600	—
TOTAL OPERATIONS AND MAINTENANCE	2,221,363	2,157,140	2,898,000	2,880,870	2,873,000	—
CAPITAL OUTLAY						
79010 Land	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79060 Motor Vehicles	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	2,771,547	2,734,006	3,590,037	3,608,912	3,667,543	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Current Planning
CODE: 231

ACTIVITY DESCRIPTION

Current Planning is responsible for administration of the Cerritos Municipal Code as it relates to development plans, subdivisions, tract and parcel maps, zone changes, conditional use permits, business licenses, and variances. The Division confers with and provides advice to architects, builders, contractors, engineers, and the general public concerning the City's development policies and standards. The Division functions as project managers for major modifications including conceptual design review, report writing, Power Point preparation and presentation to the Planning Commission and City Council. The Division analyzes proposed development and ensures compliance with the City's zoning ordinance and General Plan. Responsibilities also include evaluating environmental impacts on proposed projects and preparation of California Environmental Quality Act (CEQA) documentation. Current Planning furnishes information regarding zoning and land use to public and private sectors as well as reviews and approves applications for all minor development modifications. Business License staff in the Current Planning Division is responsible for the collection of business license revenues, the intake and processing of new business license applications, and the annual renewal of existing licenses for Cerritos-based businesses, as well as contractors and service providers doing work in Cerritos. Business License staff also coordinates among City departments for the processing of film permit applications for commercial filming at City facilities.

ACTIVITY OBJECTIVES

1. To ensure that development in the community produces the maximum benefit to the City of Cerritos and its citizens.
2. To ensure that industrial and commercial uses and related developments will enhance the environmental quality and provide a stable economic base for the community.
3. Provide informed and helpful service to the residential and business communities, developers, associated City departments and other public agencies.
4. Improve data availability, administrative processes and record keeping through increased use of computer based systems.
5. Maintain an effective reciprocal feedback system between Advance Planning, Building and Safety and Current Planning divisions as well as other City departments.

ACTIVITY WORKLOAD STATISTICS	2023-2024	2024-2025	2025-2026
	ACTUAL	ESTIMATED	FORECASTED
Precise Plans	19	15	15
Conditional Use Permits	1	1	2
Administrative Approvals	2,542	2,500	2,500
Business Licenses Issued			
Local	219	200	250
Out of town	764	600	600
Renewals	4,884	6,000	6,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Current Planning
CODE: 231

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	441,281	589,227	678,814	451,836	594,295	—
52010 Regular Earnings - Part Time	21,072	39,118	46,866	2,029	16,736	—
52400 Employee Benefits	407,139	551,761	678,360	440,030	514,555	—
TOTAL PERSONNEL	869,492	1,180,106	1,404,040	893,895	1,125,586	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,700	—	—	—	—	—
53020 Dues and Publications	—	—	—	—	—	—
53070 Reimbursed Mileage	76	108	1,000	500	1,000	—
61430 Professional Services	—	—	—	—	—	—
61520 Special Studies	—	—	—	—	—	—
63410 Program Expenses and Supplies	1,301	2,403	3,000	1,000	3,000	—
63520 Special Supplies	60	164	500	500	500	—
67060 Cellular Phone	1,200	1,200	1,200	1,200	1,200	—
TOTAL OPERATIONS AND MAINTENANCE	5,337	3,875	5,700	3,200	5,700	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	874,829	1,183,981	1,409,740	897,095	1,131,286	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Code Enforcement
CODE: 452

ACTIVITY DESCRIPTION

The Code Enforcement Division plays a vital role in implementing the development standards of the City. This Division investigates and acts upon all zoning and related violations, issues warnings and citations to individuals responsible for such violations, assists the City Attorney and District Attorney in the preparation of legal action against offenders and assists other department personnel to ensure compliance with the General Plan, the Development Code and the Municipal Code. The Code Enforcement Division also acts as staff liaison to the Property Preservation Commission. The Code Enforcement Division manages the Citywide Pride Program.

ACTIVITY OBJECTIVES

1. Respond to at least 95% of all code violation complaints received from the community within 24 hours.
2. Monitor non-conforming commercial industrial uses and structures that have been noticed for abatement and are required to be brought into compliance with existing code requirements.
3. Inspect all residential properties for adherence to property maintenance standards.
4. Direct and implement all phases of the City Beautification Program for the purpose of encouraging improved property maintenance and increasing property values.
5. Implement the property maintenance ordinance through the Property Preservation Commission and hold joint meetings with the Planning Commission as required.
6. Identify sections of the Municipal Code which need to be amended to attain City goals.
7. Ensure that all new construction and modifications to existing structures are in compliance with all applicable codes and process plans in a timely manner.
8. Develop, implement, and administer programs to maintain and improve residential, commercial and industrial properties in the City through the use of proactive code enforcement and innovative assistance programs.
9. Monitor and address homelessness in City.

ACTIVITY WORKLOAD STATISTICS	2023-2024	2024-2025	2025-2026
	ACTUAL	ESTIMATED	FORECASTED
Code Enforcement cases processed	2,339	2,500	2,500
Cerritos Property Preservation Commission case hearings	42	53	55
Property Preservation tree appeals	0	0	0
City prosecutor cases	3	0	3
Administrative citations	54	28	45
Homeless Encampment Cleanup	35	31	40

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Legal Services due to anticipated increase in code enforcement cases referred to the City Prosecutor for community preservation (61310).	+\$35,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Code Enforcement
CODE: 452

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	224,066	265,367	352,596	416,883	524,118	—
52010 Regular Earnings - Part Time	44,118	54,497	81,210	90,716	93,528	—
52400 Employee Benefits	242,220	296,764	401,579	420,823	494,316	—
TOTAL PERSONNEL	510,404	616,628	835,385	928,422	1,111,962	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	300	400	600	700	800	—
53080 Training and Meeting	—	—	5,000	2,000	5,000	—
53090 Uniform and Shoes	540	—	700	700	1,000	—
53091 Vehicle Operations	1,539	2,725	5,000	5,000	5,000	—
61310 Legal Services	12,040	12,077	15,000	40,000	50,000	—
61430 Professional Services	3,432	3,681	10,000	5,000	10,000	—
63230 Maps and Publications	—	—	250	250	250	—
63411 Community Programs	—	—	1,000	1,000	1,000	—
63520 Special Supplies	2,544	1,637	4,000	2,000	2,000	—
67060 Cellular Phone	1,606	1,521	2,500	2,500	2,500	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	22,001	22,041	44,050	59,150	77,550	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	2,000	2,000	5,000	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	2,000	2,000	5,000	—
ACTIVITY TOTAL	532,405	638,669	881,435	989,572	1,194,512	—

PLANNING COMMISSION

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community Development
ACTIVITY: Planning Commission
CODE: 251

OVERVIEW COMMENTARY

The powers, duties and responsibilities of the Planning Commission are set forth in Article VII of the City Charter, in Ordinance No. 175, and in the laws of the State of California. The Planning Commission consists of five members, appointed by the Mayor and City Council, to serve two-year, overlapping terms of office.

The Planning Commission sits as an advisory body to the City Council in establishing policies governing the growth and development of the City. The Commission is empowered to, and must, review all zoning applications and precise plans for development, conduct public hearings, and make final determinations on these in the form of recommendations to the City Council. The Planning Commission conducts public hearings and makes recommendations to the City Council on matters such as adoption of the City's General Plan, changes in the City's Development Code and Development Standards, Environmental Impact Reports, Subdivision and Parcel Map applications, Conditional Use Permits, and various other types of development applications.

ACTIVITY SUMMARY

CLASSIFICATION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
Personnel Expense	19,543	19,607	19,440	19,440	19,440	—
Operations and Maintenance	8,920	5,500	14,750	14,750	14,750	—
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	28,463	25,107	34,190	34,190	34,190	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Planning Commission
CODE: 251

ACTIVITY DESCRIPTION

1. To provide advice and assistance to the City Council in the establishment of policies governing land use and physical development in the City.
2. To review and forward recommendations to the City Council on all applications for private and public developments within the City.
3. To assess the potential economic, demographic and aesthetic impact of proposed plans for physical development within the City.
4. To annually review the City's General Plan and Development Code and to make appropriate recommendations to the City Council concerning any required changes in these land use policy documents.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development

ACTIVITY: Planning Commission

CODE: 251

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
52010 Regular Earnings - Part Time	17,950	18,000	18,000	18,000	18,000	—
52400 Employee Benefits	1,593	1,607	1,440	1,440	1,440	—
TOTAL PERSONNEL	19,543	19,607	19,440	19,440	19,440	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,875	3,000	3,000	3,000	3,000	—
53020 Dues and Publications	—	—	1,000	1,000	1,000	—
53080 Training and Meeting	4,469	2,089	10,000	10,000	10,000	—
61580 Temporary Help	881	—	—	—	—	—
63520 Special Supplies	695	411	750	750	750	—
TOTAL OPERATIONS AND MAINTENANCE	8,920	5,500	14,750	14,750	14,750	—
ACTIVITY TOTAL	28,463	25,107	34,190	34,190	34,190	—

PROPERTY PRESERVATION COMMISSION

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community Development
ACTIVITY: Property Preservation Commission
CODE: 461

OVERVIEW COMMENTARY

The Property Preservation Commission consists of five members appointed by the Mayor and City Council. The Commission considers matters related to the maintenance and appearance of property. The Commission holds public hearings to determine if a property is in violation of the City's property maintenance code. The Commission also holds public hearings to consider residents' requests to remove parkway trees. The Commission serves as an advisory body to the City Council when establishing health and safety policies related to property maintenance.

The Commission oversees the annual beautification program known as Citywide Pride. The Citywide Pride Program encourages property maintenance through positive reinforcement by recognizing property owners who maintain their property exceptionally well.

ACTIVITY SUMMARY

CLASSIFICATION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE	9,478	6,465	6,480	6,615	6,614	—
OPERATIONS AND MAINTENANCE	3,559	3,677	13,100	13,500	13,500	—
CAPITAL OUTLAY	—	—	—	—	—	—
TOTAL BUDGET	13,037	10,142	19,580	20,115	20,114	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Property Preservation Commission
CODE: 461

ACTIVITY DESCRIPTION

1. To review cases related to the Property Maintenance ordinance in order to maintain property values and to prevent any possible neighborhood deterioration.
2. To review and forward recommendations to the City Council as they pertain to the Property Maintenance ordinance and on any matters as directed by the City Council.
3. To take the lead in activities such as the Citywide Pride Program which serves to promote community beautification and educate residents in proper maintenance techniques.
4. To serve as an appeals board for residents requesting the removal of parkway trees and make decisions approving or denying the tree removal.
5. To serve as an appeals board for residents requesting semi-annual parking permits and make decisions approving or denying issuance of parking permits.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Property Preservation Commission
CODE: 461

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
52010 Regular Earnings - Part Time	8,600	5,800	6,000	6,000	6,000	—
52400 Employee Benefits	878	665	480	615	614	—
TOTAL PERSONNEL	9,478	6,465	6,480	6,615	6,614	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,875	2,900	3,000	3,000	3,000	—
53080 Training and Meeting	684	777	10,000	10,000	10,000	—
63520 Special Supplies	—	—	100	500	500	—
TOTAL OPERATIONS AND MAINTENANCE	3,559	3,677	13,100	13,500	13,500	—
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	13,037	10,142	19,580	20,115	20,114	—

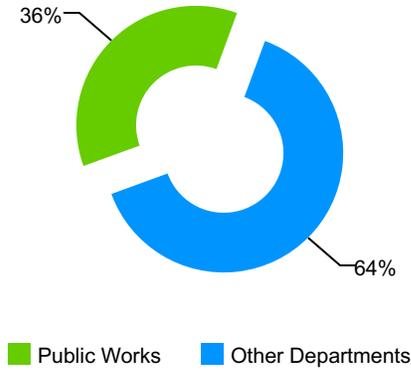
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PUBLIC WORKS

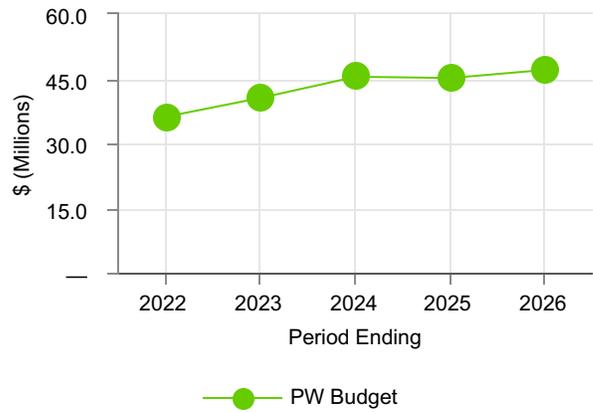
PUBLIC WORKS

Graphical Budget Data

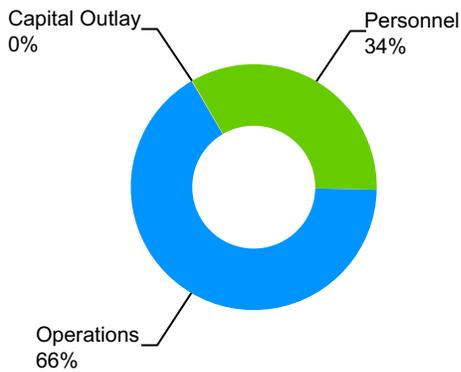
Percent of Operating Budget



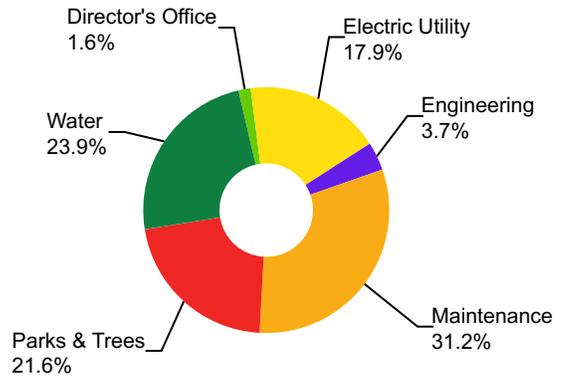
Budget History



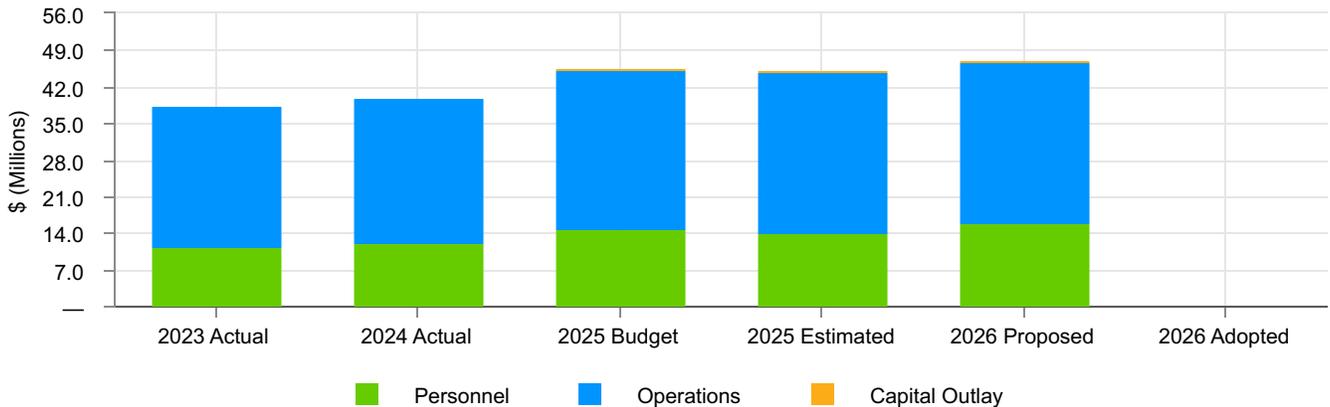
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Public Works

CODE: 300

OVERVIEW COMMENTARY

The Department of Public Works is responsible for administering and implementing the City's Capital Improvement Program (CIP), providing maintenance services to City infrastructure and facilities, and managing the City's water, sewer and electric utilities. The Department consists of six major divisions which include Engineering, Business Operations, General Maintenance, Parks and Trees, Water, and Electric Utility.

The Department of Public Works oversees the planning, design, construction, and inspection of all Capital Improvement Program (CIP) projects. The Department also coordinates regional and joint infrastructure efforts, which include projects such as the Southeast Gateway Line, the Westbound SR-91 Widening, and the Del Amo Bridge Widening. In collaboration with other City departments, the Department of Public Works reviews proposed developments, enforces City standards, conducts plan checks and inspections, advises the Planning Commission and City Council, and assesses infrastructure impacts within the public right-of-way.

The Department of Public Works provides maintenance services for City infrastructure and facilities, including streets, sidewalks, traffic signals, street lighting, storm drains, and other improvements within the public right-of-way. Responsibilities also include mechanical, electrical, and plumbing maintenance for municipal buildings and facilities such as the Cerritos Center for the Performing Arts, the Cerritos Library, and the Civic Center. In addition, the Department maintains parks, medians, the municipal golf course, public art, water features, street furniture, trees, and landscaped areas throughout the City.

The Department of Public Works is responsible for managing the City's Water and Electric Utilities, ensuring the reliable delivery of essential services to residents and businesses. The Water Utility serves more than 16,000 customer accounts, provides emergency water supply for the Fire Department, and delivers recycled water to our public parks and landscaped areas. The Department collaborates with the Central Basin Water Association (CBWA) to coordinate the City's imported water purchases and works with the Water Replenishment District (WRD) to manage the City's groundwater supply. The Cerritos Electric Utility supplies power to commercial customers within the City and participates in regional energy projects, including the Magnolia Power Project, the Boulder Canyon Power Project, and the Daggett Solar 2 Solar Project, through the Southern California Public Power Authority (SCPPA). Additionally, the Department oversees the development of new utility infrastructure, procurement of energy and water resources, and coordination with state and federal regulatory agencies such as the California Public Utilities Commission, Division of Drinking Water, California Energy Commission, California Independent System Operator, and the Federal Energy Regulatory Commission.

ACTIVITY SUMMARY

CLASSIFICATION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
Personnel Expense	11,432,854	12,050,486	15,035,408	14,108,228	15,854,719	—
Operations and Maintenance	27,207,827	27,795,122	30,384,312	30,688,504	31,178,722	—
Capital Outlay	—	—	241,150	381,370	34,000	—
TOTAL BUDGET*	38,640,681	39,845,608	45,660,870	45,178,102	47,067,441	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Office of the Director
CODE: 311

ACTIVITY DESCRIPTION

The Office of the Director provides strategic leadership and direction for the Department of Public Works. As both the Director of Public Works and the City Engineer, the Director is responsible for regional coordination, long-term strategic planning, and external collaboration with partner cities, agencies, and stakeholders. The Director advises the City Council, City Manager, and other key staff on public works projects, policy development, and citywide planning efforts.

The Director oversees departmental processes, procedures, and personnel, ensuring the alignment of the Department's goals with the City's priorities. While the Assistant Director manages the day-to-day operations of the Business Operations, General Maintenance, Parks and Trees, Water, and Electric Utility Divisions, the Director provides guidance to the Engineering Division to ensure successful delivery of the CIP and focuses on strategic planning, budgeting, organizational development, and external stakeholder engagement.

This office is responsible for:

- (a) Engaging with the City Council, City Manager, and external stakeholders on public works matters;
- (b) Leading regional coordination and collaborating with partner cities and agencies;
- (c) Providing strategic planning and oversight for public works projects and organizational development;
- (d) Overseeing administration of the City's CIP and operations and maintenance programs;
- (e) Budget development and ensuring alignment with City priorities;
- (f) Managing departmental programs and personnel to ensure effective and efficient operations;
- (g) Administering procurement of contracts for construction projects and maintenance programs;
- (h) Researching funding opportunities and securing grants for public works initiatives;
- (i) Providing critical data and information to support decision-making by elected officials and City leadership.

ACTIVITY OBJECTIVES

1. To develop and achieve departmental goals through the establishment of effective and efficient systems, procedures, and programs.
2. To constantly evaluate departmental programs, projects and reports in an effort to maximize efficiency and improve the customer service experience for City residents and businesses.
3. To ensure that departmental activities align with the City's broader infrastructure and policy goals, and to provide expert advice in the capacity of City Engineer.
4. To advance regional coordination efforts and strengthen partnerships with external agencies, partner cities, community groups, and stakeholders.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Office of the Director
CODE: 311

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	345,299	266,165	414,288	335,128	376,273	—
52010 Regular Earnings - Part Time	431	37,960	90,080	47,880	49,365	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	296,631	259,708	385,650	287,221	302,140	—
TOTAL PERSONNEL	642,361	563,833	890,018	670,229	727,778	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	—	—	—	—	—
53020 Dues and Publications	1,685	889	2,780	2,780	2,780	—
53070 Reimbursed Mileage	—	—	150	150	150	—
53080 Training and Meeting	3,634	2,024	15,000	15,000	15,000	—
61430 Professional Services	2,723	—	—	—	—	—
61580 Temporary Help	150,172	179,638	—	55,056	—	—
63250 Office Supplies	135	13	300	300	300	—
63520 Special Supplies	—	—	—	—	—	—
67060 Cellular Phone	1,200	850	1,200	1,200	1,200	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	842	747	1,000	1,000	1,000	—
TOTAL OPERATIONS AND MAINTENANCE	163,991	184,161	20,430	75,486	20,430	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	4,000	4,000	4,000	—
TOTAL CAPITAL OUTLAY	—	—	4,000	4,000	4,000	—
ACTIVITY TOTAL	806,352	747,994	914,448	749,715	752,208	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Engineering
CODE: 321

ACTIVITY DESCRIPTION

The Engineering Division functions in a staff capacity within the Department of Public Works to supply engineering support to the City for activities such as the administration of public works projects, design of capital improvement projects, traffic engineering services, subdivision map review and plan checking, survey and inspection services, and the performance of related technical tasks.

Personnel assigned to the Engineering Division coordinate and administer activities supplied to the City by private contractors for public works construction projects including street and bridge construction, traffic signal construction, sewer and storm drain installation, and similar capital construction work. A key responsibility of the division is the plan checking of engineering designs for both public and private construction projects, as well as overseeing compliance with National Pollutant Discharge Elimination System (NPDES) regulations.

ACTIVITY OBJECTIVES

1. Provide oversight for City engineering functions, including approval of engineering plans, survey documents, and subdivision maps;
2. Facilitate the safe movement of traffic through standardized design and construction of street improvements.
3. Reduce delay time and to increase traffic flow capacity of City arterial streets through continual upgrading and monitoring of traffic signal systems.
4. Provide for the safe movement of traffic on City streets by continual monitoring and upgrading of highway and street facilities.
5. Provide design and construction project management for capital improvements.
6. Provide plan checking and inspection for public improvements by private developers pursuant to current City standards.

ACTIVITY WORKLOAD STATISTICS	2023-2024 ACTUAL	2024-2025 ESTIMATED	2025-2026 FORECASTED
Permits issued	185	135	160
Grading plan checks processed	8	8	8
Parcel / tract maps, lot line adjustments processed and easements	1	1	2
Traffic studies	5	15	15
Designed projects in-house	25	25	25

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Engineering
CODE: 321

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	534,708	589,191	770,748	667,251	791,608	—
51021 Overtime	—	—	4,000	4,000	4,000	—
52010 Regular Earnings - Part Time	—	—	—	14,203	14,644	—
52400 Employee Benefits	505,703	554,717	739,922	609,089	663,926	—
TOTAL PERSONNEL	1,040,411	1,143,908	1,514,670	1,294,543	1,474,178	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	5,400	—	—	—	—	—
53020 Dues and Publications	995	712	1,500	1,500	1,500	—
53070 Reimbursed Mileage	—	277	1,200	1,200	1,200	—
53080 Training and Meeting	—	—	1,700	1,700	1,700	—
53090 Uniform and Shoes	637	733	1,300	1,300	2,300	—
53091 Vehicle Operations	99	1,612	2,700	2,700	2,700	—
61070 Checking and Inspection	24,891	37,268	35,000	35,000	35,000	—
61130 Delivery Service	—	—	500	500	500	—
61180 Engineering Services	—	—	1,000	1,000	1,000	—
61430 Professional Services	150,610	130,236	225,000	224,500	225,000	—
61520 Special Studies	—	3,051	7,250	7,250	7,250	—
63230 Maps and Publications	189	250	750	750	750	—
63250 Office Supplies	611	541	750	750	750	—
63520 Special Supplies	14,527	2,952	3,500	3,500	3,500	—
65176 Traffic Signal Camera Enforcement	—	—	—	—	—	—
67060 Cellular Phone	2,400	2,200	3,000	3,000	3,000	—
69200 CDBG - Staff Time Expense Reimbursement	—	—	—	—	—	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	200,359	179,832	285,150	284,650	286,150	—
CAPITAL OUTLAY						
79030 Improvements	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,240,770	1,323,740	1,799,820	1,579,193	1,760,328	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Public Works Business Operations
CODE: 331

ACTIVITY DESCRIPTION

The Business Operations Division is responsible for the City's refuse collection and street sweeping services and administers the City's integrated waste management programs, which include source reduction, recycling, household hazardous waste and organic waste recycling. The Division is also responsible for overseeing the City's stormwater program and compliance with the National Pollutant Discharge Elimination System (NPDES) permit requirements.

The Business Operations Division also provides general oversight for the Public Works General Maintenance, Parks and Trees, and Water operational divisions. In addition, the division provides administrative support to the entire Public Works Department in the areas of finance and budgeting, contract administration, purchasing and procurement, grant management, personnel, training, and communications.

ACTIVITY OBJECTIVES

1. To maintain clean and sanitary conditions in all residential, industrial and commercial areas of the City through regularly scheduled refuse collection and street sweeping, a service provided in the City under private contract.
2. To administer Citywide recycling programs required by State mandates.
3. To develop and distribute educational materials to City residents and businesses on waste management and other resource conservation programs. This includes residential and commercial recycling programs, household hazardous waste disposal, source reduction, organic waste recycling, edible food recovery and used oil recycling.
4. To coordinate compliance with State and local enforcement agency regulations.
5. To prepare reporting documents for environmental program requirements for submittal to regulatory agencies.
6. To identify and procure funding from outside sources for Public Works programs and services.
7. To provide centralized administrative support to the department in the areas of finance and budgeting, contract administration, purchasing and procurement, grant management, personnel, training, and communications.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Custodial Services expenditures due to the restructuring of the Public Works Department (61110).	-\$1,060,800
Increase in Professional Services expenditures to cover increased costs for Bettencourt Landfill operation, maintenance, and monitoring (61430).	+\$20,000
Increase in Stormwater Management expenditures to support expanded consultant services needed to comply with NPDES requirements for public outreach and annual staff training (61560).	+\$40,000
Decrease in Special Supplies expenditures due to the restructuring of the Public Works Department (63520).	-\$120,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Public Works Business Operations
CODE: 331

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	522,444	538,886	562,130	174,691	370,698	—
51021 Overtime	8,753	19,619	12,000	12,000	12,000	—
52010 Regular Earnings - Part Time	43,900	44,580	48,070	—	—	—
52021 Overtime Earnings - Part Time	804	393	—	—	—	—
52400 Employee Benefits	580,360	593,560	634,840	153,287	281,864	—
TOTAL PERSONNEL	1,156,261	1,197,038	1,257,040	339,978	664,562	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	1,350	—	—	—	—	—
53020 Dues and Publications	—	434	500	500	500	—
53070 Reimbursed Mileage	—	—	600	600	600	—
53090 Uniform and Shoes	3,829	3,374	5,600	5,600	5,600	—
61110 Custodial Services	931,339	970,517	1,020,000	1,020,000	—	—
61191 Environmental Grant Expenditures	40,814	586	19,370	19,370	19,370	—
61250 Hazardous Waste Disposal	5,000	7,500	10,000	15,000	15,000	—
61360 Permit Fees	2,136	9,081	15,000	15,000	15,000	—
61430 Professional Services	177,182	107,719	100,000	149,500	120,000	—
61550 Special Waste	2,000	1,931	5,000	5,000	5,000	—
61560 Storm Water Management	105,203	102,916	150,000	150,000	190,000	—
63520 Special Supplies	111,985	152,738	120,000	120,000	—	—
63530 Small Tools	2,683	—	7,500	7,500	7,500	—
65131 Rent Other Equipment	—	—	1,200	1,200	1,200	—
65154 Street Sweeping	—	—	—	—	—	—
67040 Electricity	4,355	4,562	6,000	6,000	6,000	—
67060 Cellular Phone	900	900	900	900	900	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	2,000	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	1,388,776	1,364,258	1,461,670	1,516,170	386,670	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	2,545,037	2,561,296	2,718,710	1,856,148	1,051,232	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: General Maintenance
CODE: 341

ACTIVITY DESCRIPTION

This activity is responsible for supervising and overseeing all maintenance operations within the City, excluding those performed by the Parks and Trees and Water Divisions. The General Maintenance activity manages all maintenance service contracts, including those for traffic signal maintenance, sewer and storm drain maintenance, graffiti removal, and various agreements with the Los Angeles County Department of Public Works. Additional duties include the comprehensive maintenance of municipally owned structures, streets, sewers, storm drains, and public rights-of-way.

ACTIVITY OBJECTIVES

1. To maintain clean and sanitary conditions across all residential, industrial and commercial areas of the City.
2. To maintain the public rights-of-way in a clean and sanitary manner through the provision of regularly scheduled clean up and weed abatement along unimproved rights-of-way.
3. To ensure the security of City streets after dark through the provision of street lighting.
4. Prevent flooding by ensuring maintenance of storm and sewer systems.
5. Provide routine maintenance of sewer lines and protect the health of Cerritos residents by responding promptly to emergency service calls.

ACTIVITY WORKLOAD STATISTICS	2023-2024	2024-2025	2025-2026
	ACTUAL	ESTIMATED	FORECASTED
Sewer lines maintained (miles)	109.32	109.32	109.32
Sewer lift stations	6	6	6

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Sewer Maintenance expenditures adjusted to reflect actual expenditures based on past performance (65134).	-\$55,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: General Maintenance
CODE: 341

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	187,187	247,272	353,040	435,153	510,602	—
51021 Overtime	—	—	—	—	—	—
52010 Regular Earnings - Part Time	21,428	21,546	—	—	—	—
52400 Employee Benefits	156,520	215,090	321,270	380,158	419,264	—
TOTAL PERSONNEL	365,135	483,908	674,310	815,311	929,866	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,700	—	—	—	—	—
53020 Dues and Publications	—	75	360	360	360	—
53030 Education and Training	—	185	2,400	2,400	2,400	—
53070 Reimbursed Mileage	37	—	320	320	320	—
53080 Training and Meeting	—	—	—	—	—	—
53090 Uniform and Shoes	—	748	2,500	3,500	3,500	—
53091 Vehicle Operations	585	6,918	9,850	9,850	9,850	—
61380 Printing	—	150	300	300	300	—
61430 Professional Services	4,795	7,244	7,250	7,250	7,250	—
61530 Soil Sterilization and Weed Abatement	2,090	2,606	5,800	5,800	5,800	—
63250 Office Supplies	88	53	120	120	120	—
63270 Photo Film and Processing	—	—	—	—	—	—
63410 Program Expenses and Supplies	39,278	1,649	64,000	64,000	64,000	—
63520 Special Supplies	27	300	5,000	5,000	5,000	—
63530 Small Tools	730	276	3,000	3,000	3,000	—
65015 Artwork Maintenance	85,493	64,946	150,000	150,000	150,000	—
65050 Equipment and Machinery Maintenance	112,225	129,507	145,000	145,000	145,000	—
65090 Off Street Maintenance	37,031	40,309	55,000	300,000	55,000	—
65134 Sewer Maintenance	455,329	437,081	555,000	555,000	500,000	—
65140 Storm Drain Maintenance	60,085	69,823	85,000	85,000	85,000	—
65151 Street Lights - Maintenance	1,074,252	1,038,755	1,290,000	1,290,000	1,290,000	—
67010 Water	42	41	60	60	60	—
67060 Cellular Phone	950	1,200	1,200	1,200	1,200	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	1,875,737	1,801,866	2,382,160	2,628,160	2,328,160	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79060 Motor Vehicles	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	2,240,872	2,285,774	3,056,470	3,443,471	3,258,026	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: General Maintenance - Street
CODE: 342

ACTIVITY DESCRIPTION

The General Maintenance Division's Street Maintenance activity is funded to perform a variety of essential maintenance functions. These include resurfacing and sealing public streets and highways; maintaining bridges and traffic signals; pavement marking and striping; maintaining and replacing traffic and street name signs; storm sewer maintenance; emergency sanitary sewer services; curb, gutter, and sidewalk maintenance; and repairing storm-related damage throughout the City. These services are carried out through contracts with the County of Los Angeles and various private firms.

ACTIVITY OBJECTIVES

1. To develop and implement a comprehensive maintenance program for municipally owned facilities located within public rights-of-way.
2. To promote traffic safety through the ongoing maintenance of safety devices and signs.
3. To minimize future capital expenditures by conducting preventative street maintenance.
4. To ensure pedestrian safety through the maintenance of curbs, gutters and sidewalks.

ACTIVITY WORKLOAD STATISTICS	2023-2024 ACTUAL	2024-2025 ESTIMATED	2025-2026 FORECASTED
Miles of sidewalk maintained	242.16	242.16	242.16
Miles of curb and gutters maintained	256	256	256
Total street mileage maintained	136.33	136.33	136.33
Traffic signals maintained	90	91	91
Bridges maintained	16	16	16

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Marking and Striping expenditures adjusted to reflect actual expenditures based on past performance (65070).	-\$43,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: General Maintenance - Street
CODE: 342

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	—	—	139,020	80,631	141,437	—
51021 Overtime	—	—	1,123	1,123	1,123	—
52400 Employee Benefits	170	1,824	129,290	65,408	107,105	—
TOTAL PERSONNEL	170	1,824	269,433	147,162	249,665	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	120	120	120	—
53030 Education and Training	—	—	2,400	2,400	2,400	—
53070 Reimbursed Mileage	—	—	380	380	380	—
53090 Uniform and Shoes	613	564	3,730	3,730	3,730	—
53091 Vehicle Operations	—	—	5,230	5,230	5,230	—
61430 Professional Services	—	—	3,500	3,500	3,500	—
63520 Special Supplies	1,944	3,597	17,000	17,000	17,000	—
63530 Small Tools	—	—	3,000	3,000	3,000	—
65030 Bridge Maintenance	—	7,897	22,000	22,000	22,000	—
65070 Marking and Striping	9,873	54,353	143,000	100,000	100,000	—
65133 Roadside Maintenance	20,825	11,258	33,000	33,000	33,000	—
65153 Street Sign - Maintenance	354	2,477	50,000	50,000	50,000	—
65155 Street Maintenance - City	111,693	279,255	400,000	400,000	400,000	—
65156 Street Maintenance - County	—	52,764	100,000	100,000	100,000	—
65171 Traffic Signal Maintenance - State	13,382	13,700	16,000	16,000	16,000	—
65172 Traffic Signal Maintenance - City	444,108	478,839	360,000	360,000	360,000	—
65174 Traffic Signal - Power	188,149	196,058	210,000	210,000	210,000	—
65175 Traffic and Regulatory Signs	21,455	10,045	70,000	70,000	70,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	812,396	1,110,807	1,439,360	1,396,360	1,396,360	—
CAPITAL OUTLAY						
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	812,566	1,112,631	1,708,793	1,543,522	1,646,025	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: General Maintenance - Vehicle
CODE: 343

ACTIVITY DESCRIPTION

The Vehicle Maintenance Division provides internal support for vehicle, equipment, and field maintenance across all City departments. This includes the maintenance, repair, modification, and fabrication of a wide range of City-owned equipment—from minor repairs to major overhauls. This Division is also responsible for the inspection and monitoring of service from vendors to assure receipt of quality and economical service.

ACTIVITY OBJECTIVES

1. To extend the anticipated service life of all City-owned vehicles and equipment through routine and preventative maintenance.
2. To inspect, maintain, repair, and overhaul all City equipment.
3. To provide centralized in-house maintenance support functions for all City departments.
4. To evaluate service vehicles, assess their service life, and recommend timely replacements as needed.

ACTIVITY WORKLOAD STATISTICS	2023-2024	2024-2025	2025-2026
	ACTUAL	ESTIMATED	FORECASTED
Passenger vehicles maintained	3	3	3
Light industrial vehicles maintained (1 ton or below)	57	60	64
Heavy industrial vehicles maintained (over 1 ton)	13	13	14
Tractors maintained	10	10	11
Miscellaneous small power equipment maintained	330	440	475

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: General Maintenance - Vehicle
CODE: 343

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	293,878	237,147	231,980	245,700	257,625	—
51021 Overtime	3,712	3,181	567	567	567	—
52400 Employee Benefits	278,427	241,448	232,723	252,592	250,837	—
TOTAL PERSONNEL	576,017	481,776	465,270	498,859	509,029	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	275	340	340	340	—
53030 Education and Training	200	—	2,400	2,400	2,400	—
53070 Reimbursed Mileage	—	—	170	450	170	—
53090 Uniform and Shoes	2,738	1,404	3,750	3,750	3,750	—
53091 Vehicle Operations	2,224	2,381	3,700	3,700	3,700	—
61340 Outside Services	31,315	65,082	70,000	70,000	70,000	—
63520 Special Supplies	97,786	70,849	116,000	116,000	116,000	—
63530 Small Tools	1,427	1,956	3,000	3,000	4,000	—
65131 Rent Other Equipment	—	—	3,000	3,000	3,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
69970 Non-Cap Expenditures - Machinery	—	—	5,135	20,635	5,135	—
TOTAL OPERATIONS AND MAINTENANCE	135,690	141,947	207,495	223,275	208,495	—
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	711,707	623,723	672,765	722,134	717,524	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: General Maintenance - Facility
CODE: 344

ACTIVITY DESCRIPTION

The Facility Maintenance section is responsible for the maintenance and custodial care of all municipal structures including the Cerritos City Hall, Cerritos Library, Cerritos Park East, Liberty Park, Heritage Park, Corporate Yard, Sports Complex, Cerritos Center for the Performing Arts, Cerritos Senior Center, Sheriff's Station and all other municipal structures. Responsibilities include both routine and specialized custodial services to ensure clean, safe, and welcoming environments for the public and staff.

ACTIVITY OBJECTIVES

1. To ensure that all facilities remain in a safe and useful condition on a day-to-day basis.
2. To supply both custodial and non-custodial maintenance and rehabilitation services to the City in an effort to ensure the extended life of municipal structures.

ACTIVITY WORKLOAD STATISTICS	2023-2024 ACTUAL	2024-2025 ESTIMATED	2025-2026 FORECASTED
Building square footage maintained:			
Cerritos City Hall	55,000	55,000	55,000
Cerritos Library	88,780	88,780	88,780
Cerritos Park East	20,000	20,000	20,000
Liberty Park	15,300	15,300	15,300
Heritage Park	2,000	2,000	2,000
Frontier Park	700	700	700
Westgate Park	800	800	800
Golf Course	2,475	2,475	2,475
Corporate Yard	25,000	25,000	25,000
Joe A. Gonsalves Park	600	600	600
Sports Complex	3,700	3,700	3,700
Cerritos Center for the Performing Arts	158,000	158,000	158,000
Cerritos Senior Center	27,500	27,500	27,500
Cerritos Sheriff's Station	81,000	81,000	81,000
TOTAL SQUARE FT	480,855	480,855	480,855

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Vehicle Operations expenditures to align with actual spending trends in the current fiscal year (53091).	+\$14,700
Increase in Custodial Services expenditures due to the restructuring of the Public Works Department and to cover increased costs related to additional programming for the Cerritos Center for the Performing Arts (61110).	+\$1,060,800
Increase in Special Supplies expenditures due to the restructuring of the Public Works Department (63520).	+\$113,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: General Maintenance - Facility
CODE: 344

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	270,657	287,906	457,380	938,693	1,064,815	—
51021 Overtime	7,540	7,608	8,427	8,427	8,427	—
52400 Employee Benefits	263,620	273,126	457,380	885,775	918,380	—
TOTAL PERSONNEL	541,817	568,640	923,187	1,832,895	1,991,622	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	240	240	240	—
53030 Education and Training	—	—	2,400	2,400	2,400	—
53070 Reimbursed Mileage	—	—	380	380	380	—
53090 Uniform and Shoes	2,085	2,451	3,940	6,400	6,400	—
53091 Vehicle Operations	18,448	21,912	5,300	25,000	20,000	—
61110 Custodial Services	—	—	—	—	1,060,800	—
61340 Outside Services	7,079	7,240	7,240	7,240	7,240	—
61360 Permit Fees	2,959	6,450	3,280	3,280	3,280	—
61430 Professional Services	62,740	62,980	72,000	72,000	72,000	—
63520 Special Supplies	38,621	75,294	72,000	60,000	185,000	—
63530 Small Tools	1,177	2,244	3,000	5,000	5,000	—
65010 Air Conditioning Maintenance	290,040	611,130	495,000	495,000	495,000	—
65020 Building and Grounds	649,750	585,739	650,000	650,000	650,000	—
65110 Playground Equipment Maintenance	25,135	39,971	42,500	42,500	42,500	—
65131 Rent Other Equipment	—	—	1,000	1,000	1,000	—
65132 Rent Building and Grounds	—	25	1,000	1,000	1,000	—
67010 Water	70,676	70,272	86,000	86,000	86,000	—
67030 Natural Gas	130,768	63,468	97,800	97,800	97,800	—
67040 Electricity	2,113,976	2,244,201	2,300,000	2,300,000	2,300,000	—
67050 Telephone	164,999	136,930	180,000	180,000	180,000	—
67060 Cellular Phone	600	600	600	600	600	—
69120 Property Taxes	4,752	4,825	5,000	7,500	8,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	3,583,805	3,935,732	4,028,680	4,043,340	5,224,640	—
CAPITAL OUTLAY						
79010 Land	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	4,125,622	4,504,372	4,951,867	5,876,235	7,216,262	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: General Maintenance - Swim Center
CODE: 345

ACTIVITY DESCRIPTION

The Swim Center Maintenance Division is responsible for the maintenance operations associated with the Cerritos Olympic Swim Center facility.

