

**CITY OF CERRITOS CLASSIFICATION TABLE
2024/2025**

CLASSIFICATIONS-FULL-TIME CONFIDENTIAL (Salary last modified 12/1/23)	GRADE	SALARY/MONTHLY
Secretary/Receptionist, Confidential	28	4803/5891
Secretary to the City Clerk, Confidential	30	5025/6164
Division Secretary, Confidential	32	5268/6453
Accounting Technician, Confidential Department Secretary, Confidential Human Resources Technician, Confidential	35	5624/6929
Deputy City Clerk/Records Coordinator, Confidential	37	5891/7254
Administrative Secretary, Confidential	38	6036/7422

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

CLASSIFICATIONS-PART-TIME CONFIDENTIAL (Salary last modified 12/1/23)	GRADE/ TIER	PAYRATE/HOURLY
Clerical Aide, Confidential	13	19.69/24.60
	13B	19.12/22.85
	13C	18.56/22.18
	13D	18.03/20.62
Human Resources Assistant, Confidential Secretary/Receptionist, Confidential	28	29.25/35.81
	28B	27.22/33.29
	28C	25.86/31.94
	28D	24.03/29.70
Division Secretary, Confidential Human Resources Benefits Coordinator, Confidential	32	32.16/39.47
	32B	29.91/36.72
	32C	28.54/35.34
	32D	26.55/32.87

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