ACTIVITY OBJECTIVES

1. To ensure that the facility of 39,044 square feet remains in a neat and sanitary condition on a daily basis.
2. To ensure the programming of maximum recreational activities (swimming) through proper maintenance.
3. To supply non-custodial maintenance and rehabilitation services to the City in an effort to ensure the extended life of the municipal structure.
4. Guarantee water quality to meet Health Department standards.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: General Maintenance - Swim Center
CODE: 345

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	8,233	64,446	65,910	71,290	78,393	—
51021 Overtime	—	871	424	424	424	—
52400 Employee Benefits	6,904	52,806	64,920	55,370	56,863	—
TOTAL PERSONNEL	15,137	118,123	131,254	127,084	135,680	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	75	—	120	120	120	—
53030 Education and Training	—	212	1,200	1,200	1,200	—
53070 Reimbursed Mileage	—	260	120	120	120	—
53090 Uniform and Shoes	—	774	800	1,000	1,000	—
53091 Vehicle Operations	—	—	1,880	1,880	1,880	—
61340 Outside Services	4,303	4,225	8,000	4,000	4,000	—
61360 Permit Fees	—	318	480	480	480	—
61430 Professional Services	22,841	18,848	21,000	21,000	21,000	—
63520 Special Supplies	34,044	31,174	46,000	46,000	46,000	—
63530 Small Tools	446	904	3,000	3,000	3,000	—
65010 Air Conditioning Maintenance	23,587	51,589	38,000	38,000	38,000	—
65020 Building and Grounds	112,529	135,726	150,000	150,000	150,000	—
65131 Rent Other Equipment	—	—	1,000	1,000	1,000	—
67010 Water	16,502	16,408	24,000	24,000	24,000	—
67030 Natural Gas	183,232	119,364	150,000	150,000	150,000	—
67040 Electricity	196,265	223,188	220,000	220,000	220,000	—
67050 Telephone	3,078	2,843	3,200	3,200	3,200	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	596,902	605,833	668,800	665,000	665,000	—
CAPITAL OUTLAY						
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	612,039	723,956	800,054	792,084	800,680	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Parks / Trees Management
CODE: 351

ACTIVITY DESCRIPTION

The Parks and Trees Management Division is responsible for the overall supervision, coordination, and administrative oversight of the Parks Maintenance, Street Tree Maintenance, Median Maintenance, and Golf Course Maintenance programs. Key duties include reviewing landscape designs and specifications for various landscape projects throughout the City, approving landscape and irrigation plans for public projects, and conducting field inspections to ensure compliance with City landscape standards. The Division is also responsible for weed abatement within public rights-of-way.

The Activity Workload Statistics outlined below reflect all parks, trees, and median/parkway-related projects and field inspections completed or projected for the fiscal years listed.

ACTIVITY OBJECTIVES

1. To maintain the City's park-like appearance and support its designation as a Tree City USA by developing and enforcing high-quality landscaping standards and specifications.
2. To coordinate the functional areas of responsibility

	2023-2024	2024-2025	2025-2026
ACTIVITY WORKLOAD STATISTICS	ACTUAL	ESTIMATED	FORECASTED
Public landscape projects completed	20	20	20
Private landscape projects reviewed and checked	15	12	12
Field inspections performed	150	125	135

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Parks / Trees Management
CODE: 351

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	135,015	154,942	153,260	33,309	139,479	—
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	130,031	145,416	122,960	24,323	94,469	—
TOTAL PERSONNEL	265,046	300,358	276,220	57,632	233,948	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,700	—	—	—	—	—
53090 Uniform and Shoes	—	—	—	—	—	—
67060 Cellular Phone	600	600	600	600	600	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	3,300	600	600	600	600	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	268,346	300,958	276,820	58,232	234,548	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Parks / Trees Maintenance - Median and Parkway
CODE: 352

ACTIVITY DESCRIPTION

The Median and Parkway Maintenance Division is responsible for the landscape maintenance of center medians, arterial parkways, and designated landscaped areas along the 91 and 605 Freeways. A portion of funding for Assessment District #6 is sourced from a special maintenance district. Additionally, half of the maintenance costs for the center medians along Del Amo Boulevard, Valley View Avenue, and part of Pioneer Boulevard are covered through joint agreements with the Cities of Lakewood, Buena Park, and La Mirada.

This Division also oversees the landscape maintenance of AD-6, ADP-2, the Cerritos Center for the Performing Arts and, the Cerritos Senior Center at Pat Nixon Park.

ACTIVITY OBJECTIVES

1. To ensure high aesthetic standards are achieved through the maintenance of all City arterial parkways, center medians and public open space areas.
2. To provide a continuing program of landscape replacement and renovation to ensure the lasting appearance of the City's public landscaped areas.
3. To facilitate an ongoing weed mitigation program along improved public rights-of-way for safety and aesthetic value. To conduct continual weed mitigation along improved public rights-of-way to enhance safety and appearance.
4. Oversee the contract maintenance of the center medians, AD-6 landscape areas, arterial street parkways, ADP-2 landscape areas, freeway landscape areas, landscape areas adjacent to the Cerritos Center for the Performing Arts, and the Cerritos Senior Center at Pat Nixon Park.

ACTIVITY WORKLOAD STATISTICS	2023-2024	2024-2025	2025-2026
	ACTUAL	ESTIMATED	FORECASTED
Total approximate square feet of center street medians	1,000,000	1,000,000	1,000,000
Total approximate square feet of ADP-2 & AD-6 buffer landscape area	1,128,000	1,128,000	1,128,000
Total approximate square footage of sidewalk planters	972,163	972,163	972,163
Total square footage of freeway landscape	797,000	797,000	797,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Outside Services expenditures due to higher labor costs for repairing electrical equipment damaged by increased vandalism and wire theft (61340).	+\$14,700
Increase in Professional Services expenditures due to increased homeless trash and encampment cleanup, and required budgeting for Del Amo State Car Lot maintenance agreement responsibilities (61430).	+\$75,000
Increase in Non-Cap Expenditures-Machinery expenditures for the replacement of irrigation controller boxes (69970).	+\$10,500

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works

ACTIVITY: Parks / Trees Maintenance - Median and Parkway

CODE: 352

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	83,971	90,366	93,900	99,798	116,656	—
51021 Overtime	4,364	8,197	1,484	1,484	1,484	—
52400 Employee Benefits	88,229	97,170	95,780	101,941	81,126	—
TOTAL PERSONNEL	176,564	195,733	191,164	203,223	199,266	—
OPERATIONS AND MAINTENANCE						
53090 Uniform and Shoes	722	761	800	800	800	—
53091 Vehicle Operations	3,783	764	3,800	3,800	3,800	—
61340 Outside Services	6,870	7,748	10,300	10,300	25,000	—
61430 Professional Services	1,947,674	2,131,044	1,934,320	1,934,320	2,009,320	—
63520 Special Supplies	3,986	4,749	5,180	5,180	5,180	—
63530 Small Tools	223	220	225	225	500	—
67010 Water	360,171	354,028	475,000	475,000	475,000	—
67040 Electricity	14,042	17,691	45,000	45,000	45,000	—
67060 Cellular Phone	—	—	480	480	480	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
69970 Non-Cap Expenditures - Machinery	4,583	4,590	4,590	4,590	15,090	—
TOTAL OPERATIONS AND MAINTENANCE	2,342,054	2,521,595	2,479,695	2,479,695	2,580,170	—
CAPITAL OUTLAY						
79030 Improvements	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	2,518,618	2,717,328	2,670,859	2,682,918	2,779,436	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Parks / Trees Maintenance - Parkway Trees
CODE: 353

In 1999, the City of Cerritos was designated as a Tree City USA by the National Arbor Foundation. This designation was granted for the City's commitment to the preservation and maintenance of the approximately 28,000 trees located in the parks, arterial street parkways, center medians and public open spaces.

ACTIVITY DESCRIPTION

The Parkway Trees Division is responsible for the planting, maintenance, repair, and replacement of all trees located within City rights-of-way and in other public areas. Division personnel are highly skilled in all aspects of tree care and urban forestry management, supporting the City's long-standing commitment to environmental stewardship and beautification.

ACTIVITY OBJECTIVES

1. To preserve municipal beautification efforts and support the City's designation as a Tree City USA through a comprehensive tree maintenance program.
2. To continually monitor the health of street and parkway trees and take steps necessary to ensure public safety and to prevent, when possible, tree related diseases.
3. To grow at the City nursery a portion of the special trees for public and street tree programs.
4. Oversee the contract trimming of all City-owned trees.
5. Provide assistance to the Cerritos Property Preservation Commission regarding implementation of the City's tree removal policy.

ACTIVITY WORKLOAD STATISTICS	2023-2024 ACTUAL	2024-2025 ESTIMATED	2025-2026 FORECASTED
New street trees planted by City	310	217	436
Street trees maintained	28,700	28,511	29,100
Street trees trimmed	6,500	7,000	7,500
Service calls made	280	300	500

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Vehicle Operations expenditures to align with actual spending trends in the current fiscal year (53091).	+\$27,000
Increase in Plant and Trees expenditures to support transition from less efficient individual projects to more cost-effective district-wide planting (63280).	+\$24,100

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works

ACTIVITY: Parks / Trees Maintenance - Parkway Trees

CODE: 353

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	358,135	412,794	671,700	608,371	726,834	—
51021 Overtime	11,692	12,690	6,680	6,680	6,680	—
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52015 Special Project Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	405,056	455,871	631,410	645,596	708,382	—
TOTAL PERSONNEL	774,883	881,355	1,309,790	1,260,647	1,441,896	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	120	1,953	3,200	3,200	800	—
53070 Reimbursed Mileage	486	773	—	—	—	—
53080 Training and Meeting	—	710	700	700	3,800	—
53090 Uniform and Shoes	4,240	5,444	6,400	6,400	13,600	—
53091 Vehicle Operations	18,751	48,646	23,000	50,000	50,000	—
61430 Professional Services	1,035,510	646,074	870,000	870,000	870,000	—
63280 Plant and Trees	10,936	10,748	10,900	11,700	35,000	—
63520 Special Supplies	10,640	10,394	10,840	10,840	10,840	—
63530 Small Tools	—	251	330	330	330	—
67010 Water	3,007	2,936	5,000	5,000	5,000	—
67060 Cellular Phone	606	750	960	960	960	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	1,084,296	728,679	931,330	959,130	990,330	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,859,179	1,610,034	2,241,120	2,219,777	2,432,226	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Parks / Trees Maintenance - Parks
CODE: 354

ACTIVITY DESCRIPTION

The Park Maintenance Division provides parks and grounds keeping services for the City-owned park and open space system. The City's park system consists of Cerritos Civic Center, Cerritos Park East, Heritage Park, Liberty Park, Sports Complex, Cerritos Corporate Yard, 19 neighborhood parks and six community open space areas.

ACTIVITY OBJECTIVES

1. To ensure public parks and open space areas are properly and attractively maintained for safe public enjoyment.
2. To maintain sports fields in safe and playable condition.
3. To repair damaged landscaped areas promptly and efficiently in order to encourage and provide for the constant use of public open-space lands.
4. To control weeds along improved rights-of-way as needed for safety and aesthetic value.

ACTIVITY WORKLOAD STATISTICS	2023-2024	2024-2025	2025-2026
	ACTUAL	ESTIMATED	FORECASTED
Total park and public acreage maintained includes:	213	213	213

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Special Supplies expenditures to cover chemicals for the newly installed fertigation system at the Sports Complex, along with sod replacement and installation at various City recreation facilities (63520). + \$20,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works

ACTIVITY: Parks / Trees Maintenance - Parks

CODE: 354

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	1,516,206	1,462,780	1,708,180	1,717,413	1,832,261	—
51021 Overtime	37,905	62,233	14,341	14,341	14,341	—
52010 Regular Earnings - Part Time	25,148	47,725	55,080	58,119	59,921	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	1,461,226	1,474,401	1,803,500	1,632,490	1,638,607	—
TOTAL PERSONNEL	3,040,485	3,047,139	3,581,101	3,422,363	3,545,130	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	3,453	3,954	5,000	5,000	5,000	—
53070 Reimbursed Mileage	28	—	—	—	—	—
53080 Training and Meeting	—	7,500	7,500	7,500	7,500	—
53090 Uniform and Shoes	19,858	20,756	20,150	20,150	20,150	—
53091 Vehicle Operations	40,591	24,971	50,000	50,000	50,000	—
61340 Outside Services	2,138	2,533	3,380	3,380	3,380	—
61430 Professional Services	33,401	87,333	70,000	70,000	70,000	—
63520 Special Supplies	117,871	125,019	133,000	133,000	153,000	—
63530 Small Tools	1,494	3,093	3,600	3,600	3,600	—
65020 Building and Grounds	4,110	3,985	4,170	4,170	4,170	—
65131 Rent Other Equipment	151	938	950	950	950	—
67010 Water	143,222	140,269	200,000	200,000	200,000	—
67060 Cellular Phone	600	463	1,440	1,440	1,440	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
69970 Non-Cap Expenditures - Machinery	—	68	1,400	1,400	1,400	—
TOTAL OPERATIONS AND MAINTENANCE	366,917	420,882	500,590	500,590	520,590	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	3,407,402	3,468,021	4,081,691	3,922,953	4,065,720	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Parks / Trees Maintenance - Golf Course
CODE: 355

ACTIVITY DESCRIPTION

The Golf Course Maintenance Division is assigned the responsibility of maintaining a nine-hole executive golf course consisting of approximately 29 acres, which includes 15 sand traps, a 1.5 acre lake, a practice driving range, an 18-hole practice putting green and an 8,000 square foot turf nursery.

ACTIVITY OBJECTIVES

1. To ensure aesthetic standards of the golf course are maintained through proper landscape maintenance practices.
2. To accommodate quality golf course play and promote an enjoyable experience for all level of players.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Building and Grounds expenditures due to anticipated repair costs for the pro shop and bathrooms, along with increased pest control services (65020).	+\$15,200
Increase in Electricity expenditures to align with actual spending trends in the current fiscal year (67040).	+\$23,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works

ACTIVITY: Parks / Trees Maintenance - Golf Course

CODE: 355

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	130,397	111,728	223,520	229,740	240,462	—
51021 Overtime	11,203	14,539	2,016	2,016	2,016	—
52400 Employee Benefits	141,457	115,041	216,810	226,387	224,509	—
TOTAL PERSONNEL	283,057	241,308	442,346	458,143	466,987	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	—	—	—	—
53070 Reimbursed Mileage	—	—	—	—	—	—
53080 Training and Meeting	—	—	—	—	—	—
53090 Uniform and Shoes	2,322	2,188	2,400	2,400	2,400	—
53091 Vehicle Operations	6,083	4,807	7,200	13,000	10,000	—
61340 Outside Services	340	6,255	6,000	6,000	6,000	—
61430 Professional Services	3,802	7,837	7,870	12,000	12,000	—
63520 Special Supplies	44,225	44,596	44,685	43,885	44,685	—
63530 Small Tools	1,016	1,028	1,080	1,080	2,000	—
65010 Air Conditioning Maintenance	88	370	580	580	580	—
65020 Building and Grounds	3,769	15,796	15,800	30,000	31,000	—
67010 Water	19,981	19,333	35,780	35,780	35,780	—
67030 Natural Gas	1,466	1,063	1,800	1,800	1,800	—
67040 Electricity	43,816	55,061	37,000	60,000	60,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	126,908	158,334	160,195	206,525	206,245	—
CAPITAL OUTLAY						
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	409,965	399,642	602,541	664,668	673,232	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Water Management
CODE: 362

ACTIVITY DESCRIPTION

The Water Superintendent oversees overall management and administration of the Water Division. Through this office, various water operating services which include Water Production and Distribution, Water Operations, Water Inspection, and Water Quality Control to ensure efficient and effective operations. Also included is the overall management and administration of the City's Reclaimed Water System. The primary function of this office is to ensure system capabilities which always exceed system demands, to evaluate and advise City officers of water requirements and projected future costs, and to ensure an uninterrupted source of water supply that meets or exceeds all water quality standards.

ACTIVITY OBJECTIVES

1. To oversee the implementation of water-related Capital Improvement Projects.
2. To plan, coordinate, and manage all Water Division operations and activities.
3. To evaluate and implement cost-effective strategies for the operation of water facilities.
4. Purchase and lease additional water rights as they become available.
5. To expand the City's reclaimed water program by enrolling additional water users.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Water Master Assessment expenditures to cover increased state water permit and groundwater assessment costs (61612).

+\$21,280

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Water Management
CODE: 362

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	335,813	387,457	448,688	442,665	475,007	—
51021 Overtime	—	—	—	—	—	—
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	301,760	378,394	388,365	417,464	421,754	—
TOTAL PERSONNEL	637,573	765,851	837,053	860,129	896,761	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,700	—	—	—	—	—
53020 Dues and Publications	27,143	40,248	41,830	41,830	42,300	—
53030 Education and Training	765	2,594	12,000	12,000	12,000	—
53070 Reimbursed Mileage	—	111	860	860	860	—
53080 Training and Meeting	50	209	600	600	600	—
53090 Uniform and Shoes	943	2,061	2,925	2,925	3,900	—
53091 Vehicle Operations	—	2,235	500	4,800	4,800	—
61180 Engineering Services	—	—	5,500	5,500	5,500	—
61310 Legal Services	660	120	10,000	—	10,000	—
61430 Professional Services	13,232	8,890	25,000	25,000	25,000	—
61612 Water Master Assessment	78,483	75,036	75,720	85,720	97,000	—
63230 Maps and Publications	107	—	5,500	5,500	5,500	—
63250 Office Supplies	436	25	500	500	500	—
63520 Special Supplies	375	—	1,000	1,000	1,000	—
67060 Cellular Phone	1,500	1,750	2,400	2,400	2,400	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	126,394	133,279	184,335	188,635	211,360	—
CAPITAL OUTLAY						
79030 Improvements	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	763,967	899,130	1,021,388	1,048,764	1,108,121	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Water Production and Distribution
CODE: 363

ACTIVITY DESCRIPTION

Within the Water Division, the Production and Distribution section is responsible for adequate delivery of treated water to water system consumers. Major functional areas of responsibility include: water reservoir and storage operations, pumping operations, water treatment to meet all health department standards, and operations of the related control system. Maintenance of all the major functional areas is also part of the activity. Production and Distribution is responsible for adequate water stored to supply normal and emergency operating conditions. The water operations telemetry system allows control of various water facilities from a central location. It also provides instantaneous data from all locations in the water system.

ACTIVITY OBJECTIVES

1. To accomplish repairs and maintenance whenever possible without outside assistance at lower cost to the City.
2. To ensure efficient operation of system pumps and motors.
3. To achieve maximum production of wells ensuring lower cost of water to consumers.
4. To ensure adequate reservoir levels so peak system demand and emergencies can be met.

ACTIVITY WORKLOAD STATISTICS	2023-2024	2024-2025	2025-2026
	ACTUAL	ESTIMATED	FORECASTED
Acre feet of water purchased (from MWD)	0	0	50
Acre feet of water rights pumped (from wells)	6,946	7,000	7,000
MWD water costs (\$ per acre foot)	\$1,379	\$1,426	\$1,565
Well pumping assessments (\$ per acre foot)	\$411	\$437	\$455

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Special Supplies expenditures due to the rising costs of repairing aging equipment (63520).	+\$10,000
Increase in Power expenditures due to the activation of a new dewatering lift station and rising power costs (67070).	+\$194,920

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Water Production and Distribution
CODE: 363

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	262,358	321,275	333,000	305,269	354,236	—
51021 Overtime	131,805	92,004	100,000	100,000	100,000	—
52400 Employee Benefits	313,917	345,655	349,650	294,019	316,573	—
TOTAL PERSONNEL	708,080	758,934	782,650	699,288	770,809	—
OPERATIONS AND MAINTENANCE						
53070 Reimbursed Mileage	191	—	2,300	2,300	2,300	—
53080 Training and Meeting	—	—	2,400	2,400	2,500	—
53090 Uniform and Shoes	4,706	5,622	9,850	10,250	10,250	—
53091 Vehicle Operations	2,500	8,291	10,500	10,500	10,500	—
61340 Outside Services	142,362	152,005	206,300	206,300	206,300	—
61360 Permit Fees	24,651	22,056	47,660	47,660	47,660	—
61430 Professional Services	15,816	13,898	8,000	15,000	8,000	—
63520 Special Supplies	37,861	29,985	30,000	40,000	40,000	—
63530 Small Tools	807	2,327	7,830	7,830	7,830	—
65212 Water Production Equipment	48,472	93,174	89,410	89,410	89,410	—
65213 Water Well Pumping Assessment	3,367,898	3,166,278	3,452,400	3,452,400	3,452,400	—
67020 MWD Purchase	210,242	61,650	250,000	90,900	257,480	—
67030 Natural Gas	545,783	296,908	411,032	411,032	411,032	—
67040 Electricity	30,784	30,449	23,000	25,000	30,000	—
67050 Telephone	18,406	18,178	19,940	19,940	19,940	—
67060 Cellular Phone	—	—	400	400	400	—
67070 Power	522,619	570,812	522,680	690,000	717,600	—
69050 Leased Water Rights	760,743	777,493	793,200	793,200	788,200	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	5,733,841	5,249,126	5,886,902	5,914,522	6,101,802	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79060 Motor Vehicles ⁹	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	6,441,921	6,008,060	6,669,552	6,613,810	6,872,611	—

⁹ See [Property Control Capital Outlay Detail](#) for Capital Equipment details.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Water Operations
CODE: 364

ACTIVITY DESCRIPTION

The Water Operations function is to maintain the water transmission pipelines, water mains, water service lines, valves, pressure regulators, air and vacuum release devices, fire hydrants, and water service meters. Personnel assigned to Water Operations perform installations, repairs and preventative maintenance to the water system, which includes a valve maintenance program, a flushing program and a meter change out program. This area of the Water Division is also responsible for reading all water meters in the City on a bimonthly basis and responding to requests from water customers regarding water consumption and checking for possible leaks.

ACTIVITY OBJECTIVES

1. To install, repair and perform good preventative maintenance ensuring added years of operation to the City water system.
2. To guarantee the uninterrupted delivery of water to consumers through a constant preventative maintenance and repair program.
3. To carry out a meter change out program, where older system meters will be replaced with new meters. Also, to adapt existing meters with remote reading technology.
4. To carry out an on-going flushing program to reduce sediment that builds up in the City's piping system.

	2023-2024	2024-2025	2025-2026
ACTIVITY WORKLOAD STATISTICS	ACTUAL	ESTIMATED	FORECASTED
Total number of water services	15,755	15,757	15,769
Total number of fire services	301	303	311
Miles of water mains in service	183	184	184
Total fire hydrants in service	1,681	1,683	1,683
Water main, services & fire hydrant repairs	41	40	45
Water meters changed	376	420	450
High water bill complaints requiring field follow-up or meter testing	126	130	90

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Distribution Systems expenditures to cover increased costs for pipeline supplies and materials (65210).	+\$10,000
Decrease in Motor Vehicles expenditures resulting from annual capital equipment purchase fluctuations (79060).	-\$190,000
Decrease in Machinery and Equipment expenditures resulting from annual capital equipment purchase fluctuations (79070).	-\$27,150

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Water Operations
CODE: 364

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	330,772	362,855	447,720	453,008	565,367	—
51021 Overtime	115,246	91,325	100,000	100,000	100,000	—
52400 Employee Benefits	384,977	423,409	461,152	473,602	535,987	—
TOTAL PERSONNEL	830,995	877,589	1,008,872	1,026,610	1,201,354	—
OPERATIONS AND MAINTENANCE						
53070 Reimbursed Mileage	183	125	1,700	2,000	2,000	—
53080 Training and Meeting	—	—	500	500	500	—
53090 Uniform and Shoes	5,060	7,412	7,740	10,700	10,700	—
53091 Vehicle Operations	37,798	29,960	18,000	11,100	18,800	—
61340 Outside Services	156,463	404,678	211,480	211,480	211,480	—
61430 Professional Services	9,840	6,231	19,600	19,600	19,600	—
63520 Special Supplies	5,129	18,819	20,860	21,000	21,000	—
63530 Small Tools	2,649	7,973	9,120	9,120	9,120	—
63675 Emergency Water Storage Supplies	—	—	2,000	2,000	2,000	—
63710 Water Meters	55,889	39,930	90,330	90,330	90,330	—
65020 Building and Grounds	—	—	700	700	700	—
65131 Rent Other Equipment	351	—	1,500	1,500	1,500	—
65210 Distribution Systems	58,106	65,137	63,000	73,000	73,000	—
65211 Water - Special Maintenance	14,106	46,800	42,000	42,000	42,000	—
67060 Cellular Phone	13,437	13,845	12,000	12,000	12,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
69970 Non-Cap Expenditures - Machinery	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	359,011	640,910	500,530	507,030	514,730	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79060 Motor Vehicles ¹⁰	—	—	190,000	196,900	—	—
79070 Machinery and Equipment	—	—	47,150	180,470	20,000	—
TOTAL CAPITAL OUTLAY	—	—	237,150	377,370	20,000	—
ACTIVITY TOTAL	1,190,006	1,518,499	1,746,552	1,911,010	1,736,084	—

¹⁰ See [Property Control Capital Outlay Detail](#) for Motor Vehicle details.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Water Inspection
CODE: 365

ACTIVITY DESCRIPTION

As part of the Water Division, the Water Inspection activity is dedicated to maintaining the quality of water delivered to consumers through a continuous program of treatment and testing. Water samples are collected at scheduled intervals from designated locations within the system and are professionally tested for bacteriological content and chemical composition.

Personnel in this section also perform cross-connection control by inspecting backflow prevention devices throughout the water system. Additional responsibilities include inspecting newly constructed water lines, fire hydrants, and water services, as well as marking the location of water facilities as required by outside contractors.

ACTIVITY OBJECTIVES

1. To ensure that water quality within the distribution system is maintained in accordance with federal, state and county water quality standards and promptly respond to questions from the consumers regarding water quality.
2. To provide field inspection of all backflow prevention devices.
3. To conduct an on-going program of cross-connection control.
4. To inspect all newly constructed water facilities.
5. To respond to all water location requests from contractors.

ACTIVITY WORKLOAD STATISTICS	2023-2024	2024-2025	2025-2026
	ACTUAL	ESTIMATED	FORECASTED
Backflow device testing notices sent to others	238	205	200
City-owned backflow devices tested	87	150	150
Cross-connection inspections performed	6	12	16
Bacteriological samples performed	1,216	1,216	1,216
Color, odor, turbidity tests performed	274	276	276
Chemical, radiological, gen. mineral samples	240	240	240
T.H.M. (Trihalomethane samples)	96	96	96

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Machinery and Equipment expenditures resulting from annual capital equipment purchase fluctuations (79070).	+\$10,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Water Inspection
CODE: 365

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	80,624	90,160	96,600	99,012	107,268	—
52400 Employee Benefits	80,353	90,371	101,430	101,390	103,183	—
TOTAL PERSONNEL	160,977	180,531	198,030	200,402	210,451	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	340	120	1,150	1,300	1,500	—
53070 Reimbursed Mileage	—	—	240	240	240	—
53080 Training and Meeting	—	—	200	200	200	—
53090 Uniform and Shoes	693	745	1,900	1,900	1,900	—
53091 Vehicle Operations	—	—	5,400	5,400	5,400	—
61350 Outside Processing	69,613	57,432	95,650	95,650	95,650	—
61611 Water Treatment Services	182,357	190,053	209,100	209,100	209,100	—
63520 Special Supplies	2,929	2,743	3,100	3,100	3,100	—
63530 Small Tools	245	2,270	5,200	5,200	5,200	—
65211 Water - Special Maintenance	43,016	49,509	69,000	69,000	69,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	299,193	302,872	390,940	391,090	391,290	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	10,000	—
TOTAL CAPITAL OUTLAY	—	—	—	—	10,000	—
ACTIVITY TOTAL	460,170	483,403	588,970	591,492	611,741	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Reclaimed Water Operations
CODE: 366

ACTIVITY DESCRIPTION

The Reclaimed Water Operations account is responsible for ensuring adequate delivery of reclaimed water to reclaimed water system consumers.

ACTIVITY OBJECTIVES

1. To install, repair and perform good preventative maintenance ensuring added years of operation to the reclaimed water system.
2. To guarantee the uninterrupted supply of reclaimed water to consumers through a constant preventative maintenance and repair program.
3. To work in conjunction with the Los Angeles County Sanitation District to ensure that the water quality within the distribution system is maintained in accordance with federal, state and county water quality standards.
4. To connect privately owned landscape areas in the AD-6 area to reclaimed water.

ACTIVITY WORKLOAD STATISTICS	2023-2024	2024-2025	2025-2026
	ACTUAL	ESTIMATED	FORECASTED
Total acre feet of water produced	1,816	1,900	1,900
Total number of water services	262	262	263
Total miles of water main in service	29	29	29

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Outside Services expenditures to cover increased costs for service repairs due to aging infrastructure (61340).	+\$14,000
Increase in Power expenditures to align with actual spending trends in the current fiscal year (67070).	+\$133,560

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Reclaimed Water Operations
CODE: 366

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51021 Overtime	42	—	—	—	—	—
TOTAL PERSONNEL	42	—	—	—	—	—
OPERATIONS AND MAINTENANCE						
53080 Training and Meeting	—	—	100	100	100	—
53091 Vehicle Operations	—	—	3,000	3,000	3,000	—
61340 Outside Services	50,622	45,215	36,000	195,100	50,000	—
61430 Professional Services	—	3,250	13,500	13,500	13,500	—
63520 Special Supplies	—	—	500	600	600	—
63530 Small Tools	94	—	400	400	400	—
63710 Water Meters	—	19,558	10,000	10,000	10,000	—
63720 Water Purchase	347,670	186,327	300,750	300,750	300,750	—
65020 Building and Grounds	—	—	300	300	300	—
65131 Rent Other Equipment	—	—	500	500	500	—
65132 Rent Building and Grounds	103,221	81,621	89,000	89,000	98,000	—
65210 Distribution Systems	—	—	—	—	—	—
65212 Water Production Equipment	(48,318)	119,794	85,000	85,000	85,000	—
67070 Power	200,600	392,584	216,440	216,440	350,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	653,889	848,349	755,490	914,690	912,150	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	653,931	848,349	755,490	914,690	912,150	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Electric Utility
CODE: 368

ACTIVITY DESCRIPTION

The Electric Utility Division provides reliable electricity to commercial customers in the City of Cerritos based on an “opt-in” model. The Electric Utility provides an economically priced alternative to the prevailing electrical supplier. These goals are accomplished through the implementation of a Community Aggregation program using the opportunities created by Assembly Bill 80 and other legislation.

ACTIVITY OBJECTIVES

By virtue of its ownership in the Magnolia Power Project, the City has become an active member in the Southern California Public Power Authority (SCPPA), a joint powers authority that acts as the financing agent for generation and transmission projects for the twelve municipally owned electric utilities in Southern California. The energy generated at the Magnolia plant, located in Burbank, is delivered to customers within the City of Cerritos. Southern California Edison, as the owner of the infrastructure, is obligated to provide delivery services to the customers contracting for electric service from the City. The Magnolia Power Plant is a long-term investment that will provide reliable and efficient power to the City for many years. Additionally, the Cerritos Electric Utility (CEU) began receiving hydroelectric power from the Boulder Canyon Project (BCP) in October 2017, and began receiving solar power from the Daggett Solar Project in December 2024. These power procurements provide an optimum means to deal with consumer peak power demand.

ACTIVITY WORKLOAD STATISTICS	2023-2024	2024-2025	2025-2026
	ACTUAL	ESTIMATED	FORECASTED
Owned and Contracted Capacity (mW)	15.0	17.0	17.0
Energy Sales (MWh)	63,488	57,800	55,000
Number of Service Accounts	260	259	259
Boulder Canyon Project (BCP) (MWh)	4,055	4,420	4,275
Daggett Solar Project 2 (MWh)		9,300	11,100

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Professional Services expenditures for increase in contract utility service fees (61430).	+\$10,000
Decrease in Additional Energy Resources expenditures to align with actual spending (67085).	-\$100,000
Increase in Magnolia Power Plant O&M expenditures to align with historical increase over the last three fiscal years (67095).	+\$240,000
Decrease in Electric Special Assessment expenditures to align with actual spending trends in the current fiscal year (67110).	-\$50,000
Decrease in Reliability Services expenditures adjusted to reflect actual expenditures based on past performance (67115).	-\$65,000
Decrease in Cap and Trade/Green House Gas expenditures to align with actual spending trends (67116).	-\$320,000
Increase in Fuel Transportation expenditures to align with actual spending trends (67121).	+\$181,000
Decrease in BCP Capital Investment Repayment-Per SCH expenditures due to the completion of the repayment schedule (67135).	-\$43,740
Increase in Billing Management expenditures for increased costs in contracted billing management services (67190).	+\$29,230
Increase in Grid Management Charges expenditures to align with actual spending trends (67193).	+\$250,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Electric Utility
CODE: 368

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	115,282	127,140	131,625	104,040	114,066	—
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	102,034	114,278	151,375	89,690	91,671	—
TOTAL PERSONNEL	217,316	241,418	283,000	193,730	205,737	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	1,350	—	—	—	—	—
53020 Dues and Publications	—	4,650	5,500	5,500	5,500	—
53070 Reimbursed Mileage	—	111	—	250	500	—
53080 Training and Meeting	—	—	100	600	1,100	—
61050 Bank Charges and Fees	10,667	—	12,000	3,000	3,000	—
61310 Legal Services	38,137	17,840	25,000	25,000	25,000	—
61430 Professional Services	112,642	119,308	120,000	230,000	130,000	—
63250 Office Supplies	70	—	1,000	3,000	3,000	—
63520 Special Supplies	48	—	5,000	5,000	5,000	—
67060 Cellular Phone	600	600	600	600	600	—
67085 Additional Energy Resources	—	—	200,000	100,000	100,000	—
67095 Magnolia Power Plant O & M	903,672	796,962	1,030,000	1,154,000	1,270,000	—
67101 Electric Transmission Scheduling Fee	350,448	351,906	350,400	357,000	357,000	—
67103 Power Scheduling Fee	72,000	102,500	126,000	126,000	126,000	—
67105 Transmission Losses	276	—	5,000	5,000	5,000	—
67110 Electric Special Assessment	—	—	50,000	—	—	—
67115 Reliability Service	—	—	65,000	—	—	—
67116 Cap and Trade / Green House Gas	—	—	320,000	—	—	—
67117 Renewable Portfolio	—	469,062	737,000	400,000	737,000	—
67118 Load Growth	—	—	—	—	—	—
67120 Fuel Expense	3,088,966	3,168,766	2,453,660	2,453,660	2,453,660	—
67121 Fuel Transportation	184,968	254,016	215,000	380,256	396,000	—
67131 Energy Resources WAPA	48,523	54,193	49,000	49,000	49,000	—
67132 Capacity WAPA	48,892	52,530	58,000	58,000	58,000	—
67133 LCRB Dam Fund	10,370	10,169	14,000	14,000	14,000	—
67134 LCR MSCP - Multi-Species Conservation Prog.	3,892	4,341	4,000	4,500	5,000	—
67135 BCP Capital Investment Repayment - Per Sch.	43,734	—	43,740	—	—	—
67146 Major Maintenance - Cap Impr (Reserves)	394,632	444,024	518,000	518,000	518,000	—
67147 Spare Parts - Cap Impr (Reserves)	24,000	48,000	56,480	56,480	56,480	—
67190 Billing Management	80,400	80,400	180,770	200,000	210,000	—
67191 General and Administrative	17,136	17,136	25,890	25,890	25,890	—
67193 Grid Management Charges	1,023,557	394,369	300,000	700,000	550,000	—
67194 Debt Service - Project B	768,000	852,000	858,820	858,820	858,820	—
67198 Regulatory Compliance	—	—	50,000	50,000	50,000	—
69013 Administrative Fees - SCPPA	127,388	223,177	220,000	10,000	220,000	—
69045 Interest Expense on Advances	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	7,354,368	7,466,060	8,099,960	7,793,556	8,233,550	—
ACTIVITY TOTAL	7,571,684	7,707,478	8,382,960	7,987,286	8,439,287	—

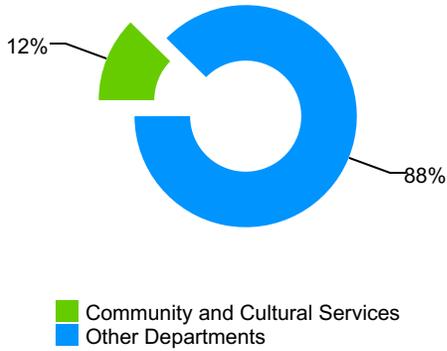
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COMMUNITY AND CULTURAL SERVICES

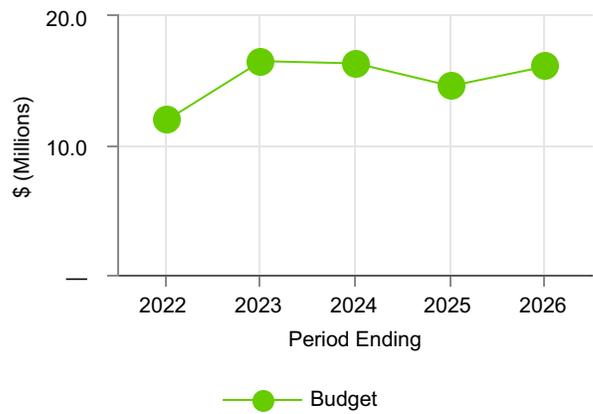
COMMUNITY AND CULTURAL SERVICES

Graphical Budget Data

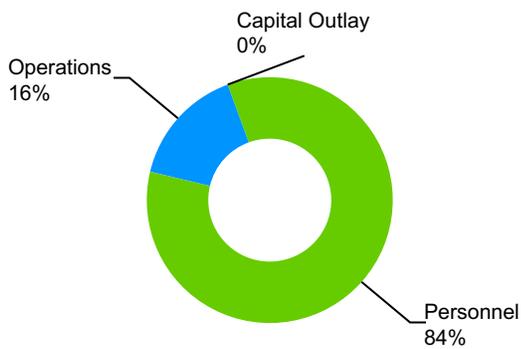
Percent of Operating Budget



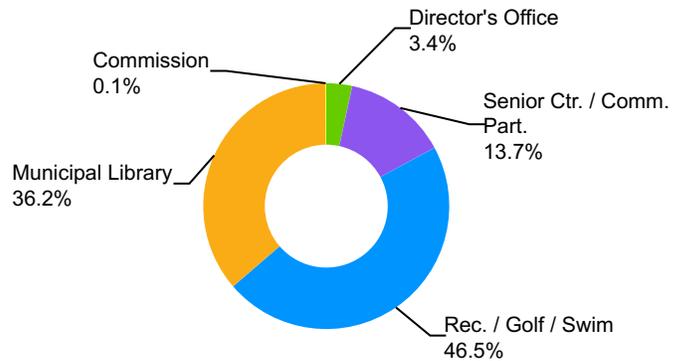
Budget History



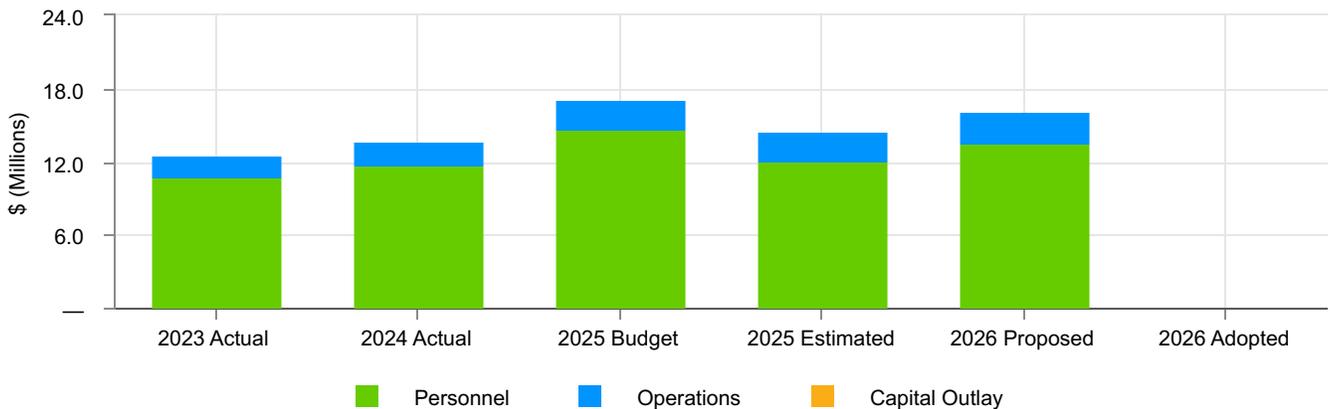
Department Breakdown



Division Breakdown



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community and Cultural Services

CODE: 400

OVERVIEW COMMENTARY

The Department of Community and Cultural Services is dedicated to enhancing the City's social, recreational, and cultural programs while providing contracted facility rental services. The Department is divided into five main operating divisions, which include the Office of the Director, Community Services, Senior Center, Recreation Services, and Municipal Library division. These divisions collaboratively deliver direct staff services in the development and implementation of programs aimed at enriching recreational and social opportunities in Cerritos, along with promoting cultural engagement through library services and the City's Artwork in Public Places Program.

Responsibilities of the Department include: (1) providing a balanced program of recreation and leisure services for the community; (2) coordinating public and private agency programs made available to residents; (3) acting as a liaison between City officials and community groups; (4) organizing community special events; (5) researching, coordinating, and managing various types of grant programs to provide additional financial assistance to the City in meeting increased service demands; and (6) enhancing cultural enrichment and lifelong learning opportunities through the Municipal Library and the City's Artwork in Public Places Program.

ACTIVITY SUMMARY

CLASSIFICATION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
Personnel Expense	10,843,073	11,722,396	14,689,492	12,054,875	13,574,145	—
Operations and Maintenance	1,670,422	1,997,881	2,467,637	2,543,255	2,530,490	—
Capital Outlay	—	—	—	1,700	—	—
TOTAL BUDGET	12,513,495	13,720,277	17,157,129	14,599,830	16,104,635	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community and Cultural Services
ACTIVITY: Office of the Director
CODE: 411

ACTIVITY DESCRIPTION

The Office of the Director is responsible for the administration and management of the Department of Community and Cultural Services. The division is tasked with planning and coordinating a diverse array of services, including recreational, library, cultural, human, community, and senior-focused activities and special events.

The Office of the Director also manages various capital projects related to cultural and recreational infrastructure, including park development programs of the City. Additionally, the office actively seeks alternative funding sources by researching and preparing state and federal grant applications to support the City's cultural, recreational, and community service objectives.

ACTIVITY OBJECTIVES

1. To provide administrative guidance and support to the operational divisions of the department, ensuring they are aligned with the City's goals for community and cultural development.
2. To facilitate effective partnerships and act as a liaison between the City of Cerritos and various cultural, recreational, and educational institutions, and organizations.
3. To oversee and manage capital projects related to the expansion and enhancement of community facilities, including parks, community centers, and the municipal library.
4. To explore and secure grant funding for projects and programs that aim to enrich the community's cultural and recreational landscape.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community and Cultural Services
ACTIVITY: Office of the Director
CODE: 411

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	326,819	348,659	241,416	228,121	295,593	—
52400 Employee Benefits	251,767	268,606	234,173	196,399	236,312	—
TOTAL PERSONNEL	578,586	617,265	475,589	424,520	531,905	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,700	—	—	—	—	—
53020 Dues and Publications	—	—	200	200	600	—
53070 Reimbursed Mileage	—	—	200	200	100	—
53080 Training and Meeting	7,008	4,010	15,000	15,000	15,000	—
61580 Temporary Help	—	—	—	33,718	—	—
63520 Special Supplies	—	—	250	250	600	—
67060 Cellular Phone	600	850	1,200	1,200	600	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	10,308	4,860	16,850	50,568	16,900	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	588,894	622,125	492,439	475,088	548,805	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community and Cultural Services
ACTIVITY: Community Services
CODE: 421

ACTIVITY DESCRIPTION

The Community Services Division of the Department of Community and Cultural Services is a vital link between the City officials and the residents of Cerritos. Personnel assigned to this division advise Cerritos residents of all ages of the availability of services supplied by the City, other governmental agencies, non-profit social services groups and various organizations. Technical staff assistance is provided to individuals and groups desiring to become involved in various City activities. This Division coordinates City Council-directed memorial and remembrance ceremonies and community celebrations that recognize dignitaries and volunteers, commemorate groundbreakings, and dedicate new facilities. This Division also oversees the operation of the Senior Center.

ACTIVITY OBJECTIVES

1. Keep abreast of the changing programs and service needs and interests of the community.
2. Design and establish appropriate programs and services for residents of all ages.
3. Plan and execute awards, ceremonies, and events for dignitaries, officials, and volunteers.
4. Utilize all available resources to provide service, consumer information, and referral to our community.
5. Develop, implement, supervise and evaluate programs and services to benefit the senior citizen population of our community.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Program Expenses and Supplies to meet the needs of increasing catering and vendor costs associated with dignitary, volunteer recognitions, and community special event programming. Anticipated forecast for City's 70th Anniversary celebrations (63410).	+\$64,100
Increase in Community Programs due to increased allocation requests from non-profit agencies and the Cerritos Regional Chamber (63411)	+\$13,700

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community and Cultural Services

ACTIVITY: Community Services

CODE: 421

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	166,252	189,878	195,460	211,605	232,216	—
51021 Overtime	765	1,178	1,100	1,100	1,100	—
52400 Employee Benefits	149,052	168,950	201,320	180,094	185,360	—
TOTAL PERSONNEL	316,069	360,006	397,880	392,799	418,676	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,700	—	—	—	—	—
53020 Dues and Publications	—	—	1,200	1,200	1,200	—
53070 Reimbursed Mileage	609	816	600	600	600	—
53080 Training and Meeting	69	—	400	400	3,200	—
61340 Outside Services	—	100	600	600	600	—
61380 Printing	3,018	2,066	3,500	3,500	3,500	—
63130 Community Awards	2,831	2,003	3,000	5,000	3,000	—
63250 Office Supplies	191	152	2,500	2,500	2,500	—
63310 Postage	—	27	1,000	1,000	1,000	—
63410 Program Expenses and Supplies	71,657	123,176	83,400	98,400	147,500	—
63411 Community Programs	120,824	187,185	158,490	158,490	172,190	—
63520 Special Supplies	1,305	475	5,000	5,000	5,000	—
67060 Cellular Phone	600	600	600	600	600	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	203,804	316,600	260,290	277,290	340,890	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	519,873	676,606	658,170	670,089	759,566	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community and Cultural Services
ACTIVITY: Senior Services
CODE: 422

ACTIVITY DESCRIPTION

This sub-division conducts all non-maintenance operations at the Cerritos Senior Center. Community Services Division personnel are responsible for developing, implementing, supervising, and evaluating programs and services for the area's aging population. Technical staff assistance is provided to individuals and senior organizations desiring to become involved in center activities. Fostering wellness and independent living for seniors is accomplished through educational programs, enrichment, social and human services, information and referral, and fitness classes. Healthy lifestyles for seniors are also achieved through the utilization of the Center's fitness / wellness-center.

ACTIVITY OBJECTIVES

1. Oversee and coordinate the development and operations of the Cerritos Senior Center.
2. Keep abreast of the changing needs and interests of the adult community.
3. Utilize all available resources to provide services, enrichment opportunities and referrals to the adult / senior population.
4. Develop, implement, supervise and evaluate all programs and services to benefit our community's aging population.
5. Provide meeting / banquet facilities for residents and adult community groups.
6. Manage a senior center volunteer program and to manage a volunteer recognition program.
7. Foster positive intergenerational relationships and promote knowledge about people of all ages.
8. Maintain senior health and independence through fitness, wellness and educational programming.

	2023-2024	2024-2025	2025-2026
ACTIVITY WORKLOAD STATISTICS	ACTUAL	ESTIMATED	FORECASTED
Co-Sponsored Classes	12,129	17,126	18,839
Senior Center Classes and Special Events	23,308	28,420	31,262
Fitness Center Attendance	28,638	32,742	36,016
Public Access Computer Usage	857	1,234	1,357
Congregate Meal and Home Delivered Meals	39,524	39,704	41,689
Human Services Appointments (HICAP & HSA)	117	136	150
Senior Organization Attendance	21,178	22,606	24,867
Facility Reservation Attendance	7,040	10,800	11,880
Volunteer Hours	6,409	6,720	7,056

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Non-Capital Expenditures for furniture and equipment needs (69950). -\$43,420

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community and Cultural Services

ACTIVITY: Senior Services

CODE: 422

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	323,843	266,515	289,030	335,556	372,415	—
51021 Overtime	1,783	541	2,120	2,120	2,120	—
52010 Regular Earnings - Part Time	211,355	264,954	408,350	349,555	391,269	—
52021 Overtime Earnings - Part Time	897	642	1,560	1,560	1,560	—
52400 Employee Benefits	334,024	269,563	417,991	399,841	419,554	—
TOTAL PERSONNEL	871,902	802,215	1,119,051	1,088,632	1,186,918	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	—	600	750	—
53030 Education and Training	—	—	—	1,500	—	—
53070 Reimbursed Mileage	27	—	750	750	750	—
53080 Training and Meeting	—	—	200	200	1,700	—
53090 Uniform and Shoes	2,248	108	2,200	2,700	2,700	—
61360 Permit Fees	—	96	500	500	500	—
61380 Printing	675	237	13,100	13,100	10,100	—
61430 Professional Services	27,070	33,506	80,900	81,400	76,300	—
63110 Computer Supplies	971	783	4,200	4,200	4,200	—
63130 Community Awards	192	—	300	300	300	—
63140 Inventory for Resale	2,528	1,409	3,500	3,500	3,750	—
63250 Office Supplies	4,022	3,053	5,060	5,060	5,060	—
63270 Photo Film and Processing	—	—	—	—	—	—
63310 Postage	—	310	2,050	2,050	2,050	—
63410 Program Expenses and Supplies	33,536	50,124	49,550	49,550	57,050	—
63411 Community Programs	56,666	58,407	66,361	66,361	74,750	—
63510 Signage / Flags / Display	—	—	—	—	3,000	—
63520 Special Supplies	4,292	4,107	4,560	4,560	4,560	—
67060 Cellular Phone	550	—	600	600	600	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	60,470	60,470	17,050	—
TOTAL OPERATIONS AND MAINTENANCE	132,777	152,140	294,301	297,401	265,170	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,004,679	954,355	1,413,352	1,386,033	1,452,088	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community and Cultural Services
ACTIVITY: Recreation Services
CODE: 441

ACTIVITY DESCRIPTION

The Recreation Services Division of the Department of Community and Cultural Services organizes and provides a variety of recreation activities for the Cerritos community. Personnel assigned to this Division plan, develop, and administer a safe and comprehensive recreation program at the City's community centers and parks. Programs and activities for all ages are offered through this Division and include: arts, crafts, dance, music, excursions, special interest classes, special events, sports leagues, tennis lessons, and adaptive recreation programs.

ACTIVITY OBJECTIVES

1. To ensure that activities are planned for residents of every age group and interest group in such a way that as many citizens as possible are involved in quality leisure activities.
2. To utilize all available resources by cooperating and interacting with other community organizations and agencies.
3. To strive for organizational efficiency and maximum cost effectiveness.
4. To keep current with the changing program needs and interests of the community by soliciting citizen input.
5. To monitor the changing developments within the recreation services field and apply where applicable.

	2023-2024	2024-2025	2025-2026
ACTIVITY WORKLOAD STATISTICS	ACTUAL	ESTIMATED	FORECASTED
Participants in Division Programs	80,759	100,000	110,000
Drop-in Facility Usage	453,067	460,000	475,000
Facility Reservation Usage	136,248	165,000	170,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in program expense to cover additional summer programming and preparation for the City's 70th Anniversary celebration (63410).	+\$53,800
Increase in Rent Building and Grounds due to Southern California Edison lease payment schedule and new Master Joint-Use Agreement for Use of Shared Sites with the ABC Unified School District (65132).	+\$20,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community and Cultural Services
ACTIVITY: Recreation Services
CODE: 441

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	1,057,072	1,208,846	1,290,562	1,201,833	1,447,124	—
51021 Overtime	4,811	3,476	5,300	5,300	5,300	—
52010 Regular Earnings - Part Time	851,465	992,704	1,280,146	1,098,550	1,252,533	—
52021 Overtime Earnings - Part Time	6,280	5,926	—	—	—	—
52400 Employee Benefits	945,564	1,065,197	1,726,124	1,342,611	1,512,508	—
TOTAL PERSONNEL	2,865,192	3,276,149	4,302,132	3,648,294	4,217,465	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,700	—	—	—	—	—
53020 Dues and Publications	7,920	9,322	10,000	10,000	10,000	—
53070 Reimbursed Mileage	959	1,846	5,000	3,100	3,100	—
53080 Training and Meeting	606	100	1,700	1,700	1,700	—
53090 Uniform and Shoes	14,167	11,377	16,000	16,000	16,000	—
53091 Vehicle Operations	564	368	1,300	500	500	—
61130 Delivery Service	—	—	—	—	—	—
61260 Insurance - General	1,181	1,563	3,000	1,500	4,500	—
61380 Printing	4,884	5,551	8,000	6,000	14,000	—
61430 Professional Services	304,861	267,239	306,000	306,000	302,000	—
61580 Temporary Help	20,675	24,250	42,600	34,400	34,400	—
63410 Program Expenses and Supplies	244,927	276,735	317,200	332,300	371,000	—
63411 Community Programs	2,230	2,530	4,000	4,000	4,000	—
63520 Special Supplies	14,355	20,351	25,000	25,000	25,000	—
65132 Rent Building and Grounds	69,309	117,725	115,000	115,000	135,000	—
67050 Telephone	490	522	2,000	3,000	2,700	—
67060 Cellular Phone	600	600	3,000	3,000	4,800	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	31,200	31,200	28,000	—
69970 Non-Cap Expenditures - Machinery	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	690,428	740,079	891,000	892,700	956,700	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	3,555,620	4,016,228	5,193,132	4,540,994	5,174,165	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community and Cultural Services
ACTIVITY: Golf Course
CODE: 442

ACTIVITY DESCRIPTION

This Division conducts all non-maintenance operations at the Cerritos Iron-Wood Nine Golf Course. Activities by this Division include the safe and efficient operation of the driving range and pro shop and coordination of activities for the Cerritos golfing community, including lessons, tournaments and general play.

ACTIVITY OBJECTIVES

1. To provide a properly supervised leisure activity (golf) for the residents of Cerritos.
2. To ensure that golf activities, including lessons and special events, are planned for residents of every age and interest.
3. To increase the number and type of programs and to maintain the quality of operations.
4. To strive for organizational efficiency and cost effectiveness.
5. To successfully supervise operations of the restaurant and pro shop facility.

ACTIVITY WORKLOAD STATISTICS	2023-2024	2024-2025	2025-2026
	ACTUAL	ESTIMATED	FORECASTED
Classes / special events	1,519	1,700	1,400
Number of rounds of golf	5,499	45,000	39,000
Driving range participants	74,288	79,000	70,000
Total course revenue	\$378,653	\$875,000	\$750,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Professional Services to reflect current programming (61430).	-\$19,000
Increase in Building and Grounds to cover annual netting maintenance (65020).	+\$15,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community and Cultural Services
ACTIVITY: Golf Course
CODE: 442

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	83,982	78,478	91,000	91,296	94,127	—
51021 Overtime	799	257	1,000	1,000	1,000	—
52010 Regular Earnings - Part Time	185,800	250,492	374,000	288,419	351,356	—
52021 Overtime Earnings - Part Time	1,601	1,667	—	—	—	—
52400 Employee Benefits	110,138	113,029	257,560	171,219	183,748	—
TOTAL PERSONNEL	382,320	443,923	723,560	551,934	630,231	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	—	—	—	—
53070 Reimbursed Mileage	27	192	500	500	500	—
53080 Training and Meeting	—	—	400	400	300	—
53090 Uniform and Shoes	1,565	744	3,000	3,000	3,000	—
53091 Vehicle Operations	481	32	1,500	1,500	1,500	—
61340 Outside Services	—	—	4,000	4,000	4,000	—
61380 Printing	260	—	2,000	3,500	3,500	—
61430 Professional Services	9,087	64,641	69,000	39,000	50,000	—
63140 Inventory for Resale	2,175	3,924	6,000	10,000	10,000	—
63410 Program Expenses and Supplies	804	743	7,300	6,500	6,500	—
63520 Special Supplies	16,372	56,259	30,000	30,000	30,000	—
65020 Building and Grounds	6,500	6,200	10,000	50,000	25,000	—
65131 Rent Other Equipment	5,317	6,241	7,000	8,000	8,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	11,800	11,800	15,000	—
TOTAL OPERATIONS AND MAINTENANCE	42,588	138,976	152,500	168,200	157,300	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	424,908	582,899	876,060	720,134	787,531	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community and Cultural Services
ACTIVITY: Swim and Fitness Center
CODE: 443

ACTIVITY DESCRIPTION

This Division conducts all non-maintenance operations at the Cerritos Olympic Swim and Fitness Center. Activities by this Division include conducting swim lessons, recreational and lap swimming and adaptive recreation swim classes.

ACTIVITY OBJECTIVES

1. To provide a specialized leisure activity swim and fitness facility for all patrons.
2. To provide a safe and properly supervised swim and fitness facility for all patrons.
3. To ensure that swim activities are planned for every age group and interest.
4. To strive for organizational efficiency and cost effectiveness.

ACTIVITY WORKLOAD STATISTICS	2023-2024	2024-2025	2025-2026
	ACTUAL	ESTIMATED	FORECASTED
Swim lessons attendance	125,622	100,000	75,000
Recreational swim attendance	29,672	27,500	25,000
Other pool use attendance	64,425	60,000	54,000
Fitness center attendance	24,169	25,000	22,000
Total pool revenue	\$413,160	\$395,000	\$375,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community and Cultural Services
ACTIVITY: Swim and Fitness Center
CODE: 443

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	149,409	162,636	166,000	169,407	180,057	—
51021 Overtime	119	941	1,200	1,200	1,200	—
52010 Regular Earnings - Part Time	791,595	820,850	869,250	750,475	907,175	—
52021 Overtime Earnings - Part Time	5,478	5,122	—	—	—	—
52400 Employee Benefits	160,092	204,273	444,468	310,078	372,217	—
TOTAL PERSONNEL	1,106,693	1,193,822	1,480,918	1,231,160	1,460,649	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	11,370	8,663	19,800	13,500	13,600	—
53070 Reimbursed Mileage	164	522	500	500	500	—
53080 Training and Meeting	—	—	—	500	500	—
53090 Uniform and Shoes	4,206	9,935	12,000	12,000	12,000	—
61380 Printing	1,042	1,300	1,500	2,500	2,500	—
61430 Professional Services	3,608	2,360	7,000	7,000	7,000	—
63140 Inventory for Resale	—	1,181	3,000	3,000	3,000	—
63410 Program Expenses and Supplies	3,093	369	5,100	10,100	5,000	—
63520 Special Supplies	8,672	6,648	8,000	8,000	8,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	15,000	15,000	21,500	—
TOTAL OPERATIONS AND MAINTENANCE	32,155	30,978	71,900	72,100	73,600	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	1,700	—	—
TOTAL CAPITAL OUTLAY	—	—	—	1,700	—	—
ACTIVITY TOTAL	1,138,848	1,224,800	1,552,818	1,304,960	1,534,249	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community and Cultural Services
ACTIVITY: Municipal Library
CODE: 571

ACTIVITY DESCRIPTION

The goal of the Cerritos Library is to be the most innovative, creative and forward-looking public library in the country. The Library's commitment to providing convenient access to collections of skillfully selected library materials in all formats, people-oriented professional help with questions and a friendly, inviting and safe facility will continue. In addition, the community-focused Library provides enhanced "on ground" and "online" services; promotes the enjoyment of reading, the book, and lifelong learning; and provides community meeting space; museum-quality exhibitions; technology classes and online research databases accessible from the homes, offices or schools of Cerritos Library cardholders.

ACTIVITY OBJECTIVES

1. To plan, develop and implement educational programs for all ages.
2. To enhance collection development of all information formats, including print and electronic resource materials.
3. To offer Conference Center facilities for technology training, community meeting spaces, and educational and cultural programming.
4. To plan, develop, and implement museum-quality exhibits and permanent and traveling displays of cultural, historical, and artistic significance.
5. To implement applications of a variety of technologies that will enhance understanding and learning.

ACTIVITY WORKLOAD STATISTICS	2022-2023 ACTUAL	2023-2024 ESTIMATED	2024-2025 FORECASTED
Informational questions	45,602	45,600	45,600
Public computer sessions	26,387	26,000	26,000
Library materials added	9,734	9,800	9,800
Circulation of Library materials	219,259	219,500	220,000
Electronic collection circulation	13,755	14,000	14,000
Patrons using the Library	396,216	400,000	400,000
Registered borrowers	19,490	19,500	19,500
Attendance at programs	17,421	17,500	17,500

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease to Non-Cap Expenditures – FF&E as one-time expenses for replacement tables and trashcans for the Skyline Room and replacement of staff chairs were completed (69950).	-\$49,716
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ACTIVITY EXPENDITURES

DEPARTMENT: Community and Cultural Services

ACTIVITY: Municipal Library

CODE: 571

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	1,647,153	1,724,220	1,780,740	1,545,587	1,725,690	0
51021 Overtime	2,860	2,431	3,180	3,180	3,180	0
52010 Regular Earnings - Part Time	1,172,871	1,279,998	1,769,439	1,376,772	1,516,335	0
52021 Overtime Earnings - Part Time	0	117	0	0	0	0
52400 Employee Benefits	1,893,764	2,017,067	2,630,523	1,785,517	1,876,616	0
TOTAL PERSONNEL	4,716,648	5,023,833	6,183,882	4,711,056	5,121,821	0
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,700	0	0	0	0	0
53020 Dues and Publications	3,155	3,400	3,800	3,800	3,800	0
53070 Reimbursed Mileage	0	10	350	350	350	0
53080 Training and Meeting	609	561	1,650	1,650	1,650	0
53090 Uniform and Shoes	744	3,398	4,000	4,000	4,000	0
61050 Bank Charges and Fees	1,197	1,506	1,000	1,200	1,200	0
61170 Electronic Information	82,816	100,181	106,300	106,500	110,200	0
61350 Outside Processing	61,135	56,415	61,300	59,000	61,000	0
61380 Printing	3,994	1,606	5,000	5,000	5,000	0
61430 Professional Services	73,583	73,267	86,130	96,130	84,720	0
63010 Audio Visual Materials	20,359	27,074	35,500	35,500	35,500	0
63020 Books and Library Materials	175,818	206,049	261,500	261,500	261,500	0
63140 Inventory for Resale	1,347	407	2,000	1,000	2,000	0
63310 Postage	4,000	4,000	5,000	3,100	3,030	0
63410 Program Expenses and Supplies	44,909	42,798	42,000	42,000	42,000	0
63520 Special Supplies	25,856	25,574	32,930	32,930	32,930	0
63550 Subscription and Periodicals	26,012	22,714	25,000	25,000	27,000	0
65050 Equipment and Machinery Maintenance	19,044	34,925	0	0	0	0
65131 Rent Other Equipment	1,375	1,095	3,150	2,150	3,150	0
65132 Rent Building and Grounds	3,300	3,020	4,200	4,200	0	0
67060 Cellular Phone	2,400	2,400	1,800	1,800	1,800	0
69930 Non-Cap Expenditures - Improvement	0	0	18,670	18,670	10,000	0
69950 Non-Cap Expenditures - FF&E	0	0	63,216	63,216	13,500	0
69970 Non-Cap Expenditures - Machinery	0	0	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	554,353	610,400	764,496	768,696	704,330	0
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	0	0	0	0	0	0
79070 Machinery and Equipment	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0
ACTIVITY TOTAL	5,271,001	5,634,233	6,948,378	5,479,752	5,826,151	0

PARKS AND RECREATION COMMISSION

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community and Cultural Services
ACTIVITY: Parks and Recreation Commission
CODE: 462

OVERVIEW COMMENTARY

This Commission provides for the operation of the Parks and Recreation functions. The Commission is a five-person body appointed by the members of the City Council which has the responsibility of advising the City Council and City staff in matters relating to parks and recreation facilities and programs.

ACTIVITY SUMMARY

CLASSIFICATION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE	5,663	5,183	6,480	6,480	6,480	—
OPERATIONS AND MAINTENANCE	4,009	3,848	16,300	16,300	15,600	—
CAPITAL OUTLAY	—	—	—	—	—	—
TOTAL BUDGET	9,672	9,031	22,780	22,780	22,080	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community and Cultural Services
ACTIVITY: Parks and Recreation Commission
CODE: 462

ACTIVITY DESCRIPTION

1. To act in an advisory capacity to the City Council and City staff in matters pertaining to acquisition, development and maintenance of public parks and recreational facilities and related projects at the specific request of the City Council.
2. To advise in the planning of the parks and recreational programs for the residents of the City.
3. To promote and stimulate public interest and, to that end, to solicit to the furthest extent possible the cooperation of school authorities and other private and public agencies interested therein.
4. To assist in the formulation of general policies on parks and recreational services for approval by the City Council.
5. To make periodic inventories of recreation services that exist or may be needed and to interpret the needs of the public to the City Council and City staff.
6. To review the parks and related aspects of the Capital Improvement Program of the City.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community and Cultural Services
ACTIVITY: Parks and Recreation Commission
CODE: 462

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
52010 Regular Earnings - Part Time	5,100	4,650	6,000	6,000	6,000	—
52400 Employee Benefits	563	533	480	480	480	—
TOTAL PERSONNEL	5,663	5,183	6,480	6,480	6,480	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,250	2,325	3,000	3,000	3,000	—
53020 Dues and Publications	—	—	1,000	1,000	1,000	—
53080 Training and Meeting	322	563	10,000	10,000	10,000	—
61580 Temporary Help	998	900	1,500	1,500	600	—
63520 Special Supplies	439	60	800	800	1,000	—
TOTAL OPERATIONS AND MAINTENANCE	4,009	3,848	16,300	16,300	15,600	—
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	9,672	9,031	22,780	22,780	22,080	—

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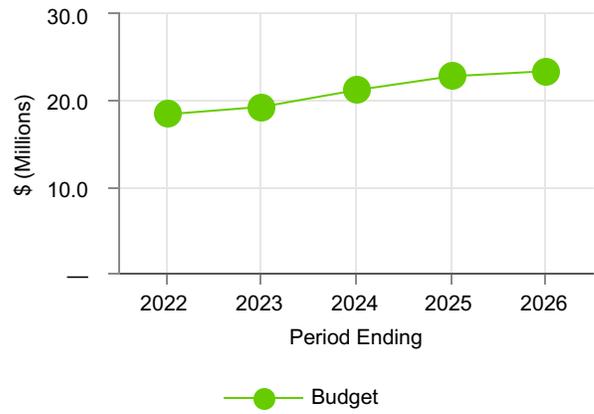
COMMUNITY SAFETY

DEPARTMENTAL ACTIVITY DETAIL

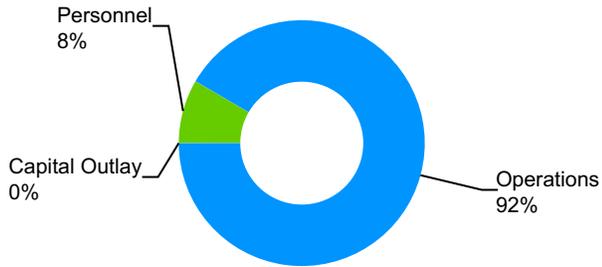
Percent of Operating Budget



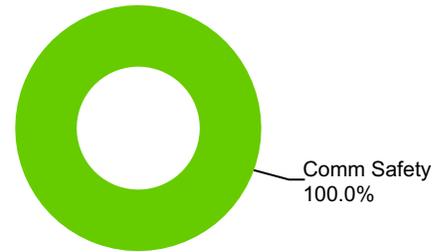
Budget History



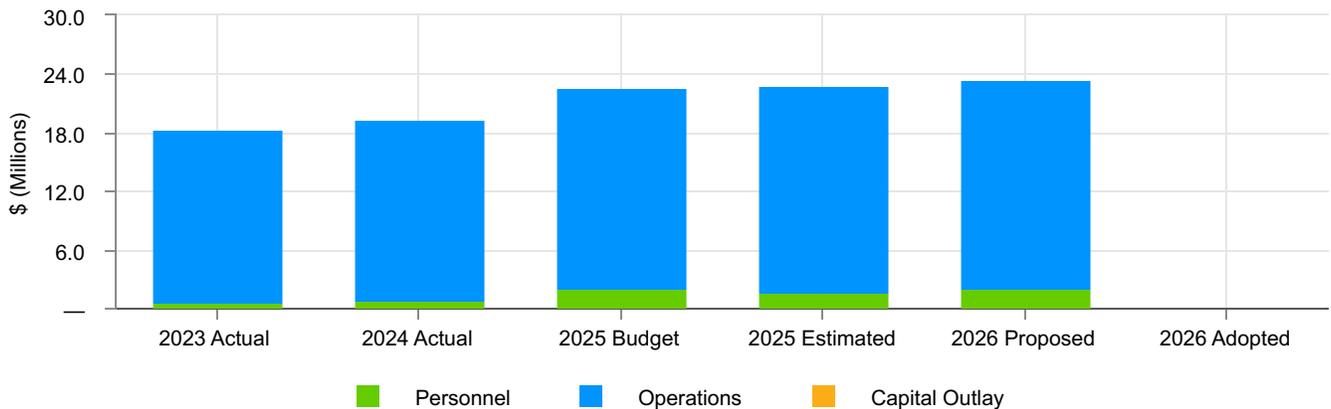
Department Breakdown



Division Breakdown



Activity Summary



DEPARTMENTAL ACTIVITY DETAIL

DEPARTMENT: Community Safety

CODE: 450

OVERVIEW COMMENTARY

Community Safety is dedicated to ensuring the safety and security of all residents in the City. Reporting directly to the City Manager, Community Safety is divided into two operating divisions: Community Safety and Code Enforcement. The Community Safety division develops and implements public safety programs while overseeing the City's contract with the Los Angeles County Sheriff's Department (LASD) for law enforcement services, ensuring a coordinated approach to law enforcement and community safety initiatives. The Code Enforcement division is tasked with ensuring compliance with city codes and regulations, promoting high standards for community maintenance, and enhancing the quality of life for all residents by addressing issues related to property conditions and municipal ordinances. Together, these divisions work collaboratively to uphold public safety and community standards in the City.

ACTIVITY SUMMARY

CLASSIFICATION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
Personnel Expense	665,626	826,239	1,949,855	1,611,502	1,966,316	—
Operations and Maintenance	17,645,872	18,538,060	20,740,609	21,180,466	21,419,218	—
Capital Outlay	—	—	4,000	4,031	—	—
TOTAL BUDGET	18,311,498	19,364,299	22,694,464	22,795,999	23,385,534	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Safety
ACTIVITY: Community Safety
CODE: 451

ACTIVITY DESCRIPTION

This section coordinates and directs all Public Safety Services for the City of Cerritos. Services include Law Enforcement, Fire Protection, Disaster Preparedness, Animal Control, Health Services, Parking Enforcement, and School Crossing Guards. Contract services are provided by the Los Angeles County Sheriff's Department (LASD), Los Angeles County Consolidated Fire Protection District, Los Angeles County Health Department and City of Long Beach Animal Care Services.

ACTIVITY OBJECTIVES

1. Enhance the policing effectiveness of the Sheriff's operation by increasing patrol activities at the Los Cerritos Center, Towne Center and Civic Center and actively tracking crime trends in the City.
2. Expand community involvement by improving the level of activity of the current Neighborhood Watch Program.
3. Enhance the overall effectiveness of LASD personnel through added emphasis on training and crime analysis.
4. Promote emergency preparedness in homes and businesses.
5. To act as City liaison at Local Area Workforce Investment Board meetings and functions.

ACTIVITY WORKLOAD STATISTICS	2023-2024	2024-2025	2025-2026
	ACTUAL	ESTIMATED	FORECASTED
Temporary and Annual Parking Permits	18,937	13,970	16,453
Animal Control Incidents	1,566	1,261	1,261
Fires	109	87	98
Law Enforcement Service Requests	17,241	19,520	21,799
Self-generated Observations	11,746	14,648	17,550

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Vehicle Operations due to increase in fuel costs (53091).	+\$10,000
Increase in Animal Control Services per City of Long Beach First Amendment to Provision of Animal Care Services Agreement through FY26 (61020)	+\$96,781
Increase in Outside Services due to moving expenditures from Police and Safety Services that are not specific to LASD expenses (e.g., Sky Knight, Contract Security, ALPR trailer lease, etc.) (61340)	+\$343,764
Increase in Police and Safety Services due to increase in LASD Contract (61370).	+\$205,894
Increase in Printing to cover additional crime prevention brochures, neighborhood watch, and Volunteers on Patrol materials (61380)	+\$10,000
Decrease in Professional Services to Outside Services for ALPR trailer lease (61430)	-\$48,000
Increase in Program Expenses and Supplies to cover supplies and items to promote VOP and Neighborhood Program and VOP program uniform costs (63410)	+\$40,000
Increase in Non-Cap Expenditures-FF&E to cover the cost of new mobile radios for Community Services Officers (69950)	+\$16,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Safety
ACTIVITY: Community Safety
CODE: 451

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	64,245	74,904	427,632	439,532	454,919	—
52010 Regular Earnings - Part Time	509,956	605,753	824,672	681,653	965,572	—
52021 Overtime Earnings - Part Time	426	755	—	—	—	—
52400 Employee Benefits	90,999	144,827	697,551	490,317	545,825	—
TOTAL PERSONNEL	665,626	826,239	1,949,855	1,611,502	1,966,316	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	5,140	5,140	7,000	7,000	7,000	—
53070 Reimbursed Mileage	—	—	100	100	100	—
53080 Training and Meeting	804	190	3,000	3,000	3,000	—
53090 Uniform and Shoes	6,600	332	7,000	—	7,000	—
53091 Vehicle Operations	157,252	155,968	150,000	150,000	160,000	—
61020 Animal Control Services	433,578	88,437	552,766	982,117	649,547	—
61220 Finger Printing Expense	295	340	2,000	2,000	5,000	—
61370 Police and Safety Services	16,711,242	17,899,094	19,615,243	19,576,243	19,821,137	—
61340 Outside Services	81,994	73,335	80,000	80,000	423,764	—
61380 Printing	7,049	5,717	10,000	10,000	20,000	—
61430 Professional Services	204,549	276,087	268,000	248,000	220,000	—
61580 Temporary Help	20,376	10,459	—	20,000	—	—
63250 Office Supplies	1,266	645	3,000	3,000	3,000	—
63410 Program Expenses and Supplies	7,662	16,825	25,000	25,000	65,000	—
63520 Special Supplies	7,809	6,082	15,000	15,000	14,970	—
65080 Office Furniture and Fixtures	—	—	—	—	—	—
67060 Cellular Phone	256	(591)	2,500	2,500	3,700	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	56,506	16,000	—
TOTAL OPERATIONS AND MAINTENANCE	17,645,872	18,538,060	20,740,609	21,180,466	21,419,218	—
CAPITAL OUTLAY						
79030 Improvements	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	4,000	4,031	—	—
79060 Motor Vehicles	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	4,000	4,031	—	—
ACTIVITY TOTAL	18,311,498	19,364,299	22,694,464	22,795,999	23,385,534	—

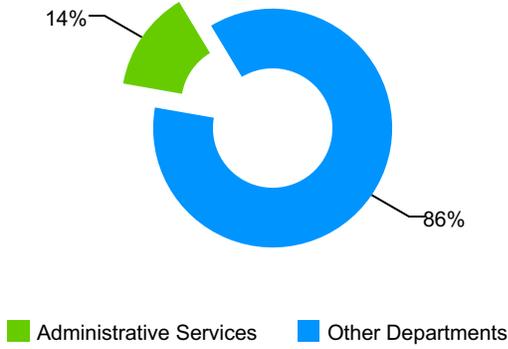
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ADMINISTRATIVE SERVICES

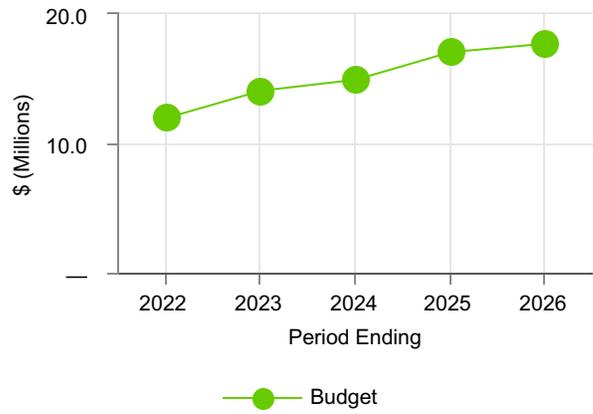
ADMINISTRATIVE SERVICES

Graphical Budget Data

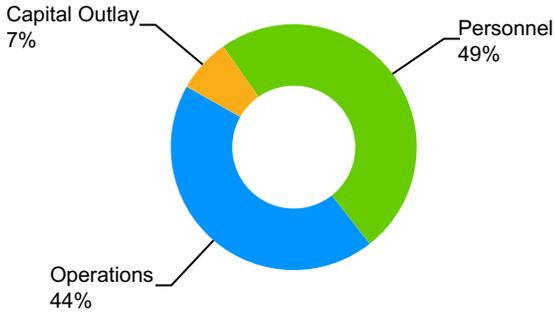
Percent of Operating Budget



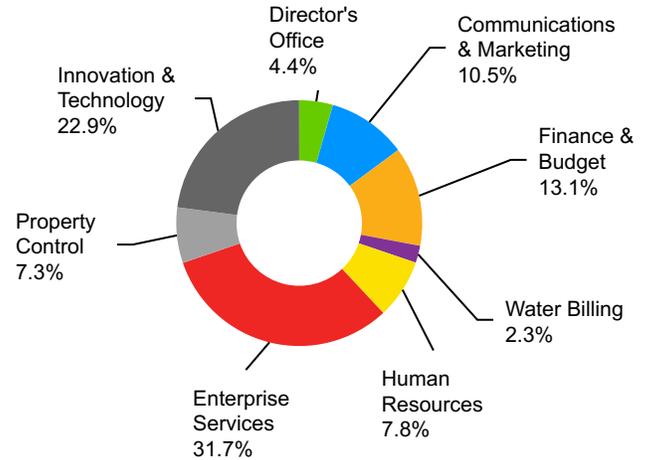
Budget History



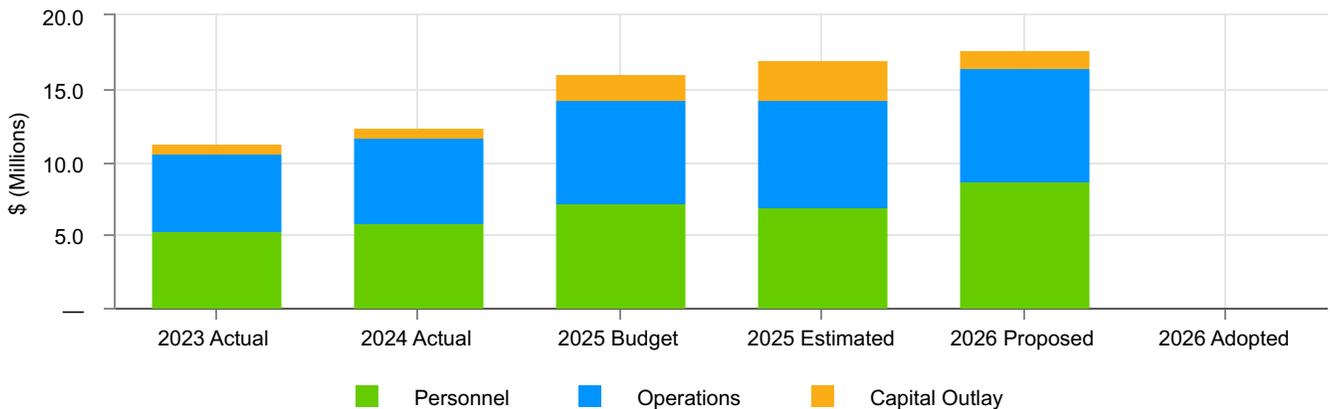
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Administrative Services

CODE: 500

OVERVIEW COMMENTARY

The Department of Administrative Services is a multifaceted department responsible for coordinating the day-to-day activities of key internal operations and providing specialized support to all City departments. It consists of six operational divisions encompassing eight cost control centers: Office of the Director of Administrative Services; Communications and Marketing; Finance and Budget; Water Billing; Human Resources; Enterprise Services; Innovation and Technology; and Property Control.

Department staff serve in operational, advisory, and oversight capacities, offering expert guidance in areas such as employee relations, recruitment and retention, risk management, budget development, financial planning and reporting, procurement and contracting, capital equipment oversight, and strategic communications. The Department leads efforts to inform and engage the public, support internal messaging, and promote City initiatives. It also oversees the City's technology infrastructure to ensure secure, efficient, and innovative digital services that enhance operations and improve service delivery. The Department plays a critical role in mitigating organizational risk, supporting workforce stability, and enabling informed decision-making, strategic planning, and budget implementation across the organization.

ACTIVITY SUMMARY

CLASSIFICATION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
Personnel Expense	5,244,123	5,875,801	7,218,886	6,956,263	8,702,187	—
Operations and Maintenance	5,399,121	5,805,301	7,064,970	7,266,987	7,754,376	—
Capital Outlay	706,441	691,738	1,832,100	2,840,590	1,254,950	—
TOTAL BUDGET	11,349,685	12,372,840	16,115,956	17,063,840	17,711,513	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services

ACTIVITY: Office of the Director

CODE: 511

ACTIVITY DESCRIPTION

The Office of the Director is responsible for coordinating, supervising, and ensuring the effective implementation of all departmental programs and activities consistent with City policies and sound management practices, including the preparation and monitoring of the City-wide budget as proposed and directed by the City Manager. The Director is appointed by the City Manager and, through this office, elected and appointed officials are continually advised of the City's budget, finance, personnel, procurement, data processing, and communications activities and requirements.

ACTIVITY OBJECTIVES

1. To develop and maintain comprehensive departmental objectives that support each of the Department's diverse operational areas, enabling City departments and divisions to provide world-class customer service to Cerritos residents, businesses, and visitors in alignment with the City's overall goals;
2. To provide expert guidance and oversight in personnel management, procurement, contracting, property control, financial activity, budget, communications, information technology, risk management and related programs, while ensuring compliance with all applicable legislation and regulations
3. To administer the City's annual budget in a fiscally responsible and transparent manner, providing strategic guidance, supporting departments in achieving service objectives, and ensuring compliance with all applicable deadlines and regulations;
4. To lead risk management and workplace safety efforts that promote employee well-being, reduce liability exposure, and support effective employee relations, recruitment, retention, and development;
5. To optimize the City's information technology infrastructure and safeguard digital assets by ensuring the reliability, efficiency, and security of systems critical to government operations and public service delivery;
6. To coordinate and enhance internal and external communications, promote City programs and services, manage governmental access media, and increase public engagement;
7. To refine financial management systems and customer-facing services in order to improve reporting, operational responsiveness, and overall service delivery to the community.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase professional services to account for a citywide rate study.

+\$40,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Office of the Director
CODE: 511

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	181,562	168,832	248,610	289,045	377,753	—
51021 Overtime	—	—	300	300	300	—
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52015 Special Project Earnings - Part Time	—	—	—	—	—	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	161,547	151,950	218,777	234,800	288,088	—
TOTAL PERSONNEL	343,109	320,782	467,687	524,145	666,141	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,400	—	—	—	—	—
53020 Dues and Publications	471	351	500	500	500	—
53070 Reimbursed Mileage	—	—	—	—	—	—
53080 Training and Meeting	8,843	9,286	15,000	15,000	15,000	—
61130 Delivery Service	—	—	100	100	100	—
61380 Printing	5,117	4,315	5,500	5,500	—	—
61430 Professional Services	35,102	50,533	60,000	108,250	100,000	—
61580 Temporary Help	—	31,417	—	—	—	—
63520 Special Supplies	332	452	1,000	1,000	1,000	—
67060 Cellular Phone	500	500	1,200	600	600	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	52,765	96,854	83,300	130,950	117,200	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	395,874	417,636	550,987	655,095	783,341	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Communications and Marketing
CODE: 521

ACTIVITY DESCRIPTION

The Communications and Marketing Division is responsible for providing a variety of information to the public and news media. Information channels utilized include in-person, telephone, and digital correspondence, websites, news releases, special brochures and flyers, handbooks and directories, employee publications, slide and video productions and presentations, electronic newsletters, advertisements, news media, the internet, social media, live broadcasts, and public access television.

ACTIVITY OBJECTIVES

1. To promote ongoing awareness, use, and growth of City services, strategic initiatives, and events through the creation and distribution of information materials across various print and digital communications platforms.
2. To manage ongoing news media relations for the purposes of garnering earned media and public awareness of City activities.
3. To continue partnering with the City Council, administrative leaders, internal departments, residents and external organizations to enhance the understanding and effectiveness of existing City services and growth opportunities.
4. To fulfill Strategic Plan Goal #7, including conducting a communications assessment to optimize targeted communications, and targeted messaging to support Strategic Plan objectives across departments.

ACTIVITY WORKLOAD STATISTICS	2023-2024 ACTUAL	2024-2025 ESTIMATED	2025-2026 FORECAST
Advertisements	6	4	3
Print and Electronic Newsletters	42	41	50
Print and Electronic News Stories and Press Releases	327	300	325
Proclamations	173	155	175
Certificates of Recognition	299	191	300
Photo Assignments	86	88	100
Miscellaneous Video Projects	151	149	175
Live Broadcasts of City Council and Commission Meetings	72	59	75
Updates to City Webpages	1,670	800	750
Updates to City Intranet	325	117	250
TV3 messages	224	55	50
Posts to Social Media	2,700	1,461	2,000
News Media Engagements	87	369	400
Miscellaneous Graphic Design Projects	1477	831	1,000
Special Brochures and Publications	8	3	5
Flyers	15	6	5

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Dues and Publications due to increased costs to Cable TV subscriptions at City facilities, software licenses, and professional development organizations (53020).	+\$10,326
Decrease in Printing by changing distribution of Cerritos News from monthly to bi-monthly and reducing miscellaneous printing of materials by half, with a continued focus on digital promotion items (61380).	-\$58,725
Increase to Professional Services for the purposes of new marketing initiatives and in support Strategic Plan goals and new personnel responsibilities (61430).	+\$112,740
Decrease in Postage by changing distribution of Cerritos News from monthly to bi-monthly (61380).	-\$21,430
Increase in Special Supplies to support upgrades to photography and videography equipment (63520).	+\$21,500

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Communications and Marketing
CODE: 521

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	413,242	461,960	491,901	514,131	730,604	—
51021 Overtime	—	—	—	—	10,000	—
52010 Regular Earnings - Part Time	10,549	—	—	—	—	—
52400 Employee Benefits	404,108	461,049	486,982	490,237	636,692	—
TOTAL PERSONNEL	827,899	923,009	978,883	1,004,368	1,377,296	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,700	—	—	—	—	—
53020 Dues and Publications	33,557	32,742	35,020	34,920	45,346	—
53070 Reimbursed Mileage	211	139	450	450	450	—
53080 Training and Meeting	869	—	1,500	1,500	5,000	—
61130 Delivery Service	—	—	150	150	150	—
61340 Outside Services	—	4,135	10,000	10,000	10,000	—
61380 Printing	335,330	365,768	175,650	167,205	116,925	—
61430 Professional Services	133,364	94,809	120,390	129,897	233,130	—
63270 Photo Film and Processing	1,138	2,405	8,700	8,700	1,000	—
63310 Postage	389,590	427,065	45,305	45,350	23,875	—
63520 Special Supplies	9,663	8,802	14,000	14,000	35,500	—
67060 Cellular Phone	600	300	600	600	3,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	907,022	936,165	411,765	412,772	474,376	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,734,921	1,859,174	1,390,648	1,417,140	1,851,672	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Finance and Budget
CODE: 531

ACTIVITY DESCRIPTION

The Finance and Budget Division is responsible for the comprehensive management of the City and Successor Agency's financial activities, including accounting, treasury management, debt administration, water billing, financial reporting, and the oversight of the City's annual operating and capital improvement budgets. The Division ensures the City's financial stability, compliance with regulations, and effective use of resources, supporting the long-term fiscal health of the organization.

ACTIVITY OBJECTIVES

1. Validate the City's financial integrity by annually receiving an unqualified opinion from the City's independent auditor and pursuing excellence in financial reporting as recognized by the GFOA.
2. Oversee the development, consolidation, and presentation of the City's operating and capital budgets, ensuring alignment with strategic goals and financial sustainability.
3. Manage the City's debt issuance program and explore financing opportunities to support the City's Capital Improvement Program, ensuring resources are available for critical infrastructure projects.
4. Maintain accurate and complete financial records, pay vendors in a timely and accurate manner, and serve the public and the organization by supplying meaningful and timely reports and information. Comply with all mandated reporting requirements and inform City Management officials and the City Council regarding financial matters.
5. Actively manage the City's investment portfolio within the guidelines of the adopted investment policy and GASB 31, ensuring the security and optimal return on investments.
6. Manage the water billing system and other billing processes to ensure compliance with legal requirements and to support the continued operation of essential City services.
7. Enhance cross-training within the Division to ensure a flexible and knowledgeable team capable of adapting to changing demands and improving service delivery.

ACTIVITY WORKLOAD STATISTICS	2023-2024 ACTUAL	2024-2025 ESTIMATED	2025-2026 FORECASTED
Number of accounts payable checks issued	3,072	2,700	2,500
Number of accounts payable electronic funds transfers issued	2,462	2,800	3,000
Number of accounts payable wire transfer payments issued	153	150	150
Total accounts payable	5,687	5,650	5,650

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Training and Meeting to support staff attendance at Finance-related conferences (53080).	+\$15,000
Increase in Auditing to reflect additional services related to annual audit preparation (61040).	+\$13,600
Increase in Bank Charges and Fees to reflect actual costs (61050).	+\$45,000
Increase in Professional Services due to consolidation of Budget and Finance activities (61430).	+\$89,825

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Finance and Budget
CODE: 531

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	598,070	710,907	754,442	765,491	1,036,192	—
51021 Overtime	5,553	776	—	—	—	—
52010 Regular Earnings - Part Time	76,960	55,938	29,283	46,800	48,251	—
52400 Employee Benefits	592,879	692,055	742,805	705,387	861,083	—
TOTAL PERSONNEL	1,273,462	1,459,676	1,526,530	1,517,678	1,945,526	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,700	—	—	—	—	—
53020 Dues and Publications	3,381	2,947	3,000	3,000	4,000	—
53070 Reimbursed Mileage	243	81	—	—	—	—
53080 Training and Meeting	3,096	2,002	—	5,000	15,000	—
61040 Auditing	55,540	69,660	63,000	63,000	76,600	—
61050 Bank Charges and Fees	108,937	141,163	105,000	130,000	150,000	—
61380 Printing	1,577	201	1,000	1,000	3,000	—
61430 Professional Services	72,974	21,621	30,725	33,875	120,550	—
63520 Special Supplies	1,958	1,341	1,000	2,500	3,000	—
67060 Cellular Phone	600	600	1,200	600	600	—
69080 Miscellaneous Expenses	—	—	—	—	—	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	251,006	239,616	204,925	238,975	372,750	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,524,468	1,699,292	1,731,455	1,756,653	2,318,276	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Water Billing
CODE: 532

ACTIVITY DESCRIPTION

The Water Billing section administers all water, reclaimed water and sewer accounts. Responsibilities include the processing of all applications for water and sewer services; maintenance of all customer records; processing of weekly service billings, daily receipts of payments, customer account adjustments and corrections; and maintenance of the daily service list for turn-ons, turn-offs and re-reads. This section responds to customer complaints and inquiries, conducts daily upload and download of customer data for the Public Works / Water Department and provides general assistance, information and support for the operation of the water system.

ACTIVITY OBJECTIVES

1. Provide best possible service to all customers. Effectively and efficiently manage the operations of the water billing system. Promptly respond to customer inquiries and concerns.
2. Provide information and support to the Public Works Department for their analysis, compliance reporting and special project requirements.
3. Timely billing and collection of all water and sewer accounts; consistent follow-up of overdue accounts and maximize collection of delinquent accounts.
4. Continue to seek for operational and systems improvements in the water billing system.
5. Enhance cross-training responsibilities within the Division.

ACTIVITY WORKLOAD STATISTICS	2023-2024 ACTUAL	2024-2025 ESTIMATED	2025-2026 FORECASTED
Domestic water	15,353	15,357	15,763
City services	358	358	357
Reclaimed water	264	264	265
Irrigation	609	609	609
State and wholesale	18	18	18
Number of bills processed	85,662	91,054	92,000
Water consumption billed (units)	2,100,000	2,296,600	2,300,000
Number of applications processed:			
Owner occupant	499	499	499
Renters	359	360	359
Commercial	55	55	55
Number of turn-offs	325	360	350

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Water Billing
CODE: 532

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	83,687	74,078	70,830	72,456	79,140	—
51021 Overtime	—	—	—	—	—	—
52010 Regular Earnings - Part Time	166	166	48,157	43,616	44,969	—
52400 Employee Benefits	82,268	80,779	89,272	96,293	98,317	—
TOTAL PERSONNEL	166,121	155,023	208,259	212,365	222,426	—
OPERATIONS AND MAINTENANCE						
61050 Bank Charges and Fees	67,308	52,834	50,000	50,000	55,000	—
61380 Printing	8,590	9,523	13,000	13,000	13,000	—
61430 Professional Services	55,764	58,031	65,000	65,000	70,000	—
63310 Postage	31,590	34,820	35,000	35,000	40,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	163,252	155,208	163,000	163,000	178,000	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	329,373	310,231	371,259	375,365	400,426	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Human Resources
CODE: 541

ACTIVITY DESCRIPTION

The Human Resources Division manages the administration of the City's recruitment, hiring, onboarding, classification, compensation, payroll, workers compensation, leave of absence, benefits administration, various policies and procedures and employee records functions. Recruitment activities are coordinated to provide for the selection of qualified candidates to City service. The Division maintains the City's Classification/Compensation Plan by conducting classification and salary studies and by preparing job specifications that accurately reflect responsibilities assigned to each City position. Employee records are maintained in accordance with industry best practices and statutory requirements. The Division encourages safe working conditions and oversees workers' compensation claims management.

ACTIVITY OBJECTIVES

1. Provide centralized support to City management and employees in the areas of recruitment, hiring, onboarding, classification, compensation, payroll, and employee records management, safety, leave administration, benefits administration ensuring compliance with local, state, and federal employment laws.
2. Facilitate the recruitment, selection, and onboarding of qualified candidates, ensuring the City is staffed with the most capable personnel across all departments.
3. Maintain the City's Classification/Compensation Plan through regular classification and salary studies, ensuring job specifications accurately reflect the responsibilities and requirements of each position.
4. Ensure accurate and secure maintenance of employee records, adhering to industry best practices and statutory requirements for recordkeeping and data privacy.
5. Develop and enforce workplace safety protocols and manage workers' compensation claims. Ensure compliance with state and federal leave programs as well as accommodations.

ACTIVITY WORKLOAD STATISTICS	2023-2024 ACTUAL	2024-2025 ESTIMATED	2025-2026 FORECASTED
Positions filled through recruitment (Full-Time)	28	15	10
Positions filled through recruitment (Part-Time)	113	100	100
Processed applications for employment	1,525	1,300	1,500
General Liability claims investigated	102	100	100
Workers' Compensation claims processed	6	10	10

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Transfer of JPIA expenditures to Enterprise Services (61260).	-\$3,901,150
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Human Resources
CODE: 541

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	502,168	566,810	582,200	450,352	547,402	—
51021 Overtime	6,196	8,308	5,406	10,000	20,000	—
52010 Regular Earnings - Part Time	96,601	89,012	145,170	97,893	100,927	—
52400 Employee Benefits	440,443	504,438	621,255	427,041	467,555	—
TOTAL PERSONNEL	1,045,408	1,168,568	1,354,031	985,286	1,135,884	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,700	—	—	—	—	—
53020 Dues and Publications	350	699	2,630	4,500	3,800	—
53030 Education and Training	37,310	24,486	30,000	30,000	30,000	—
53040 Employee Awards	8,306	6,447	15,000	15,000	15,000	—
53060 Recruitment Expense	23,256	36,428	39,000	39,000	39,000	—
53070 Reimbursed Mileage	—	—	320	320	320	—
53080 Training and Meeting	1,332	1,258	1,400	10,000	10,000	—
61130 Delivery Service	—	—	600	600	600	—
61260 Insurance - General	2,094,456	2,611,256	3,901,150	3,901,150	—	—
61270 Insurance - Earthquake Self Insurance	—	—	—	—	—	—
61310 Legal Services	33,203	46,831	109,960	109,960	50,000	—
61380 Printing	1,188	—	7,930	7,930	7,930	—
61430 Professional Services	133,372	91,534	60,000	344,000	80,000	—
63250 Office Supplies	110	12	110	500	500	—
63270 Photo Film and Processing	—	—	760	760	760	—
63410 Program Expenses and Supplies	—	—	2,850	2,850	2,850	—
63520 Special Supplies	2,103	1,863	3,660	3,660	3,660	—
67060 Cellular Phone	600	700	1,200	1,200	1,200	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	2,338,286	2,821,514	4,176,570	4,471,430	245,620	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	3,383,694	3,990,082	5,530,601	5,456,716	1,381,504	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Enterprise Services
CODE: 551

ACTIVITY DESCRIPTION

The Enterprise Services Division delivers a broad range of critical services that support the effective and efficient operation of the City's departments. Key responsibilities within this Division include comprehensive risk management, procurement oversight, contract management, employee relations, employee development, and the administration of various employee engagement initiatives. Enterprise Services ensures that the City's operations align with strategic goals, regulatory compliance, and best practices, fostering a positive work environment.

ACTIVITY OBJECTIVES

1. Implement risk management strategies to identify, mitigate, and ensure compliance with industry regulations through risk-transfer, regular assessments and reviews.
2. Oversee procurement and contract management, ensuring cost-effective acquisitions, legal and policy compliance, and effective vendor relationships, while maintaining a centralized contract database.
3. Enhance employee productivity through performance management systems, regular feedback, and development programs, while fostering a positive workplace culture.
4. Develop and implement employee engagement initiatives, including regular feedback sessions and team-building activities.
5. Provide ongoing logistical support, including the delivery of supplies, mail coordination, and management of storage facilities, while administering City documents and processing purchase orders.
6. Support ongoing employee development through targeted training initiatives that enhance job-specific skills, promote cross-functional collaboration, and ensure compliance with regulatory and organizational standards.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Transfer of JPIA expenditures from Human Resources (61260).	+\$4,240,760
Establish a Citywide training fund (53030).	+\$35,000
Establish a training and meeting fund for the development of Enterprise Services staff (53080).	+\$10,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Enterprise Services
CODE: 551

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	131,222	153,281	410,844	463,382	639,485	—
51021 Overtime	208	193	1,060	5,000	8,000	—
52010 Regular Earnings - Part Time	19,130	21,562	27,320	—	—	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	131,729	142,619	411,320	403,164	509,997	—
TOTAL PERSONNEL	282,289	317,655	850,544	871,546	1,157,482	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	140	140	260	260	1,000	—
53030 Education and Training	—	—	—	50,000	35,000	—
53070 Reimbursed Mileage	—	—	200	200	200	—
53080 Training and Meeting	—	—	—	5,000	10,000	—
53090 Uniform and Shoes	787	667	760	6,900	1,200	—
53091 Vehicle Operations	3,200	3,082	3,800	3,800	3,800	—
61130 Delivery Service	4,226	4,309	5,600	5,600	5,600	—
61260 Insurance - General	—	—	—	—	4,240,760	—
63250 Office Supplies	37,391	42,338	46,000	49,000	49,000	—
63310 Postage	40,058	49,448	55,000	55,000	55,000	—
63520 Special Supplies	34,788	37,085	37,500	37,500	41,200	—
65080 Office Furniture and Fixtures	1,722	2,037	15,640	15,640	14,600	—
65130 Rent Office Equipment	3,691	3,670	5,320	5,320	4,520	—
67060 Cellular Phone	365	47	300	2,400	2,400	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	126,368	142,823	170,380	236,620	4,464,280	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	408,657	460,478	1,020,924	1,108,166	5,621,762	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Property Control
CODE: 552

ACTIVITY DESCRIPTION

This activity is performed by Enterprise Services, which provides purchasing coordination of non-capitalized equipment (single or grouping of items \$1,000 to \$10,000) and of capitalized equipment (single items in excess of \$10,000), along with the maintenance of status records for items classified as City capital property costing over \$10,000. Expenditures in this cost center are allocated to the Equipment Replacement Fund.

ACTIVITY OBJECTIVES

1. Assign property control numbers and tags to all equipment purchased at \$10,000 or more and maintain a complete fixed assets file.
2. Provide City Departments annual reports indicating all capital equipment items assigned to each cost center and update these reports as required for inventory control and surplus equipment tracking.
3. Maintain any maintenance contracts assigned to Property Control.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in anticipated equipment purchases under \$10,000 for Non-cap Expenditures – Furniture, Fixtures & Office Equipment (69950).	-\$10,130
Decrease in anticipated equipment purchases under \$10,000 for Non-cap Expenditures - Machinery (69970).	-\$18,000
Increase in equipment purchases under \$10,000 for Furniture, Fixtures and Office Equipment (79050).	+\$27,550
Decrease in anticipated expenditures for Motor Vehicles (79060).	-\$130,350
Decrease in anticipated expenditures for Machinery and Equipment (79070).	-\$474,350

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Property Control
CODE: 552

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
TOTAL PERSONNEL	—	—	—	—	—	—
OPERATIONS AND MAINTENANCE						
61340 Outside Services	—	—	—	—	—	—
65080 Office Furniture and Fixtures	41,321	35,426	33,000	33,000	35,400	—
65130 Rent Office Equipment	—	—	—	—	—	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	94,702	68,689	10,130	10,130	—	—
69960 Non-Cap Expenditures - Vehicles	—	(100)	—	—	—	—
69970 Non-Cap Expenditures - Machinery	282,501	176,832	18,000	31,860	—	—
TOTAL OPERATIONS AND MAINTENANCE	418,524	280,847	61,130	74,990	35,400	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	14,389	—	32,450	37,610	60,000	—
79060 Motor Vehicles	89,022	512,687	439,150	1,166,770	308,800	—
79070 Machinery and Equipment	603,030	179,051	1,360,500	1,636,210	886,150	—
TOTAL CAPITAL OUTLAY	706,441	691,738	1,832,100	2,840,590	1,254,950	—
ACTIVITY TOTAL	1,124,965	972,585	1,893,230	2,915,580	1,290,350	—

DEPARTMENTAL ACTIVITY DETAIL

PROPERTY CONTROL EQUIPMENT DETAIL

DEPARTMENT: Administrative Services
ACTIVITY: Property Control
CODE: 552

AREA	EQUIPMENT DESCRIPTION	69950 NON-CAP FF&E	69970 NON-CAP MACHINERY	79050 FF&E	79060 MOTOR VEHICLES	79070 EQUIP. & MACHINERY
341	Sewer Manhole Cover Lifter	—	—	—	—	10,000
343	Shop Welder	—	—	—	—	10,500
343	Tire Balancer	—	—	—	—	17,550
353	Water Truck	—	—	—	125,000	—
354	Infield Groomer	—	—	—	—	54,000
354	Riding Mower	—	—	—	—	32,000
354	Sand Groomer	—	—	—	—	49,500
354	Tow Behind Blower	—	—	—	—	22,600
422	3-Door Refrigerator	—	—	19,500	—	—
441	Sideline Chairs for the Community Gymnasiums	—	—	25,000	—	—
451	Fixed ALPR Cameras (Phase 3)	—	—	—	—	325,000
451	Community Safety Officer Vehicles (2)	—	—	—	133,800	—
452	Code Enforcement Truck	—	—	—	50,000	—
561	Network Switches (Core Replacements)	—	—	—	—	70,000
561	Plotter Replacements	—	—	—	—	40,000
571	Replacement Dance Floor for Cerritos Library Skyline Room	—	—	15,500	—	—
651	Cyclorama Lighting Fixtures	—	—	—	—	30,000
651	Handheld Radio Fleet Replacement	—	—	—	—	65,000
651	Lighting Control Console	—	—	—	—	85,000
651	Stage Communications Equipment	—	—	—	—	30,000
651	Video Display and Processing Equipment	—	—	—	—	45,000
PROPERTY CONTROL EQUIP. DETAIL TOTAL		—	—	60,000	308,800	886,150

DEPARTMENT: Public Works
ACTIVITY: Water Operations

AREA	EQUIPMENT DESCRIPTION ¹¹	69950 NON-CAP FF&E	69970 NON-CAP MACHINERY	79050 FF&E	79060 MOTOR VEHICLES	79070 EQUIP. & MACHINERY
364	Tilt Plate Trailer	—	—	—	—	20,000
WATER EQUIP. DETAIL TOTAL		—	—	—	—	20,000

¹¹ Equipment in this detail section is budgeted in [Water Production and Distribution \(363\)](#) and [Water Operations \(364\)](#).

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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Innovation and Technology
CODE: 561

ACTIVITY DESCRIPTION

The Innovation and Technology (IT) Division plays a critical role in advancing the City's operational efficiency and effectiveness through the adoption of innovative technologies to enhance service delivery and community services. A primary focus of the division is IT governance by way of strategic alignment, risk management, resource management, performance management, compliance, decision-making processes, and stakeholder engagement. Additionally, execution of comprehensive cyber security frameworks, including the development and enforcement of IT policies and strategies to safeguard the City's data and critical infrastructure, are vital. Additionally, the division successfully manages information and operational technology, including but not limited to business continuity, disaster recovery, incident response, network and server infrastructure, voice over internet protocol (VoIP) telephony, supervisory control and data acquisition (SCADA), and audio-video technology, through effective project management.

ACTIVITY GOALS AND OBJECTIVES

1. Strategic planning of the City's innovation and technology to facilitate enhanced services to the Cerritos community through the IT Management Maturity Model.
2. Develop an artificial intelligence framework and policy to facilitate the appropriate use while mitigating risks through employee training and awareness. Implement artificial intelligence within the City's enterprise application portfolio and network security frameworks.
3. Enhance fiscal transparency through the implementation of the Tyler Technologies Enterprise Resource Planning software.
4. Enhance workplace productivity by migrating to the full Microsoft Office 365 Suite and leveraging enhanced collaboration tools.
5. Enhance the City's planning and permitting process through the implementation of the Tyler Technologies Enterprise Permitting and License software

ACTIVITY WORKLOAD STATISTICS	2023-2024 ACTUAL	2024-2025 ESTIMATED	2025-2026 FORECASTED
Helpdesk tickets opened/closed/percent resolved	2204/2195/99.6	2191/2174/99.2	2200/2189/99.5
Percentage of Helpdesk tickets resolved during initial contact	64 %	64 %	70 %
Top Helpdesk ticket category	Software-30.0%	Software-27.4%	Software-27%
Virus/Malware Helpdesk tickets/successful breach/remediation	2/0/2-1%	4/0/4 <-1%	5/0/5<-1%

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Electronic Information due to (61170).	+\$63,700
Increase in Professional Services to facilitate the ongoing development of the City's Geographical Information Systems (GIS) program and the City's facility security monitoring (61430)	+\$95,000
Increase in Temporary Help to facilitate a digitization initiative project (61580)	+\$80,000
Increase in Computer Supplies due to contractual software subscriptions and support costs (63110).	+\$217,350
Decrease in Computer Software due to a transfer to the Capital Improvement Program of expenditure related to Strategic Objective G5.5 to modernize the City's Enterprise Resource Planning software (63121).	-\$400,000
Increase in Office Furniture and Fixtures due to anticipated increases in data center infrastructure maintenance costs (65080).	+\$14,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Innovation and Technology
CODE: 561

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	684,965	800,996	930,432	967,643	1,198,367	—
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	620,870	730,092	902,520	873,232	999,065	—
TOTAL PERSONNEL	1,305,835	1,531,088	1,832,952	1,840,875	2,197,432	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	5,400	—	—	—	—	—
53020 Dues and Publications	1,045	1,704	2,800	2,800	2,800	—
53070 Reimbursed Mileage	45	136	500	500	500	—
53080 Training and Meeting	5,229	4,063	20,300	20,300	20,300	—
61130 Delivery Service	—	—	50	50	50	—
61170 Electronic Information	215,524	205,356	221,000	231,700	284,700	—
61430 Professional Services	62,739	76,777	130,500	205,350	225,500	—
61580 Temporary Help	—	23,305	—	95,000	80,000	—
63110 Computer Supplies	495,017	546,928	626,550	625,350	843,900	—
63121 Computer Software	—	—	400,000	—	—	—
63250 Office Supplies	791	1,148	1,000	1,000	10,000	—
63520 Special Supplies	4,877	5,080	5,000	5,000	5,000	—
65080 Office Furniture and Fixtures	120,382	120,829	146,000	116,000	160,000	—
67060 Cellular Phone	3,600	3,550	4,200	4,200	5,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	227,249	143,398	236,000	231,000	229,000	—
69970 Non-Cap Expenditures - Machinery	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	1,141,898	1,132,274	1,793,900	1,538,250	1,866,750	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	2,447,733	2,663,362	3,626,852	3,379,125	4,064,182	—

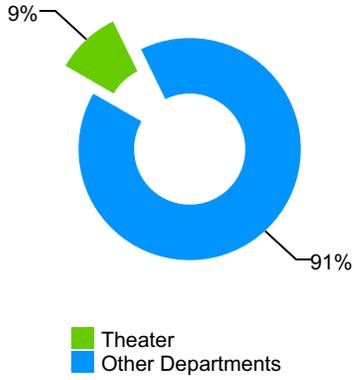
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THEATER

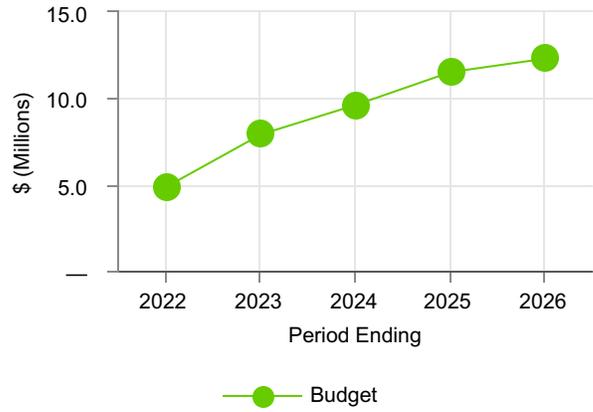
THEATER

Graphical Budget Data

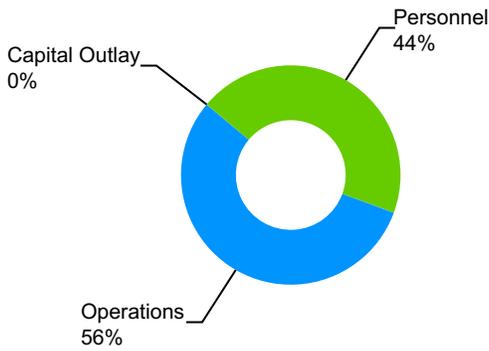
Percent of Operating Budget



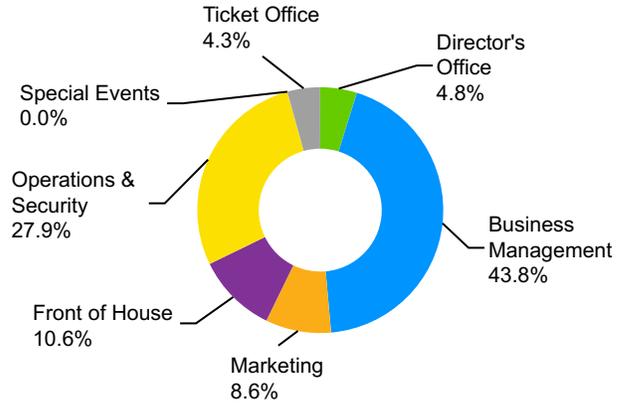
Budget History



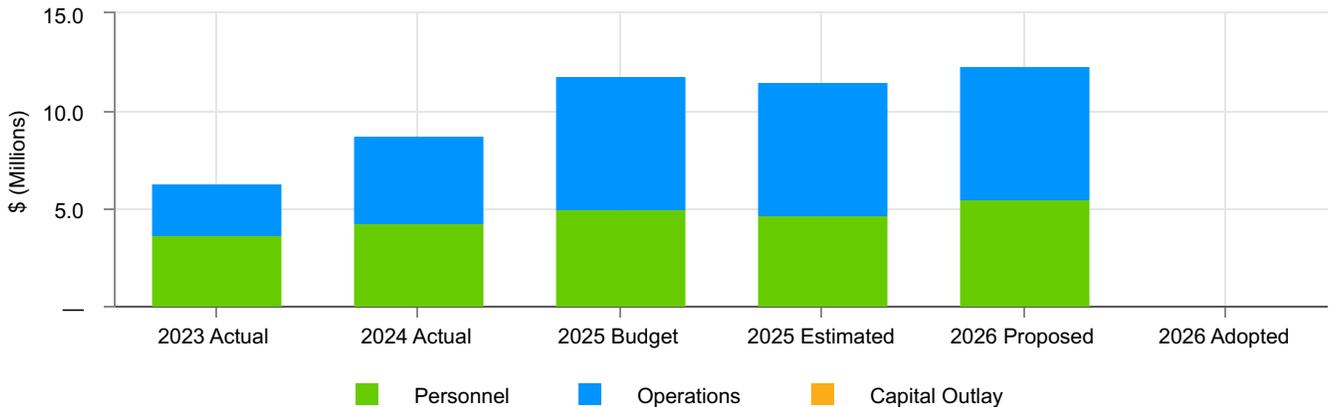
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Theater

CODE: 600

OVERVIEW COMMENTARY

The Theater Department operates Cerritos Center for the Performing Arts (CCPA), a City-owned facility designed to promote the enjoyment and cultural enrichment of the community through the performing arts and contribute to the positive public relations image of the City of Cerritos through its innovative design and programming. In an effort to enhance and enrich the social, educational, and cultural environment for the Cerritos community, the Theater Department works to present a diverse mix of commercial performances each year as a presenter of music, dance, theater and educational programs. Additionally, the Theater Department provides coordination and support for City-wide events and for many local and regional community organizations seeking to use the multi-purpose CCPA event facilities, professional event staff, and industry-leading equipment which are accessible to the public.

As a regional attraction, CCPA has the added benefit of serving as an economic development tool for the City, which is used to attract, retain, and grow local business for the purposes of generating sales tax and transient occupancy tax revenues from retail-commercial and hotel developments in Cerritos. CCPA remains a centerpiece within the Cerritos community and is considered to be a world-class landmark in Southern California with a strategic and central location, midway between downtown Los Angeles and south Orange County.

The award-winning theater facilities at CCPA feature modern entertainment production systems and a flexible seating and performance space ranging from the 1,800-seat Large Arena venue, to the 1,400-seat Lyric Theater, to the 900-seat Drama setting. CCPA's theater can be reconfigured into six (6) different primary venues, making it suitable for a variety of performances and special events:

- Lyric Theater
- Drama
- Concert Hall
- Large Arena
- Cabaret
- In-the-Round

This multi-purpose facility also provides several unique event spaces, meeting rooms, catering facilities, and outdoor locations serving to meet the needs of the patrons, special event clients, and the community.

ACTIVITY SUMMARY

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
CLASSIFICATION						
Personnel Expense	3,665,600	4,299,609	5,014,301	4,692,751	5,472,403	—
Operations and Maintenance	2,687,278	4,505,499	6,784,950	6,832,000	6,830,000	—
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	6,352,878	8,805,108	11,799,251	11,524,751	12,302,403	—

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Theater

CODE: 600

SUBSIDIZED EVENTS COMMENTARY

Through Theater Department operations, the City subsidizes a number of organizations and activities that use CCPA facilities, staff, and equipment for various events. The following page is a summary of subsidized events for Fiscal Year 2024-25.

For the upcoming Fiscal Year 2025-26, it is expected that the following requests will be received:

- Cerritos Resident Clubs (A Groups) - 2-4 events. Resident Clubs (A Groups) are given 6 hours of room usage at no charge and pay 70% of all labor and equipment plus any additional hours at the normal rate. The subsidy is expected to be approximately \$8,000 to \$16,000.
- City Hosted Events (includes off-site events) - 22 events. The subsidy is expected to be approximately \$188,000.

In addition to those events listed above, the CCPA offers Cerritos residents a 15% discount off of the hourly event room rates and Cerritos businesses a 10% discount off of the hourly event room rates.

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Theater

CODE: 600

SUBSIDIZED EVENTS ACTIVITY SUMMARY

FISCAL YEAR 2024-25

(Booked through April 8, 2025 and estimated through June 30, 2025)

	Facility Rental Rate	Equipment Rental Rate	Labor Costs	CCPA Subsidy	<u>Estimated</u> Community Served
Arts Education					
Rumpelstiltskin	\$ 6,700	\$ 3,000	\$ 7,493	\$ 17,193	800
Hip Hop Nutcracker	6,700	3,000	4,540	14,240	650
The Spirit of Harriet Tubmen	6,700	3,000	6,130	15,830	500
David Gonzalez: Finding North	6,700	3,000	8,801	18,501	450
Underneath a Magical Moon	6,700	3,000	6,269	15,969	2,250
Jazz Reach	6,700	3,000	12,782	22,482	250
A-Groups (Resident Clubs)					
Lifestream Global	3,600	792	—	4,392	170
Whitney High	3,600	—	—	3,600	200
City Hosted Events at CCPA					
Senior Center Volunteer Dinner	4,200	—	1,640	5,840	150
Supervisor Hahn Event (2/13/25)	3,000	1,450	2,152	6,602	30
Community Conversation (2/22/25)	3,000	—	2,508	5,508	30
PW Holiday Luncheon	3,000	2,000	1,710	6,710	60
Employee Recognition and Holiday Luncheon	10,500	2,000	3,851	16,351	300
Martin Luther King Day Ceremony	3,000	950	4,516	8,466	330
Mayoral Transition	12,500	1,250	20,366	34,116	450

DEPARTMENTAL ACTIVITY OVERVIEW

FISCAL YEAR 2024-25 (continued)

	Facility Rental Rate	Equipment Rental Rate	Labor Costs	CCPA Subsidy	<u>Estimated</u> Community Served
City Hosted Events at Various Sites					
Summer Concerts in the Park	\$ —	\$ 4,000	\$ 4,750	\$ 8,750	1,500
Summer Concerts in the Park	—	4,000	4,750	8,750	1,500
Summer Concerts in the Park	—	4,000	4,750	8,750	1,500
Summer Concerts in the Park	—	4,000	4,750	8,750	1,500
Summer Concerts in the Park	—	4,000	4,750	8,750	1,500
Summer Concerts in the Park	—	4,000	4,750	8,750	1,500
Summer Concerts in the Park	—	4,000	4,990	8,990	1,500
Summer Concerts in the Park	—	4,000	4,990	8,990	1,500
Summer Concerts in the Park	—	4,000	4,990	8,990	1,500
Halloween Festival Los Cerritos Center	—	550	425	975	3,000
Veterans Day Ceremony	—	2,000	2,397	4,397	400
Tree Lighting Ceremony	—	5,000	5,125	10,125	1,500
Strategic Planning Commission Meeting	—	1,750	1,370	3,120	50
City Talent Showcase	—	1,500	925	2,425	50
Memorial Day Ceremony	—	2,000	2,158	4,158	400
City Projects & Facility Maintenance					
Interdepartmental Office Use	19,890			19,890	
Facility painting, repairs, and maintenance on behalf of Public Works	—	7,500	183,750	191,250	—
Total	\$ 106,490	\$ 82,742	\$ 322,378	\$ 511,610	25,520

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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Office of the Director
CODE: 611

ACTIVITY DESCRIPTION

The Office of the Director is responsible for the administration and management of the Theater Department, which operates Cerritos Center for the Performing Arts. The Director is responsible for planning, directing, and coordinating the programs of the various activities within the department including Business Management, Special Events Services, Box Office, Performance Management, Front of House, and Operations and Security. Division managers within the department report directly to the Director, who, in turn, is responsible to the City Manager for ensuring that all departmental programs are implemented efficiently, effectively, and economically, in accordance City practices and procedures.

ACTIVITY OBJECTIVES

1. To maintain the establishment of Cerritos Center for the Performing Arts as a world-class performing arts center and organization.
2. To streamline staffing, organizational policies, and procedures.
3. To program a variety of performing arts events including music, dance, and theater.
4. To expand fundraising efforts.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Office of the Director
CODE: 611

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	142,198	180,720	260,330	249,010	310,340	—
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52015 Special Project Earnings - Part Time	—	—	—	—	—	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	127,155	161,217	234,295	221,244	261,976	—
TOTAL PERSONNEL	269,353	341,937	494,625	470,254	572,316	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,200	—	—	—	—	—
53080 Training and Meeting	5,629	15,145	15,000	15,000	20,000	—
61050 Bank Charges and Fees	—	—	—	—	—	—
61130 Delivery Service	—	—	—	—	—	—
61290 Marketing Expense	—	—	—	—	—	—
67060 Cellular Phone	550	600	600	600	600	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	9,379	15,745	15,600	15,600	20,600	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	278,732	357,682	510,225	485,854	592,916	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Business Management
CODE: 621

ACTIVITY OBJECTIVES

1. To provide general administrative support to all Theater Department cost centers.
2. To assist in the preparation and monitoring of the Theater Department's annual operating budget.
3. To ensure that all Theater Department financial transactions are accomplished in accordance with City policies and procedures.
4. To ensure that all Theater Department financial matters are accomplished in the most efficient and cost effective manner possible.
5. To coordinate various business management activities for the Theater Department including performance contracting, artist payments, show settlements, grant applications, and analytics.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Program Expenses due to a reduction in artist buyout projections(61440).	-\$182,500
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
 ACTIVITY: Business Management
 CODE: 621

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	99,188	107,132	253,740	224,082	278,106	—
52400 Employee Benefits	106,166	116,191	235,978	207,487	240,933	—
TOTAL PERSONNEL	205,354	223,323	489,718	431,569	519,039	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	2,113	9,446	11,600	12,600	16,550	—
61130 Delivery Service	231	424	500	1,500	1,500	—
61360 Permit Fees	52,893	78,212	90,700	90,700	90,700	—
61380 Printing	1,168	153	1,500	1,500	1,500	—
61430 Professional Services	58,223	86,060	6,500	18,500	6,500	—
61440 Program Expense	214,174	194,376	407,500	275,000	225,000	—
63121 Computer Software	—	—	—	—	—	—
63250 Office Supplies	499	111	1,000	1,000	1,000	—
63310 Postage	10,000	10,000	5,000	10,000	10,000	—
63410 Program Expenses and Supplies	1,694,300	2,952,975	4,500,000	4,022,000	4,500,000	—
63510 Signage / Flags / Display	1,152	3,243	3,000	3,000	3,000	—
63520 Special Supplies	6,181	2,373	4,000	4,000	4,000	—
67060 Cellular Phone	600	600	600	1,100	1,200	—
69090 Miscellaneous Reimbursements	3,573	1,004	2,000	2,000	2,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	1,597	899	5,000	5,000	5,000	—
TOTAL OPERATIONS AND MAINTENANCE	2,046,704	3,339,876	5,038,900	4,447,900	4,867,950	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	2,252,058	3,563,199	5,528,618	4,879,469	5,386,989	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater

ACTIVITY: Performance Marketing & Sales

CODE: 631

ACTIVITY OBJECTIVES

1. Increase ticket sales for performances at the Cerritos Center for the Performing Arts through direct mail marketing pieces, mass media and digital advertising, and social media channels.
2. Quantitatively measure effectiveness of marketing pieces and advertising and adjust plans for maximum effectiveness.
3. Conduct ongoing news media public relations outreach to promote publication and broadcast of listings, feature articles, and performance reviews to promote ticket sales.
4. Provide marketing design and support to promote facility rental sales.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Performance Marketing & Sales
CODE: 631

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	—	—	—	—	—	—
52400 Employee Benefits	521	1,207	—	—	—	—
TOTAL PERSONNEL	521	1,207	—	—	—	—
OPERATIONS AND MAINTENANCE						
53070 Reimbursed Mileage	—	—	100	—	—	—
53080 Training and Meeting	—	—	—	—	—	—
61130 Delivery Service	—	—	—	—	—	—
61290 Marketing Expense	74,277	187,061	750,000	950,000	750,000	—
61380 Printing	21,224	40,394	—	—	—	—
61430 Professional Services	—	25,995	300,000	300,000	300,000	—
63250 Office Supplies	—	—	300	—	—	—
63270 Photo Film and Processing	111	293	500	—	—	—
63310 Postage	126,566	187,065	—	—	—	—
63510 Signage / Flags / Display	6,730	3,461	9,000	9,000	9,000	—
63520 Special Supplies	250	—	100	—	—	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	229,158	444,269	1,060,000	1,259,000	1,059,000	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	229,679	445,476	1,060,000	1,259,000	1,059,000	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater

ACTIVITY: Front of the House Management (FOH)

CODE: 641

ACTIVITY OBJECTIVES

1. To provide a welcoming environment and experience for all Cerritos Center for the Performing Arts guest artists and audiences.
2. To ensure that every patron is treated with respect and attention, and is invited to return to the Cerritos Center for the Performing Arts in the future.
3. To coordinate the CCPA Arts Ambassador (volunteer) program through scheduling, communications, and recruitment.
4. To coordinate rentals for a variety of special events in various conference, meeting and banquet facilities for individuals, community groups, businesses and other outside users.
5. To ensure that all Front of House activities are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Front Of House Expenses due to anticipated reduction in artist hospitality and catering requirements (61240).	-\$20,000
Increase in Professional Services expenses to provide adequate EMT services and coverage for performances open to the public (61430)	+\$12,500

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater

ACTIVITY: Front of the House Management (FOH)

CODE: 641

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	137,288	152,566	273,510	284,924	406,713	—
51021 Overtime	9,872	17,441	10,000	10,000	10,000	—
52010 Regular Earnings - Part Time	228,421	261,235	319,162	283,405	349,950	—
52021 Overtime Earnings - Part Time	2,198	1,624	1,000	1,000	1,000	—
52400 Employee Benefits	219,630	242,721	425,796	335,267	429,527	—
TOTAL PERSONNEL	597,409	675,587	1,029,468	914,596	1,197,190	—
OPERATIONS AND MAINTENANCE						
53070 Reimbursed Mileage	12	41	100	100	100	—
53090 Uniform and Shoes	—	3,005	2,500	2,500	4,000	—
61130 Delivery Service	—	45	—	—	—	—
61240 Front of the House Expense	60,696	129,163	90,000	90,000	70,000	—
61340 Outside Services	300	206	500	500	500	—
61430 Professional Services	7,924	23,266	17,500	30,000	30,000	—
63250 Office Supplies	—	81	200	200	200	—
63510 Signage / Flags / Display	—	100	100	100	100	—
63520 Special Supplies	—	82	100	100	100	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	68,932	155,989	111,000	123,500	105,000	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	666,341	831,576	1,140,468	1,038,096	1,302,190	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Operations and Security
CODE: 651

ACTIVITY OBJECTIVES

1. To produce all Cerritos Center for the Performing Arts events to the highest standards of technical and aesthetic excellence.
2. To operate Cerritos Center for the Performing Arts facilities and equipment, including the building reconfiguration systems safely and efficiently, commensurate with the highest industry standards.
3. To support other citywide events through deployment, installation, and operation of Theater equipment including lighting and sound.
4. To provide a safe and secure environment for all Cerritos Center for the Performing Arts artists, clients, and audiences.
5. To ensure that all Cerritos Center for the Performing Arts event production and security operations are accomplished in the most efficient and cost effective manner possible, and in compliance with City policies related to access control and patron safety.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Uniforms and Shoes Expenses to comply with requirements set forth in the Union MOU (61340).	+\$15,000
Increase in Production Expense due to anticipated demands in production supplies and rentals associated with the upcoming performances (61410).	+\$80,000
Increase in Professional Services Expenses due to the costs associated with contracted enhanced security services and contracted technical services "overhire" labor for upcoming performances (61430).	+\$205,000
Decrease in Non-Cap Expenditures - FF&E Expenses due to fewer needs in equipment replacement for the upcoming year (69950). -\$40,000	-\$40,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
 ACTIVITY: Operations and Security
 CODE: 651

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	515,284	569,647	570,740	498,066	612,217	—
51021 Overtime	31,149	54,636	57,750	57,750	57,750	—
52010 Regular Earnings - Part Time	679,889	850,669	863,725	975,995	1,068,005	—
52021 Overtime Earnings - Part Time	19,138	40,501	40,000	40,000	40,000	—
52400 Employee Benefits	806,042	931,607	975,568	777,799	888,931	—
TOTAL PERSONNEL	2,051,502	2,447,060	2,507,783	2,349,610	2,666,903	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,700	—	—	—	—	—
53020 Dues and Publications	350	350	—	—	—	—
53070 Reimbursed Mileage	56	—	250	250	250	—
53080 Training and Meeting	—	—	—	—	8,500	—
53090 Uniform and Shoes	10,259	12,776	15,000	30,000	30,000	—
53091 Vehicle Operations	383	202	700	500	500	—
61130 Delivery Service	—	68	100	500	1,000	—
61340 Outside Services	48,260	204,264	18,500	10,000	10,000	—
61360 Permit Fees	—	1,100	2,200	3,300	—	—
61410 Production Expense	170,328	227,396	220,000	310,000	300,000	—
61430 Professional Services	10,251	8,983	100,000	215,000	305,000	—
63250 Office Supplies	58	8	100	100	2,000	—
63510 Signage / Flags / Display	—	—	3,000	3,000	3,000	—
63520 Special Supplies	1,476	212	2,000	1,000	2,000	—
67060 Cellular Phone	600	600	600	850	1,200	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	139,500	327,000	99,500	—
TOTAL OPERATIONS AND MAINTENANCE	244,721	455,959	501,950	901,500	762,950	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	2,296,223	2,903,019	3,009,733	3,251,110	3,429,853	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Box Office
CODE: 671

ACTIVITY OBJECTIVES

1. To provide prompt, accurate, and courteous service to patrons and guest promoters regarding all ticket orders for, or inquires about, programs at Cerritos Center for the Performing Arts.
2. To accurately account for all Cerritos Center for the Performing Arts ticket sales activity and facility revenues.
3. To coordinate the CCPA Associates Program, accurately account donor and sponsor activity, and facilitate the efficient operation of the Associates Room for donors and sponsors on performance nights.
4. To ensure that all Box Office operations are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Permit Fees due to ticketing system replacement (61360).	-\$40,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

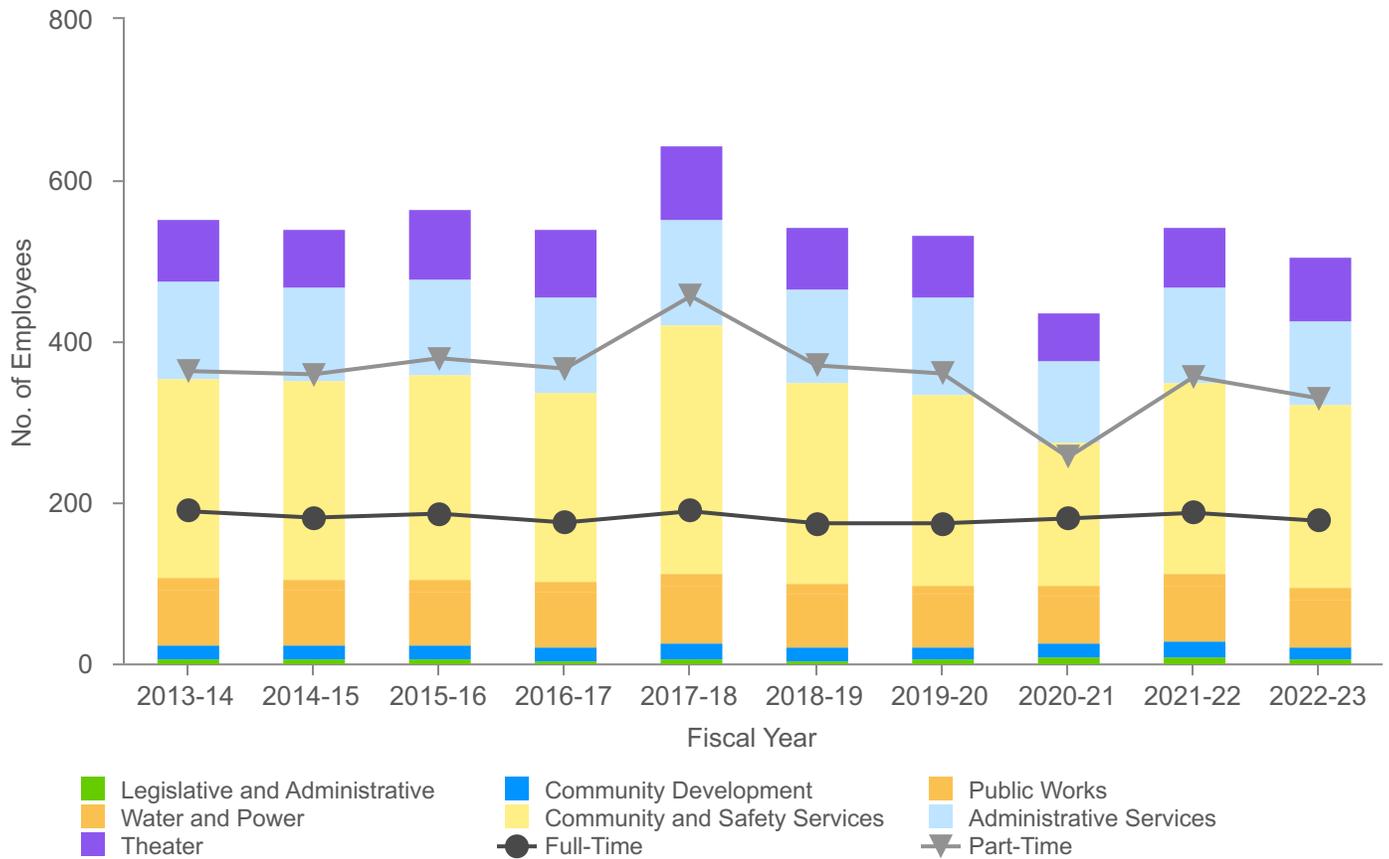
DEPARTMENT: Theater
ACTIVITY: Box Office
CODE: 671

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	143,561	115,688	81,230	85,741	92,876	—
51021 Overtime	9,849	13,957	12,720	12,720	12,720	—
52010 Regular Earnings - Part Time	174,864	236,488	194,901	272,785	258,203	—
52021 Overtime Earnings - Part Time	552	3,230	—	—	—	—
52400 Employee Benefits	211,999	240,611	203,856	155,476	153,156	—
TOTAL PERSONNEL	540,825	609,974	492,707	526,722	516,955	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	—	—	—	—
53070 Reimbursed Mileage	—	14	100	100	100	—
53080 Training and Meeting	—	—	—	—	—	—
61130 Delivery Service	—	—	200	200	200	—
61340 Outside Services	—	—	500	500	500	—
61360 Permit Fees	78,775	84,108	40,000	70,000	—	—
61430 Professional Services	1,853	2,960	5,000	5,000	5,000	—
63110 Computer Supplies	—	—	100	—	—	—
63250 Office Supplies	588	109	1,000	1,000	1,000	—
63510 Signage / Flags / Display	—	23	100	200	200	—
63520 Special Supplies	7,168	6,062	10,000	7,500	7,500	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	385	500	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	88,384	93,661	57,500	84,500	14,500	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	629,209	703,635	550,207	611,222	531,455	—

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**PERSONNEL POSITIONS
AND
CLASSIFICATION TABLES**

FULL-TIME AND PART-TIME CITY EMPLOYEES BY FUNCTION LAST TEN FISCAL YEARS



DEPARTMENT	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Legislative and Administrative	7	7	7	6	7	6	7	11	11	7
Community Development	17	17	18	17	19	17	16	16	18	15
Public Works	71	69	67	68	72	65	65	60	71	59
Water and Power	14	13	15	13	16	14	12	12	13	15
Community and Safety Services	246	248	253	234	307	248	235	177	238	228
Administrative Services	121	115	118	119	132	116	123	103	118	102
Theater	76	71	87	84	92	78	76	57	74	80
TOTAL	552	540	565	541	645	544	534	436	543	506
Full-Time	189	181	186	175	189	174	174	180	187	177
Part-Time	363	359	379	366	456	370	360	256	356	329
TOTAL	552	540	565	541	645	544	534	436	543	506

Source: City of Cerritos ACFR for year ending June 30, 2023

BUDGETED POSITIONS BY DEPARTMENT

CITY COUNCIL, COMMISSIONS, & COMMITTEES

CODE	PERSONNEL POSITIONS	BUDGETED
111	City Council	
	Council Member	5
	TOTAL POSITIONS	5
123	Fine Arts and Historical Commission	
	Commissioner	5
	TOTAL POSITIONS	5
251	Planning Commission	
	Commissioner	5
	TOTAL POSITIONS	5
461	Property Preservation Commission	
	Commissioner	5
	TOTAL POSITIONS	5
462	Parks and Recreation Commission	
	Commissioner	5
	TOTAL POSITIONS	5
441	Let Freedom Ring Committee	
	Committee Member	10
	TOTAL POSITIONS	10
451	Community Safety Committee	
	Committee Member	10
	TOTAL POSITIONS	10
TOTAL CITY COUNCIL, COMMISSIONS, & COMMITTEES		45

BUDGETED POSITIONS BY DEPARTMENT

LEGISLATIVE AND ADMINISTRATIVE

CODE	PERSONNEL POSITIONS	CLASS	GRADE	FTE ¹²
121	City Manager			
	City Manager	FT		1.0
	Senior Assistant City Manager	FT	79	1.0
	Assistant City Manager	FT	68	1.0
	Deputy City Manager	FT	68	1.0
	Executive Assistant II	FT	46	1.0
	Executive Assistant I	FT	40	1.0
	Administrative Assistant II	TPT	32	0.4
TOTAL POSITIONS				6.40
141	City Clerk			
	City Clerk	FT	74	1.0
	Assistant City Clerk	FT	60	1.0
	City Clerk Specialist	FT	43	2.0
	Administrative Assistant III	FT	35	1.0
TOTAL POSITIONS				5.0
TOTAL LEGISLATIVE AND ADMINISTRATIVE				11.4

¹² Full-Time Equivalent (FTE) represents the number of total budgeted hours divided by 2,080, the number of work hours in a year for a full-time position. This measure provides a consistent way to represent staffing levels, with temporary part-time (TPT) positions shown as a fraction of an FTE based on their budgeted hours.

BUDGETED POSITIONS BY DEPARTMENT

COMMUNITY DEVELOPMENT

CODE	PERSONNEL POSITIONS	CLASS	GRADE	FTE
211	Director's Office - Community Development			
	Director of Community Development	FT	74	1.0
	Economic Development Manager	FT	60	1.0
	Management Analyst	FT	46	1.0
	Administrative Assistant III	FT	35	1.0
	Building and Safety Technician	FT	35	2.0
	Business License Technician	FT	35	1.0
	Administrative Assistant I	FT	28	1.0
		TOTAL POSITIONS		8.0
221	Advance Planning			
	Advance Planning Manager	FT	64	1.0
	Associate Planner	FT	46	2.0
	Administrative Assistant II	FT	32	1.0
		TOTAL POSITIONS		4.0
231	Current Planning			
	Current Planning Manager	FT	64	1.0
	Senior Planner	FT	53	1.0
	Associate Planner	FT	46	3.0
	Planning Intern	TPT	19	0.4
		TOTAL POSITIONS		5.4
452	Code Enforcement			
	Code Enforcement Manager	FT	60	1.0
	Senior Code Enforcement Officer	FT	43	1.0
	Code Enforcement Officer	FT	40	3.0
	Zoning Enforcement Office	TPT	32	0.8
	Administrative Assistant I	TPT	28	0.5
		TOTAL POSITIONS		6.3
TOTAL COMMUNITY DEVELOPMENT				23.7

BUDGETED POSITIONS BY DEPARTMENT

PUBLIC WORKS

CODE	PERSONNEL POSITIONS	CLASS	GRADE	FTE
311	Director's Office - Public Works			
	Director of Public Works	FT	74	1.0
	Administrative Assistant III	FT	35	1.0
	Administrative Assistant I	FT	28	1.0
	Administrative Assistant I	TPT	28	0.7
	TOTAL POSITIONS			3.7
321	Engineering			
	Assistant City Engineer	FT	64	1.0
	Associate Civil Engineer	FT	53	1.0
	Assistant Civil Engineer	FT	49	2.0
	Public Works Inspector	FT	43	1.0
	Engineering Technician	FT	35	1.0
	Administrative Assistant II	FT	32	1.0
	Public Works Intern	TPT	19	0.3
	TOTAL POSITIONS			7.3
331	Public Works Business Operations			
	Assistant Director of Public Works	FT	68	1.0
	Management Analyst	FT	46	2.0
	TOTAL POSITIONS			3.0
341	General Maintenance			
	Maintenance Superintendent	FT	60	1.0
	Maintenance Supervisor	FT	49	1.0
	Administrative Assistant II	FT	32	1.0
	Maintenance Worker I	FT	31	2.0
	TOTAL POSITIONS			5.0
342	Street Maintenance			
	Maintenance Worker II	FT	35	1.0
	Maintenance Worker I	FT	31	1.0
	TOTAL POSITIONS			2.0
343	Vehicle Maintenance			
	Maintenance Leadworker	FT	38	1.0
	Fleet Maintenance Mechanic II	FT	35	2.0
	TOTAL POSITIONS			3.0

BUDGETED POSITIONS BY DEPARTMENT

PUBLIC WORKS (continued)

CODE	PERSONNEL POSITIONS	CLASS	GRADE	FTE
344	Facility Maintenance			
	Maintenance Administrator	FT	53	1.0
	Building Maintenance Supervisor	FT	49	1.0
	Maintenance Worker III (HVAC)	FT	38	1.0
	Maintenance Leadworker	FT	38	1.0
	Maintenance Worker II	FT	35	1.0
	Maintenance Technician	FT	34	1.0
	Maintenance Worker I	FT	31	2.0
	Custodial and Building Maintenance Worker	FT	28	5.0
	TOTAL POSITIONS			13.0
345	Swim Center Maintenance			
	Aquatics Maintenance Technician	FT	35	1.0
	TOTAL POSITIONS			1.0
351	Parks and Trees Management			
	Parks and Trees Superintendent	FT	60	1.0
	TOTAL POSITIONS			1.0
352	Median and Parkway Maintenance			
	Parks and Trees Administrator	FT	53	1.0
	TOTAL POSITIONS			1.0
353	Parkway Trees Maintenance			
	Parks and Trees Supervisor	FT	49	1.0
	Trees and Sidewalks Inspector	FT	43	1.0
	Trees Maintenance Leadworker	FT	38	1.0
	Tree Trimmer II	FT	33	2.0
	Tree Trimmer I	FT	28	4.0
	TOTAL POSITIONS			9.0
354	Parks Maintenance			
	Parks and Trees Supervisor	FT	49	1.0
	Parks Maintenance Leadworker	FT	38	2.0
	Parks Maintenance II	FT	32	10.0
	Parks Maintenance I	FT	27	11.0
	Parks Maintenance Assistant (Unskilled)	TPT	13	1.4
	TOTAL POSITIONS			25.4
355	Golf Course Maintenance			
	Parks Maintenance Leadworker	FT	38	1.0
	Parks Maintenance II	FT	32	1.0
	Parks Maintenance I	FT	27	1.0
	TOTAL POSITIONS			3.0

BUDGETED POSITIONS BY DEPARTMENT

PUBLIC WORKS (continued)

CODE	PERSONNEL POSITIONS	CLASS	GRADE	FTE
362	Water Management			
	Water Superintendent	FT	61	1.0
	Water Supervisor	FT	49	2.0
	Administrative Assistant II	FT	32	1.0
TOTAL POSITIONS				4.0
363	Water Production and Distribution			
	Water Utility Worker III	FT	38	4.0
TOTAL POSITIONS				4.0
364	Water Operations			
	Water Maintenance Lead Worker	FT	40	1.0
	Water Meter Technician	FT	35	1.0
	Water Utility Worker II	FT	35	4.0
	Water Utility Worker I	FT	31	1.0
TOTAL POSITIONS				7.0
365	Water Inspection			
	Water Quality Specialist	FT	43	1.0
TOTAL POSITIONS				1.0
368	Electric Utility Operations			
	Utility Analyst	FT	49	1.0
TOTAL POSITIONS				1.0
TOTAL PUBLIC WORKS / WATER AND POWER				94.4

BUDGETED POSITIONS BY DEPARTMENT

COMMUNITY AND CULTURAL SERVICES

CODE	PERSONNEL POSITIONS	CLASS	GRADE	FTE
411	Director's Office - Community and Cultural Services			
	Director of Community and Cultural Services	FT	74	1.0
	Administrative Assistant III	FT	35	1.0
	TOTAL POSITIONS			2.0
421	Community Participation			
	Community Services Manager	FT	60	1.0
	Administrative Assistant II	FT	32	1.0
	TOTAL POSITIONS			2.0
422	Senior Center			
	Community Services Supervisor	FT	49	1.0
	Community Services Coordinator	FT	38	3.0
	Community Services Leader IV	TPT	19	1.6
	Community Services Leader III	TPT	13	5.6
	Community Services Leader II	TPT	7	3.6
	TOTAL POSITIONS			14.8
441	Recreation Services			
	Recreation Services Superintendent	FT	64	1.0
	Recreation Services Administrator	FT	53	3.0
	Recreation Services Supervisor	FT	49	3.0
	Recreation Services Coordinator	FT	38	4.0
	Graphic Designer	FT	37	1.0
	Administrative Assistant II	FT	32	1.0
	Administrative Assistant I	FT	28	2.0
	Recreation Leader IV	TPT	19	10.6
	Recreation Leader III	TPT	13	5.2
	Recreation Leader II	TPT	7	19.1
	TOTAL POSITIONS			49.9
442	Golf Course			
	Recreation Services Coordinator	FT	38	1.0
	Recreation Leader IV	TPT	19	2.4
	Recreation Leader III	TPT	13	2.4
	Recreation Leader II	TPT	7	5.7
	TOTAL POSITIONS			11.5

BUDGETED POSITIONS BY DEPARTMENT

COMMUNITY AND CULTURAL SERVICES (continued)

CODE	PERSONNEL POSITIONS	CLASS	GRADE	FTE
443	Swim & Fitness Center			
	Recreation Services Coordinator	FT	38	2.0
	Senior Lifeguard	TPT	23	3.5
	Lifeguard/Swim Instructor	TPT	19	10.6
	Swim Instructor	TPT	13	5.4
	Recreation Leader II / Cashier	TPT	7	4.6
TOTAL POSITIONS				26.1
571	Municipal Library			
	Library Services Manager	FT	64	1.0
	Librarian II	FT	49	1.0
	Library Circulation Supervisor	FT	46	1.0
	Librarian Operations Supervisor	FT	47	1.0
	Librarian I	FT	46	3.0
	Library Events Coordinator	FT	38	1.0
	Library Security Coordinator	FT	38	1.0
	Library Circulation Coordinator	FT	38	1.0
	Graphic Designer	FT	37	1.0
	Library Facility Technician	FT	35	1.0
	Library Assistant	FT	32	3.0
	Library Clerk	FT	29	3.0
	Librarian I	TPT	46	1.9
	Library Assistant	TPT	32	1.8
	Library Clerk	TPT	29	9.1
	Security Assistant II	TPT	19	4.4
	Library Aide	TPT	13	4.8
	Library Page	TPT	7	10.0
TOTAL POSITIONS				50.0
TOTAL COMMUNITY AND CULTURAL SERVICES				156.3

BUDGETED POSITIONS BY DEPARTMENT

COMMUNITY SAFETY

CODE	PERSONNEL POSITIONS	CLASS	GRADE	FTE
451	Community Safety			
	Public Safety Manager	FT	61	1.0
	Community Safety Supervisor	FT	49	1.0
	Administrative Assistant II	FT	32	1.0
	Administrative Assistant I	FT	28	1.0
	Community Safety Officer	TPT	32	4.1
	Pedestrian Safety Assistant	TPT	32	0.8
	Administrative Assistant I	TPT	28	1.4
	Parking Enforcement Officer	TPT	23	3.0
	Crossing Guard	TPT	13	9.0
<hr/>				
		TOTAL POSITIONS		22.3
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		TOTAL COMMUNITY SAFETY		22.3

BUDGETED POSITIONS BY DEPARTMENT

ADMINISTRATIVE SERVICES

CODE	PERSONNEL POSITIONS	CLASS	GRADE	FTE
511	Director's Office - Administrative Services			
	Director of Administrative Services	FT	74	1.0
	Administrative Assistant III, Confidential	FT	35	1.0
	Administrative Assistant II, Confidential	FT	32	1.0
		TOTAL POSITIONS		3.0
521	Communications			
	Communications Manager	FT	60	1.0
	Marketing Administrator	FT	53	1.0
	Communications Specialist	FT	43	1.0
	Video Production Specialist	FT	43	1.0
	Senior Graphic Designer	FT	43	1.0
	Marketing Specialist	FT	43	1.0
	Administrative Assistant II	FT	32	1.0
		TOTAL POSITIONS		7.0
531	Finance and Budget			
	Finance and Budget Manager / City Treasurer	FT	68	1.0
	Accounting Administrator	FT	53	2.0
	Accountant	FT	47	3.0
	Budget Analyst	FT	47	1.0
	Accounting Technician	FT	35	2.0
	Account Clerk	TPT	29	0.8
		TOTAL POSITIONS		9.8
532	Water Billing			
	Accounting Technician	FT	35	1.0
	Account Clerk	TPT	29	0.8
		TOTAL POSITIONS		1.8
541	Human Resources			
	Human Resources Manager	FT	64	1.0
	Human Resources Administrator	FT	53	1.0
	Management Analyst	FT	46	1.0
	Human Resources Specialist	FT	43	1.0
	Human Resources Technician, Confidential	FT	35	1.0
	Human Resources Technician, Confidential	TPT	35	0.5
	Clerical Aide, Confidential	TPT	13	1.4
		TOTAL POSITIONS		6.9

BUDGETED POSITIONS BY DEPARTMENT

ADMINISTRATIVE SERVICES (continued)

CODE	PERSONNEL POSITIONS	CLASS	GRADE	FTE
551	Enterprise Services			
	Enterprise Services Manager	FT	64	1.0
	Performance and Risk Management Administrator	FT	53	1.0
	Management Analyst	FT	46	1.0
	Performance and Risk Specialist	FT	43	1.0
	Procurement Specialist	FT	43	1.0
	Delivery/Warehouse Assistant	FT	29	1.0
		TOTAL POSITIONS		6.0
561	Innovation and Technology			
	Innovation and Technology Manager	FT	68	1.0
	Cyber, Network, and Systems Administrator	FT	55	1.0
	Enterprise Applications Administrator	FT	53	1.0
	IT Analyst	FT	49	3.0
	IT Specialist	FT	43	4.0
		TOTAL POSITIONS		10.0
		TOTAL ADMINISTRATIVE SERVICES		44.5

BUDGETED POSITIONS BY DEPARTMENT

THEATER

CODE	PERSONNEL POSITIONS	CLASS	GRADE	FTE
611	Director's Office - Theater Department			
	Theater Executive Director	FT	74	1.0
	Administrative Assistant III	FT	35	1.0
		TOTAL POSITIONS		2.0
621	Business Management			
	Theater Deputy Director	FT	64	1.0
	Theater Administrator	FT	53	1.0
		TOTAL POSITIONS		2.0
641	Front of the House Management			
	Theater Patron Services Manager	FT	60	1.0
	Theater Patron Services Supervisor	FT	49	1.0
	House Coordinator	FT	38	1.0
	Theater Events Coordinator	FT	38	1.0
	Theater Assistant Coordinator	TPT	35	1.7
	Facility Assistant III	TPT	23	2.2
	Facility Assistant II	TPT	13	3.2
		TOTAL POSITIONS		11.1
651	Operations and Security			
	Theater Operations Manager	FT	60	1.0
	Theater Operations Supervisor	FT	49	1.0
	Theater Operations Coordinator	FT	38	1.0
	Theater Head Audio and Video	FT	37	1.0
	Theater Head Electrician and Lighting	FT	37	1.0
	Theater Head Carpenter and Rigger	FT	37	1.0
	Theater Assistant Coordinator	TPT	35	1.7
	Theater Audio Assistant	TPT	35	0.9
	Theater Carpenter Assistant	TPT	35	0.9
	Theater Electrical Assistant	TPT	35	1.3
	Stage Assistant V	TPT	31	3.4
	Stage Assistant IV	TPT	25	7.5
	Security Assistant III	TPT	19	2.5
	Stage Assistant III	TPT	19	5.6
	Security Assistant II	TPT	19	1.9
		TOTAL POSITIONS		31.7

BUDGETED POSITIONS BY DEPARTMENT

THEATER (continued)

CODE	PERSONNEL POSITIONS	CLASS	GRADE	FTE
671	Box Office			
	Box Office Coordinator	FT	38	1.0
	Theater Assistant Coordinator	TPT	35	0.9
	Box Office Teller	TPT	23	1.7
	Box Office Aide II	TPT	13	2.2
<hr/>				
		TOTAL POSITIONS		5.8
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		TOTAL THEATER		52.6

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**CITY OF CERRITOS CLASSIFICATION TABLE
2025/2026**

CLASSIFICATIONS-FULL-TIME-NON-EXEMPT	GRADE
Parks Maintenance I	27
Administrative Assistant I Custodial and Building Maintenance Worker Tree Trimmer I	28
Account Clerk Delivery/Warehouse Assistant Library Clerk	29
Assistant Aquatics Coordinator	30
Fleet Maintenance Mechanic I Maintenance Worker I Water Utility Worker I	31
Administrative Assistant II Library Assistant Parks Maintenance II	32
Tree Trimmer II	33
Purchasing Assistant	34
Accounting Technician Administrative Assistant III Aquatics Maintenance Technician Building and Safety Technician Business License Technician Engineering Technician Fleet Maintenance Mechanic I Library Facility Technician Maintenance Technician Maintenance Worker II Technician Water Meter Technician Water Utility Worker II	35
Community Safety Officer Graphic Designer Theater Head Audio and Video Theater Head Carpenter and Rigger Theater Head Electrician and Lighting	37
Community Services Coordinator Coordinator Human Services Coordinator Library Circulation Coordinator Library Events Coordinator Library Security Coordinator Maintenance Leadworker Maintenance Worker III (HVAC) Parks Maintenance Leadworker Recreation Services Coordinator Theater Box Office Coordinator Theater Events Coordinator Theater House Coordinator Theater Operations Coordinator Trees Maintenance Leadworker Water Utility Worker III	38
Assistant Planner Code Enforcement Officer Water Maintenance Leadworker	40
Communications Specialist IT Specialist Media and Marketing Specialist Procurement Specialist Public Works Inspector Senior Code Enforcement Officer Senior Graphic Designer Specialist Trees and Sidewalks Inspector Video Production Specialist Water Quality Specialist	43
Associate Planner	46
Assistant Civil Engineer	49

Note: Classifications listed may include active and inactive classifications.

**CITY OF CERRITOS CLASSIFICATION TABLE
2025/2026**

CLASSIFICATIONS-FULL-TIME EXEMPT	GRADE
Executive Assistant I	40
Analyst Executive Assistant II Librarian I Library Circulation Supervisor Management Analyst	46
Accountant Analyst Budget Analyst Library Operations Supervisor Supervisor	47
Analyst Building Maintenance Supervisor Building Systems Supervisor Community Safety Supervisor Community Services Supervisor IT Analyst Librarian II Maintenance Supervisor Parks and Trees Supervisor Recreation Services Supervisor Senior Accountant Supervisor Theater Operations Supervisor Theater Patron Services Supervisor Utility Analyst Water Supervisor	49
Accounting Administrator Administrator Associate Civil Engineer Enterprise Applications Administrator Human Resources Administrator Maintenance Administrator Marketing Administrator Parks and Trees Administrator Performance and Risk Administrator Recreation Services Administrator Senior Planner Theater Administrator	53
Administrator Cyber, Network, and Systems Administrator Senior Civil Engineer	55
Manager	58
Assistant City Clerk Code Enforcement Manager Communications Manager Community Services Manager Economic Development Manager Maintenance Superintendent Manager Parks and Trees Superintendent Superintendent Theater Operations Manager Theater Patron Services Manager	60
Manager Public Safety Manager Superintendent Water Superintendent	61
Manager Superintendent	62

**CITY OF CERRITOS CLASSIFICATION TABLE
2025/2026**

CLASSIFICATIONS-FULL-TIME EXEMPT	GRADE
Advance Planning Manager Assistant City Engineer Current Planning Manager Deputy Director Enterprise Services Manager Human Resources Manager Library Services Manager Manager Recreation Services Superintendent Superintendent Theater Deputy Director	64
Assistant City Manager Assistant Director Assistant Director of Public Works City Engineer Deputy City Manager Finance and Budget Manager/City Treasurer Innovation and Technology Manager	68
Director Director of Administrative Services Director of Community and Cultural Services Director of Community Development Director of Public Works Director of Public Works/City Engineer Theater Executive Director	74
Senior Assistant City Manager	79

Note: Classifications listed may include active and inactive classifications.

CLASSIFICATIONS-FULL-TIME CONFIDENTIAL	GRADE
Administrative Assistant I, Confidential	28
Administrative Assistant II, Confidential	32
Accounting Technician, Confidential Administrative Assistant III, Confidential Human Resources Technician, Confidential	35
City Clerk Specialist, Confidential Human Resources Specialist, Confidential Performance and Risk Specialist, Confidential	43

Note: Classifications listed may include active and inactive classifications.

CLASSIFICATIONS-PART-TIME CONFIDENTIAL	GRADE / TIER
Clerical Aide, Confidential	13 13B 13C
Administrative Assistant I, Confidential Human Resources Assistant, Confidential	28 28B 28C
Administrative Assistant II, Confidential	32 32B 32C
Human Resources Technician, Confidential	35 35B 35C

Note: Classifications listed may include active and inactive classifications.

**CITY OF CERRITOS CLASSIFICATION TABLE
2025/2026**

CLASSIFICATION APPOINTED BY CITY COUNCIL (Salary last modified 7/1/25)	SALARY
City Manager	\$24,845.00 / month

CLASSIFICATION APPOINTED BY CITY COUNCIL	GRADE
City Clerk / City Treasurer	74

CITY COUNCIL (Salary last modified 7/1/25)	SALARY
City Council	\$2,072.34 / month

**CITY OF CERRITOS CLASSIFICATION TABLE
2025/2026**

CLASSIFICATIONS-TEMPORARY-PART-TIME	GRADE/ TIER
Cashier	7
Community Services Leader II	7B
Library Page	7C
Recreation Leader II	
Parks Maintenance Assistant (Unskilled)	13
Facility Assistant II	13
Swim Instructor	13B
Box Office Aide II	13
Clerical Aide	13B
Community Services Leader III	13C
Crossing Guard	
Library Aide	
Recreation Leader III	
Lifeguard/Swim Instructor	19
	19B
Administrative Intern	19
Communications Intern	19B
Community Services Leader IV	19C
Emergency Preparedness Intern	
Engineering Intern	
Planning Intern	
Public Works Intern	
Recreation Leader IV	
Security Assistant II	
Box Office Teller	23
Parking Enforcement Officer	23B
Senior Lifeguard	
Facility Assistant III	23
Security Assistant III	23B
Stage Assistant III	23C
Stage Assistant IV	25
	25B
Administrative Assistant I	28
	28B
Custodial and Building Maintenance Worker	28
	28B
	28C
Account Clerk	29
Building & Safety Clerk	29B
Geographic Information Systems Clerk	29C
Graphic Design Artist	
IT Clerk	
Library Clerk	
Purchasing Clerk	
Stage Assistant V	31
	31B
Administrative Assistant II	32
Community Services Officer	32B
Library Assistant	32C
Pedestrian Safety Assistant	
Wardrobe/Backstage Production Assistant	
Zoning Enforcement Officer	

**CITY OF CERRITOS CLASSIFICATION TABLE
2025/2026**

CLASSIFICATIONS-TEMPORARY-PART-TIME	GRADE/ TIER
Theater Assistant Coordinator	35
Theater Audio Assistant	35B
Theater Carpenter Assistant	35C
Theater Electrical Assistant	

CLASSIFICATIONS-TEMPORARY-PART-TIME EXEMPT	GRADE
Librarian I	46

Note: Classifications listed may include active and inactive classifications.

**CLASSIFICATION STEPS
2025/2026**

CLASSIFICATION STEPS-FULL TIME NON-EXEMPT EMPLOYEES (Salary last modified 7/1/25)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
23 Hourly	26.25	26.80	27.37	28.01	28.65	29.28	29.96	30.63	31.38	32.13
23 Monthly	4,549	4,644	4,744	4,854	4,967	5,076	5,193	5,311	5,442	5,567
25 Hourly	27.37	28.01	28.65	29.28	29.96	30.63	31.38	32.13	32.83	33.54
25 Monthly	4,744	4,854	4,967	5,076	5,193	5,311	5,442	5,567	5,690	5,816
27 Hourly	28.65	29.28	29.96	30.63	31.38	32.13	32.83	33.54	34.28	35.17
27 Monthly	4,967	5,076	5,193	5,311	5,442	5,567	5,690	5,816	5,944	6,096
28 Hourly	29.28	29.96	30.63	31.38	32.13	32.83	33.54	34.28	35.17	35.92
28 Monthly	5,076	5,193	5,311	5,442	5,567	5,690	5,816	5,944	6,096	6,225
29 Hourly	29.96	30.63	31.38	32.13	32.83	33.54	34.28	35.17	35.92	36.81
29 Monthly	5,193	5,311	5,442	5,567	5,690	5,816	5,944	6,096	6,225	6,379
30 Hourly	30.63	31.38	32.13	32.83	33.54	34.28	35.17	35.92	36.81	37.57
30 Monthly	5,311	5,442	5,567	5,690	5,816	5,944	6,096	6,225	6,379	6,514
31 Hourly	31.38	32.13	32.83	33.54	34.28	35.17	35.92	36.81	37.57	38.52
31 Monthly	5,442	5,567	5,690	5,816	5,944	6,096	6,225	6,379	6,514	6,677
32 Hourly	32.13	32.83	33.54	34.28	35.17	35.92	36.81	37.57	38.52	39.34
32 Monthly	5,567	5,690	5,816	5,944	6,096	6,225	6,379	6,514	6,677	6,819
33 Hourly	32.83	33.54	34.28	35.17	35.92	36.81	37.57	38.52	39.34	40.30
33 Monthly	5,690	5,816	5,944	6,096	6,225	6,379	6,514	6,677	6,819	6,987
34 Hourly	33.54	34.28	35.17	35.92	36.81	37.57	38.52	39.34	40.30	41.27
34 Monthly	5,816	5,944	6,096	6,225	6,379	6,514	6,677	6,819	6,987	7,153
35 Hourly	34.28	35.17	35.92	36.81	37.57	38.52	39.34	40.30	41.27	42.25
35 Monthly	5,944	6,096	6,225	6,379	6,514	6,677	6,819	6,987	7,153	7,322
37 Hourly	35.92	36.81	37.57	38.52	39.34	40.30	41.27	42.25	43.20	44.23
37 Monthly	6,225	6,379	6,514	6,677	6,819	6,987	7,153	7,322	7,487	7,666
38 Hourly	36.81	37.57	38.52	39.34	40.30	41.27	42.25	43.20	44.23	45.25
38 Monthly	6,379	6,514	6,677	6,819	6,987	7,153	7,322	7,487	7,666	7,844
40 Hourly	38.27	39.30	40.31	41.33	42.31	43.35	44.43	45.59	46.62	47.97
40 Monthly	6,632	6,811	6,990	7,163	7,337	7,514	7,701	7,899	8,084	8,314
43 Hourly	41.33	42.31	43.35	44.43	45.59	46.62	47.97	49.09	50.29	51.56
43 Monthly	7,163	7,337	7,514	7,701	7,899	8,084	8,314	8,507	8,716	8,940
46 Hourly	44.43	45.59	46.62	47.97	49.09	50.29	51.56	52.88	54.22	55.46
46 Monthly	7,701	7,899	8,084	8,314	8,507	8,716	8,940	9,163	9,398	9,615
49 Hourly	47.97	49.09	50.29	51.56	52.88	54.22	55.46	56.91	58.39	59.81
49 Monthly	8,314	8,507	8,716	8,940	9,163	9,398	9,615	9,865	10,115	10,367

Note: In certain cases rounding adjustments may apply.

CLASSIFICATION STEPS-FULL TIME EXEMPT EMPLOYEES (Salary last modified 7/1/25)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
39 Hourly	37.36	38.27	39.30	40.31	41.33	42.31	43.35	44.43	45.59	46.62
39 Monthly	6,477	6,632	6,811	6,990	7,163	7,337	7,514	7,701	7,899	8,084
40 Hourly	38.27	39.30	40.31	41.33	42.31	43.35	44.43	45.59	46.62	47.97
40 Monthly	6,632	6,811	6,990	7,163	7,337	7,514	7,701	7,899	8,084	8,314
41 Hourly	39.30	40.31	41.33	42.31	43.35	44.43	45.59	46.62	47.97	49.09
41 Monthly	6,811	6,990	7,163	7,337	7,514	7,701	7,899	8,084	8,314	8,507
42 Hourly	40.31	41.33	42.31	43.35	44.43	45.59	46.62	47.97	49.09	50.29
42 Monthly	6,990	7,163	7,337	7,514	7,701	7,899	8,084	8,314	8,507	8,716
43 Hourly	41.33	42.31	43.35	44.43	45.59	46.62	47.97	49.09	50.29	51.56
43 Monthly	7,163	7,337	7,514	7,701	7,899	8,084	8,314	8,507	8,716	8,940
45 Hourly	43.35	44.43	45.59	46.62	47.97	49.09	50.29	51.56	52.88	54.22
45 Monthly	7,514	7,701	7,899	8,084	8,314	8,507	8,716	8,940	9,163	9,398

**CLASSIFICATION STEPS
2025/2026**

CLASSIFICATION STEPS-FULL TIME EXEMPT EMPLOYEES (Salary last modified 7/1/25)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
46 Hourly	44.43	45.59	46.62	47.97	49.09	50.29	51.56	52.88	54.22	55.46
46 Monthly	7,701	7,899	8,084	8,314	8,507	8,716	8,940	9,163	9,398	9,615
47 Hourly	45.59	46.62	47.97	49.09	50.29	51.56	52.88	54.22	55.46	56.91
47 Monthly	7,899	8,084	8,314	8,507	8,716	8,940	9,163	9,398	9,615	9,865
48 Hourly	46.62	47.97	49.09	50.29	51.56	52.88	54.22	55.46	56.91	58.39
48 Monthly	8,084	8,314	8,507	8,716	8,940	9,163	9,398	9,615	9,865	10,115
49 Hourly	47.97	49.09	50.29	51.56	52.88	54.22	55.46	56.91	58.39	59.81
49 Monthly	8,314	8,507	8,716	8,940	9,163	9,398	9,615	9,865	10,115	10,367
50 Hourly	49.09	50.29	51.57	52.88	54.22	55.46	56.91	58.39	59.81	61.27
50 Monthly	8,507	8,716	8,941	9,163	9,398	9,615	9,865	10,115	10,367	10,619
51 Hourly	50.29	51.56	52.88	54.22	55.46	56.91	58.39	59.81	61.27	62.82
51 Monthly	8,716	8,940	9,163	9,398	9,615	9,865	10,115	10,367	10,619	10,888
53 Hourly	56.09	57.45	58.70	60.14	61.58	63.04	64.49	66.04	67.65	69.26
53 Monthly	9,721	9,957	10,174	10,424	10,674	10,927	11,177	11,447	11,727	12,004
55 Hourly	58.70	60.14	61.58	63.04	64.49	66.04	67.65	69.26	70.95	72.59
55 Monthly	10,174	10,424	10,674	10,927	11,177	11,447	11,727	12,004	12,298	12,583
58 Hourly	63.04	64.49	66.04	67.65	69.26	70.95	72.59	74.30	76.06	77.86
58 Monthly	10,927	11,177	11,447	11,727	12,004	12,298	12,583	12,879	13,182	13,497
60 Hourly	66.04	67.65	69.26	70.95	72.59	74.30	76.06	77.86	79.80	81.65
60 Monthly	11,447	11,727	12,004	12,298	12,583	12,879	13,182	13,497	13,833	14,152
61 Hourly	67.65	69.26	70.95	72.59	74.30	76.06	77.86	79.80	81.65	83.65
61 Monthly	11,727	12,004	12,298	12,583	12,879	13,182	13,497	13,833	14,152	14,499
62 Hourly	69.26	70.95	72.59	74.30	76.06	77.86	79.80	81.65	83.65	85.67
62 Monthly	12,004	12,298	12,583	12,879	13,182	13,497	13,833	14,152	14,499	14,849
63 Hourly	70.90	72.61	74.39	76.09	77.90	79.77	81.67	83.70	85.64	87.75
63 Monthly	12,291	12,585	12,894	13,189	13,506	13,826	14,156	14,507	14,843	15,210
64 Hourly	72.59	74.30	76.06	77.86	79.80	81.65	83.65	85.67	87.73	89.85
64 Monthly	12,583	12,879	13,182	13,497	13,833	14,152	14,499	14,850	15,205	15,575
68 Hourly	80.45	82.29	84.30	86.31	88.37	90.50	92.67	94.86	97.15	99.47
68 Monthly	13,945	14,263	14,610	14,962	15,317	15,687	16,061	16,442	16,838	17,242
69 Hourly	82.29	84.30	86.31	88.37	90.50	92.67	94.86	97.15	99.47	101.81
69 Monthly	14,263	14,610	14,962	15,317	15,687	16,061	16,442	16,838	17,242	17,649
72 Hourly	88.37	90.50	92.67	94.86	97.15	99.47	101.81	104.32	106.80	109.41
72 Monthly	15,317	15,687	16,061	16,442	16,838	17,242	17,649	18,083	18,512	18,963
73 Hourly	90.48	92.66	94.86	97.14	99.47	101.86	104.32	106.83	109.40	112.04
73 Monthly	15,684	16,059	16,443	16,837	17,242	17,656	18,082	18,516	18,962	19,420
74 Hourly	92.66	94.84	97.12	99.43	101.81	104.29	106.78	109.36	112.04	114.66
74 Monthly	16,060	16,440	16,832	17,234	17,649	18,076	18,508	18,955	19,420	19,875
75 Hourly	94.84	97.12	99.43	101.81	104.29	106.78	109.36	112.04	114.66	117.45
75 Monthly	16,440	16,832	17,234	17,649	18,076	18,508	18,955	19,420	19,875	20,357
76 Hourly	97.12	99.43	101.80	104.29	106.78	109.36	112.04	114.66	117.46	120.31
76 Monthly	16,832	17,234	17,647	18,076	18,508	18,955	19,420	19,875	20,359	20,853
77 Hourly	99.46	101.79	104.28	106.80	109.36	111.99	114.70	117.43	120.31	123.24
77 Monthly	17,240	17,643	18,072	18,512	18,955	19,412	19,883	20,354	20,853	21,358
79 Hourly	101.95	104.33	106.89	109.47	112.09	114.79	117.57	120.37	123.32	126.32
79 Monthly	17,671	18,084	18,524	18,975	19,429	19,897	20,380	20,863	21,374	21,892

Note: In certain cases rounding adjustments may apply.

**CLASSIFICATION STEPS
2025/2026**

CLASSIFICATION STEPS-FULL-TIME NON-EXEMPT CONFIDENTIAL EMPLOYEES (Salary last modified 7/1/25)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
28 Hourly	29.28	29.96	30.63	31.38	32.13	32.83	33.54	34.28	35.17	35.92
28 Monthly	5,076	5,193	5,311	5,442	5,567	5,690	5,816	5,944	6,096	6,225
30 Hourly	30.63	31.38	32.13	32.83	33.54	34.28	35.17	35.92	36.81	37.57
30 Monthly	5,311	5,442	5,567	5,690	5,816	5,944	6,096	6,225	6,379	6,514
32 Hourly	32.13	32.83	33.54	34.28	35.17	35.92	36.81	37.57	38.52	39.34
32 Monthly	5,567	5,690	5,816	5,944	6,096	6,225	6,379	6,514	6,677	6,819
35 Hourly	34.28	35.17	35.92	36.81	37.57	38.52	39.34	40.30	41.27	42.25
35 Monthly	5,944	6,096	6,225	6,379	6,514	6,677	6,819	6,987	7,153	7,322
37 Hourly	35.92	36.81	37.57	38.52	39.34	40.30	41.27	42.25	43.20	44.23
37 Monthly	6,225	6,379	6,514	6,677	6,819	6,987	7,153	7,322	7,487	7,666
38 Hourly	36.81	37.57	38.52	39.34	40.30	41.27	42.25	43.20	44.23	45.25
38 Monthly	6,379	6,514	6,677	6,819	6,987	7,153	7,322	7,487	7,666	7,844
43 Hourly	41.33	42.31	43.35	44.43	45.59	46.62	47.97	49.09	50.29	51.56
43 Monthly	7,163	7,337	7,514	7,701	7,899	8,084	8,314	8,507	8,716	8,940

Note: In certain cases rounding adjustments may apply.

CLASSIFICATION STEPS-TEMPORARY PART-TIME CONFIDENTIAL EMPLOYEES (Salary last modified 7/1/25)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
13 Hourly	20.81	21.33	21.88	22.42	22.98	23.55	24.12	24.73	25.35	26.00
13B Hourly	20.21	20.62	21.04	21.45	21.89	22.31	22.77	23.22	23.68	24.15
13C Hourly	19.61	20.01	20.41	20.81	21.24	21.66	22.11	22.53	22.98	23.45

28 Hourly	30.91	31.59	32.33	33.14	33.83	34.63	35.39	36.20	37.09	37.85
28B Hourly	28.77	29.39	30.07	30.83	31.44	32.24	32.91	33.67	34.52	35.18
28C Hourly	27.33	27.96	28.64	29.39	30.03	30.80	31.48	32.24	33.08	33.76

32 Hourly	33.98	34.73	35.56	36.35	37.25	38.09	39.02	39.89	40.80	41.71
32B Hourly	31.61	32.32	33.09	33.81	34.61	35.39	36.29	37.08	37.95	38.81
32C Hourly	30.16	30.87	31.64	32.37	33.19	33.97	34.83	35.64	36.51	37.34

35 Hourly	36.35	37.26	38.09	39.02	39.84	40.81	41.68	42.70	43.77	44.76
35B Hourly	33.81	34.62	35.39	36.29	37.04	37.96	38.77	39.70	40.69	41.65
35C Hourly	32.37	33.21	33.97	34.83	35.60	36.52	37.32	38.27	39.28	40.22

Note: In certain cases rounding adjustments may apply.

CLASSIFICATION STEPS-TEMPORARY PART-TIME EMPLOYEES (Salary last modified 7/1/25)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
7 Hourly	19.34	19.72	20.12	20.53	20.93	21.34	21.79	22.21	22.67	23.11
7B Hourly	19.03	19.23	19.42	19.60	19.81	20.01	20.21	20.41	20.62	20.81
7C Hourly	18.76	18.96	19.15	19.34	19.52	19.72	19.93	20.13	20.32	20.54
13 Hourly	20.81	21.33	21.88	22.42	22.98	23.55	24.12	24.73	25.35	26.00
13B Hourly	20.21	20.62	21.04	21.45	21.89	22.31	22.77	23.22	23.68	24.15
13C Hourly	19.61	20.01	20.41	20.81	21.24	21.66	22.11	22.53	22.98	23.45
19 Hourly	24.02	24.61	25.25	25.84	26.57	27.21	27.86	28.54	29.34	29.97
19B Hourly	22.36	22.89	23.49	24.02	24.68	25.30	25.88	26.52	27.25	27.88
19C Hourly	20.92	21.47	22.07	22.58	23.25	23.90	24.47	25.08	25.83	26.45

CLASSIFICATION STEPS-TEMPORARY PART-TIME CONFIDENTIAL EMPLOYEES (Salary last modified 7/1/25)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
23 Hourly	27.69	28.29	28.88	29.54	30.23	30.90	31.59	32.33	33.08	33.81
23B Hourly	25.74	26.29	26.87	27.47	28.11	28.73	29.39	30.07	30.76	31.43
23C Hourly	24.32	24.88	25.43	26.02	26.67	27.32	27.96	28.64	29.30	30.01

25 Hourly	28.88	29.54	30.23	30.90	31.59	32.33	33.08	33.81	34.63	35.53
25B Hourly	26.87	27.47	28.11	28.73	29.39	30.07	30.76	31.43	32.24	33.04
25C Hourly	25.43	26.02	26.67	27.32	27.96	28.64	29.30	30.01	30.80	31.61
28 Hourly	30.91	31.59	32.33	33.14	33.83	34.63	35.39	36.20	37.09	37.85
28B Hourly	28.77	29.39	30.07	30.83	31.44	32.24	32.91	33.67	34.52	35.18
28C Hourly	27.33	27.96	28.64	29.39	30.03	30.80	31.48	32.24	33.08	33.76
29 Hourly	31.78	32.45	33.28	33.98	34.73	35.56	36.35	37.25	38.09	39.02
29B Hourly	29.56	30.18	30.94	31.61	32.32	33.09	33.81	34.61	35.39	36.29
29C Hourly	28.11	28.77	29.54	30.16	30.87	31.64	32.37	33.19	33.97	34.83

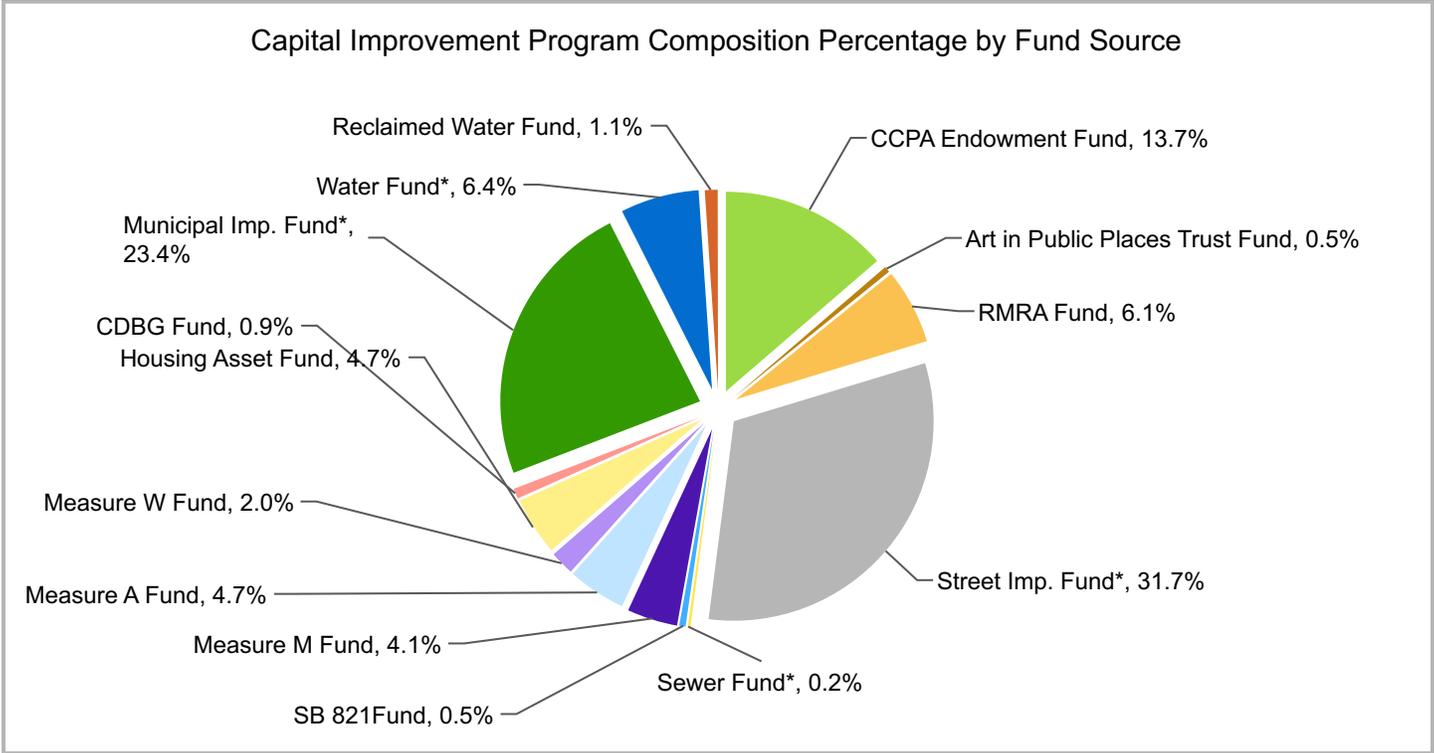
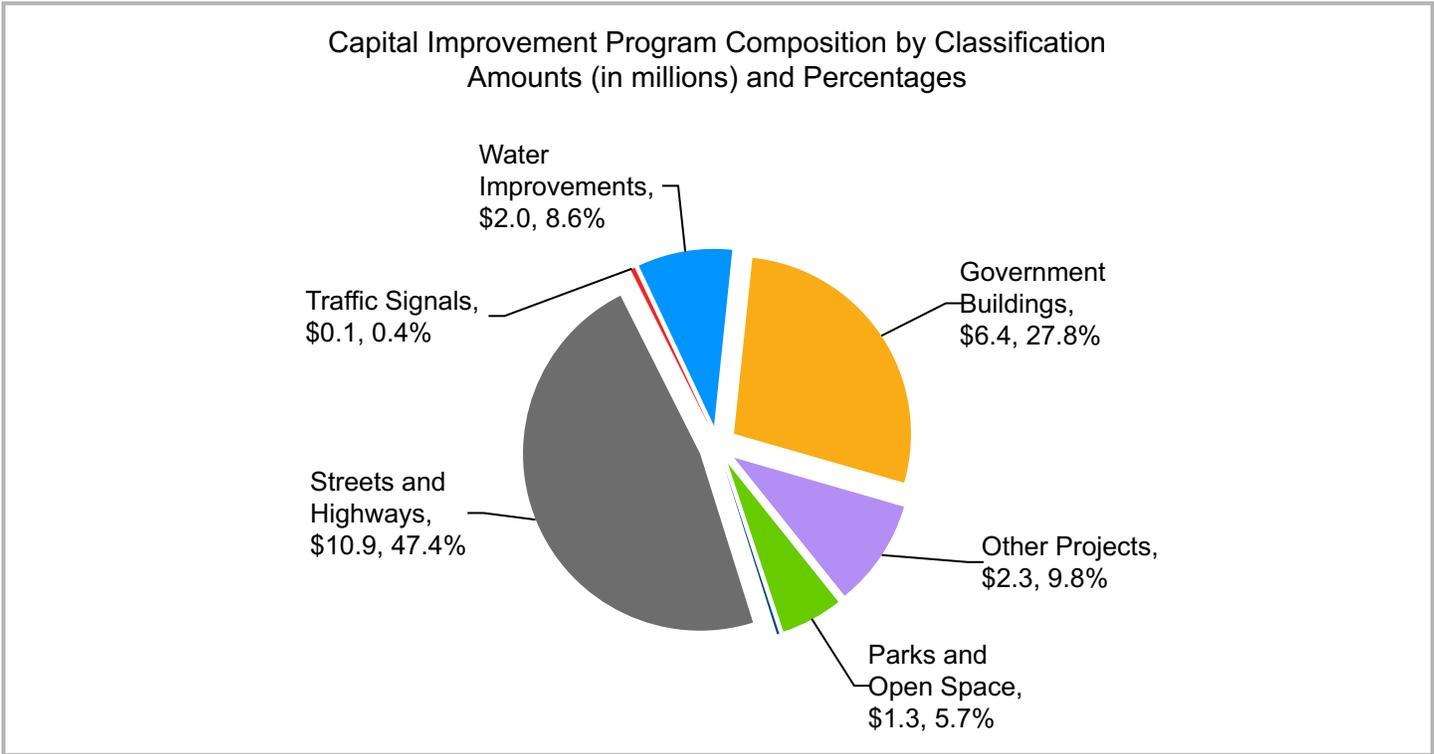
31 Hourly	33.28	33.98	34.73	35.56	36.35	37.25	38.09	39.02	39.89	40.80
31B Hourly	30.94	31.61	32.32	33.09	33.81	34.61	35.39	36.29	37.08	37.95
31C Hourly	29.54	30.16	30.87	31.64	32.37	33.19	33.97	34.83	35.64	36.51
32 Hourly	33.98	34.73	35.56	36.35	37.25	38.09	39.02	39.89	40.80	41.71
32B Hourly	31.61	32.32	33.09	33.81	34.61	35.39	36.29	37.08	37.95	38.81
32C Hourly	30.16	30.87	31.64	32.37	33.19	33.97	34.83	35.64	36.51	37.34
35 Hourly	36.35	37.26	38.09	39.02	39.84	40.81	41.68	42.70	43.77	44.76
35B Hourly	33.81	34.62	35.39	36.29	37.04	37.96	38.77	39.70	40.69	41.65
35C Hourly	32.37	33.21	33.97	34.83	35.60	36.52	37.32	38.27	39.28	40.22
40 Hourly	40.66	41.68	42.70	43.80	44.87	46.00	47.13	48.34	49.54	50.79
40B Hourly	37.80	38.77	39.70	40.73	41.73	42.81	43.83	44.94	46.07	47.21
40C Hourly	36.36	37.32	38.27	39.30	40.29	41.37	42.41	43.50	44.64	45.80
42 Hourly	42.69	43.77	44.84	45.87	47.06	48.24	49.40	50.79	51.98	53.24
42B Hourly	39.69	40.69	41.69	42.67	43.78	44.87	45.95	47.21	48.35	49.53
42C Hourly	38.25	39.28	40.26	41.24	42.32	43.45	44.49	45.8	46.92	48.09
46 Hourly	44.43	45.59	46.62	47.97	49.09	50.29	51.56	52.88	54.22	55.46

Note: In certain cases rounding adjustments may apply.

City of Cerritos
Financial Program: 2025-2026
Capital Improvement Program

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

FUND SOURCE AND ACTIVITY CLASSIFICATION COMPOSITIONS FOR FY 2025-26



* See Fund pages for General Fund transfer activity

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

OVERVIEW COMMENTARY

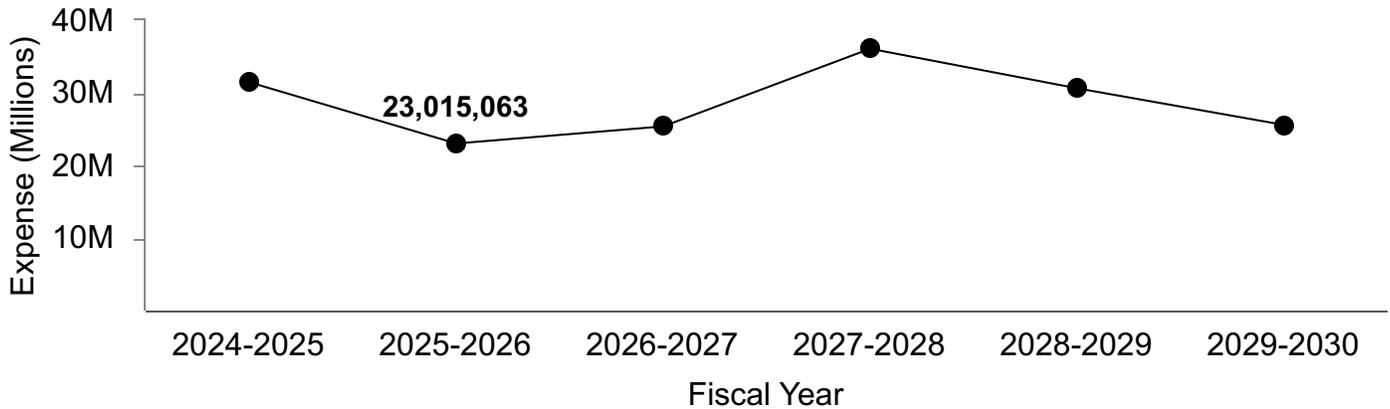
The City first adopted a five-year Capital Improvement Program (CIP) in FY 1973-74 to support long-range infrastructure planning. While project priorities and funding needs have evolved over time, the City has maintained steady progress toward its long-range capital improvement goals.

The CIP categorizes projects by type and prioritizes them based on critical need. Funding is allocated to support reasonable and controlled growth. Projects that could not be scheduled within current funding constraints are included in the Unfunded Projects List ([Appendix A](#)) for future consideration.

As in prior years, funding is included for projects scheduled to begin within the fiscal year. Estimated costs for future projects, including inflationary adjustments, are incorporated into the four-year outlook. The CIP reflects the City's current assessment of infrastructure needs based on available resources and management priorities.

ACTIVITY CLASSIFICATION SUMMARY

CIP YEAR END ESTIMATE & 5-YEAR PLAN



CLASSIFICATION	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	TOTAL EXPENSE
Government Buildings	3,792,578	6,400,000	650,000	650,000	150,000	150,000	11,792,578
Other Projects	6,736,125	2,254,500	300,000	—	50,000	0	9,340,625
Parks and Open Space	2,395,993	1,305,000	1,305,000	5,305,000	5,305,000	5,305,000	20,920,993
Sewer Improvements	311,000	50,000	50,000	50,000	50,000	50,000	561,000
Streets and Highways	13,737,616	10,915,563	11,675,000	14,675,000	14,675,000	14,675,000	80,353,179
Traffic Signals	70,000	100,000	100,000	100,000	100,000	100,000	570,000
Water Improvements	4,418,780	1,990,000	11,290,000	15,290,000	10,290,000	5,290,000	48,568,780
TOTAL	31,462,092	23,015,063	25,370,000	36,070,000	30,620,000	25,570,000	172,107,155

CAPITAL IMPROVEMENT PROGRAM FUND SOURCES BY PROJECT

		2025-2026	Municipal	Municipal	CCPA	Art	Measure
		Total	(Gen. Fund)*	Reimb.	Endow		"A"
		Budget	410	410	112	115	231
GOVERNMENT BUILDINGS <i>(Budgeted in Fund 410)</i>							
24205	ANNUAL CITYWIDE FACILITY LED LIGHT CONVERSION	100,000	100,000				
26204	CERRITOS CENTER FOR THE PERFORMING ARTS ACCESSIBILITY RAMPS, HANDRAILS, AND LIGHTING	500,000	500,000				
12706	CERRITOS CENTER FOR THE PERFORMING ARTS ROOF REPLACEMENT	2,900,000			2,900,000		
26203	CITYWIDE FACILITY CONDITION ASSESSMENT	350,000	350,000				
12703	CIVIC CENTER HVAC REPLACEMENT AND APPURTENANT IMPROVEMENTS	2,500,000	2,500,000				
23215	LIBRARY SKYLINE ROOM IMPROVEMENTS	50,000	50,000				
TOTAL GOVERNMENT BUILDINGS		6,400,000	3,500,000	—	2,900,000	—	—

		2025-2026	Municipal	Municipal	Art	Housing	Street
		Total	(Gen. Fund)*	Reimb.		Asset	Reimb.
		Budget	410	410	115	280	211
OTHER PROJECTS <i>(Budgeted in Fund 410)</i>							
26702	ASSET MANAGEMENT PROGRAM	75,000	75,000				
23701	CITYWIDE FACILITY NETWORK INFRASTRUCTURE (In conjunction with Arterial Street Rehabilitation Project)	1,000,000	1,000,000				
26701	FLEET REPLACEMENT MASTER PLAN	75,000	75,000				
25702	HISTORICAL COW "MILKING TIME" SCULPTURE	104,500			104,500		
21701	PROPOSED MIXED-USE/RESIDENTIAL INFILL DEVELOPMENT	1,000,000				1,000,000	
TOTAL OTHER PROJECTS		2,254,500	1,150,000	—	104,500	1,000,000	—

		2025-2026	Municipal	Municipal	CDBG	Measure
		Total	(Gen. Fund)*	Reimb.		"A"
		Budget	410	410	290	231
PARKS AND OPEN SPACE <i>(Budgeted in Fund 410)</i>						
23109	ANNUAL GOLF COURSE REFURBISHMENT	25,000	25,000			
10073	CITYWIDE PLAYGROUND IMPROVEMENTS	25,000	25,000			
23106	CITYWIDE PLAYGROUND RESURFACING PROGRAM	100,000	100,000			
23101	HERITAGE PARK PLAY ISLAND RENOVATION	1,000,000				1,000,000
26101	PICNIC SHELTER RENOVATIONS AT VARIOUS PARKS	155,000	155,000			
TOTAL PARKS AND OPEN SPACE		1,305,000	305,000	—	—	1,000,000

		2025-2026	Sewer	Measure
		Total	(Gen. Fund)*	"W"
		Budget	214	232
SEWER IMPROVEMENTS <i>(Budgeted in Fund 214)</i>				
18001	BIENNIAL REHABILITATION/REPLACEMENT OF SEWER LIFT STATIONS	50,000	50,000	
TOTAL SEWER IMPROVEMENTS		50,000	50,000	—

* See Fund pages for General Fund transfer activity

CAPITAL IMPROVEMENT PROGRAM FUND SOURCES BY PROJECT

		2025-2026	Street	Street	SB821	RMRA	Measure	CDBG	Trash
		Total	(Gen. Fund)*	Reimb.			"M"		Franchise
		Budget	211	211	215	210	220	290	212
STREETS AND HIGHWAYS <i>(Budgeted in Fund 410)</i>									
13746	ANNUAL ARTERIAL LANDSCAPING AT VARIOUS LOCATIONS	250,000	250,000						
23303	ANNUAL ARTERIAL STREET REHABILITATION	4,000,000	3,000,000						1,000,000
24304	ANNUAL RESIDENTIAL PARKWAY TREE AND SIDEWALK INSPECTION AND REPAIR PROGRAM	500,000	500,000						
20702	ANNUAL RESIDENTIAL PINE TREE REFORESTATION PROGRAM	700,000	700,000						
14088	ANNUAL RESIDENTIAL STREET REHABILITATION	3,000,000				1,295,074	871,885		833,041
13054	ANNUAL SIDEWALK CURB AND GUTTER REHABILITATION	1,500,000	1,500,000						
13086	ANNUAL WHEELCHAIR ACCESSIBLE RAMPS	109,500			109,500				
24302	CDBG-FUNDED CURB RAMP/ SIDEWALK REPAIRS AT CERRITOS TOWNE CENTER	181,063						181,063	
13715	DEL AMO BOULEVARD BRIDGE REPLACEMENT (DESIGN AND ENVIRONMENTAL CLEARANCE SERVICES)	675,000		675,000					
TOTAL STREETS AND HIGHWAYS		10,915,563	5,950,000	675,000	109,500	1,295,074	871,885	181,063	1,833,041

		2025-2026	Municipal	Municipal	Street	AQMD	Measure
		Total	(Gen. Fund)*	Reimb.	(Gen. Fund)*	Fund	"M"
		Budget	410	410	211	216	220
TRAFFIC SIGNALS <i>(Budgeted in Fund 410)</i>							
19401	ANNUAL TRAFFIC SAFETY CORRIDOR IMPROVEMENTS	100,000			100,000		
TOTAL TRAFFIC SIGNALS		100,000	—	—	100,000	—	—

* See Fund pages for General Fund transfer activity

		2025-2026	Water	Water	Water	Reclaim.	Measure
		Total	(Gen. Fund)*	Def. Rev.	Reimb.	Water	"W"
		Budget	510	510	510	550	232
WATER IMPROVEMENTS							
<i>(Water budgeted in Fund 510, Reclaimed Water budgeted in 550)</i>							
17709	ANNUAL MISCELLANEOUS RECLAIMED WATER CONVERSIONS	25,000				25,000	
17007	ANNUAL NPDES IMPLEMENTATION PROGRAM	115,000					115,000
17100	ANNUAL VALVE REPLACEMENT PROGRAM	150,000	150,000				
17028	BETTENCOURT RECLAIMED WATER LINE REPAIR AND TERMINATION	200,000				200,000	
23502	C-4 WELL SITE CHLORINE ROOM MODIFICATIONS	1,000,000	1,000,000				
26501	CITYWIDE CATCH BASIN RETROFIT	300,000					300,000
24502	WELL DESANDER REPLACEMENT	200,000	200,000				
TOTAL WATER IMPROVEMENTS		1,990,000	1,350,000	—	—	225,000	415,000

FUND SOURCE AND ACTIVITY CLASSIFICATION SUMMARIES

FUNDING SOURCES

112	CCPA Endowment Fund	2,900,000
115	Art in Public Places Trust Fund	104,500
210	RMRA Fund	1,295,074
211	Street Imp. Fund*	6,050,000
211	Street Imp. Fund (Reimbursement)	675,000
212	Trash Franchise Fund	1,833,041
214	Sewer Fund*	50,000
216	AQMD Fund	—
215	SB 821Fund	109,500
220	Measure M Fund	871,885
231	Measure A Fund	1,000,000
232	Measure W Fund	415,000
280	Housing Asset Fund	1,000,000
290	CDBG Fund	181,063
410	Municipal Imp. Fund*	4,955,000
410	Municipal Imp. Fund (Reimbursement)	—
510	Water Fund*	1,350,000
510	Water Fund (Deferred Revenue)	—
510	Water Fund (Reimbursement)	—
550	Reclaimed Water Fund	225,000
TOTAL FUNDING SOURCES		23,015,063

ACTIVITY CLASSIFICATION

1001	Government Buildings	6,400,000
1002	Other Projects	2,254,500
1003	Parks and Open Space	1,305,000
1004	Sewer Improvements	50,000
1005	Streets and Highways	10,915,563
1006	Traffic Signals	100,000
1007	Water Improvements	1,990,000
TOTAL ACTIVITY CLASSIFICATION		23,015,063

* See Fund pages for General Fund transfer activity

GOVERNMENT BUILDINGS



Cerritos Library located at the Cerritos Civic Center

ANNUAL CITYWIDE FACILITY LED LIGHT CONVERSION

This project provides for the replacement of fluorescent lighting technology at City facilities with LED lighting fixtures. As a result of AB 2208, fluorescent lamps are no longer supplied after January 1, 2025.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
24205	100,000	100,000	100,000	100,000	100,000	100,000

ANNUAL CITYWIDE FACILITY PAINTING PROGRAM

This project provides for ongoing painting of City facilities.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
24206	100,000	—	50,000	50,000	50,000	50,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CERRITOS CENTER FOR THE PERFORMING ARTS ACCESSIBILITY RAMPS, HANDRAILS, AND LIGHTING

This project provides for the addition of accessibility enhancements at various areas of CCPA to further assist staff, clients, patrons, and volunteers.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
26204	—	500,000	—	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS CARPET REPLACEMENT

This project provides for the replacement of carpet in several areas of the theater.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
12068	200,000	—	—	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS ENHANCED AIR CONDITIONING FOLLOW SPOT BOOTH

This project provides for air conditioning improvements to the theater's follow spot booth.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
25208	55,000	—	—	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS LIGHTING SYSTEM REPLACEMENT

This project provides for the replacement of the CCPA Unison lighting control system in the three main areas of the facility, which is beyond its service life and not repairable.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
24201	38,335	—	—	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS MOVEMENT SYSTEM PLC REPLACEMENT

This project provides for the replacement of the main Programmable Logic Controller (PLC), which is the primary custom control system that operates the floor elevators (lifts), seating towers, and seating wagons.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
24202	150,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CERRITOS CENTER FOR THE PERFORMING ARTS OPERATIONAL IMPROVEMENTS

This project provides for operational improvements and emergency maintenance to the Cerritos Center for the Performing Arts, including safety upgrades, installation of wall braces, construction of guard railings and air casters.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
12021	75,000	—	—	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS PRO-TOWER SAFETY UPGRADES

This project provides for safety upgrades to the two pro-towers, which will reduce the time and personnel required for configuration changes, resulting in an estimated annual labor reduction of 108 hours.

Funding Source: CCPA Endowment Fund

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
23201	249,064	—	—	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS REFURBISH/REPLACE THEATER BOX SEATS

This project provides for design consulting and refurbishment/replacement of the original 400 CCPA theater box seat arm chairs that are 30 years old.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
24204	195,004	—	—	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS ROOF REPLACEMENT

This project provides for the replacement of the roof on the Cerritos Center for the Performing Arts as well as replacement of the exterior rooftop lighting with more efficient LED lighting technology.

Funding Source: Shuttered Venue Operators Grant and CCPA Endowment Fund Reserves

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
12706	—	2,900,000	—	—	—	—

CITY HALL SECURITY IMPROVEMENTS

This project provides for the design, construction, and installation of various storefronts, security doors, and other facility security enhancements at City Hall.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
23204	131,596	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CITYWIDE FACILITY CONDITION ASSESSMENT

This project involves a comprehensive inventory and evaluation of all City buildings and facilities in accordance with City of Cerritos Strategic Plan Objective No. 3.4. The assessment will serve as a master planning document, including the inspection of structural components, mechanical systems, electrical systems, and architectural features. It will provide a prioritized list of recommended projects to address deferred maintenance, ensure public health and safety, and comply with building regulations.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
26203	—	350,000	—	—	—	—

CIVIC CENTER HVAC REPLACEMENT AND APPURTENANT IMPROVEMENTS

This project will fund the design, repair, and installation of HVAC equipment in City Hall and the Council Chamber, as well as the refurbishment of decorative fountains at the Sheriff's Station, which are part of the HVAC system. It also includes replacing ceiling tiles and making interior improvements to enhance workspace efficiency. These upgrades address deferred maintenance and replace the aging HVAC system, which is beyond its useful design life.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
12703	176,833	2,500,000	—	—	—	—

CIVIC CENTER PARKING STRUCTURE REHABILITATION

This project provides for the replacement of the waterproof membrane and miscellaneous repairs to the Civic Center parking structure.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
22209	106,500	—	—	—	—	—

CORPORATE YARD ROOF REPLACEMENT

This project provides for the replacement of the Corporate Yard roof and roof screens, which are over 40 years old.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
18204	7,247	—	—	—	—	—

LIBRARY CARPET REPLACEMENT

This project provides for the replacement of carpet in the 21st Century Area (second floor) of the Cerritos Library.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
22203	63,288	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

LIBRARY EMERGENCY LIGHTING REHABILITATION

This project provides for the rehabilitation of the Cerritos Library's emergency lighting system, including the replacement of lights, ballasts and backup batteries.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
24207	20,913	—	—	—	—	—

LIBRARY HVAC SYSTEM REPAIRS

This project provides for repairs to the Cerritos Library's HVAC system.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
24208	50,000	—	—	—	—	—

LIBRARY SKYLINE ROOM IMPROVEMENTS

This project provides for the replacement of non-functioning movable wall panels, blackout and screen roller shades, and fabric wall coverings in the Cerritos Library Skyline Room.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
23215	25,000	50,000	—	—	—	—

LIBRARY WINDOWS REPAIR

This project provides for the resealing of the Cerritos Library's windows to prevent water from entering the building through leaks.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
24209	75,000	—	—	—	—	—

SECURITY EQUIPMENT REPLACEMENT FOR CITY FACILITIES

This project provides for the replacement of outdated security equipment at City facilities, including access control, intrusion/fire alarm, surveillance cameras, software and storage.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
18205	167,000	—	—	—	—	—

SENIOR CENTER EXTERIOR IMPROVEMENTS

This project provides for exterior painting and refurbishment of the exterior trellises, gazebo, woodwork, benches, and other architectural features at the Cerritos Senior Center at Pat Nixon Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
12725	150,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

SENIOR CENTER WROUGHT IRON FENCING AND BUILDING REPAIRS & PAINTING

This project provides for repairs and re-painting of the wrought iron fencing and building features at the Senior Center.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
23213	79,279	—	—	—	—	—

SHERIFF'S STATION KITCHEN AND BREAK ROOM REFURBISHMENT

This project provides for the refurbishment of the Sheriff's Station kitchen and break room.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
24210	72,763	—	—	—	—	—

SHERIFF'S STATION OPERATIONAL IMPROVEMENTS

This project provides for operational improvements and emergency maintenance to the Sheriff Station, including interior painting, carpet replacement, and locker replacement.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
23214	10,105	—	—	—	—	—

SHERIFF'S STATION PATIO DECK REFURBISHMENT

This project provides for the refurbishment of the Sheriff's Station patio deck.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
22207	200,000	—	—	—	—	—

SWIM/FITNESS CENTER REHABILITATION

This project provides for the replacement of the boiler, roof, and architectural components at the Swim/Fitness Center.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
20201	1,294,651	—	500,000	500,000	—	—

GOVERNMENT BUILDINGS

	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
Activity Total	3,792,578	6,400,000	650,000	650,000	150,000	150,000

OTHER PROJECTS



Cerritos Sculpture Garden

ASSET MANAGEMENT PROGRAM

This project, as part of City of Cerritos Strategic Plan Objective No. 3.5, will create a master plan for managing the City's assets, including an inventory, maintenance and replacement schedules, and strategies to address deferred maintenance and ensure compliance with regulations. It will incorporate a software component to optimize performance, minimize risks, and prioritize public health and safety, while supporting the City's long-term goals.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
26702	—	75,000	—	—	—	—

BIENNIAL ARTERIAL PAVEMENT REPORT

This project provides for the biennial inspection of arterial streets.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
27703	—	—	50,000	—	50,000	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Other Projects

CITYWIDE FACILITY NETWORK INFRASTRUCTURE

In connection with the arterial street rehabilitation project, this facility network infrastructure project will implement the opportunistic phased building of a secure fiber optic network through the installation of conduit, pull boxes, interconnects, and all associated infrastructure to connect City facilities in support of City operations, such as Water Department (SCADA), building automation, traffic signal management, surveillance cameras, internet based phone system, office networking, and all future Smart City initiatives.

Funding Source: Housing Asset Fund

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
23701	575,000	1,000,000	—	—	—	—

CITYWIDE WATER FEATURE IMPROVEMENTS

This project provides for improvements to select City water features in need of significant repair. Improvements include pump replacement, motor replacement, and necessary electrical and structural work.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
25701	50,000	—	—	—	—	—

ENTERPRISE PERMITTING AND LICENSING SOFTWARE UPGRADE

This project provides for a critical software upgrade to the City's Enterprise Permitting and Licensing (EPL). Existing software is no longer supported and poses a Cyber Security risk due to a lack of software updates for many years. Additionally, this software upgrade aligns with the City of Cerritos Strategic Plan Objective No. 5.3.

Funding Source: Municipal Improvement Fund (General Fund); potential funding sources could include the housing asset and equipment replacement fund.

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
25704	1,268,750	—	—	—	—	—

ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM UPGRADE

This project provides for a software upgrade to the Enterprise Resource Planning (ERP) system and aligns with the City of Cerritos Strategic Plan Objective No. 5.5.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
25703	800,000	—	—	—	—	—

FLEET REPLACEMENT MASTER PLAN

This project, aligned with City of Cerritos Strategic Plan Objective No. 3.2, will develop a Fleet Replacement Master Plan to assess the City's fleet condition, age, maintenance costs, and efficiency. It will address deferred maintenance, enhance safety, ensure regulatory compliance, and establish a systematic replacement schedule to improve long-term cost-effectiveness.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
26701	—	75,000	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Other Projects

HISTORICAL COW "MILKING TIME" SCULPTURE

This project provides for the commission of a historical cow art piece as a part of the Art in Public Places Program.

Funding Source: Art in Public Places

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
25702	279,875	104,500	—	—	—	—

PROPOSED MIXED-USE/RESIDENTIAL INFILL DEVELOPMENT

This project provides for various activities related to the future development of housing in the City of Cerritos, including affordable housing in accordance with State law. Such activities include, but are not limited to, the acquisition of land, conceptual design and project planning, specific plan development, economic analysis, environmental review, processing and reviewing entitlements, and construction and improvements. See Appendix E for more information.

Funding Source: Housing Asset Fund

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
21701	3,400,000	1,000,000	—	—	—	—

PUBLIC SAFETY PUBLIC ART PROJECT

This project provides for the design and installation of a public art project that will pay tribute to public safety services, located at the entrance area of the Cerritos Sheriff Station.

Funding Source: Art in Public Places Fund

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
22701	320,000	—	—	—	—	—

SCULPTURE GARDEN IMPROVEMENTS

This project provides for the construction of improvements in the Cerritos Sculpture Garden including art pieces, landscape restoration, paving repairs, sculpture signage replacement, replastering, lighting, and irrigation repairs/ replacement.

Funding Source: Art in Public Places Fund and Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
19125	42,500	—	—	—	—	—

STORMWATER AND DRAINAGE MASTER PLAN

This project will provide a citywide inventory and assessment of the City's stormwater and drainage infrastructure. The assessment supports the City's Strategic Plan Goal #3- Assess and Maintain Infrastructure and will serve as a master planning document. It will provide a prioritized list of recommended projects to address drainage issues and deferred maintenance, ensure public health and safety, and comply with stormwater regulations.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
27702	—	—	250,000	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Other Projects

OTHER PROJECTS						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
Activity Total	6,736,125	2,254,500	300,000	—	50,000	—

PARKS AND OPEN SPACE



Cerritos Iron-Wood Nine Golf Course

ANNUAL GOLF COURSE REFURBISHMENT

This project provides for improvements at Iron-Wood Nine Golf Course which may include the refurbishment of the greens, fairways and tee boxes. This project has been combined with Capital Project No. 23110, Golf Course Tee Box Renovation.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
23109	25,319	25,000	25,000	25,000	25,000	25,000

CERRITOS PARK EAST PICNIC SHELTER #1 TABLE REFURBISHMENT

This project provides for the painting of the picnic tables located at shelter #1 at Cerritos Park East.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
25101	75,000	—	—	—	—	—

CITYWIDE PARK IRRIGATION CONTROLLER REPLACEMENT

This project provides for the replacement of existing irrigation controllers at various parks with new network-connected irrigation controllers that would allow for City staff to remotely regulate irrigation use for the purpose of conserving valuable potable and reclaimed water resources.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
24104	20,901	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

CITYWIDE PLAYGROUND IMPROVEMENTS

This project provides for various repairs to playground equipment pieces.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
10073	35,500	25,000	25,000	25,000	25,000	25,000

CITYWIDE PLAYGROUND RESURFACING PROGRAM

This project provides for the maintenance and installation of playground color coat resurfacing at various City parks.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
23106	50,000	100,000	100,000	100,000	100,000	100,000

GRIDLEY PARK EAST PLAYGROUND REFURBISHMENT

This project provides the replacement of the east playground equipment at Gridley Park.

Funding Source: Municipal Improvement Fund (General Fund) and Insurance Settlement

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
24105	420,000	—	—	—	—	—

HERITAGE PARK PLAY ISLAND RENOVATION

This project will provide for the design and construction of renovated play areas, pathways, and associated improvements at the Heritage Park Play Island. The Island was last renovated in the late 1990s and reopened in 2002. This project was formerly titled Heritage Park Island and Lake Improvements (Erosion Mitigation) and has been combined with Capital Project No. 23102, Heritage Park Play Island Playground Equipment Replacement. Implementation of this project is contingent upon the approval of funding by the Los Angeles County Regional Park and Open Space District.

Funding Source: Municipal Improvement Fund (General Fund) and Municipal Reimbursement (pending confirmation of grant, Measure "A")

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
23101	300,000	1,000,000	1,000,000	5,000,000	5,000,000	5,000,000

LIBERTY PARK RACQUETBALL COURT REHABILITATION

This project provides for exterior repairs, repainting, and the replacement of the roof and wood flooring for three of the racquetball courts at Liberty Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
23115	49,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

LIBERTY PARK SOUTH PICKLEBALL COURT INSTALLATION

This project provides for the demolition of a concrete pad and installation of new landscape material and turf. This project was formerly titled Liberty Park South Picnic Shelter Replacement.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
10804	12,200	—	—	—	—	—

PICNIC SHELTER RENOVATIONS AT VARIOUS PARKS

This project provides for the replacement of the picnic shelters at Frontier Park, Sunshine Park, and Westgate Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
26101	—	155,000	155,000	155,000	155,000	155,000

REPLACEMENT OF PARK AMENITIES

This project provides for the replacement of picnic tables, hot coal containers, BBQs, etc. at City parks.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
20114	100,000	—	—	—	—	—

SPORTS COMPLEX FENCING REFURBISHMENT

This project provides for the refurbishment of the perimeter fence at the Cerritos Sports Complex. This project was formerly titled Sports Complex Fencing and Netting Refurbishment; the netting refurbishment was completed in FY 2019-2020.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
20106	106,328	—	—	—	—	—

SPORTS COMPLEX MAINTENANCE AREA SECURITY ENHANCEMENT

This project provides for the construction of a tubular steel security fence on top of an existing six-foot-high block wall in an outdoor equipment storage area and an overhead awning to protect the City-owned equipment at the Sports Complex.

Funding source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
24103	24,510	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

SPORTS COMPLEX SOIL RESTORATION, LASER GRADE AND SOD INSTALLATION

This project provides for the importing of soil and grading of sports fields 3, 5, and 6 at the Sports Complex. This project was formerly titled Sports Complex Laser Grade and Sod Installation.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
23118	1,177,235	—	—	—	—	—

PARKS AND OPEN SPACE

	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
Activity Total	2,395,993	1,305,000	1,305,000	5,305,000	5,305,000	5,305,000

SEWER IMPROVEMENTS



Carmenita Sewer Lift Station

BIENNIAL REHABILITATION/REPLACEMENT OF DEWATERING STATIONS

This project provides for the biennial rehabilitation or replacement of the City's existing dewatering stations.

Funding Source: Sewer Fund

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
19602	11,000	—	50,000	—	50,000	—

BIENNIAL REHABILITATION/REPLACEMENT OF SEWER LIFT STATIONS

This project provides for the biennial rehabilitation or replacement of the City's existing sewer lift stations.

Funding Source: Sewer Fund

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
18001	—	50,000	—	50,000	—	50,000

SEWER MASTER PLAN DEVELOPMENT

This project provides for the development of a Sewer Master Plan encompassing the City's sewer system.

Funding Source: Sewer Fund

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
23603	300,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Sewer Improvements

SEWER IMPROVEMENTS						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
Activity Total	311,000	50,000	50,000	50,000	50,000	50,000

STREETS AND HIGHWAYS



Bloomfield Avenue Street Improvements

ANNUAL ARTERIAL LANDSCAPING AT VARIOUS LOCATIONS

This project provides for the addition of landscaping on arterial streets at various locations.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
13746	400,000	250,000	250,000	250,000	250,000	250,000

ANNUAL ARTERIAL STREET REHABILITATION

This item constitutes an ongoing program to improve arterial streets in the City. Rehabilitation will be prioritized in accordance with the City Council's direction to first rehabilitate streets in the "Poor" and "Very Poor" condition categories, in order to maintain the City's arterial street network within the "Good" condition category, as established by the pavement management system.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
23303	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

ANNUAL RESIDENTIAL PARKWAY TREE AND SIDEWALK INSPECTION AND REPAIR PROGRAM

This project provides for proactive inspection and repair of sidewalks, curbs, and gutters and replacement of parkway trees within designated residential districts, as available funding allows, where street pavement is not yet in need of rehabilitation.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
24304	1,000,000	500,000	500,000	500,000	500,000	500,000

ANNUAL RESIDENTIAL PINE TREE REFORESTATION PROGRAM

This project provides for the removal of residential pine trees in accordance with the criteria set forth in the City Council-approved Residential Pine Tree Reforestation Program.

Funding Source: Municipal Improvement Fund (General Fund). Street Fund Reimbursements from Metro STPL and CRRSAA-HIP funding for FY 2022-23.

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
20702	700,000	700,000	700,000	700,000	700,000	700,000

ANNUAL RESIDENTIAL STREET REHABILITATION

This item constitutes an ongoing program to improve residential streets and commercial collector streets in the City. Rehabilitation will be prioritized in accordance with the City Council's direction to first rehabilitate streets in the "Poor" and "Very Poor" condition categories, in order to maintain the City's residential/collector street network within the "Good" condition category, as established by the pavement management system. Rehabilitation options include pavement overlay and/or slurry seal applications.

Funding Source: Street Improvement Fund (General Fund), RMRA Fund and Measure "M"

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
14088	2,500,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000

ANNUAL SIDEWALK CURB AND GUTTER REHABILITATION

This project will provide funding to do systematic hardscape improvements as identified.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
13054	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000

ANNUAL WHEELCHAIR ACCESSIBLE RAMP PROGRAM

Wheelchair accessible ramps will be installed at various locations Citywide.

Funding Source: SB821 Fund

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
13086	73,362	109,500	25,000	25,000	25,000	25,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

ARTERIAL STREET/CENTER MEDIAN IRRIGATION CONTROLLER REPLACEMENT

This project provides for the replacement of existing irrigation controllers citywide along arterial streets.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
24301	18,395	—	—	—	—	—

CARMENITA ROAD AND ARTESIA BLVD REHABILITATION

This project provides for the rehabilitation of Carmenita Road from Artesia Boulevard to Northerly City limits, as well as Artesia Boulevard from Carmenita Road to Marquardt Avenue. Due to the recently constructed Interstate 5 improvements, these repairs are funded by Caltrans in consideration that these streets were established as detour routes through Cerritos.

Funding Source: Street Reimbursement 211 (Caltrans funding agreement)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
24305	224,210	—	—	—	—	—

CDBG-FUNDED CURB RAMP/SIDEWALK REPAIRS AT CERRITOS TOWNE CENTER

This project provides for the construction and retrofit of ADA curb ramps and necessary sidewalk repairs along Towne Center Drive and within the Cerritos Towne Center. The project includes the removal and replacement of existing trees.

Funding Source: CDBG Fund

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
24302	186,663	181,063	200,000	200,000	200,000	200,000

CITYWIDE OVERPASS FENCE REFURBISHMENT

This project provides for the refurbishment of fencing along overpasses citywide.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
24303	82,823	—	—	—	—	—

DEL AMO BOULEVARD BRIDGE REPLACEMENT (DESIGN AND ENVIRONMENTAL CLEARANCE SERVICES)

This project provides for design and environmental clearance studies for the widening of the Del Amo Boulevard bridge at Coyote Creek and modifications to the traffic signal synchronization between the bridge and the I-605 Freeway. Cerritos is the lead agency with Lakewood, La Palma and Cypress also participating under the Highway Bridge Replacement Program.

Funding Source: Street Improvement Fund (Multi-Agency Reimbursements: Cerritos and Lakewood to obtain \$2.4 million from LA County Measure M funds, La Palma and Cypress have obtained the balance of \$1.3 million from OCTA Measure M funds)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
13715	1,042,163	675,000	1,500,000	4,500,000	4,500,000	4,500,000

METRO INTERSECTION (HOT SPOTS) PROJECT

This project provides for the construction of additional left-turn lanes at the intersections of South Street and Carmenita Road and Artesia Boulevard and Bloomfield Avenue.

Funding Source: Street Improvement Fund (Metro Reimbursement)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
19301	2,000,000	—	—	—	—	—

PROGRAM/PARKWAY PLANTER BLOCK WALL IMPROVEMENTS

This item is an ongoing program for improvements to damaged block walls adjacent to arterial parkway planters and to provide funding to assist property owners with the reconstruction or replacement of their arterial block walls through the replacement loan program.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
14099	10,000	—	—	—	—	—

STREETS AND HIGHWAYS

	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
Activity Total	13,737,616	10,915,563	11,675,000	14,675,000	14,675,000	14,675,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

TRAFFIC SIGNALS



Traffic Signal at Bloomfield Avenue and 166th Street

ANNUAL TRAFFIC SAFETY CORRIDOR IMPROVEMENTS

This project enhances public safety by upgrading City-owned safety lights to LED technology, replacing faded traffic signs, and restriping roadways with new pavement markers. It ensures compliance with state and federal traffic safety standards, such as the MUTCD.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
19401	—	100,000	100,000	100,000	100,000	100,000

ILLUMINATED PEDESTRIAN CROSSING UPGRADES

This project will provide funding to replace existing in-pavement flashing LED equipment with overhead rapid flashing beacons at pedestrian crosswalks throughout the City.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
19402	70,000	—	—	—	—	—

TRAFFIC SIGNALS

	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
Activity Total	70,000	100,000	100,000	100,000	100,000	100,000

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WATER IMPROVEMENTS



Water Storage with Solar Panels, City of Cerritos Corporate Yard

ANNUAL MISCELLANEOUS RECLAIMED WATER CONVERSIONS

This item provides for the conversion of potable water services to reclaimed water services throughout the City.

Funding Source: Reclaimed Water Fund

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
17709	—	25,000	25,000	25,000	25,000	25,000

ANNUAL NPDES IMPLEMENTATION PROGRAM

This item provides for programs necessary for implementation of the National Pollutant Discharge Elimination System (NPDES) Municipal Storm Water Permit.

Funding Source: Measure "W" (Local Return)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
17007	115,000	115,000	115,000	115,000	115,000	115,000

ANNUAL VALVE REPLACEMENT PROGRAM

This is an ongoing project to replace mainline butterfly valves in the City's water system.

Funding Source: Water Fund

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
17100	150,000	150,000	150,000	150,000	150,000	150,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

BETTENCOURT RECLAIMED WATER LINE REPAIR AND TERMINATION

This project provides for the replacement of the reclaimed water line along Coyote Creek from Rainbow Park to Bettencourt Park.

Funding Source: Reclaimed Water Fund

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
17028	—	200,000	—	—	—	—

C-1 WELL WATER TREATMENT DESIGN AND CONSTRUCTION

This project provides for the design and construction of a water treatment system to treat constituents from groundwater extracted and produced at the C-1 Well site.

Funding Source: Water Fund

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
23501	200,000	—	1,000,000	5,000,000	5,000,000	5,000,000

C-4 WELL SITE CHLORINE ROOM MODIFICATIONS

This project provides for the modification of the C-4 Well site's current water treatment process from chlorine gas to sodium hypochlorite.

Funding Source: Water Fund

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
23502	1,400,000	1,000,000	5,000,000	5,000,000	5,000,000	—

C-5 WATER WELL

This project provides for the construction of a pump house and all associated water lines and will bring the C-5 water well into production. The addition of the water well will help reduce the need for imported MWD water.

Funding Source: Water Fund (project funded in part by WRD settlement, deferred revenue)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
17197	729,802	—	5,000,000	5,000,000	—	—

CITYWIDE CATCH BASIN RETROFIT

This project involves designing and installing Connector Pipe Screens (CPS) in storm drain catch basins to reduce trash entering the system, in compliance with the NPDES Trash TMDL mandate. It ensures compliance with stormwater regulations while prioritizing public health and safety by preventing pollution in water sources.

Funding Source: Measure "W" (Local Return)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
26501	—	300,000	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

GROUNDWATER REMEDIATION - CIVIC CENTER

This project provides for the replacement of the tiles in the Civic Center parking structure stairwells and diversion of groundwater extracted from the Civic Center parking structure to the sanitary sewer system.

Funding Source: Measure "W" (Local Return)

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
17199	1,195,182	—	—	—	—	—

POTABLE WATER MASTER PLAN DEVELOPMENT

This project provides for the development of a Potable Water Master Plan encompassing the City's water sources, storage, treatment and delivery systems for potable water.

Funding Source: Water Fund

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
23504	255,281	—	—	—	—	—

RECLAIMED WATER MASTER PLAN DEVELOPMENT

This project provides for the development of a Reclaimed Water Master Plan encompassing the City's water sources, storage, treatment and delivery systems for reclaimed water to include video inspection and surveying of all reclaimed water lines to locate deteriorating sections of the City's reclaimed water system.

Funding Source: Reclaimed Water Fund

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
23505	79,401	—	—	—	—	—

SCADA SYSTEM UPGRADE

This project provides for the update and maintenance of the Water Division's Supervisory Control and Data Acquisition (SCADA) system.

Funding Source: Water Fund

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
17107	39,114	—	—	—	—	—

WELL BOOSTER REHABILITATION

This project provides for the rehabilitation of the City's Well Booster Stations including engine, pump, and motor rehabilitation as well as the replacement of other critical components.

Funding Source: Water Fund

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
24501	55,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

WELL DESANDER REPLACEMENT

This project provides for the removal and replacement of the well desanders at the City's C-2 and C-4 Well sites.

Funding Source: Water Fund

Project Number	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
24502	200,000	200,000	—	—	—	—

WATER IMPROVEMENTS

	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
Activity Total	4,418,780	1,990,000	11,290,000	15,290,000	10,290,000	5,290,000

SUCCESSOR AGENCY

TO THE

CERRITOS REDEVELOPMENT AGENCY

Successor Agency to the Cerritos Redevelopment Agency

Financial Program: 2025-2026

**Summary and Statements of
Fund Balances and Reserves**

-- ESTIMATED --
SUMMARY OF SUCCESSOR AGENCY FUNDS AND ESTIMATED BALANCES
FISCAL YEAR 2025-2026

SUCCESSOR AGENCY	Beginning Balance	Revenues	Expenditures	Surplus/ (Shortfall)	Fund Transfer	Ending Balance	Loan/ (Receivable)	Estimated Balance
943 Redev. Property Tax Trust Funds	—	6,656,954	(6,656,954)	—	—	—	—	—
945 Fiscal Agent Bond Reserve Fund	239,746	10,000	—	10,000	—	249,746	—	249,746
TOTAL SUCCESSOR AGENCY	239,746	6,666,954	(6,656,954)	10,000	—	249,746	—	249,746

Summary of fund and estimated balances does not include possible internal revisions to overhead calculations.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: REDEVELOPMENT PROPERTY TAX TRUST FUNDS (RPTTF)
LOS CERRITOS / LOS COYOTES / HOUSING

CODE: 943

TYPE: SUCCESSOR AGENCY FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	15,951,584	18,315,957	17,593,259	17,593,259	6,656,954
TOTAL FUNDS AVAILABLE	15,951,584	18,315,957	17,593,259	17,593,259	6,656,954
EXPENSES					
Operating Expenditures:					
Bond Principal	10,275,001	10,795,000	11,445,000	11,445,000	
Bond Interest	1,482,475	896,865	285,528	285,528	
Bond- Market Value Fluctuation	—	—	—	—	—
SERAF Loan Repayment	—	—	—	—	—
CITY Loan Repayment	4,149,108	6,579,092	5,817,731	5,817,731	6,621,954
Note Payable	—	—	—	—	—
Bond Processing Fees	10,000	10,000	10,000	10,000	
Capital Program Expense- Cerritos Museum	—	—	—	—	—
Administrative Costs	35,000	35,000	35,000	35,000	35,000
Unfunded Pension Liability	—	—	—	—	—
Unfunded OPEB Obligation	—	—	—	—	—
TOTAL EXPENSES	15,951,584	18,315,957	17,593,259	17,593,259	6,656,954
TRANSFERS					
Other Sources (Uses) of Funds					
Payment to County	—	—	—	—	—
Loan from City	—	—	—	—	—
Long Range Property Mgt Plan from City	—	—	—	—	—
Transfer from Fiscal Agent Funds	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	—	—	—	—	—
LOAN OWED TO THE CITY	47,055,664	43,351,294	34,840,415	36,953,776	31,136,045

STATEMENT OF FUND BALANCES AND RESERVES

FUND: BOND RESERVE
LOS CERRITOS / LOS COYOTES

CODE: 945

TYPE: SUCCESSOR AGENCY FUNDS

	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROJECTED
BEGINNING BALANCE (July 1)	15,192,010	15,846,701	16,346,701	8,986,318	239,746
REVENUES	654,691	596,760	500,000	165,000	10,000
TOTAL FUNDS AVAILABLE	15,846,701	16,443,461	16,846,701	9,151,318	249,746
TRANSFERS					
Other Financing Sources (Uses) of Funds:					
Transfer In/(Out)	—	(7,457,143)	—	(8,911,572)	—
Transfer to Redevelopment Obligation					
Property Tax Trust Fund	—	—	—	—	—
TOTAL TRANSFERS	—	(7,457,143)	—	(8,911,572)	—
ENDING BALANCE (June 30)	15,846,701	8,986,318	16,846,701	239,746	249,746

Successor Agency began February 1, 2012; balance represents reserve requirements with the Fiscal Agent.

Successor Agency to the Cerritos Redevelopment Agency

Financial Program: 2025-2026

Revenues

REVENUES

SUCCESSOR AGENCY FUNDS

		2022-2023	2023-2024	2024-2025	2024-2025	2025-2026
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
943 SUCCESSOR AGENCY						
40241 (000)	Property Tax Allocations	15,795,657	18,054,937	17,443,259	17,353,259	6,536,954
41350 (000)	Interest Income	155,927	261,020	150,000	240,000	120,000
TOTAL 943 SUCCESSOR AGENCY		15,951,584	18,315,957	17,593,259	17,593,259	6,656,954
		2022-2023	2023-2024	2024-2025	2024-2025	2025-2026
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
945 SUCCESSOR AGENCY/BOND RESERVE						
41350 (000)	Interest Income	654,691	596,760	500,000	165,000	10,000
TOTAL 945 BOND RESERVE FUND		654,691	596,760	500,000	165,000	10,000
<hr/>						
TOTAL SUCCESSOR AGENCY		16,606,275	18,912,717	18,093,259	17,758,259	6,666,954

Successor Agency to the Cerritos Redevelopment Agency

Financial Program: 2025-2026

Administrative Operating Budget

SUCCESSOR AGENCY ACTIVITY OVERVIEW

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

OVERVIEW COMMENTARY

Pursuant to AB 1X 26, as upheld by the California Supreme Court in December 2011, the Cerritos Redevelopment Agency was dissolved on February 1, 2012. Accordingly, the Successor Agency to the Cerritos Redevelopment Agency (Successor Agency) was established in compliance with AB 1X 26.

A Successor Agency is required to make payments and fulfill enforceable obligations of the former Redevelopment Agency. The budgets of the Successor Agency reflect anticipated and actual payments that have been included on the applicable Recognized Obligation Payment Schedule (ROPS) documents. The California Department of Finance approved, in 2018, the Last and Final Recognized Obligation Payment Schedule which allows the Successor Agency to receive and expend the RPTFF distributions up to the maximum approved amount. This enables the Successor Agency to pay off all of the approved enforceable obligations.

ACTIVITY SUMMARY

CLASSIFICATION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 ESTIMATED	2025-2026 PROPOSED	2025-2026 APPROVED
Personnel Expense	—	—	—	—	—	—
Operations and Maintenance	15,951,584	18,315,957	17,593,259	17,593,259	6,656,954	—
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	15,951,584	18,315,957	17,593,259	17,593,259	6,656,954	—

SUCCESSOR ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

ACTIVITY OBJECTIVES

The Successor Agency budget has been established in accordance with the provisions of AB 1X 26, and the resulting dissolution of the Cerritos Redevelopment Agency on February 1, 2012.

The budget reflects amounts that have been included on the applicable Recognized Obligation Payment Schedule (ROPS) document.

SUCCESSOR ACTIVITY DETAIL

SUCCESSOR ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Successor Agency

ACTIVITY: Administrative

CODE: Funds 943 / 945

	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED

OPERATIONS AND MAINTENANCE

Bond Payments / City Loan	15,906,584	18,270,957	17,548,259	17,548,259	6,621,954	—
Administrative Expense / Trustee Fees	45,000	45,000	45,000	45,000	35,000	—
TOTAL OPERATIONS AND MAINTENANCE	15,951,584	18,315,957	17,593,259	17,593,259	6,656,954	—
ACTIVITY TOTAL	15,951,584	18,315,957	17,593,259	17,593,259	6,656,954	—

SUCCESSOR ACTIVITY DETAIL
SUCCESSOR AGENCY ACTIVITY DETAIL
BOND INTEREST, REDEMPTION AND LOANS

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

Los Cerritos Bond Issue

		2022-2023	2023-2024	2024-2025	2024-2025	2025-2026
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
2002 Series A						
23114	Principal	—	—	—	—	—
80130	Interest	—	—	—	—	—
TOTAL 2002 SERIES A		—	—	—	—	—
2002 Series B						
23116	Principal	—	—	—	—	—
80130	Interest	—	—	—	—	—
TOTAL 2002 SERIES B		—	—	—	—	—
ACTIVITY TOTAL		—	—	—	—	—

SUCCESSOR ACTIVITY DETAIL
SUCCESSOR AGENCY ACTIVITY DETAIL
BOND INTEREST, REDEMPTION AND LOANS

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

Los Coyotes Bond Issue

		2022-2023	2023-2024	2024-2025	2024-2025	2025-2026
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
1993 Series A						
23121	Principal	465,000	7,535,000	—	—	—
80130	Interest	504,888	244,888	—	—	—
TOTAL 1993 SERIES A		969,888	7,779,888	—	—	—
1993 Series B						
23122	Principal	—	—	—	—	—
80130	Interest	—	—	—	—	—
TOTAL 1993 SERIES B		—	—	—	—	—
2002 Series A						
23125	Principal	8,660,000	2,050,000	10,175,000	10,175,000	—
80130	Interest	818,728	554,476	252,508	252,508	—
TOTAL 2002 SERIES A		9,478,728	2,604,476	10,427,508	10,427,508	—
2002 Series B						
23142	Principal	1,150,000	1,210,000	1,270,000	1,270,000	—
80130	Interest	158,860	97,500	33,020	33,020	—
TOTAL 2002 SERIES B		1,308,860	1,307,500	1,303,020	1,303,020	—
ACTIVITY TOTAL		11,757,476	11,691,864	11,730,528	11,730,528	—

SUCCESSOR ACTIVITY DETAIL
SUCCESSOR AGENCY ACTIVITY DETAIL
BOND INTEREST, REDEMPTION AND LOANS

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

Loan from City of Cerritos

		2022-2023	2023-2024	2024-2025	2024-2025	2025-2026
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
Los Cerritos/Los Coyotes (b)						
80130	Interest	0	0	0	0	0
	Principal	4,149,108	6,579,092	5,817,731	5,817,731	6,621,954
TOTAL LOS CERRITOS/LOS COYOTES		4,149,108	6,579,092	5,817,731	5,817,731	6,621,954
ACTIVITY TOTAL		4,149,108	6,579,092	5,817,731	5,817,731	6,621,954

Loan from Low Mod Fund (c)

		2022-2023	2023-2024	2024-2025	2024-2025	2025-2026
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
Los Cerritos/Los Coyotes						
20146	Principal	0	0	0	0	0
TOTAL LOS CERRITOS/LOS COYOTES		0	0	0	0	0
ACTIVITY TOTAL		0	0	0	0	0

		2022-2023	2023-2024	2024-2025	2024-2025	2025-2026
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
GRAND TOTAL (BIR, Loans & Pass Through)		15,906,584	18,270,957	17,548,259	17,548,259	6,621,954

- (a) Loan payments will be made pursuant to a settlement agreement reached between the Successor Agency to the Cerritos Redevelopment Agency and the California State Department of Finance in resolution of outstanding litigation relating to enforceable obligations associated with the former Cerritos Redevelopment Agency.
- (b) The loans from the Low and Moderate Income Housing Fund for Los Cerritos and Los Coyotes were merged in Fiscal Year 2015-2016.

Appendix A

**Resolutions No. (To Be Determined)
BUDGET RESOLUTION**

Combined Financial Program: 2025-2026

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Reserved for Resolutions as Adopted by the Cerritos City Council)*

Appendix A1

**Resolutions No. (To Be Determined)
INVESTMENT POLICY**

Combined Financial Program: 2025-2026

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Reserved for Resolutions as Adopted by the Cerritos City Council)*

Appendix B

**Resolution No. (To Be Determined)
APPROPRIATIONS LIMIT**

Annual Appropriation Limit: 2025-2026

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Reserved for Resolutions as Adopted by the Cerritos City Council)*

Appendix C
Expense Accounts Definitions

EXPENSE ACCOUNT DEFINITIONS

The following Chart of Accounts provides a definition of cost centers and expense account object codes used to classify operating expenses incurred by the City.

COST CENTERS

LEGISLATIVE AND ADMINISTRATIVE

- 111 City Council
- 121 City Manager
- 123 Fine Arts and Historical Commission
- 131 City Attorney
- 141 City Clerk

COMMUNITY DEVELOPMENT

- 211 Office of the Senior Assistant City Manager
- 212 Geographic Information Services (GIS)
- 221 Advance Planning
- 231 Current Planning
- 452 Code Enforcement
- 251 Planning Commission
- 461 Property Preservation Commission
- 252 Economic Development Commission

SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY

- 261 / 262 Administrative

PUBLIC WORKS

- 311 Office of the Director
- 321 Engineering
- 331 Public Works Business Operations
- 341 General Maintenance
- 342 Street Maintenance
- 343 Vehicle Maintenance
- 344 Facility Maintenance
- 345 Swim Center Maintenance

- 351 Parks and Trees Management
- 352 Median and Parkway Maintenance
- 353 Parkway Trees
- 354 Parks Maintenance
- 355 Golf Course Maintenance
- 361 Water & Power Management
- 362 Water Management
- 363 Water Production and Distribution
- 364 Water Operations
- 365 Water Inspection
- 366 Reclaimed Water
- 368 Electric Utility

COMMUNITY AND CULTURAL SERVICES

- 411 Office of the Director
- 421 Community Participation
- 422 Senior Center
- 441 Recreation Services
- 442 Golf Course
- 443 Swim and Fitness Center
- 571 Municipal Library
- 462 Parks & Recreation Commission

COMMUNITY SAFETY

- 451 Community Safety

ADMINISTRATIVE SERVICES

- 511 Office of the Director
- 521 Communications
- 531 Finance and Budget
- 532 Water Billing
- 541 Human Resources
- 551 Enterprise Services

552 Property Control

561 Innovation and Technology

THEATER

611 Office of the Director

621 Business Management

631 Performance Marketing and Sales

641 Front of the House Management

651 Operations and Security

661 Special Event Services

671 Box Office

EXPENSE ACCOUNT OBJECT CODES

51010 REGULAR EARNINGS. Normal payroll expenditures carried continuously, assigned payroll number and subject to all usual deductions.

51021 OVERTIME. Portion of salary subject to time and a half. Any time approved by Department Director over 40-hour week subject to additional premium pay.

52010 REGULAR EARNINGS - PART-TIME. Wages paid to employees who are classified as part-time employees.

52015 SPECIAL PROJECT EARNINGS - PART-TIME.

52021 OVERTIME EARNINGS - PART-TIME.

52400 EMPLOYEE BENEFITS. Social Security, PERS, Medicare, Comp. Insurance, Health Insurance and other benefits that the City pays for employees.

53010 AUTO ALLOWANCE. Monthly car allowance for designated employees in lieu of assigned City vehicle. No other charges to this account.

53020 DUES AND PUBLICATIONS. Books, publications and membership dues in job-related organizations.

53030 EDUCATION AND TRAINING. Job-oriented education or training sponsored by the City.

53040 EMPLOYEE AWARDS. Service awards presented to employees for continuous service and any special award that may arise.

53060 RECRUITMENT EXPENSE. Expenses incurred in the hiring of employees such as newspaper advertisements, pre-employment physicals, fingerprinting and other recruitment related expenses.

53070 REIMBURSED MILEAGE. Mileage reimbursement for use of employees' automobile. This account is limited to local travel within a fifty-mile radius of City Hall.

53080 TRAINING AND MEETING. All expenses incurred in local meetings or outside seminars, conferences or workshops. Examples are meals, air fare, hotels and registration fees. Includes mileage reimbursement for trips in excess of 50 miles from City Hall.

53090 UNIFORMS AND SHOES. Purchase and cleaning of uniforms, shop towels and rain gear.

53091 VEHICLE OPERATIONS. Gasoline and oil expenses for City-owned trucks and automobiles.

61010 AMBULANCE SERVICE. Charges by Los Angeles County for ambulance services within the City limits which cannot be paid by the patron.

61020 ANIMAL CONTROL SERVICES. Contracting agreement with City of Long Beach for animal control services. Also includes City's share of costs for euthanasia program.

61030 ARCHITECTURAL SERVICES. Contracted services for architectural design.

61040 AUDIT SERVICES. Auditing service performed by outside auditing firms.

61050 BANK CHARGES/FEES. Costs related to bank processing.

61060 BOND PROCESSING FEES. Bank service charge for handling of bonds.

61070 CHECKING AND INSPECTION. Outside engineering charges for checking and inspection. Also covers construction engineering for capital projects.

61080 CODIFICATION. Expense associated with updating and codifying of municipal code and handled only through the City Clerk's / City Treasurer's office.

61090 COMPOSTING. Costs associated with programs to cause organic material to biologically decompose under controlled conditions.

61100 CONSULTING FEES.

61110 CUSTODIAL SERVICES. Janitorial services as provided by contract agreement.

61115 COMMISSIONER'S FEES AND SALARIES. Compensation paid to members of City commissions.

61120 COUNTY BUILDING AND SAFETY EXPENSE. Charges made by County Building Department for building and safety inspections.

61130 DELIVERY SERVICES. Special messenger delivery service.

61131 DOCUMENT STORAGE.

61140 DUMP CHARGES. Charges made by the Los Angeles County Sanitation District for dumping of disposable materials.

61150 EDUCATIONAL INFORMATION. Includes expenditures for publicity, informational publications and educational activities specific to recycling and waste management. These expenditures may be offset by federal or state grant funds.

61160 ELECTION EXPENSE. Costs associated with municipal elections.

61170 ELECTRONIC INFORMATION. Public microcomputers, supplies and software.

61180 ENGINEERING SERVICES. Engineering charges for any work except checking or inspection.

61190 ENVIRONMENTAL REMEDIATION.

61220 FINGER PRINTING EXPENSE. Expenses associated with finger printing in the Community Safety Division.

61230 FREIGHT CHARGES. Delivery charges on Central Stores purchases.

61240 FRONT-OF-HOUSE EXPENSE. Hospitality expenditures such as ground transportation and meals provided to performing artists at CCPA.

61250 HAZARDOUS WASTE DISPOSAL. The disposal of hazardous materials from City operated facilities.

61260 INSURANCE - GENERAL. Premiums paid for fire, liability, employees' bonds and other insurance coverage. Does not include premiums for Worker's Compensation and personal health and life insurance, which are fringe benefits.

61270 INSURANCE - EARTHQUAKE SELF-INSURANCE.

61281 PUBLIC LIBRARY FUND.

61282 LIBRARY GRANT. Libris Design

61283 LIBRARY GRANT. CLIO

61290 MARKETING EXPENSE. Promotions in news media, radio, etc. for performances and events at CCPA.

61310 LEGAL SERVICES. Legal services provided by the City Attorney.

61315 LEGAL SERVICES - SPECIAL COUNSEL. Legal services provided by outside counsel for special purposes including redevelopment dissolution issues.

61320 LEGAL ADVERTISING. Advertising expense handled only through City Clerk's / City Treasurer's office for public hearing notices and other advertising as required by law.

61325 LOW & MODERATE INCOME HOUSING SERVICES. Ongoing professional services related to the compliance review of prospective residents for the Cerritos Redevelopment Agency's affordable housing developments.

61340 OUTSIDE SERVICES. Any repair or maintenance function on vehicles and other machinery and equipment performed by outside vendors.

61350 OUTSIDE PROCESSING. Processing and special handling of various materials by outside vendors.

61360 PERMIT FEES. Costs incurred for permits and licenses required by other agencies to allow the operation of City programs and functions.

61370 POLICE AND SAFETY SERVICES. Contracted agreement with Los Angeles County Sheriff's Department for police services and other related community safety expenditures. Also includes Sky Knight Program contracted with the City of Lakewood.

61380 PRINTING. All outside printing costs not included in office supplies or special supplies accounts. Does not include envelopes, letterheads, business cards.

61410 PRODUCTION EXPENSE. Purchases, supplies and professional services directly related to performances at the CCPA.

61430 PROFESSIONAL SERVICES. Outside professional services contracted by the City.

61432 PROFESSIONAL SERVICES - EPA. Outside professional services contracted by the City regarding issues involving the Environmental Protection Agency.

61440 PROGRAM EXPENSE. Expenses incurred for opening acts, musicians, percentages and other required items specified in contracts with performing artists at CCPA.

61460 RECORDATION. Charges made for recording of documents by the County Recorder.

61470 RECREATION EXPENSE.

61480 RECYCLING. Related costs of programs to convert wastes and by-products into new materials and products to meet AB 939 goals.

61490 RESIDENTIAL ASSISTANCE PROGRAM. Expenditures to fund residential rehabilitation grants, incurred for the demolition of substandard structures and/or clearing of unsightly property. Includes legal and inspection costs.

61495 RESIDENTIAL LOAN PROGRAM. Expenditures to fund residential rehabilitation loans.

61520 SPECIAL STUDIES. Special information-gathering studies performed by an outside consultant or agency.

61530 SOIL STERILIZATION AND WEED CONTROL. The sterilization and/or weed abatement of areas off streets which are deemed to be a public nuisance and require City action.

61540 SOURCE REDUCTION. Design, manufacture, acquisition and reuse of materials to minimize the quantity of waste produced. The related cost of programs to help achieve AB 939 goals.

61550 SPECIAL WASTE. Costs for disposal of bulky items such as tires and white goods.

61560 STORM WATER MANAGEMENT.

61580 TEMPORARY HELP.

61590 TRASH COLLECTION. Includes costs associated with the contract for collection of refuse in residential portions of the City.

61610 WATER RELATED EXPENSES.

61611 WATER TREATMENT. Chemicals used in water treatment.

61612 WATER MASTER ASSESSMENT. Annual payment to the Department of Water Resources and Central Basin Water Association for bookkeeping and water deeds.

61613 WATER SERVICE CONNECTION. Materials and contracts for connections from transmission main to service residential and commercial sites.

63010 AUDIO VISUAL MATERIAL. Compact discs, audio cassettes, video cassettes, CD-ROMs and DVDs associated with audio visual section of the Library.

63020 BOOKS AND LIBRARY MATERIALS. An account associated only with the City Library. All books and publications purchased for public use. Does not include periodicals.

63021 BOOKS - STATE GRANT. State library grant funds for library services, materials and equipment.

63030 BOUTIQUE MERCHANDISE. Purchase of boutique merchandise.

63110 COMPUTER SUPPLIES. Computer programs for use with data processing equipment.

63120 COMPUTER ACCESSORIES AND PERIPHERALS.

63121 COMPUTER SOFTWARE. Expenditures for software programs and upgrades.

63130 COMMUNITY AWARDS. Plaques, proclamations, flowers and other presentation-type materials.

63140 INVENTORY FOR RESALE. Cost of goods purchased for resale.

63150 CENTRAL STORES - INVENTORY. Purchase of items for Central Stores inventory.

63200 MICROFILM - LIBRARY. Purchase of microfilm materials for the Library.

63230 MAPS AND PUBLICATIONS. Maps, plans specifications, publications and other printed material provided to contractors, other technical or professional groups and citizens. This is partially offset by the revenue account "Sales of Maps and Publications."

63250 OFFICE SUPPLIES. All general office supplies that can be utilized by all departmental personnel. Paper, pens, pencils, note pads, stationery, etc.

63270 PHOTOGRAPHIC FILM AND PROCESSING. The purchase of film and/or cost of processing of film.

63280 PLANTS AND TREES. New or replacement trees purchased for parks and parkways.

63310 POSTAGE. Mailing expense.

63409 TRANSIT PROGRAMS/PROP A. Expenditures for transit programs funded by Proposition A revenues.

63410 PROGRAM EXPENSES AND SUPPLIES. Supplies and expenses associated with the various programs of the City/Agency.

63411 COMMUNITY PROGRAMS. Council directed support of various civic organizations.

63412 TRANSIT PROGRAMS/PROP. C. Expenditures for transit programs funded by Proposition C revenues.

63413 TRIP REDUCTION/AQMD. Rideshare and trip reduction programs encouraged by AQMD.

63510 SIGNAGE/FLAGS/DISPLAYS. Expenditures and supplies related to promotions and activities at the CCPA.

63520 SPECIAL SUPPLIES. Special purpose supplies usually unique to the program wherein budgeted.

63530 SMALL TOOLS. Tools valued under \$200 and often portable.

63540 SMALL EQUIPMENT.

63550 SUBSCRIPTIONS AND PERIODICALS. An account associated only with the City Library. All periodicals purchased for public use.

63675 EMERGENCY WATER STORAGE SUPPLIES. Supplies for emergency water kits offered for sale to Cerritos residents and businesses.

63710 WATER METERS. Purchase of water meters. This account is capitalized to fixed assets at the end of the year.

63720 WATER PURCHASE. Cost of water purchased for water system.

65010 AIR CONDITIONING MAINTENANCE. Expenses relating to maintenance and repair of permanent air conditioning installations in various City facilities.

65015 ARTWORK MAINTENANCE. Allocations for the maintenance of art pieces located in the City.

65020 BUILDINGS AND GROUNDS MAINTENANCE. Supplies and other expenses incurred for the maintenance of various City buildings and facilities. Does not include park grounds, streets, and medians.

65030 BRIDGE MAINTENANCE. Maintenance of all bridges and appurtenant structures as performed by the County.

65040 EQUIPMENT MAINTENANCE AND REPLACEMENT. Rent for equipment owned and maintained by the equipment replacement fund.

65050 EQUIPMENT AND MACHINERY MAINTENANCE. Maintenance of equipment other than office equipment or air conditioning equipment.

65060 LEASED EQUIPMENT MAINTENANCE. Maintenance of equipment leased from external sources.

65070 MARKING AND STRIPING. The painting of traffic control markings on street pavement surfaces.

65080 OFFICE FURNITURE/FIXTURES MAINTENANCE. Maintenance agreements and service costs for office equipment.

65090 OFF-STREET MAINTENANCE. This includes all City maintenance activities on private or public property performed for the benefit of the general public.

65110 PLAYGROUND EQUIPMENT MAINTENANCE. Supplies and other expenses incurred for the maintenance of playground equipment.

65120 PRODUCTION EQUIPMENT.

65121 PRODUCTION MAINTENANCE. Maintenance expenses associated with production equipment for the reclaimed water system.

65130 RENT - OFFICE EQUIPMENT. Rental costs of office equipment not owned by the City.

65131 RENT - OTHER EQUIPMENT. Rental costs for other equipment needed on a temporary basis.

65132 RENT - BUILDINGS AND GROUNDS. Rental costs of trailers and/or buildings and land.

65133 ROADSIDE MAINTENANCE. This includes all maintenance activities for improvements normally located within the parkway; i.e., inside public rights-of-way but outside the normal riding surface. This would include maintenance of such things as grading of shoulders, drainage ditches, AC sidewalks and installation of traffic barricades.

65134 SEWER MAINTENANCE. The maintenance of all City sewer lines excluding County sanitation facilities.

65140 STORM DRAIN MAINTENANCE. The cleaning, reconstruction, and maintenance of all storm drains and catch basins under the jurisdiction of the City. However, maintenance of drains and appurtenant structures that have been transferred to the County Flood Control District is performed by the County.

65150 STREET MAINTENANCE.

65151 STREET LIGHTS MAINTENANCE. The maintenance and power necessary to operate all street lights within the Los Coyotes Lighting and Landscaping District.

65152 STREET NAME SIGN MAINTENANCE. The maintenance of all street name signs.

65153 STREET SIGN MAINTENANCE. The installation of all informational and directional street signs.

65154 STREET SWEEPING. Includes all operations associated with street sweeping contract.

65155 STREET MAINTENANCE - CITY. Miscellaneous street maintenance activities such as patching, slurry sealing, curb grinding and street reconstruction that is done by City contract or City personnel.

65156 STREET MAINTENANCE - COUNTY. Includes activities performed by the Los Angeles County Road Department or outside contractors such as patching, slurry and chip sealing, grinding, curb and gutter reconstruction and other related road repairs.

65157 STREET MAINTENANCE - MEASURE R. Improvements funded through Measure R, a half-cent sales tax for Los Angeles County to finance transportation projects and programs.

65170 TRAFFIC SIGNAL MAINTENANCE.

65171 TRAFFIC SIGNAL - STATE. Cerritos' share of the maintenance of traffic signals under the jurisdiction of the State of California and performed by the State.

65172 TRAFFIC SIGNAL - CITY. The maintenance of traffic signals within the City limits performed by the City or by contract.

65173 TRAFFIC SIGNAL - COUNTY. Cerritos' share of the maintenance by the County of Los Angeles of traffic signals that are under joint jurisdiction with bordering cities.

65174 TRAFFIC SIGNAL - CITY - POWER. Energy charges related to operation of signals within the City.

65175 TRAFFIC AND REGULATORY SIGNS. The installation and maintenance of all regulatory, informative and directional signs.

65176 TRAFFIC SIGNAL CAMERA ENFORCEMENT. Maintenance and operation of photo enforcement equipment installed at selected traffic signals.

65180 TREE MAINTENANCE.

65190 VEHICLE MAINTENANCE.

65210 WATER DISTRIBUTION SYSTEMS MAINTENANCE. Includes maintenance and repair of meter boxes and fittings and general distribution lines.

65211 WATER - SPECIAL MAINTENANCE. Includes maintenance of fire hydrants and special backflow devices.

65212 WATER PRODUCTION EQUIPMENT MAINTENANCE. Includes maintenance and repair of pump motors, engines, chlorinators, general production equipment.

65213 WATER WELL PUMPING ASSESSMENT. Central and West Basin Water Replenishment District assessment based on quantity of water pumped from Basin.

67010 WATER. Water used by all City facilities.

67020 WATER PURCHASE - MWD. Cost of water purchased from Central Basin Municipal Water District.

67030 NATURAL GAS. Natural gas used by all City facilities.

67040 ELECTRICITY. Electricity used by all City facilities.

- 67050 TELEPHONE. Telephone expenses, office phones, park phones, phones associated with computers, etc.
- 67060 CELLULAR PHONE. Operating expenses associated with the use of cellular telephones for City business.
- 67070 WATER POWER. The cost of power used to operate various water pump stations, etc., and separate from all other utilities.
- 67080 ELECTRIC UTILITY FUEL EXPENSE. The cost of fuel used to operate the Magnolia Power Plant and generate electrical power.
- 67085 ADDITIONAL ENERGY RESOURCES. The purchase of wholesale energy on the open market.
- 67090 MAGNOLIA POWER EXPENSES. Prior year power expenditures related to the Magnolia Power Project, including expenses for schedule coordinating services, gas and power marketing services, and transmission fees.
- 67095 MAGNOLIA POWER PLANT O & M. The variable costs (non-fuel) associated with the operation of the Magnolia Power Plant.
- 67100 ELECTRIC ENERGY PURCHASED COSTS. Energy purchased to meet retail electric requirements.
- 67101 ELECTRIC TRANSMISSION SCHEDULING FEE. Transmission services provided for the delivery of power output.
- 67102 ELECTRIC ENERGY SETTLEMENT. Settlement amount from the ISO for imbalance energy (revenue or expense).
- 67103 POWER SCHEDULING FEE. Electricity scheduling and coordination services.
- 67104 ENERGY PURCHASED-OPTION PREMIUM. Negotiated contract payment to PPM for structured energy purchases that enables a graduated pricing design.
- 67105 TRANSMISSION LOSSES. Purchased energy to make up for line losses to the point of delivery.
- 67106 ENERGY PURCHASED-SUPPLIER BUY BACK. Purchase of excess wholesale energy acquired by Cerritos but not necessary to meet retail electric sales.
- 67107 ENERGY PURCHASED-SUPPLIER BUY BACK-O&M. Reimbursement from energy contract for the variable operation and maintenance (VOM) charges in connection with the ownership interest in the Magnolia Power Plant.
- 67108 ENERGY PURCH-SUPP BUY BACK-CAPACITY PYMT. The contract (tolling) payment from contractor to use the Cerritos entitlement in the Magnolia Power Plant.
- 67110 ELECTRIC SPECIAL ASSESSMENT. Payments made to SCPPA for extraordinary Magnolia Power Plant expenses.
- 67112 FUEL CONTINGENCY ACCOUNT (FLOAT). Payments made to SCPPA for fuel related charges not associated with monthly fuel requirements.
- 67115 RELIABILITY SERVICE. Charges for distribution and reliability service costs incurred by the Cerritos Electric Utility.
- 67116 CAP AND TRADE/GREENHOUSE GAS. Costs incurred by Cerritos Electric Utility to comply with California State mandates pertaining to air pollution reduction. This requirement is a central element of California's Global Warming Solutions Act (AB 32) and covers major sources of greenhouse gas emissions in the State such as refineries, power plants, industrial facilities, and transportation fuels.
- 67117 RENEWABLE PORTFOLIO. California State regulations currently require that electricity providers obtain 20% of their annual energy portfolio from renewable sources. Cerritos Electric Utility will procure its share of renewable energy from the market.
- 67118 LOAD GROWTH. Expenditures related to load growth services provided to the Cerritos Electric Utility, including development of customer acquisitions and switchovers, marketing support, and other activities designed to maintain and enhance the Utility's customer demand.
- 67120 FUEL EXPENSE. Gas acquired by the City of Cerritos and delivered to Magnolia for power generation.
- 67121 FUEL TRANSPORTATION. Charges for the delivery of fuel to the Magnolia Power Plant.
- 67131 ENERGY RESOURCES WAPA. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67132 CAPACITY WAPA. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67133 LCRB DAM FUND. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67134 LCR MSCP-Multi-Species Conservation Program. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67143 MAINTENANCE-STRUCTURES. Charges for maintenance of equipment not directly related to the Magnolia generation plant.

67145 MAINTENANCE-ELECTRIC PLANT. Charges for maintenance at the Magnolia Power Plant assessed to the participants not included in the SCPPA budget O & M (67095).

67146 MAJOR MAINTENANCE-CAP IMPR (RESERVES). Payments made to SCPPA to maintain a reserve fund for major Magnolia Power Plant repairs.

67147 SPARE PARTS-CAP IMPR (RESERVES). Payments made to SCPPA to maintain a reserve fund for replacement parts necessary to operate Magnolia Power Plant.

67190 BILLING MANAGEMENT. Expenditures for services provided to the Cerritos Electric Utility related to billing and data management, including data exchanges, enrollment status reports, notifications of meter attributes, and associated support.

67191 GENERAL AND ADMINISTRATIVE. Administrative fees associated with the SCPPA.

67192 CUSTOMER EXPENSE. All expenses in connection with providing electric service to the end-user including metering, billing and customer service.

67193 GRID MANAGEMENT CHARGES. Payments made to the CAL-ISO for pro-rata charges of participating in the State operating transmission service.

67194 DEBT SERVICE - PROJECT B. Principal and interest payments to SCPPA to amortize the City of Cerritos' share of the acquisition costs for the Magnolia Power Plant.

67197 RATE STABILIZATION FUND WITH SCPPA. This account reflects payments made by the Cerritos Electric Utility into the Rate Stabilization Fund administered by the Southern California Public Power Authority (SCPPA).

67198 REGULATORY COMPLIANCE. California State Legislature is currently considering several new regulations regarding electric utility operations. This line item accommodates costs to bring the Cerritos Electric Utility into compliance.

69010 ADMINISTRATIVE FEES -- COUNTY. Charges imposed by Los Angeles County for billing and other administrative functions.

69013 ADMINISTRATIVE FEES -- SCPPA. Administrative fees for the City's participation in the Southern California Public Power Authority.

69045 INTEREST EXPENSE ON ADVANCES. Interest expenses for advances from the City associated with the Cerritos Electric Utility's initial start-up costs.

69050 LEASED WATER RIGHTS. Cost of leasing additional water rights to meet pumping capacity.

69080 MISCELLANEOUS EXPENSES.

69090 MISCELLANEOUS REIMBURSEMENTS. Reimbursable expenses incurred by the Cerritos Center for the Performing Arts.

69120 PROPERTY TAXES. Property taxes paid to Orange County Tax Collector for City property within Orange County.

69130 UNCOLLECTIBLE ACCOUNTS.

69200 CDBG-STAFF TIME EXPENSE REIMBURSEMENT. Accounts for staff time expenses that are charged against the Community Development Block Grant Fund and reimbursed to the General Fund.

79010 LAND. The purchase of land and related expenses.

79020 BUILDINGS. All expenses incurred in the acquisition and construction of buildings. Includes major additions or improvements to existing structures.

79030 OTHER STRUCTURES AND IMPROVEMENTS. Includes land improvements, underground utility systems and other infrastructure such as curbs, gutters, streets and street lighting.

79050 FURNITURE, FIXTURES AND OFFICE EQUIPMENT. Office furniture and equipment which includes desks, chairs, calculators, typewriters, computer equipment and other business machines associated with office work.

79060 VEHICLES. Trucks, autos and other motor vehicles that are licensed to operate on City streets.

79070 MACHINERY AND EQUIPMENT. Various engineering, maintenance and grounds equipment as well as specialized items such as physical fitness and audio-visual equipment.

79080 WORKS OF ART. Art work located in City facilities and outdoor sculptures and statues at various sites throughout the City.

Appendix D

Acronyms

ACRONYM LIST

The following list provides a summary of acronyms and abbreviations commonly encountered in the operations of the City of Cerritos, and in the municipal management profession in general.

AD-6. Assessment District Six; the industrial area bounded by Bloomfield Avenue, 166th Street, Carmenita Road and the northern City limits.

ADA. The Americans with Disabilities Act.

ADP-2. Area Development Plan Two; the commercial area bounded by Bloomfield Avenue, the 91 Freeway, Shoemaker Avenue and 183rd Street.

AQMD. Southern California Air Quality Management District.

ARRA. The American Recovery and Reinvestment Act of 2009.

AV. Assessed Valuation; the dollar value assigned to a property for purposes of calculating applicable property taxes.

CDBG. Community Development Block Grant.

CCPA. Cerritos Center for the Performing Arts.

CEQA. The California Environmental Quality Act of 1970.

CJPIA. California Joint Powers Insurance Authority; a consortium providing property insurance, liability protection and related services to approximately 120 public agencies throughout California.

COW. Cerritos on Wheels; a City-sponsored fixed-route transit system funded by Proposition C allocations.

CPE. Cerritos Park East; a City park/community center located at 13234 166th Street in Cerritos.

CPSC. Consumer Product Safety Commission.

CPUC. California Public Utilities Commission.

CRA. Community Redevelopment Agency. (Due to the passage of Assembly Bill 1X 26 and subsequent affirmation by the California Supreme Court, all redevelopment agencies in California were dissolved on February 1, 2012.)

CSMFO. California Society of Municipal Finance Officers.

CUP. Conditional Use Permit; required for certain land uses which may need special conditions to ensure compatibility with surrounding land uses.

CWP. City Wide Pride; an annual awards program managed by the Code Enforcement Division.

EOPS. Enforceable Obligation Payment Schedule; documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

EPA. Environmental Protection Agency.

FCC. Federal Communications Commission.

FERC. Federal Energy Regulatory Commission.

FPPC. The State of California Fair Political Practices Commission.

FT. Full-time position.

FTE. Full-time Equivalent; a measure of workload equivalency to a full-time position.

GAAP. Generally Accepted Accounting Principles; the common set of accounting principles, standards and procedures that organizations use to compile their financial statements.

GFOA. Government Finance Officers Association.

ACRONYM LIST

GIS. The Geographic Information Systems function (City cost center 212).

ISO. The California Independent System Operator.

JAG. Justice Assistance Grant.

LAEDC. Los Angeles County Economic Development Corporation.

LAIF. The Local Agency Investment Fund; a voluntary program created by statute in 1977 as an investment alternative for California's local governments and special districts.

LASD. The Los Angeles County Sheriff's Department.

LMIH. The Low- and Moderate-Income Housing Fund; formerly within the Cerritos Redevelopment Agency. .

MFOA. Municipal Finance Officers Association.

MIS. The Management Information Systems division of the City of Cerritos (cost center 561).

MTA. The Los Angeles County Metropolitan Transportation Authority.

MWD. The Metropolitan Water District.

NPDES. National Pollutant Discharge Elimination System; a permit program authorized by the Clean Water Act to control water pollution by regulating point sources that discharge pollutants into waters of the United States.

PDROPS. Preliminary Enforceable Obligation Payment Schedule; preliminary documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

PLF. The State of California Public Library Fund.

RFP. Request for Proposal; a document that a government organization sends to prospective vendors inviting the submittal of a bid for a product or service.

RHNA. Regional Housing Needs Assessment.

ROPS. Recognized Obligation Payment Schedule; ongoing documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

RPTTF. Redevelopment Property Tax Trust Fund; the Fund administered by the County of Los Angeles for distribution of property tax allocations to successor agencies. Formerly categorized as tax increment, allocations are used to fulfill bond payments which remain payable after the dissolution of redevelopment agencies in California on February 1, 2012.

SCADA. Supervisory Control and Data Acquisition; generally refers to computer systems that monitor and control infrastructure-related processes, such as water systems,

SCAG. Southern California Association of Governments.

SCE. Southern California Edison.

SCPPA. Southern California Public Power Authority

SERAF. Supplemental Educational Revenue Augmentation Fund;

STP-L. Surface Transportation Program-Local; program administered by the Federal Highway Administration to provide funds to states and localities for projects on roads not classified as minor local or rural collectors.

TIP. Federal Transportation Improvement Program.

TMDL. Total Maximum Daily Load; a regulation that imposes a limit regarding the maximum amount of a pollutant that a body of water can receive and still safely meet water quality standards, in accordance with the Clean Water Act.

TPT. Temporary Part-time position.

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Appendix E

Unfunded Projects List, Capital Improvement Plan Detail, General Plan, and Project Area Maps

UNFUNDED PROJECTS LIST

In addition to the projects funded through the FY 2025-26 Capital Improvement Program, the City maintains a list of identified but currently unfunded projects. These projects represent infrastructure, facility, and community needs that have been evaluated and documented through the City's long-term planning efforts.

Due to limited available resources, funding for these projects is not included in the current Budget. However, they remain under consideration for future budget cycles, grant opportunities, or other available funding sources. Inclusion on the Unfunded Projects List demonstrates the City's commitment to strategic financial planning and ensures that critical needs are tracked and positioned for advancement as funding becomes available.

PROJECT TITLE	ESTIMATED COST
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GOVERNMENT BUILDINGS

CERRITOS CENTER FOR THE PERFORMING ARTS ACTOR'S BLOCK PATIO AND ENCLOSURE	\$700,000
CERRITOS CENTER FOR THE PERFORMING ARTS ELEVATOR REPLACEMENTS	\$1,750,000
CERRITOS CENTER FOR THE PERFORMING ARTS FACILITY EXTERIOR RESTORATION	\$1,500,000
CERRITOS CENTER FOR THE PERFORMING ARTS HVAC CHILLER REPLACEMENT	\$250,000
CERRITOS CENTER FOR THE PERFORMING ARTS PARKING LOT REHABILITATION	\$1,000,000
CERRITOS CENTER FOR THE PERFORMING ARTS SIERRA ROOM RETRACTABLE SEATING REPAIR	\$650,000
CERRITOS CENTER FOR THE PERFORMING ARTS THEATER STAGE FLOOR RESURFACING	\$100,000
CERRITOS CENTER FOR THE PERFORMING ARTS TICKET OFFICE TOWER FALL ARREST SAFETY SYSTEM DESIGN AND INSTALLATION	\$100,000
CERRITOS CENTER FOR THE PERFORMING ARTS WINDOW SHADE REPLACEMENTS	\$130,000
CIVIC CENTER ELEVATOR REFURBISHMENT	\$1,000,000
CORPORATE YARD WAREHOUSE FREIGHT ELEVATOR REPLACEMENT	\$350,000
LIBERTY PARK ANNEX INTERIOR IMPROVEMENTS	\$5,500,000
LIBERTY PARK BUILDING REFURBISHMENT	\$300,000
LIBERTY PARK ROOF AND CARPET REPLACEMENT	\$570,000
LIBRARY ELEVATOR MODERNIZATION	\$280,000
SHERIFF STATION CARPET REPLACEMENT	\$200,000
SWIM CENTER DOMESTIC WATER HOLDING TANK REPLACEMENT	\$850,000

OTHER PROJECTS

BIENNIAL ARTERIAL PAVEMENT REPORT	\$150,000
PUBLIC ART MASTER PLAN	\$75,000

PARKS AND OPEN SPACE

CERRITOS PARK EAST BALL FIELD REFURBISHMENT - PHASE I-B	\$850,000
CERRITOS PARK EAST BALL FIELD REFURBISHMENT - PHASE II	\$900,000
CERRITOS PARK EAST PICNIC SHELTER #3 REPLACEMENT	\$93,000
CITY PARK LIGHTING UPGRADES	\$150,000
CITYWIDE ATHLETIC COURT RESURFACING	\$60,000
CITYWIDE OUTDOOR RESTROOM REFURBISHMENT	\$1,750,000
FACILITY PARKING LOT REHABILITATION	\$750,000
GOLF COURSE CAFE KITCHEN RENOVATION	\$100,000

UNFUNDED PROJECTS LIST (continued)

PROJECT TITLE	ESTIMATED COST
GOLF COURSE MAINTENANCE SHOP ROOF REPLACEMENT	\$60,000
GONSALVES PARK PLAYGROUND EQUIPMENT AND SURFACING REPLACEMENT	\$450,000
GRIDLEY PARK PLAYGROUND EQUIPMENT AND SURFACING REPLACEMENT	\$590,000
HERITAGE PARK BASKETBALL COURT RESURFACING	\$50,000
LIBERTY PARK MAIN PLAYGROUND REPLACEMENT	\$500,000
LIBERTY PARK NORTH PICNIC SHELTER REPLACEMENT	\$110,000
LIBERTY PARK PLAZA LIGHT REPLACEMENT	\$350,000
LIBERTY PARK TRACK REFURBISHMENT	\$250,000
LIBERTY PARK TURF RENOVATION (PERIMETER OF SAND VOLLEYBALL COURTS)	\$55,000
PARKS MAINTENANCE MANAGEMENT PLAN	\$240,000
SATELLITE PARK PLAYGROUND EQUIPMENT AND SURFACING REPLACEMENT	\$200,000
SPORTS COMPLEX PLAYGROUND EQUIPMENT AND SURFACING REPLACEMENT	\$175,000
SPORTS COMPLEX SNACK BAR TRELIS REPLACEMENT	\$400,000
URBAN FOREST MANAGEMENT PLAN	\$150,000

SEWER IMPROVEMENTS

ANNUAL SEWER MAIN REPLACEMENT/UPGRADES	\$6,000,000
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STREETS AND HIGHWAYS

ADA TRANSITION PLAN	\$275,000
MARQUARDT AVENUE BRIDGE OVER COYOTE CREEK	\$600,000
MARQUARDT AVENUE CENTER MEDIAN DESIGN AND CONSTRUCTION	\$2,650,000

TRAFFIC SIGNALS

DEL AMO BOULEVARD HIGH VISIBILITY PEDESTRIAN CROSSING	\$500,000
TOWNE CENTER TRAFFIC SIGNAL SIGN REPLACEMENT AND POLE REFURBISHMENT PROJECT	\$300,000
TRAFFIC SIGNAL AT EDWARDS ROAD AND ARTESIA BOULEVARD	\$750,000

WATER IMPROVEMENTS

24-INCH RECLAIMED WATER MAIN REPLACEMENT ALONG THE SAN GABRIEL RIVERBED	\$525,000
ANNUAL WATER MAIN AND APPURTENANCES REPLACEMENT	\$5,000,000
C-2 WELL SITE CHLORINE ROOM MODIFICATIONS	\$9,000,000
CITY RESERVOIR REFURBISHMENT	\$750,000
REGIONAL STORMWATER CAPTURE FACILITY	\$44,408,800

TOTAL ESTIMATED COST \$94,446,800

Capital Improvement Program (CIP) Detail

Project Title: Proposed Mixed-Use/Residential Infill Development
Project Number: 21701
Funding Source: Housing Asset Fund

CIP Encumbrance Schedule:

Fiscal Year	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Cost
Encumbrance	\$2,000,000	\$4,000,000	\$1,000,000	\$1,600,000	\$3,400,000	\$1,000,000	\$13,000,000

Project Information Detail:

Pursuant to California Health and Safety Code Section 34176.1(d), local municipalities are required to plan for, use, or encumber any surplus Housing Asset Funds, as defined in Section 34176.1(d), for the purpose of constructing and developing housing for all housing types, including housing for low income populations pursuant to State law.

As part of the City of Cerritos 2013-2021 Housing Element, which was certified in full compliance with applicable State Housing Element law by the State of California in January 2015, the City of Cerritos identified seven (7) sites suitable for potential residential development. Site 7 in particular is generally located in the northeast section of the City of Cerritos and is comprised of Caltrans-owned properties that were acquired by Caltrans to stage construction equipment and materials for the Interstate 5 widening and the Valley View Avenue bridge reconstruction projects. The two subject parcels are identified as follows:

	Caltrans Property Name	Caltrans ID #	APN #	Location Address
1	16433 Valley View Property Company	77610	7003-013-001	16433 Valley View Avenue Cerritos, CA 90703
2	Valley View Business Center	77608	7003-013-901 (formerly 7003-013-005)	16601, 16603, 16605, 16607, 16609, 16611, 16613, 16615, 16617, 16619, 16621, 16623, 16625, 16627, 16629, 16631, 16633, 16635, 16637, 16639, 16641, 16643 Valley View Avenue Cerritos, CA 90703

Upon completion of the new Valley View Avenue bridge by Caltrans, the subject properties, or portions thereof, will become available for purchase by the City of Cerritos, pursuant to Sections 118 and 30410 of the California Streets and Highways Code, provided that the City of Cerritos submits written documentation expressing such interest. As such, over the past few years, the City of Cerritos has submitted letters to Caltrans, expressing the City's interest in the subject properties, and Caltrans is aware of such interest.

The City of Cerritos has determined that as a result of Caltrans's Interstate 5 widening project and the related Valley View bridge reconstruction, access to this area of Cerritos will be significantly improved, thereby creating an opportunity for the City of Cerritos to reuse a portion of the area for the accommodation of mixed-use and/or residential infill development allowing for the construction of various housing product types. The City is currently in the process of identifying rules and regulations for the provision of affordable housing pursuant to applicable State housing laws. In addition, staff is currently evaluating opportunities to provide housing at the subject properties for qualified low-income populations including persons afflicted with Alzheimer's disease or dementia. Given that the

City of Cerritos is largely developed with very few properties suitable for reuse as residential infill development, the properties owned and controlled by Caltrans serve as the most preferred properties for the future accommodation of affordable housing.

As such, Capital Improvement Project Number 21701 has been established for the City's use of restricted Housing Asset Funds to acquire the subject properties, when made available, conceptually plan for the proposed development which will include affordable housing, and to create a specific plan of development as well as process entitlements for this purpose, in conformance with applicable state housing laws. The City also anticipates participation in the construction and improvements to support the affordable housing. The City of Cerritos anticipates commencing the preparation of conceptual plans and economic analysis required for the development of housing on the subject properties during the 2020-2021 fiscal year, followed by acquiring the properties from Caltrans upon the completion of the Valley View bridge reconstruction project.

CITY OF CERRITOS GENERAL PLAN LEGEND



RESIDENTIAL

- Low Density - 2 to 5.5 Units/Acre
- Medium Density - 6 to 20 Units/Acre

COMMERCIAL

- Office Professional Commercial
- Neighborhood
- Community
- Regional

AREA DEVELOPMENT PLANS

- Industrial Park
- Towne Center/Commercial
- Residential Development (low-medium density)
- Residential Development (low density)
- Auto Mall/Restricted Commercial
- Residential Development (medium density)
- Residential Development (medium density)
- Residential Development (low-medium density)
- Residential Development (low density)
- Residential Development (senior housing)
- Residential Development (senior housing)
- Residential Development (low density)
- Residential Development (senior housing)
- Specialized/Commercial
Cerritos Auto Square Overlay
- Residential Development (high density)
- Residential Development (medium density)

INDUSTRIAL

- Light Industrial
- Industrial/Commercial

OPEN SPACE

SCHOOLS:

- Elementary
- Junior High
- Senior High
- Community College
- ABC School District & High School
- Private School

PARKS:

- Neighborhood Park
- Community Park
- Regional Park
- Special Park

OTHER OPEN SPACE

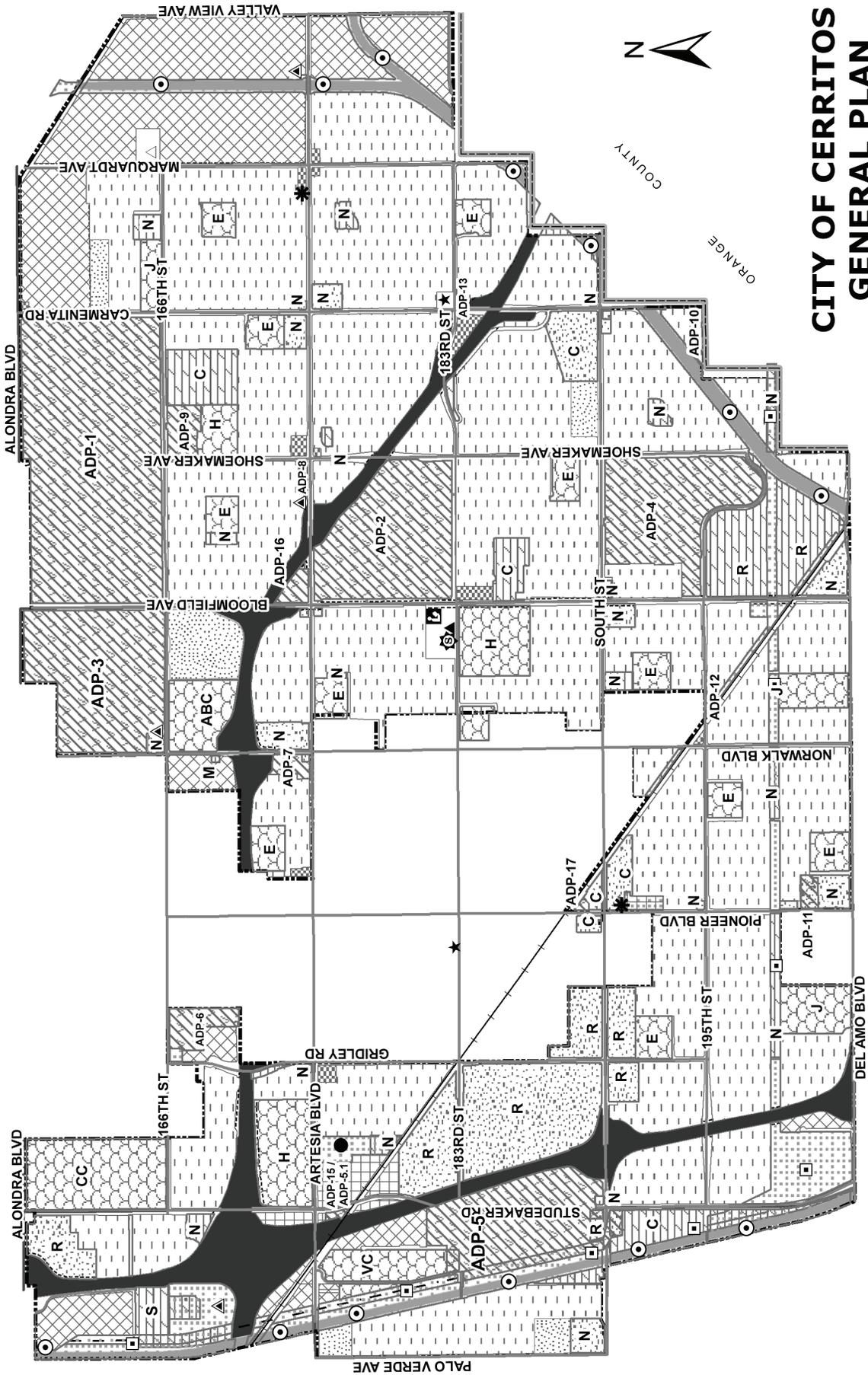
- Greenbelt with Trails
- Landscaped Buffer
- Equestrian Trails

COMMUNITY FACILITIES:

- Edison Utility
- Cemetery
- Sanitation Utility
- Flood Control Utility
- Post Office
- Fire Station
- City Civic Center
- Sheriff Station
- Library
- City Corporate Yard

CIRCULATION

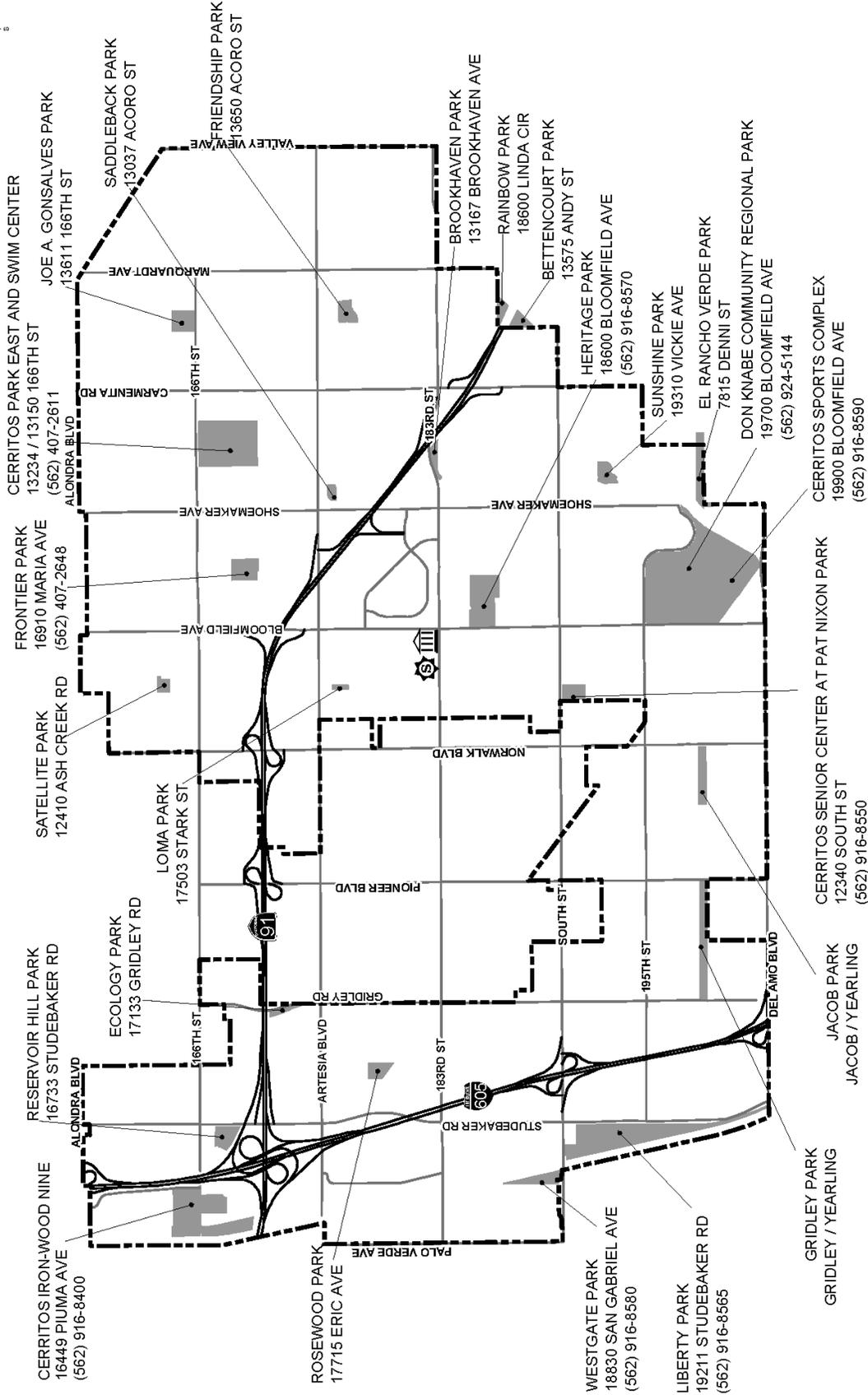
- Major Arterial
- Secondary Arterial
- Railroad
- Freeway
- Cerritos City Limits
- Orange County Limits



CITY OF CERRITOS GENERAL PLAN



CERRITOS RECREATION FACILITIES

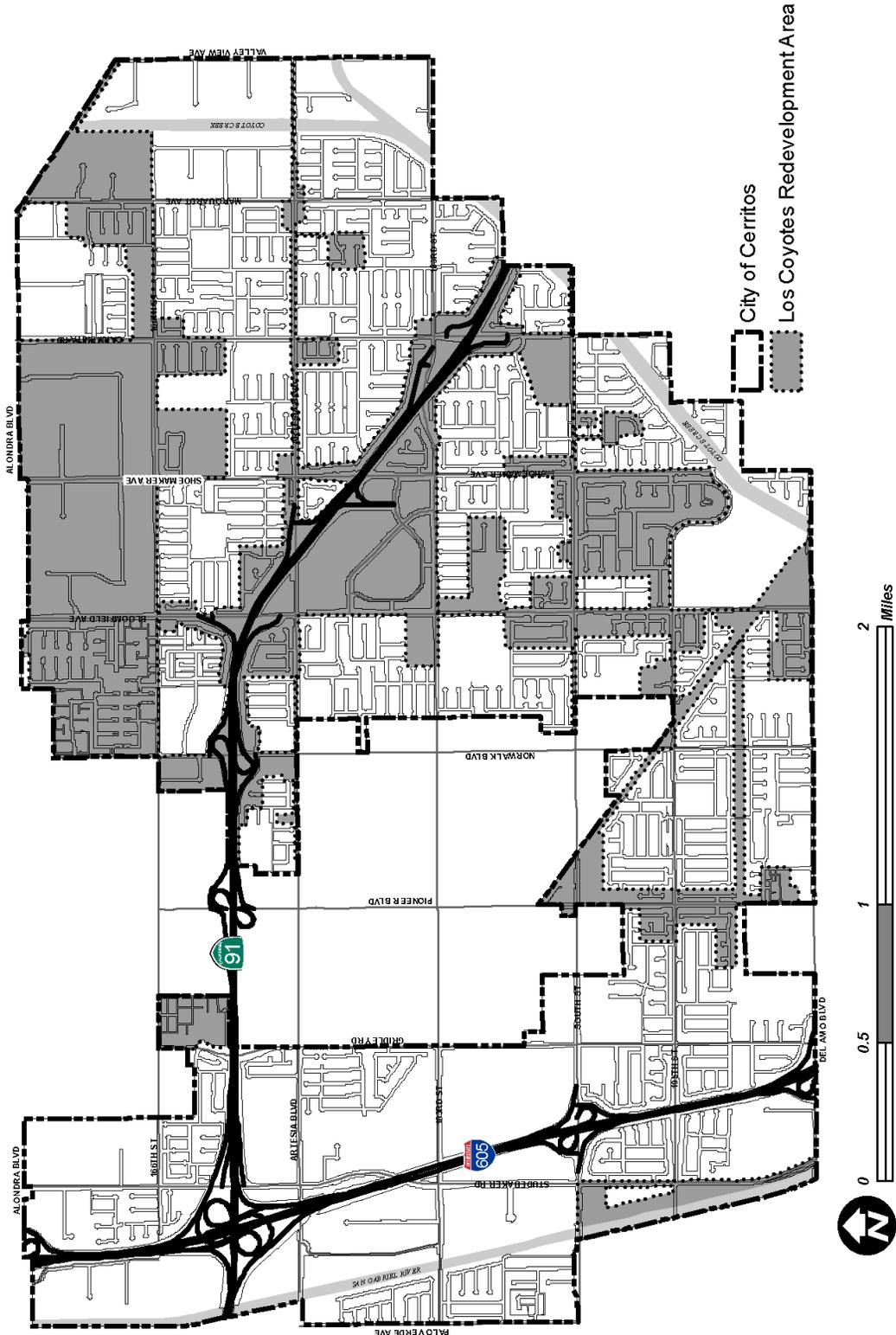


 **City Hall/Library** **Bloomfield Ave / 183rd St**
(562) 860-0311 / (562) 916-1350

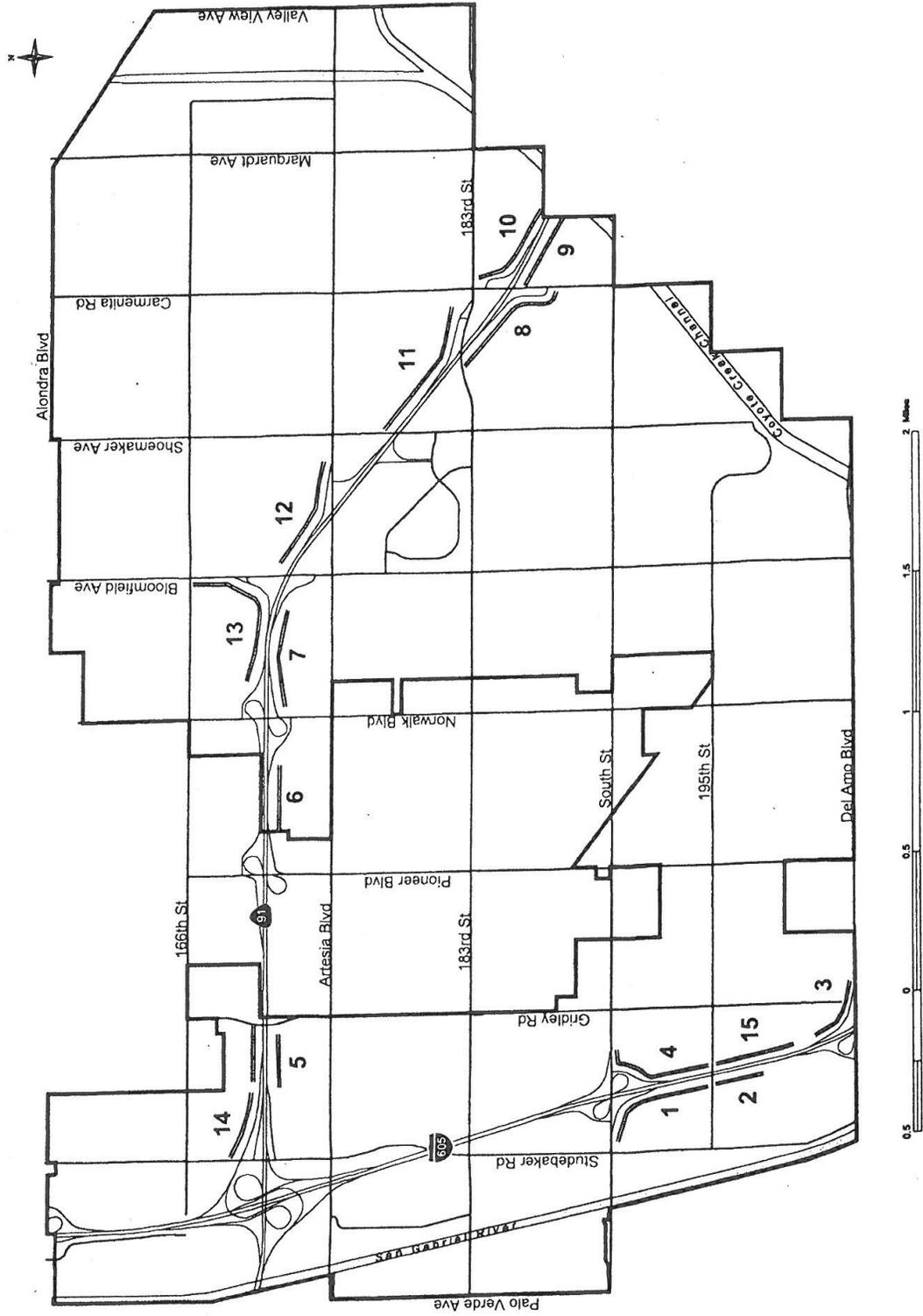
 **Sheriff Station** **18135 Bloomfield Ave**
(562) 860-0044

LOS COYOTES REDEVELOPMENT AREA

Dissolved February 1, 2012

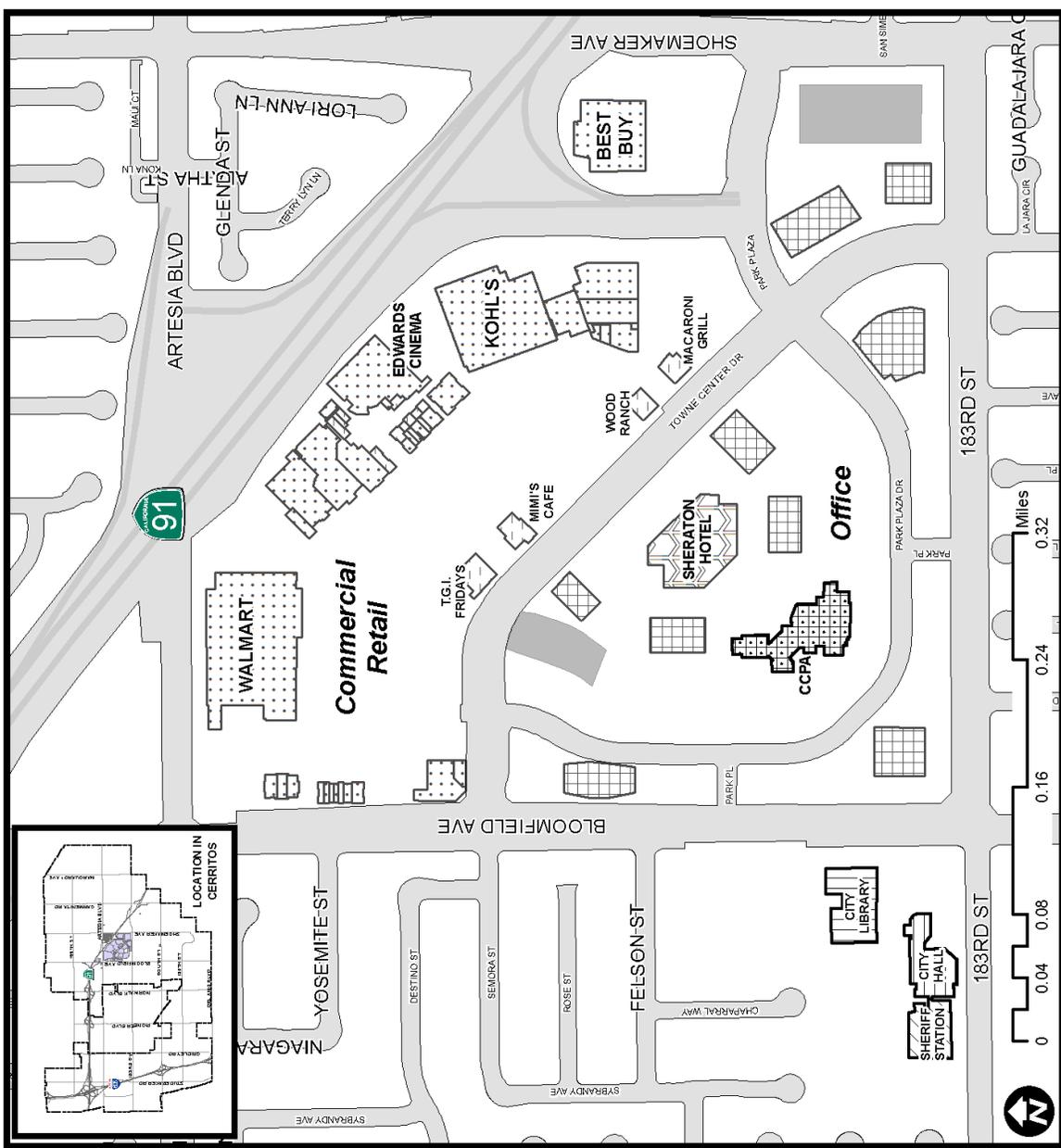


LOCATIONS OF FREEWAY BUFFER WALLS



CERRITOS TOWNE CENTER AREA

CIVIC CENTER	
	CITY HALL
	CITY LIBRARY
	SHERIFF STATION
TOWNE CENTER BUILDINGS	
	CCPA
	HOTEL
	OFFICE
	RETAIL
	RESTAURANT
	PARKING



Appendix F
City of Cerritos Demographics

City of Cerritos Demographics

Total Cerritos Population	48,340	
Male	24,456	50.6 %
Female	23,884	49.4 %
Median Age	47	

Race

Asian	30,043	62.1 %
American Indian and Alaska Native	196	0.4 %
Black or African American	3,278	6.8 %
Native Hawaiian and Other Pacific Islander	232	0.5 %
White	7,026	14.5 %
Some other race	2,761	5.7 %
Two or more races	4,804	9.9 %

Housing

Total housing units	16,054	
Occupied housing units	15,763	98.2 %
Vacant housing units	291	1.8 %
Owner-occupied housing units	11,759	74.6 %
Average household size of owner-occupied units	3.04	
Renter-occupied housing units	4,004	25.4 %
Average household size of renter-occupied units	3.08	
2024 median existing single-family home sales price (Feb)	\$1,084,775	
2024 median existing condominium home sales price (Feb)	\$545,390	

Income

Median household income	\$133,953
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Sources: American Community Survey (2023 5-Year Estimates) and Zillow.com (February 2025)

(Updated as of April 8, 2025)